

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 2, 2009. Those present were trustees Mr. Matthew J.D. Lynch, Ms. Linda W. White and Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Lynch presided and called the meeting to order at 7:00 P.M.

PARKS DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for the township properties for the month of October of 2009. Mr. Mitchell also announced that the Township Garage Sale went very well. Although the township did not receive a single bid on the cabins, the other items sold earned over \$5,100.00 for the Parks Department.

The Park Board was in general agreement to demolish the worst two cabins, and recycle the materials from the remaining cabins. Mr. Mitchell would like the board to allow the Parks Department to advertise some of the pool accessories on Craig's List, which is a free service.

Mr. Marty Sfliglio, Chairman of the Park Board, stated that the main reason for the lack of interest in the cabins, is the difficulty of removing and relocating the cabins from their current location.

Mr. Jonathan Hall, Boy Scout from Troop #360, worked very hard to help clear fallen trees from the loop trail on October 17, 2009.

Mr. Mitchell also received a rave review from a renter of the Lakeside Center at Centerville Mills.

Mr. Mitchell will present the trustees with fertilization quotes for the end of the season at next week's meeting.

The Property Superintendent presented his recommendations for the renovation of the restrooms at the Dining Hall at Centerville Mills. Quotes should be forthcoming. Mr. Markley asked if Mr. Stephen Ciciretto has done a scope of work on this project. Mr. Mitchell stated that he has worked with Mr. Ciciretto informally, but he has not made a formal proposal.

Mr. Michael Joyce, Township Administrator, asked Mr. Mitchell if there is a problem with collecting rental fees or if they are current. Mr. Mitchell stated that he has been playing phone tag with Ms. Holtzheimer from Kenston Community Education in order to coordinate all of the information. Ms. White asked how much was owed and how far behind they are in rental fees. Mr. Mitchell stated that Kenston Community Education is approximately two to three months behind for a total of approximately \$800.00.

Bainbridge School Plaque

Ms. White stated that a plaque had been removed from the old Bainbridge School and been given to Mr. Chuck Nichols to refurbish. Mr. Nichols gave the plaque to the Historical Society. The plaque has been returned to the Township Trustees and the future of the plaque will be determined at a later time.

PUBLIC COMMENTS

Mrs. Donna Yuse and her husband have been very disappointed with the events occurring with this election. The reason Mr. & Mrs. Yuse relocated to Bainbridge Township from Hawaii was the charm and the kindness of the people. Mr. Lynch interrupted Mrs. Yuse, and reluctantly stated that he did not feel this was the appropriate platform to voice her concerns. Rather the board has received her concerns and they will be entered as correspondence.

Mr. Mitch Fakadj, of Haskins Road, complained about the backup alarms on the trucks at the Road Department. A brief discussion followed and the issue will be researched.

TRUSTEES CORNER

Ms. White presented a list of projects that have been approved from the Investment Funds in a total of \$2,063,673.13 since 2008. Mr. Joyce will send a list to County Auditor, Frank Gliha.

Mr. Markley asked the board to extend the deadline for the receipt of the Hydrogeologist. The board agreed to extend the deadline by up to two weeks, provided this is allowable upon an opinion from the Prosecutor's Office.

The board was in general agreement to authorize Mr. Markley to sign the Request for Payment from the Ohio EPA for the Kenston Lake Dam 319 Grant.

Mr. Lynch moved to approve the invoice for Ronyak Paving dated September 25, 2009 in the amount of \$721,159.47 for the resurfacing of various township roads for 2009, per the recommendation of the Geauga County Engineer and the Township Road Superintendent.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch moved to approve a purchase order request dated November 2, 2009 to Morse Van Lines not to exceed \$427.50, per the recommendation of the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

FIRE DEPARTMENT

Change of Job Classification

The board had questions regarding the reclassification of an employee. Ms. White is not interested in hiring a new employee without the Consultant's Report.

Mr. Lynch moved to approve the job classification change for Jon Bixler to EMT-P/Grade C effective as of the first day of the next pay period, per the recommendation of the Fire Chief.

Mr. Markley seconded the motion. Vote followed: Mr. Lynch, yah; Ms. White, nay; Mr. Markley, yah.

ROAD DEPARTMENT

Pay Rate for Skilled Part Time Employees

Mr. Walter Rudyk, Road Superintendent, further explained to the board the differences between skilled versus unskilled workers. Mr. Rudyk recommended a range of \$16.50 to \$20.39 for skilled Part Time Employees for the Bainbridge Township Road Department.

Ms. White asked how many candidates Mr. Rudyk had that met his skilled requirements. His response was a list of approximately seven perspective employees.

Mr. Markley reiterated what the appropriate job description is for the position that we are hiring. Mr. Rudyk explained that his memo was a basic understanding of the difference between skilled and unskilled, it was not an exact job description.

Ms. White explained to Mr. Rudyk that the reason we advertised for two part time employees for plowing snow was to get through this season and could possibly be hired full time if the need exists in the future.

Mr. Markley stated that the job description needed now is for a Part Time Skilled Employee for Snow Plowing, before the ground is covered. A job description for a year round Part Time Skilled Employee can be developed over the next several months.

The board was in general agreement to the recommended pay range in order to move forward with the selection of part time employees.

Mr. Lynch moved to approve the Road Superintendent to interview for Part Time Skilled Employees at a pay scale range of \$16.50 to \$20.39 per hour.

Mr. Markley seconded the motion that passed unanimously.

Snow Plowing Contract

Mr. Rudyk reviewed his explanation of costs for plowing various County Roads within the township, he is recommending accepting the county's cost of \$22,686.00, which is slightly lower than his calculated cost of \$24,670.40. However, our trucks are already driving the county roads to get to our routes and therefore, we could accept a slightly lower cost.

Mr. Markley asked if Mr. Rudyk knew what the cost of wear and tare on the equipment, and Mr. Rudyk responded that he did not have those numbers. Mr. Markley reminded the board that all department heads will be taking a closer look at their service and maintenance costs.

The board was in general agreement to have Mr. Rudyk contact the County regarding a revised contract amount. Another avenue to explore is billing ODOT for plowing state routes.

Hawksmoor Way

Mr. Rudyk gave an update on the Hawksmoor Way Project. The new guardrail will be going in first thing in the morning and, weather permitting, the topcoat of asphalt will be applied. The grassy areas will not be seeded this fall, rather in the spring.

Mr. Rudyk has been asked to contact Mr. Alan Prescott, with the county, regarding a potential problem for the erosion into the stream, and ask that Mr. Prescott contact the Army Corp of Engineer to possibly amend the permit to allow armoring the outcropping to minimize the erosion.

Salt Storage Dome

Mr. Rudyk stated that the Salt Storage Dome has been completed and he will be ordering salt to fill the dome in the near future.

Rocker Road Extension

Mr. Rudyk updated the board as to the status and what changes need to be made. The road plat has not been accepted yet, due to the various items that need to be moved out of the right of way, and additional signs that need to be erected.

Bill Fehrenbach, with South Franklin Circle, has plat drawings for Rocker Road Extension, so the board can review a full size set of drawings.

Cartegraph Software

Mr. Joyce met with the representatives from the county to research this issue. Mr. Markley explained the system to the board and the importance of renewing this license. Mr. Joyce should have a better answer next week.

Conversion to New Phone System

Mr. Joyce met with the county today regarding the training on the new phone system. The training dates are tentatively set for November 10 and 12 with a total transfer being done November 16, 2009.

Mr. Karl Kuckleheim asked that a priority be put on correcting the door for the Historical Society's room in order for the door to close and be lockable.

MINUTES

The minutes of the June 1, 2009 and October 19, 2009 regular meetings were approved as corrected.

CHECKS DATED OCTOBER 27, 2009 TO NOVEMBER 2, 2009

The trustees examined the above checks and invoices for same, and Mr. Lynch moved that these checks for outstanding obligations be accepted for payment.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:58 P.M.