

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 30, 2009. Those present were trustees Mr. Matthew J.D. Lynch, Ms. Linda W. White and Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Lynch presided and called the meeting to order at 6:59 P.M.

FIRE DEPARTMENT

Fire Chief Brian Phan presented the monthly departmental report for October of 2009.

Increased Staffing

Chief Phan presented his recommendation for increasing the staffing of the Fire Department proposed to be done in two phases. Chief Phan would like to hire two additional part-time firefighters before the end of the year. He also recommends beginning to staff five firefighters on duty seven days a week from 6:00 P.M - 6:00 A.M. Between January and July 1, 2010, the Chief would like to hire an additional eight part-time firefighters to begin implementing staffing five firefighters 24 hours a day, seven days a week.

Mr. Lynch asked Chief Phan what the plan is in order to have the employees available to cover this additional coverage. Chief Phan stated that the Fire Company has already started the interviewing process and background checks.

Ms. White asked Chief Phan where he planned to get the \$90,000 for the first half and \$180,000 for the second half of 2010. The Chief stated that it was already built into the budget, Assistant Chief Lovell confirmed that this cost was included in the salary budget figures.

Mr. Markley asked the Chief where he felt the future staffing recommendations from the report would play into the department. Chief feels that the recommended ten man coverage would not be needed for quite some time. The near future may see six man crews but more staffing will be dependent on the development of the Geauga Lake property, according to Assistant Chief Lovell.

Mr. Lynch stated he thought we were at 85% build out currently and asked Mr. Joyce if this was accurate. Mr. Joyce will look into this.

The Fiscal Officer stated that the Fire Department does have the money "in the bank", and it is not just on paper, for his annual carry overs. Chief Phan will meet with the Fiscal Officer to determine the actual figures.

TRUSTEES CORNER

Ms. White stated that she has been contacted by Mr. Tom Vokas. Mr. Lynch advised her to speak with Mr. Rheil and that the conversation should not be held in public at this point.

Mr. Markley would like to discuss the part-time employee for the Road Department. Mr. Markley also received a phone call regarding the township property on 306 and would like to discuss under Road Department.

Ms. Carmella Shale sent a rating sheet and would like to urge the other individuals to return their rating sheets as soon as possible for the Kenston Lake Dam Project.

Ms. White asked the Township Administrator where we stood on the exterior LED lights. Mr. Joyce stated that he will look into the situation.

Ms. White also asked the Administrator where we stood with the security bids for the township and he stated that he will have that information for next week's meeting.

Mr. Lynch stated that we should have the representatives from Chagrin River Watershed Partners present at next week's meeting regarding the retention basins and the grants that are available. We can incorporate this concept into the new parking areas at the Town Hall and Veterans' Memorial Park locations.

Riparian and Wetlands Plats

Mr. Joyce stated that the new plats are the updated 100-year flood plane plats. The trustees need to sign one large plat and one small plat. The trustees were in general agreement to approve and sign these plats.

Blanket Certificate Renewal

Mr. Lynch made a motion to renew BC-30 for Road Department - Operating Supplies, account 2031-330-420-0000 for \$10,000 per the recommendation of the Fiscal Officer's Office.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch made a motion to renew BC-42 for Police Department - Contract Computer Tech, account 2081-210-490-0000 for \$10,000 per the recommendation of the Fiscal Officer's Office.

Ms. White seconded the motion that passed unanimously.

TOWN HALL -- OLD BUSINESS

Retire/Rehire Policy

Mr. Joyce stated that the Geauga County Prosecutor has some concerns regarding the policy as presented to her. Mr. Lynch asked Mr. Joyce to ask Ms. Schlaag to formalize an opinion in writing regarding this policy.

Ms. White asked Mr. Markley to discuss the policy he had from a State University with the Geauga County Prosecutor to possibly resolve Ms. Schlaag's concerns. Mr. Lynch asked that Mr. Markley keep the board updated as to his progress and hopefully something is put into place in the near future.

TOWN HALL -- NEW BUSINESS

Riparian & Wetlands Plat

Discussed under Trustees Corner

December Meeting Schedule

The trustees were in general agreement to meet on December 7, 14, 21, and 28 with executive session to be held on December 7th at 6:30 to discuss the employment of public employees.

The Township Offices will be closed December 25, 2009 and January 1, 2010.

Change Order -- Town Hall Roof Replacement

Mr. Lynch moved to accept and approve the change order dated November 11, 2009 accepting a reduction of \$400 in the total cost of the roof replacement at the Town Hall per the recommendation of Stephen Ciciretto.

Mr. Markley seconded the motion that passed unanimously.

Streetlighting

The Fiscal Officer will work with the Police Department and the Township Administrator to determine which lights are out and identify the location and pole numbers of the lights that need to be repaired.

Amended Appropriations

Mr. Lynch moved to approve the amended appropriations as follows:

BE IT ORDAINED, by the Board of Trustees of Bainbridge Township, State of Ohio, that, to provide for the current expenses and other expenditures of said township, during the fiscal year ending December 31, 2009, the following sums be and they are hereby set aside and appropriated as follows, viz:

The creation of General Fund line item Veterans' Memorial Park - Improvement of Site and General Fund line item Veterans' Memorial Park - Other.

That there be appropriated from the General Fund the sum of \$225,000.00 to the line item entitled Veterans' Memorial Park - Improvement of Site (1000-610-730-0300); and,

That the Township Fiscal Officer is hereby authorized to draw warrants for payments from the foregoing appropriations upon approval by the Board of Trustees, who are authorized by law to approve same.

This resolution shall be deemed an emergency measure, effective upon passage. (TR-2009-1130)

Ms. White seconded the motion. Vote followed as:

Mr. Matthew J.D. Lynch	aye
Ms. Linda W. White	aye
Mr. Jeffrey S. Markley	nay

Insurance Renewal

The board was in general agreement to have the Fiscal Officer create a reminder file to review these sort of items well before the renewal dates. The board would like Mr. Pat Hickey to attend the December 14th meeting.

Mr. Lynch stated that the board was in general agreement to extend the insurance coverage until December 31, 2009.

Mr. Markley seconded the motion that passed unanimously.

Architectural Invoices

Mr. Lynch moved to approve the invoice dated November 16, 2009 for Stephen Ciciretto for the Bidding and Negotiation, Partial Construction Administration for the Veterans' Memorial Park Bissell House Relocation in the amount of \$1,431.48.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated November 16, 2009 for Stephen Ciciretto for the Bidding and Negotiation, Partial Construction Administration for the Veterans' Memorial Park Gazebo in the amount of \$1,675.08.

Ms. White seconded the motion that passed unanimously.

Mr. Lynch moved to reallocate all architectural services related to the Township's Capital Improvement Project list to be reinvested by the Investment Funds.

Mr. Markley seconded the motion that passed unanimously.

Legal Invoices

Mr. Lynch moved to approve the purchase order request for Walter & Haverfield in the amount of \$9,000.00 for legal services rendered.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated November 12, 2009 for Walter & Haverfield in the amount of \$338.25 regarding Emergency Medical Services.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated November 12, 2009 for Walter & Haverfield in the amount of \$1,922.97 regarding Investigation of Hawksmoor Way.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated November 12, 2009 for Walter & Haverfield in the amount of \$6,912.14 regarding Vokas Property.

Ms. White seconded the motion that passed unanimously.

Mr. Markley moved to approve the purchase order request for Littler Mendelson in the amount of \$8,000.00 for legal services rendered.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated November 12, 2009 for Littler Mendelson in the amount of \$200 regarding Health Care Plan Grievance.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated November 12, 2009 for Littler Mendelson in the amount of \$4,092.00 regarding Negotiations with OBPA - Sergeants.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated November 12, 2009 for Littler Mendelson in the amount of \$3,102.00 regarding Negotiations with OBPA - Dispatchers.

Mr. Markley seconded the motion that passed unanimously.

FIRE DEPARTMENT

Otis Elevator Contract Renewal

Mr. Lynch moved to approve the purchase order request dated November 25, 2009 for Otis Elevator Company for the service contract in the amount of \$3,499.16 per the recommendation of the Fire Chief.

Mr. Markley seconded the motion that passed unanimously.

ROAD DEPARTMENT

Snow Plowing Contract

Mr. Lynch moved to approve the Snow Plow Contract with Geauga County allowing the Bainbridge Township Road Department to plow and salt various county roads within the township for the 2009 - 2010 season for \$23,681.00 per the recommendation of the Road Superintendent and the Geauga County Engineer.

Mr. Markley seconded the motion that passed unanimously.

Part Time Employment

Mr. Markley asked the board if they were interested in interviewing all five candidates. Mr. Markley is comfortable with hiring the individual being recommended by the Road Superintendent.

Mr. Lynch moved to approve the hiring of Frank Nicholson for part-time snow plowing per the recommendation of the Road Superintendent.

Ms. White seconded the motion that passed unanimously.

Township Property on 306

Mr. Markley stated that we own a property on Chillicothe Road that requires the culvert to be replaced. Mr. Rudyk asked to have additional support for traffic control so his employees can focus on the job at hand. It has been agreed that Mr. Rudyk will work with Lt. Jon Bokovitz to schedule police officers to direct traffic during the work.

Cemetery Fence

Mr. Lynch moved to approve the invoice dated September 24, 2009 for Great Lakes Fence Company in the amount of \$34,656.00 for the Restland Cemetery Fence per the recommendation of the Road Superintendent and Stephen Ciciretto.

Mr. Markley seconded the motion that passed unanimously.

Speed Limit Signs on Pettibone Road

Mr. Lynch moved to approve the installation of two signs on Pettibone Road including a reduced speed ahead and a yellow warning sign within Bainbridge Township east of the county line. However these signs will be provided and maintained by the City of Solon's Service Department.

Mr. Markley seconded the motion that passed unanimously.

MINUTES

The minutes of the trustees' November 23, 2009 regular meetings were approved as read.

CHECKS DATED NOVEMBER 24, 2009 TO NOVEMBER 30, 2009

The trustees examined the above checks and invoices for same, and Mr. Lynch moved that these checks for outstanding obligations be accepted for payment.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:20 P.M.