

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 23, 2009. Those present were trustees Mr. Matthew J.D. Lynch, Ms. Linda W. White and Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Lynch presided and called the meeting to order at 7:00 P.M.

POLICE DEPARTMENT

Police Chief James Jimison presented the monthly departmental report for October of 2009. The only call of significance was an ex-boyfriend arrived at a Tanglewood area home of an ex-girlfriend with three loaded firearms for the girlfriend, her mother and her father. This has been turned over to the Grand Jury and we are awaiting the outcome.

This past week an arrest was made in connection with the theft of funds from the Kenston School District and she is out on personal bond and waiting further legal action.

Chief Jimison explained the procedure for hiring police officers as requested by the Board of Trustees. Background checks for other perspective employees can still be conducted by the Bureau of Criminal Investigation for a nominal fee, the checks just cannot be performed internally through the LEADS as it is a violation of the use of the program. Mr. Lynch asked the Chief to email the hiring procedure to him, in order for Mr. Lynch to forward to other department heads.

Rules and Regulations

Chief Jimison asked if the Rules and Regulations that were presented to the Board of Trustees have been formally adopted by resolution. The board was in agreement that this had not been adopted and we will revisit this very soon.

D.A.R.E.

Mr. Lynch moved to approve the purchase order dated November 9, 2009 to Odyssey Printwear for the DARE merchandise in the amount of \$4,144.25, per the recommendation of the Police Chief.

Mr. Markley seconded the motion that passed unanimously.

ZONING DEPARTMENT

Zoning Inspector Michael Joyce presented the monthly departmental report for October of 2009. This report does not include the South Franklin Circle new housing starts.

The Zoning Department has contacted five homeowners in the Chagrin Falls Park project offering to remove the buildings from the respective properties at no cost to the landowners.

Dr. Judith Gooding asked Mr. Joyce to clarify the heavy metals that he referred to in the plants/gardens used to clean the soil. Mr. Joyce stated when he received the information from the City of Cleveland he would be more than happy to forward the information to her.

PUBLIC COMMENTS

Mr. Tom Keck asked the Township Administrator if or when his job description will be changing. Mr. Joyce stated that he is not aware of any changes pending, merely rumors.

TRUSTEES CORNER

Rocker Road Extension

Mr. Joyce stated that the vellums are present to be signed by the Board of Trustees since the signs have been changed and the gates have been removed.

Mr. Lynch moved to approve the Rocker Road Extension final plat per the recommendation of the Township Administrator and subject to the approval of the Geauga County Engineer and Geauga County Commissioners.

Mr. Markley seconded the motion that passed unanimously.

Hawksmoor Way

The Geauga County Prosecutor is reviewing the conservation easement for Hawksmoor Way and a decision is pending.

TOWN HALL -- OLD BUSINESS

Retire/Rehire Policy

Mr. Joyce stated that the Geauga County Prosecutor has some concerns regarding the policy as presented to her. Mr. Lynch asked Mr. Joyce to ask Ms. Schlaag to formalize an opinion in writing regarding this policy.

TOWN HALL -- NEW BUSINESS

Riparian & Wetlands Plat

Mr. David Deitrich sent multiple copies of the Riparian and Wetlands plats from the county for signature approval. Mr. Joyce has reviewed the plats and felt the plats were accurate. Mr. Lynch asked for further review and will revisit this next week once it is determined why this is being done.

Healthcare Committee

Mr. Markley asked that each department head as well as a representative from each department designated by the department to review the healthcare options that would be of the most productive for all parties involved. The Fiscal Officer will contact Jim Kamer as well as the Department Head to move forward with this review.

General Fund Budget

Mr. Markley would like to get a better handle on the General Fund Budget regarding both revenues and expenses broken down by areas such as Zoning, Cemeteries, Parks, Administration, etc. to determine the area that the Board of Trustees needs to manage. The Fiscal Officer's office will strive to gather this information as soon as possible.

FIRE DEPARTMENT

Consolidated Fleet Services

Mr. Lynch moved to approve the purchase order request dated November 10, 2009 for Consolidated Fleet Services for the annual ladder testing of all fire department ladders in the amount of \$1,843.00 per the recommendation of the Fire Department Maintenance Supervisor Captain Bill Measures.

Mr. Markley seconded the motion that passed unanimously.

ROAD DEPARTMENT

Cartegraph

Mr. Lynch moved to approve the invoice dated November 5, 2009 for Cartegraph in the amount of \$3,125.00 for a one year contract per the recommendation of the Road Superintendent.

Ms. White seconded the motion that passed unanimously.

Snow Plowing Contract

Mr. Rudyk has not heard back from the County regarding the negotiated amount for the 2009 - 2010 Snow Plowing Contract. This should be forthcoming in the very near future.

Cutting of Kenston Lake Roads by OVE

Mr. Phillips, Geauga County Engineer, still has not received the letter requesting an inspector, which the Fiscal Officer sent two weeks ago. The Fiscal Officer will fax a copy of the request to the engineer.

Cemetery Deed

Mr. Lynch moved to authorize the Board of Trustees to execute the Cemetery Deed for lot 48 Section 12 Grave 5. Joan Demirjian and Carol Lynch attested to their signatures.

Ms. White seconded the motion that passed unanimously.

Savage Road Easement

Mr. Lynch moved to authorize the board to execute the easement on Savage Road between the township and Jean and Jennifer Campbell at a cost of \$200.00 for the purpose of constructing and maintaining the roadway culvert outlet channel in, upon, and over the lands, per the recommendation of the Road Superintendent.

Mr. Markley seconded the motion that passed unanimously.

Seitz Builders

Mr. Lynch moved to approve the invoice dated November 2, 2009 for Seitz Builders in the amount of \$289,500.00 for the Salt Storage Dome per the recommendation of the Road Superintendent.

Mr. Markley seconded the motion that passed unanimously.

PARKS DEPARTMENT

TruGreen Fertilization

Mr. Lynch moved to approve the purchase order request dated November 23, 2009 for TruGreen Company in the amount of \$2,855.00 for the fall fertilization of township properties.

Mr. Markley seconded the motion that passed unanimously.

Mowing Contract

Mr. Mitchell presented the proposed package waiting review of the prosecutor for formal adoption from the board to prepare a bid package for two to three year contracts.

31 Acre Property -- Canyon Lakes

Ms. White asked Mr. Rudyk to speak with the Township Administrator regarding adding gravel for a parking area. According to Mr. Marous, it has been done already.

Mr. Lynch moved to approve the creation of a parking lot to be put on the parcel number 02-729362 on Bainbridge Road to be used as a passive park.

Mr. Markley seconded the motion that passed unanimously.

Holiday Lighting -- Pavilion

The Board of Trustees are looking for interested groups to sponsor the Holiday Lighting of the Veterans' Memorial Park Pavilion as well as the Bissell House.

Mr. Preuss stated that it is not realistic to attempt to try lighting this year and should be planned out for the future.

Centerville Mills Cabins

Mr. Mitchell received a phone call from an interested party offering \$250 per cabin and he is willing to take all of the cabins. Mr. Markley would like to have something in writing in order to have an idea of when he is planning on removing the cabins and the required cleanup. Mr. Mitchell will gather more details and convey that information to the board for next week.

ZONING DEPARTMENT

Zoning Commission Resignation

The Board of Trustees received the resignation of Rob Atkinson from the Zoning Commission effective immediately. Mr. Joyce has been asked to contact the alternate members of both the Zoning Commission and the Board of Zoning Appeals to determine the level of interest of the alternate members becoming full term members.

PUBLIC COMMENTS

Ms. Gina Zahn asked Mr. Markley, after the first of the year, if he will be available on Monday evenings or if the meeting night will change. Mr. Markley stated the meeting nights are a board decision, decided at the organizational meeting, but he would be available for Monday evening meetings.

Mr. Karl Kuckleheim asked if the sandstone was to be removed from the former foundation of the Bissell house and the board agreed that those stones will be removed and not just barred.

MINUTES

The minutes of the trustees' June 1, 2009, October 26, 2009, November 2, 2009 and November 9, 2009 regular meetings were approved as read.

CHECKS DATED NOVEMBER 10, 2009 TO NOVEMBER 23, 2009

The trustees examined the above checks and invoices for same, and Mr. Lynch moved that these checks for outstanding obligations be accepted for payment.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:35 P.M.