

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 26, 2007. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley and Ms. Linda W. White and Fiscal Officer Susan R. Angelino. Mr. Horn presided and called the meeting to order at 6:30 P.M.

#### EXECUTIVE SESSION

Mr. Horn moved that the Bainbridge Township Board of Trustees go into executive session to consider pending litigation.

Mr. Markley seconded the motion. Vote: Mr. Horn, aye; Mr. Markley, aye; Ms. White, aye.

The trustees recessed their regular meeting at 6:30 P.M. in order to go into executive session to consider pending litigation.

The trustees returned from executive session after considering pending litigation and reconvened their meeting at 7:04 P.M.

#### DEPARTMENT REPORTS

Police Department - Sgt. Andy Kelley presented the October 2007 Police Department Report.

#### TOWN HALL/OTHER

#### NEW BUSINESS

#### Christmas Holiday

Mr. Horn made a motion authorizing Monday, December 24, 2007 as a holiday for all township employees.

Mr. Markley seconded the motion that passed unanimously.

#### TOWNSHIP LIABILITY INSURANCE

Mr. Horn made a motion authorizing payment of \$78,506.00 to Love Insurance Agency for Township Liability Insurance through Firemans Fund for December 1, 2007 - December 1, 2008.

Ms. White seconded the motion that passed unanimously.

Mr. Horn made a motion to waive coverage for terrorism.

Ms. White seconded the motion that passed unanimously.

TOWNSHIP EMPLOYEE PHYSICAL EXAMINATIONS

The trustees noted that the following employees have completed their biennial physical examinations per the Bainbridge Township Personnel Policy Manual and have no contraindications for continuous employment:

Michael Joyce  
Michael Swigonski  
Laura Thompson

BLANKET CERTIFICATE RENEWALS

Mr. Horn made a motion to renew BC-14 Repairs/Main. PD 2081-210-323-0000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mr. Markley seconded the motion that passed unanimously.

Mr. Horn made a motion to renew BC-20 Other/RD 2031-330-599-0000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mr. Markley seconded the motion that passed unanimously.

Mr. Horn made a motion to renew BC-38 R. RD Imp. Sites 1000-610-730-0200 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mr. Markley seconded the motion that passed unanimously.

Mr. Horn made a motion to renew BC-40 CVM 1000-610-323-3000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mr. Markley seconded the motion that passed unanimously.

DECEMBER MEETING SCHEDULE

The trustees were in general agreement to cancel the regularly scheduled meetings of December 24, 2007 and December 31, 2007.

CRWP - TOWNSHIP PLANNING

Mr. Horn made a motion to send a letter of interest to Chagrin River Watershed Partners for their assistance with a Township Planning proposal.

Mr. Markley seconded the motion that passed unanimously.

Vote: Mr. Horn, aye; Mr. Markley, aye; Ms. White, nay.

(Ms. White suggested putting off Township Planning until after the first of the year. She felt this was premature and too rushed.

### CHAGRIN FALLS PARK

The trustees met with Clint Bradley from Chagrin Falls Park CDC for a discussion on buildable lots in the land bank that they would like to purchase. He will forward parcel numbers to the Trustees for their review.

### ROAD DEPARTMENT

#### Hawksmoor Way

The trustees were in general agreement to approve the recommendation of the Geauga County Engineer's Office in their letter dated November 9, 2007:

1. The slope stability problem at the outlet side of the culvert could be solved by extending the existing 96" concrete pipe 240 feet and filling the area.
2. Taking a wait and see approach to the smaller slip on the inlet side of the culvert.

### SOFTWARE SERVICES

Mr. Horn made a motion authorizing payment of \$9,725.00 to CarteGraph Systems, Inc. for a Maintenance Management Software System for the Road Department. (P.O. 355)

Ms. White seconded the motion that passed unanimously.

### CORRESPONDENCE/COMMUNICATIONS

Bainbridge Township Board of Zoning Appeals Meeting Minutes, dated October 18, 2007.

Letter from Township Tenant, dated November 16, 2007. RE: Thank you.

Letter from Kenston Community Education, dated November 20, 2007. RE: Profit and Loss Statement for September 1, 2007 through October 31, 2007.

Letter from Robert L. Phillips, Geauga County Engineer, dated November 19, 2007. RE: Annual Inspection Report.

Copy of letter to Ms. Sandra Parks from J. Meiring Borcherds, Chagrin River Watershed Partners, dated November 21, 2007. RE: Technical support for identification of stream and wetland.

Copy of letter to Mr. William Preston from J. Meiring Borcherds, Chagrin River Watershed Partners, dated November 21, 2007. RE: Technical support for local flooding concerns.

Copy of letter to Mr. Kevin Zemel from J. Meiring Borcherds, Chagrin River Watershed Partners, dated November 21, 2007. RE: Technical support for flooding concerns.

## MINUTES

Ms. White made a motion to approve the meeting minutes dated November 12, 2007 as written.

Mr. Markley seconded the motion that passed unanimously.

## CHECKS DATED NOVEMBER 26, 2007

The trustees examined the above checks and invoices for same, and Ms. White moved that these checks for outstanding obligations be accepted for payment.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

## EXECUTIVE SESSION

Mr. Horn moved that the Bainbridge Township Board of Trustees go into executive session to consider the employment of public employees.

Ms. White seconded the motion. Vote: Mr. Horn, aye; Mr. Markley, aye; Ms. White, aye.

The trustees recessed their regular meeting at 8:40 P.M. in order to go into executive session to consider the employment of public employees.

The trustees returned from executive session after considering the employment of public employees and reconvened their meeting at 9:15 P.M.

## ROAD DEPARTMENT

### Full-Time Employment

Mr. Horn made a motion to hire Ken Holland as a Full-Time Skilled Maintenance Worker at \$20.00 per hour, effective December 10, 2007.

Mr. Markley seconded the motion that passed unanimously.

Mr. Horn made a motion to hire Brian Vilics as a Full-Time Skilled Maintenance Worker at \$20.00 per hour, effective December 10, 2007.

Ms. White seconded the motion that passed unanimously.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:25 P.M.