

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 10, 2007. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley and Ms. Linda W. White and Fiscal Officer Susan R. Angelino. Mr. Horn presided and called the meeting to order at 5:30 P.M.

ROAD DEPARTMENT

NEW BUSINESS

KENSTON LAKE DAM

The trustees met with the four owners of the dam for a discussion on time deadlines that must be met in regards to the 319 Grant Application for the Kenston Lake Dam Removal and Stream Restoration.

The trustees recessed the meeting at 6:30 P.M. to attend an Oyster Supper sponsored by the Fire Department.

The meeting was reconvened at 7:10 P.M.

DEPARTMENT REPORTS

Town Hall/Cemetery - Town Hall Superintendent Don Mitchell presented the October and November, 2007 Town Hall reports.

Centerville Mills - Centerville Mills Property Manager Dave Mitchell presented the November 2007 CVM report.

Fire Department - Fire Chief Phan presented the November 2007 Fire Department report.

Chief Phan also told Trustees that the Fire Department received a check for \$5,915.05 as a reimbursement for equipment and salaries in regard to the Painesville derailment.

Financial Report - Fiscal Officer Susan Angelino presented the November 2007 Financial Report.

Note: Subject reported is attached to, and becomes a permanent part of these minutes.

PUBLIC COMMENTS/VISITING PUBLIC

Fire Department - Explorer Project

Marcus Holtzer discussed an Explorer Project regarding the installation of traffic warning lights on St. Rt. 306 at the Firehouse entrance. Cost for installation of two signs could be \$5,550.00. Mr. Holtzer would also need permission from ODOT.

The trustees were in general agreement for him to pursue this project.

LAND BANK PARCEL PURCHASES

Chagrin Falls Park CDC representative Sam Desiderio discussed the 15 Land Bank parcels that the CDC would like to purchase to build homes.

Mr. Horn made a motion to sell the following 15 Land Bank parcels to the Chagrin Falls Park CDC for \$300.00 per parcel, contingent that homes be built within one year.

Mr. Markley seconded the motion that passed unanimously.

Findlay Street

Huron Street

02-255200	02-035600	02-362400
02-255100	02-255000	02-362500
02-254900	02-035700	02-237300
02-352400	02-353100	02-308900
02-352500	02-353200	02-308700

Total Parcel Cost - \$4,500.00

OLD BUSINESS

BIDS FOR RESTLAND CEMETERY EXPANSION

Mr. Horn made a motion to authorize payment of \$151,289.50 to Clemson Excavating for the Restland Cemetery Expansion, per the recommendation of Chagrin Valley Engineering. (P.O. 375)

Ms. White seconded the motion that passed unanimously.

COLA/MERIT ADJUSTMENT

Mr. Horn made a motion authorizing a 2.8% payroll adjustment for all non-bargaining employees for 2008 except for those employees hired after the last quarter of 2007. (October 1, 2007 - December 31, 2007)

Ms. White seconded the motion that passed unanimously.

NEW BUSINESS

FISCAL OFFICER'S OFFICE

Bainbridge School - Liability Insurance

Mr. Horn made a motion authorizing payment of \$7,725.00 to Love Insurance for Liability Insurance for the Bainbridge School. (P.O. 361)

Ms. White seconded the motion that passed unanimously.

2008 TEMPORARY APPROPRIATIONS

Mr. Horn made a motion to approve the 2008 Temporary Appropriations for the Township as recommended by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

TOWNSHIP EMPLOYEE PHYSICAL EXAMINATIONS

The trustees noted that the following employees have completed their biennial physical examination per the Bainbridge Township Personnel Policy Manual and have no contraindications for continuous employment:

Brian Vilics
Todd Kirkpatrick

FIRE DEPARTMENT

NEW BUSINESS

Elevator Service Contract Renewal

Mr. Horn made a motion authorizing payment of \$3,195.07 to Otis Elevator Co. for renewal of service contract from December 1, 2007 - November 30, 2008 per the recommendation of Fire Chief Brian Phan. (P.O. 362)

Mr. Markley seconded the motion that passed unanimously.

ROAD DEPARTMENT

NEW BUSINESS

Long Meadow Trail Road Project

Mr. Horn made a motion authorizing payment of \$2,435.00 to Lake County Sewer Co. for sewer flushing and closed circuit inspection of approximately 2,000 ft. of storm sewer on Long Meadow Trail, per the request of Geauga County Engineer's Office to aid in plans for road project in 2010. (P.O. 363)

Ms. White seconded the motion that passed unanimously.

PARKS DEPARTMENT

OLD BUSINESS

Agreement for Maintenance of Scoreboard at River Road Park

The trustees were in general agreement to approve an Agreement between the Auburn-Bainbridge Recreation Board and the Bainbridge Township Board of Trustees for maintenance of a scoreboard at River Road Park.

PARK BOARD

Request for Opinion from Geauga County Prosecutor's Office

The trustees were in general agreement for the Fiscal Officer to request an opinion from the Geauga County Prosecutor, on behalf of the Park Board, for the following:

1. Sunshine Law: Can Park Board enter into an executive session regarding employee job description and performance?
2. Term Limits: Can term limits for Park Board members be set by Trustees at recommendation of Park Board?
3. Board Officers: Can Park Board appoint officers?

ZONING DEPARTMENT

OLD BUSINESS

File Cabinet Purchase

Mr. Horn made a motion authorizing payment of \$3,019.90 to Western Reserve Office Supply for (10) five drawer legal size file cabinets for the Zoning Department, per the recommendation of Zoning Inspector Mike Joyce. (P.O. 364)

Mr. Markley seconded the motion that passed unanimously.

MINUTES

Mr. Markley made a motion to approve the meeting minutes dated November 19, 2007, November 26, 2007 and December 3, 2007 as written.

Ms. White seconded the motion that passed unanimously.

CORRESPONDENCE/COMMUNICATIONS

Letter from the Chagrin Valley Chamber of Commerce, dated November 26, 2007. RE: Membership Invoice.

Letter from Cleveland Metroparks, dated November 26, 2007. RE: Cleveland Metroparks 2007-2008 Deer Management Program.

Letter from TechniGraphics, dated November 30, 2007. RE: PlotFinder Software.

Memo from the Geauga County Planning Commission, dated December 4, 2007. RE: County Planning Commission Meeting Dates for 2008.

Bainbridge Township Cemetery Board Minutes, dated November 7, 2007.

Memo from the Chagrin River Watershed Partners, Inc, dated December 5, 2007. RE: Special Member and Board of Trustees Meetings - December 13, 2007.

CHECKS DATED DECEMBER 10, 2007

The trustees examined the above checks and invoices for same, and Mr. Markley moved that these checks for outstanding obligations be accepted for payment.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

EXECUTIVE SESSION

Mr. Horn moved that the Bainbridge Township Board of Trustees go into executive session to consider the purchase of property.

Mr. Markley seconded the motion. Vote: Mr. Horn, aye; Mr. Markley, aye; Ms. White, aye.

The trustees recessed their regular meeting at 8:55 P.M. in order to go into executive session to consider the purchase of property.

The trustees returned from executive session after considering the purchase of property and reconvened their meeting at 9:15 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:15 P.M.