

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 1, 2003. Those present were trustees Mr. Samuel Desiderio, Mr. Charles Hesse and Mr. Christopher Horn and clerk Susan R. Angelino. Mr. Hesse presided and called the meeting to order at 6:05 P.M.

MINUTES

The minutes of the November 17, 2003 regular meeting were approved as read.

TOWNSHIP REPORTS

The trustees acknowledged receipt of the following township report:

Zoning Inspector's Report - November 2003

NEW BUSINESS

ROAD DEPARTMENT

The trustees met with Highway Superintendent Alan Halko for a discussion on drainage concerns in the township.

Mr. Halko discussed the following:

Tanglewood - Gotthardt Property - Part of township storm water system - township responsibility.

Tanglewood - Cohen Property - Part of township storm water system - township responsibility.

Pettibone Road - Serafino Property - Homeowner put pipe in natural water way and it didn't work - homeowner's responsibility.

Chagrin Falls Park Community Center - Open ditch - not township responsibility.

The trustees referred to the Geauga County Prosecutor's Office for an opinion on township drainage matters.

EXECUTIVE SESSION

Mr. Hesse moved that the Bainbridge Township Board of Trustees go into executive session to consider pending litigation.

Mr. Desiderio seconded the motion. Vote: Mr. Desiderio, aye; Mr. Hesse, aye; Mr. Horn, aye.

The trustees recessed their regular meeting at 6:50 P.M. in order to go into executive session to consider pending litigation.

The trustees returned from executive session after considering pending litigation and reconvened their meeting at 7:37 P.M.

COMMENTS BY GUESTS AND VISITING PUBLIC

Dr. Robert Evans, Middlefield Township Trustee was introduced.

OLD BUSINESS

FIRE DEPARTMENT

EMS Billing

Mr. Hesse made a motion to enter into an agreement with Life Force Management, Inc. to handle billing and collection services for ambulance transport in the township, effective December 1, 2003.

Mr. Desiderio seconded the motion that passed unanimously.

TANGLEWOOD DAM

Mr. Horn made a motion to deny the request from Tanglewood Lake Association to have the township pay for a portion of their dam project.

Mr. Hesse seconded the motion that passed unanimously.

POLICE DEPARTMENT

K-9 Program

The trustees were in general agreement to authorize \$3,000.00 toward the K-9 Program, per the recommendation of Police Chief James Jimison.

NEW POLICE STATION

The trustees were in general agreement to be responsible for location and re-location, if necessary, of Illuminating Co. wires under Bainbridge Road for new police station.

The trustees were also in general agreement to approve CEI Design and Customer Obligations Plans dated November 3, 2003.

PROPOSED COMMUNITY CENTER

The trustees were in general agreement to advertise for an owner's rep for the proposed community center.

RIVER ROAD PARK

Professional Services

Mr. Horn made a motion authorizing payment of \$975.00 to LanDesign for River Road Park Infield work. (P.O. 398)

Mr. Desiderio seconded the motion that passed unanimously.

NEW POLICE STATION - CHANGE ORDERS

#9 -

Mr. Desiderio made a motion authorizing an additional payment of \$701.00 to John G. Johnson for (2) additional bollards per Specification Section 02800, 2.03, per the recommendation of Heery International and Horne & King.

Mr. Hesse seconded the motion that passed unanimously.

#10 -

Mr. Desiderio made a motion authorizing payment of an additional \$10,744.00 to Castle Heating for modification work associated with and per revised drawing H1.1, revision #10 dated September 2, 2003 per the recommendation of Heery International and Horne & King.

Mr. Hesse seconded the motion that passed unanimously.

#11 -

Mr. Desiderio made a motion to decrease the contract of John G. Johnson by \$4,780.00 due to revision of copying detail and brick pricing per the recommendation of Heery International and Horne & King.

Mr. Hesse seconded the motion that passed unanimously.

#12 -

Mr. Desiderio made a motion authorizing additional payment of \$6,353.00 to John G. Johnson for providing all general trades work associated with and per revised drawing H1.1 revised #10 and providing Bituthane 4000 to waterproof top of underground water vault top, per the recommendation of Heery International and Horne & King.

Mr. Hesse seconded the motion that passed unanimously.

CHAGRIN RIVER WATERSHED PARTNERS, INC.

Mr. Hesse made a motion authorizing payment of \$4,200.00 to Chagrin River Watershed Partners, Inc. for 2004 Membership Dues. (P.O. 403)

Mr. Horn seconded the motion that passed unanimously.

OHIO TOWNSHIP ASSOCIATION

Clout Membership Dues

Mr. Hesse made a motion authorizing payment of \$200.00 to Ohio Township Association for Clout Membership Dues for 2004. (P.O. 404)

Mr. Desiderio seconded the motion that passed unanimously.

TOWNSHIP EMPLOYEE PHYSICAL EXAMINATIONS

The trustees noted that the following employees have completed their biennial physical examinations per the Bainbridge Township Personnel Policy Manual and have no contraindications for continuous employment:

Darrell Rose
Daniel Kearney

CLERK'S OFFICE

Supplemental 2003 Annual Appropriations

Mr. Hesse moved that, in order to place the necessary funds in the proper category to meet township obligations, the Bainbridge Township Board of Trustees authorize the following transfer of funds:

General Fund

Transferred \$115,065.39 from 1000-910-910-0000 Transfer out to 3101-931-0000 Transfer in Debt retirement. Per instruction from UAN and Jeff Nokes.

Mr. Horn seconded the motion that passed unanimously.

Supplemental 2003 Annual Appropriations

Mr. Hesse moved that, in order to place the necessary funds in the proper category to meet township obligations, the Bainbridge Township Board of Trustees authorize the following transfer of funds:

Police Fund

Transfer \$35,000.00 from 2081-210-599-0000 Other to 2081-210-211-0000 Pers

Mr. Horn seconded the motion that passed unanimously.

Supplemental 2003 Annual Appropriations

Mr. Hesse moved that, in order to place the necessary funds in the proper category to meet township obligations, the Bainbridge Township Board of Trustees authorize the following transfer of funds:

Road Fund

Transfer \$5,000.00 from 2031-330-359-0000 Utilities to 2031-330-430-0000 Tools & Equipment

Mr. Desiderio seconded the motion that passed unanimously.

ROAD DEPARTMENT

Reconstruction of Sugar Hill Trail

Mr. Horn made a motion authorizing the clerk to advertise that copies of surveys, plans, profiles, cross sections and estimates for improvement of Sugar Hill Trail are on file for inspection and review at the office of the Bainbridge Township Board of Trustees.

Mr. Desiderio seconded the motion that passed unanimously.

CHECKS DATED DECEMBER 1, 2003

The trustees examined the above checks and invoices for same, and Mr. Desiderio moved that these checks for outstanding obligations be accepted for payment.

Mr. Horn seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

CORRESPONDENCE/COMMUNICATIONS

Invitation from Dan Keenan, Assistant Superintendent at Kenston Local Schools, dated November 2003. RE: Business Advisory Council Breakfast to be held December 10, 2003.

Memo from Robert L. Phillips, Geauga County Engineer, dated November 25, 2003. RE: Meeting to discuss new force account requirements and new MUTCD to be held December 17, 2003.

Memo from the Geauga County Planning Commission, dated November 24, 2003. RE: Canyon Lake Colony Subdivision No. 10 Final Plat.

Memo from the Geauga County Planning Commission, dated November 19, 2003. RE: Riparian Corridor Map.

Letter from the Geauga County Department on Aging, dated November 19, 2003. RE: Geauga County's housing-for-seniors realities.

Memo from NOPEC, dated November 25, 2003. RE: General Assembly Meeting Notice.

Memo from NOPEC, dated November 17, 2003. RE: Local PUCO Hearings.

Bainbridge Township Cemetery Advisory Board Minutes, dated November 18, 2003.

Bainbridge Township Zoning Commission Meeting Minutes, dated October 30, 2003.

Bainbridge Township Board of Zoning Appeals Meeting Minutes, dated October 16, 2003.

Letter from the Geauga County Historical Society. RE: Asking for contribution.

Copy of letter from the Geauga Soil & Water Conservation District to Mr. Bob Knowles, dated November 20, 2003. RE: Knowles Industrial Park Plan Review - Submittal #2 - Plan Review Notice of Non-Compliance.

Site Inspection Report from Geauga Soil & Water Conservation District, dated November 21, 2003. RE: Hawksmoor Subdivision.

Site Inspection Report from Geauga Soil & Water Conservation District, dated November 21, 2003. RE: Canyon Lakes No. 10.

Site Inspection Report from Geauga Soil & Water Conservation District, dated November 21, 2003. RE: Canyon Lakes No. 11 - Waterline.

EXECUTIVE SESSION

Mr. Hesse moved that the Bainbridge Township Board of Trustees go into executive session to consider the employment of a public employee.

Mr. Desiderio seconded the motion. Vote: Mr. Desiderio, aye; Mr. Hesse, aye; Mr. Horn, aye.

The trustees recessed their regular meeting at 9:52 P.M. in order to go into executive session to consider the employment of a public employee.

The trustees returned from executive session after considering the employment of a public employee and reconvened their meeting at 10:30 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:32 P.M.