

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 3, 2003. Those present were trustees Mr. Samuel Desiderio, Mr. Charles Hesse and Mr. Christopher Horn and clerk Susan R. Angelino. Mr. Hesse presided and called the meeting to order at 7:02 P.M.

#### MINUTES

The minutes of the October 20, 2003 regular meeting were approved as read.

#### TOWNSHIP REPORTS

The trustees acknowledged receipt of the following township reports:

Road Department Report - August & September 2003  
Police Department Report - August 2003

#### OLD BUSINESS

#### TOWNSHIP PROPERTY MAINTENANCE

Mr. Hesse made a motion authorizing payment of \$877.50 to Pirc Co. for Road Department Lawn Maintenance for 2003.

Mr. Desiderio seconded the motion that passed unanimously.

#### BAINBRIDGE TOWNSHIP POLICE STATION - CHANGE ORDER #7

Mr. Hesse made a motion authorizing payment of an additional \$2,959.00 to John G. Johnson for a change in mortar color for Type N mortar for all brick masonry work, per the recommendation of Horne & King and Heery International.

Mr. Desiderio seconded the motion that passed unanimously.

#### RENOVATION OF TOWN HALL WOMEN'S ROOM

Mr. Hesse made a motion authorizing payment of \$3,157.00 to Anthony Rhea for renovation of Town Hall Women's Room per the recommendation of Town Hall Superintendent Don Mitchell. (P.O. 370)

Mr. Desiderio seconded the motion that passed unanimously.

#### NEW BUSINESS

#### CENTERVILLE MILLS PARK

Mr. Desiderio made a motion authorizing payment of \$751.05 to Granger, Inc. for natural gas heater to replace the propane one for cabin #33, per the recommendation of Maintenance Supervisor David Mitchell. (P.O. 369)

Mr. Hesse seconded the motion that passed unanimously.

POLICE STATION FURNITURE

The trustees met with representatives from National Office Services, Inc. for a discussion on Remanufactured Steelcase Workstations for the new Police Station.

PROPOSED COMMUNITY CENTER

The trustees met with Larry Brandstetter from Brandstetter Carroll Zofcin Inc. and Wayne Bain for a discussion on their company providing operating data on community centers including utilities, staffing and annual operating budget.

RIVER ROAD PARK

River Road Park Proposed Pavilion

The trustees met with Steve Ciciretto and Jeff Markley for a discussion on the River Road Park Proposed Pavilion. The trustees were in general agreement to construct a picnic pavilion, without fireplace, to existing concession stand. Mr. Ciciretto will develop construction plans.

River Road Park Concession Building

Mr. Hesse made a motion authorizing payment of \$6,945.16 to Lakeland Management Systems, Inc. for additional work for concession building per the recommendation of Architect Steve Ciciretto. (Additional 38 tons stone for subsurface work; additional electric work including asphalt patching & structural framing for roof/silo.) (P.O. 369)

Mr. Desiderio seconded the motion that passed unanimously.

ROAD DEPARTMENT SERVICE DEPARTMENT

The trustees and Architect Steve Ciciretto discussed and reviewed alternative conceptual designs for the renovation and addition to the Road Department Building for the purposes of adding a Service Department. Total anticipated costs for the project are \$400,000.00.

CLERK'S OFFICE

Supplemental 2003 Annual Appropriation

Mr. Hesse moved that, in order to place the necessary funds in the proper category to meet township obligations, the Bainbridge Township Board of Trustees authorize the following transfer of funds:

ROAD FUND

Transfer \$2,730.07 from 2031-760-720-0000 Buildings to 2031-330-211-0000 Public Employees Retirement

Transfer \$15,000.00 from 2031-330-599-0000 Other to 2031-330-211-0000 Public Employees Retirement

Mr. Horn seconded the motion that passed unanimously.

TOWNSHIP POSTAGE METER

Mr. Hesse made a motion authorizing payment of \$5,000.00 to U.S. Postal Service for postage for meter per the recommendation of Administrative Assistant Linda Zimmerman. (P.O. 360)

Mr. Desiderio seconded the motion that passed unanimously.

RIVER ROAD PARK

Mr. Hesse made a motion to rescind Purchase Order 351 to American Diversified for \$4,380.00 per the recommendation of Park Project Manager Jeff Markley because of no response from vendor.

Mr. Desiderio seconded the motion that passed unanimously.

Mr. Hesse made a motion authorizing payment of \$3,600.00 to Field Specialties for dozer work on infields at River Road Park per the recommendation of Jeff Markley. (P.O. 368)

Mr. Desiderio seconded the motion that passed unanimously.

LAND BANK

COMMUNITY HOUSING ADVISORY BOARD

The trustees accepted the resignation of Melvyn Kirschnick from the Bainbridge Township Community Housing Advisory Board.

POLICE DEPARTMENT - MITCHELL APPEAL

Mr. Horn made a motion authorizing payment of \$2,000.00 to Johnson, Angelo & Colaluca for professional services in regard to the Mitchell Appeal. (P.O. 367)

Mr. Hesse seconded the motion that passed unanimously.

POLICE DEPARTMENT

Promotions

Mr. Hesse made a motion to promote Lori Downs from a Grade C Dispatcher to a Grade B Dispatcher at an annual rate of \$16.11 per hour, effective November 15, 2003 per the recommendation of Police Chief James Jimison.

Mr. Horn seconded the motion that passed unanimously.

Mr. Hesse made a motion to promote Ptl. April Kallay from a Grade C Patrolman to a Grade B Patrolman at an annual rate of \$46,330.34 effective January 10, 2004, per the recommendation of Police Chief James Jimison.

Mr. Horn seconded the motion that passed unanimously.

SCHOOL RESOURCE OFFICER

Mr. Desiderio made a motion to enter into an agreement with The Kenston Local School District Board of Education to provide a Bainbridge Township Officer to act as a School Resource Officer (SRO) during the calendar year, from January 1, 2004 through December 31, 2004, at a rate of \$31,215.34. One half of this amount shall be due to the Township by January 31, 2004, and the balance shall be due by June 30, 2004.

Mr. Hesse seconded the motion that passed unanimously.

NEW POLICE STATION - CHANGE ORDER #8

Mr. Hesse made a motion authorizing an additional \$1,623.00 to John G. Johnson for removal of buried debris within the building footprint.

Mr. Desiderio seconded the motion that passed unanimously.

ILLUMINATING COMPANY EASEMENT

The trustees were in general agreement to approve an easement for the Illuminating Co. across Bainbridge Road in regard to the new Police Station building.

SEWER SERVICE REQUEST

Proposed Judson Retirement Community

Mr. Hesse made a motion to amend the Board of Trustees minutes of November 20, 2003 and rescind the motion to not object to amending the existing Bainbridge Township 208 Plan to include Parcels 02-154400, 02-113500 and 02-357200 known as the "Harris-Burns" property.

Mr. Desiderio seconded the motion that passed unanimously.

SEWER SERVICE REQUEST

Proposed Judson Retirement Community

Mr. Hesse made a motion to not object to amending the existing Bainbridge Township 208 Plan to include parcels 02-154400 and 02-113500 known as the "Harris-Burns" property, with a total of 73.36 acres.

Mr. Horn seconded the motion that passed unanimously.

FIRE DEPARTMENT

Professional Training

The trustees were in general agreement for Captain Chris Calo to attend a NEOFPA Seminar on November 19, 2003 at a cost of \$55.00 per the recommendation of Fire Chief Brian Phan. (B.C. 89)

### Professional Training

The trustees were in general agreement for Assistant Chief Bill Lovell to attend a NEOFPA Seminar on November 19, 2003 at a cost of \$55.00 per the recommendation of Fire Chief Brian Phan. (B.C. 89)

### Resignation

The trustees were in general agreement to accept the resignation of Firefighter John Dabrowski from the Bainbridge Township Fire Department effective October 20, 2003.

### CENTERVILLE MILLS PARK

Mr. Hesse made a motion authorizing payment of \$1,000.00 to ABC Computing for reviewing computer needs at Centerville Mills Park. (P.O. 366)

Mr. Desiderio seconded the motion that passed unanimously.

Mr. Hesse made a motion authorizing payment of \$1,170.00 to The Bainbridge Diner for food service for 65 campers at camp. (P.O. 365)

Mr. Desiderio seconded the motion that passed unanimously.

Mr. Hesse made a motion authorizing payment of \$1,000.00 to Aris Company for portable restrooms at camp from September - December 31, 2003. (P.O. 364)

Mr. Desiderio seconded the motion that passed unanimously.

### HOLIDAY LIGHTING - BURNS/LINDOW BUILDING

Mr. Hesse made a motion authorizing payment of \$836.60 to Martin Giel for underground wiring for Christmas Lights at Burns/Lindow Building per the recommendation of Bainbridge Township Civic Club. (P.O. 363)

Mr. Horn seconded the motion that passed unanimously.

### TOWNSHIP EMPLOYEE PHYSICAL EXAMINATIONS

The trustees noted that the following employees have completed their biennial physical examinations per the Bainbridge Township Personnel Policy Manual and have no contraindications for continuous employment:

Joseph Tax  
Roy Eacott  
Todd Kirkpatrick

### CEMETERY DEEDS

The trustees signed a cemetery deed record. Joan Demirjian and Michael Seuffert attested to their signatures.

CHECKS DATED NOVEMBER 3, 2003

The trustees examined the above checks and invoices for same, and Mr. Desiderio moved that these checks for outstanding obligations be accepted for payment.

Mr. Horn seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

CORRESPONDENCE/COMMUNICATIONS

Minutes of Bainbridge Township Zoning Commission, dated September 25, 2003.

Memo from John K. Zachariah, County Administrator, dated October 20, 2003. RE: Public Hearing for Sales Tax Increase.

Copy of letter to Dr. Bob Lee, Superintendent, Kenston Schools from Gus Saikaly, Director of Geauga County Department of Water Resources, dated October 28, 2003. RE: Sewer Service for the Proposed High School.

NOPEC Media Alert, dated October 21, 2003.

NOPEC Media Update, dated October 23, 2003.

NOPEC Release, dated October 27, 2003.

Letter from Adelphia, dated October 27, 2003. RE: High Definition Television.

Copy of letter to Alan Halko, Road Superintendent from Marilyn and Dick Roddie, dated October 24, 2003. RE: Appreciation for Weed Trimming and Brush-hogging on Jackson Road.

Email from Brian Tondra, dated October 27, 2003. RE: Traffic Study for Kenston Local School District.

Letter from Kenston Community Education, dated October 10, 2003. Fest O' Fall a success.

Memo from the Geauga County Planning Commission, dated October 22, 2003. RE: Canyon Lake Colony Subdivision No. 10 - Final Plat.

NOPEC RESOLUTION

The trustees were in general agreement to authorize a Resolution that First Energy Corp. make available to the public a full accounting of the stranded costs that it has collected since January 1, 2001 to date under Ohio's restructured electricity market and a project of amounts to be collected during the market development and stranded cost recovery periods, per the recommendation of Northeast Ohio Public Energy Council.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 11:45 P.M.