

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 17, 2003. Those present were trustees Mr. Samuel Desiderio, Mr. Charles Hesse and Mr. Christopher Horn and clerk Susan R. Angelino. Mr. Hesse presided and called the meeting to order at 7:00 P.M.

MINUTES

The minutes of the October 29, 2003 and November 3, 2003 regular meetings were approved as read.

COMMENTS BY GUESTS AND VISITING PUBLIC

Resident Ann Myers asked the trustees if they had been contacted by the Judson Group. All trustees responded no.

POLICE DEPARTMENT

The trustees acknowledged the letter from the Department of the Air Force deploying Sgt. Jack Silvis for active duty in Iraq for an indefinite period of time.

TOWNSHIP REPORTS

The trustees acknowledged receipt of the following township reports:

Town Hall/Cemetery Report - September-October 2003
Fire & Rescue Report - October 2003

NEW BUSINESS

KENSTON HIGH SCHOOL PROBLEM BASED LEARNING PROJECTS

The trustees met with Andy Otten and Ben Spisak for a presentation on their Clean Indoor Air Ordinance Proposal.

They would like to have a Clean Indoor Air Ordinance for Bainbridge Township to cut down on the number of deaths by second hand smoke and improve the health of all those in our community.

The trustees met with Ashley Horn, Amanda Sabo and Amanda Foley for a presentation on establishing Walking/Biking Trails along St. Rt. 306 in Bainbridge Township.

They proposed an 8 ft. wide asphalt walking/biking trail along St. Rt. 306 from the Bainbridge Town Hall to Tanglewood Trail at an estimated cost of \$105,000.00. This would allow residents safer access to local vendors and bring about a more people-friendly community. In future years, this trail could be a spring board to others branching from it in Bainbridge Township.

MARKETPLACE AT FOUR CORNERS

The trustees met with Alan Bellis from the Heritage group for a discussion on Circuit City stores, Inc. going in at the Marketplace at Four Corners.

The trustees were in general agreement to support the front signage with a smaller sign on Rt. 43 side of building and to change the sconces on the front of the building.

BAINBRIDGE CENTER PARTNERS

The trustees met with John Skala from Bainbridge Center Partners for a discussion on his parking lot - parcel #02-255510. The trustees were in general agreement to make an adjustment on said parcel contingent upon receiving a new deed and review by the Geauga County Prosecutor.

TOWNSHIP LIABILITY INSURANCE

Mr. Hesse made a motion to renew township Liability Insurance with Love Insurance Company for \$65,240.00 from December 1, 2003 - December 1, 2004. (P.O. 397)

Mr. Horn seconded the motion that passed unanimously.

POLICE DEPARTMENT

K-9 Proposal

The trustees were in general agreement to support a K-9 proposal as presented by Ptl. Jon Weiner and Police Chief Jimison.

New Police Cruisers

Mr. Horn made a motion authorizing payment of \$72,080.00 to Liberty Ford for (4) 2004 Crown Victoria Police Cruisers, per the recommendation of Police Chief James Jimison. (P.O. 380)

Mr. Desiderio seconded the motion.

Vote: Mr. Desiderio, aye; Mr. Hesse, nay; Mr. Horn, aye.

(Clerk's note: Clerk also objected because it wasn't the lowest bid and no justified reason was given.)

Police Department Computers

Mr. Hesse made a motion authorizing payment of \$1,240.75 to Infotel Distributing for an Operating System for old servers in Police Department per the recommendation of Police Chief James Jimison. (P.O. 382)

Mr. Desiderio seconded the motion that passed unanimously.

Incident Reports

Mr. Hesse made a motion authorizing payment of \$880.00 to Excel Printing for 2004 Incident Reports per the recommendation of Police Chief James Jimison. (P.O. 388)

Mr. Desiderio seconded the motion that passed unanimously.

Lake County Crime Lab

Mr. Hesse made a motion authorizing payment of \$875.00 to Lake County Crime Lab for lab services through December 31, 2003 per the recommendation of Police Chief James Jimison. (P.O. 384)

Mr. Horn seconded the motion that passed unanimously.

Police Department Roll-In Longevity

Mr. Hesse made a motion to adjust the pay scale for dispatchers as reflected with roll-in longevity as follows:

Mr. Horn seconded the motion that passed unanimously.

Roll-In Longevity

		<u>Minimum</u> <u>Month In</u> <u>Grade</u>	<u>Current</u> <u>Pay Scale</u>
Dispatcher-Entry/Probationary	Grade E	6 months	12.62 per hour
Dispatcher-Probationary	Grade D	6 months	14.04 per hour
Dispatcher	Grade C	12 months	15.41 per hour
Dispatcher	Grade B	24 months	16.11 per hour
Dispatcher	Grade A		16.52 per hour

Pay scale with \$1,000.00
Roll-in for all grades

Dispatcher-Entry/Probationary	Grade E	13.10 per hour
Dispatcher-Probationary	Grade D	14.52 per hour
Dispatcher	Grade C	15.89 per hour
Dispatcher	Grade B	16.59 per hour
Dispatcher	Grade A	17.00 per hour

Pay scale with \$1,000.00
Roll-in
One time only in Grade E

Dispatcher-Entry/Probationary	Grade E	13.10 per hour
Dispatcher-Probationary	Grade D	14.04 per hour
Dispatcher	Grade C	15.41 per hour
Dispatcher	Grade B	16.11 per hour
Dispatcher	Grade A	16.52 per hour

LIQUOR PERMIT

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a permit for a Class C2 permit to:

Ohio Retail Management Inc.
DBA Tanglewood Marathon
17675 Chillicothe Road
Bainbridge Township
Chagrin Falls, Ohio 44023

The trustees had no objection to this application based on the recommendation of Police Chief James Jimison.

LIQUOR PERMIT

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a permit for a Class C2 permit to:

Speedway Superamerica LLC
DBA Speedway 3510
7353 N. Aurora Road
Bainbridge Township
Aurora, Ohio 44202

The trustees had no objection to this application based on the recommendation of Police Chief James Jimison.

FIRE DEPARTMENT

OLD BUSINESS

Mr. Hesse made a motion authorizing payment to Business Interiors for \$17,073.00 for 16 tables and 50 chairs for fire department training room per the recommendation of Fire Chief Brian Phan and Firefighter Joe Minite.

(Through State Purchasing Contract) (P.O. 387)

Mr. Desiderio seconded the motion that passed unanimously.

FIRE DEPARTMENT

NEW BUSINESS

Replacement Tires

Mr. Hesse made a motion authorizing payment of \$2,190.03 to Wingfoot Commercial Tire Systems for replacement tires for 3151, 3152 and 3100 per the recommendation of Fire Chief Brian Phan. (P.O. 388)

Mr. Horn seconded the motion that passed unanimously.

Audio Warning Device

Mr. Hesse made a motion authorizing payment of \$1,597.56 to Fox Fire & Rescue for an Audio Warning Device for vehicle #3146 per the recommendation of Fire Chief Brian Phan. (P.O. 389)

Mr. Desiderio seconded the motion that passed unanimously.

Computer Workstation

Mr. Desiderio made a motion authorizing payment of \$1,616.00 to Dell Computers for a computer workstation upgrade per the recommendation of Assistant Chief Bill Lovell and Fire Chief Brian Phan. (P.O. 385)

Mr. Hesse seconded the motion that passed unanimously.

Professional Training

The trustees were in general agreement for Firefighter Shaun Lutz to attend an Advanced Fire Investigation Class on December 8, 2003 - December 12, 2003 at a cost of \$705.45 per the recommendation of Fire Chief Brian Phan. (B.C. 89)

Professional Training

The trustees were in general agreement for Lt. Bill Measures to attend a Supervision Skills Seminar on December 8, 2003 at a cost of \$224.00 per the recommendation of Fire Chief Brian Phan. (B.C. 89)

NEW BUSINESS

ROAD DEPARTMENT

Snow Plow Blades

Mr. Hesse made a motion authorizing payment of \$2,539.00 to Goodyear Street & Highway Supply Co. for snow plow blades and curb guards per the recommendation of Highway Superintendent Alan Halko. (P.O. 392)

Mr. Horn seconded the motion that passed unanimously.

Snow Plowing Agreement

Mr. Desiderio made a motion to enter into an agreement with the Geauga County Commissioners and Geauga County Engineer's Office for snow and ice control on county roads in Bainbridge Township for the Winter Season of 2003-2004 for the agreed amount of \$18,706.00 (Chagrin Road and Bainbridge Road).

Mr. Desiderio seconded the motion that passed unanimously.

CENTERVILLE MILLS

Water and Sewer Systems

The trustees were in general agreement to not extend or renew the contract of E F Davis and Associates for water & sewer systems investigations and evaluations to perform daily checks of main water treatment center at Centerville Mills per the recommendation of Property Manager David Mitchell, effective December 31, 2003.

Office Equipment

Mr. Hesse made a motion authorizing payment of \$1,025.79 to YMCA of Greater Cleveland Camping Service for Office Equipment Rental for September and October, 2003. (P.O. 386)

Mr. Desiderio seconded the motion that passed unanimously.

TOWNSHIP COMMUNICATIONS SYSTEMS

Mr. Desiderio made a motion authorizing payment of \$2,050.00 to Business Technology Services for vendor contract conversion, cost savings services, cellular/paging cost savings analysis and vendor over-billing and back credits. (P.O. 396)

Mr. Horn seconded the motion that passed unanimously.

Mr. Desiderio made a motion authorizing payment of \$110.00/hour (not to exceed \$5,500.00) to L-Tronics, Inc. for implementing upgrades to existing telecommunications system including emergency operations center and coordination and implementing relocation of all police department telecommunications related operations at new building and coordinating with contractor and Alltel to insure timely implementation of telephone service at new facility. (P.O. 393)

Mr. Horn seconded the motion that passed unanimously.

TOWN HALL

Town Hall Rental

The trustees were in general agreement to rent the Burns-Lindow Building and Town Hall on Thanksgiving Day and the Town Hall on New Years Eve per the recommendation of Town Hall Superintendent Don Mitchell.

Roof & Gutter Repair

Mr. Hesse made a motion authorizing payment of \$990.00 to Raymond Arnold for repairing gutters and roof on town hall per the recommendation of Town Hall Superintendent Don Mitchell. (P.O. 394)

Mr. Desiderio seconded the motion that passed unanimously.

CLERK'S OFFICE

Supplemental 2003 Annual Appropriations

Mr. Hesse moved that, in order to place the necessary funds in the proper category to meet township obligations, the Bainbridge Township Board of Trustees authorize the following transfer of funds:

Police Fund

Transfer \$10,000.00 from 2801-210-599-0000 Other to 2081-210-323-0000 Repairs

Mr. Desiderio seconded the motion that passed unanimously.

TOWNSHIP EMPLOYEE PHYSICAL EXAMINATIONS

The trustees noted that the following employees have completed their biennial physical examinations per the Bainbridge Township Personnel Policy Manual and have no contraindications for continuous employment:

Todd Kirkpatrick
Amy Cogan

DECEMBER MEETING SCHEDULE

The trustees were in general agreement to cancel the regularly scheduled meetings of November 24, 2003 and December 22, 2003.

HOLIDAY SCHEDULE

The trustees were in general agreement to approve December 26, 2003 and January 2, 2004 as official holidays and close the township offices.

CORRESPONDENCE/COMMUNICATIONS

Copy of letter to Keary McCarthy of SVA Communications - NOPEC from Charles Hesse, dated November 12, 2003. RE: Status of Natural Gas Activities in Bainbridge Township.

Memo from SVA Communications, Inc., dated November 6, 2003. RE: Media Update.

Memo from NOPEC, dated November 5, 2003. RE: NOPEC Gas Opt-out Program Enrollment Status.

Memo from SVA Communications, Inc., dated November 10, 2003. RE: Media Update.

Memo from SVA Communications, Inc., dated November 13, 2003. RE: Letter from Mr. Robert M. Shiner to Mr. Dan DiLiberto, Nopec.

Bainbridge Township Cemetery Advisory Board Minutes, dated November 4, 2003.

Letter from the Ohio Department of Taxation, dated November 3, 2003. RE: Decline in Personal Property Taxable Values.

Letter from T. David Mitchell of Woodward & Griffiths, Attorneys at Law, dated October 22, 2003. RE: Sewer Service Request - Proposed Judson Retirement Community.

Site Inspection Report from Geauga Soil & Water Conservation District, dated October 30, 2003. RE: Hawksmoor Subdivision.

Site Inspection Report from Geauga Soil & Water Conservation District, dated October 24, 2003. RE: Bainbridge Market Square.

Site Inspection Report from Geauga Soil & Water Conservation District, dated November 7, 2003. RE: South Spring Valley Park Bridge - 378-0.31.

Site Inspection Report from Geauga Soil & Water Conservation District, dated November 7, 2003. RE: Bainbridge Market Square.

Site Inspection Report from Geauga Soil & Water Conservation District, dated November 4, 2003. RE: Canyon Lakes - No. 10.

Copy of letter to Mr. David Dietrich, Geauga County Planning Director from Carmella Shale, Geauga Soil & Water Conservation District, dated November 7, 2003. RE: Plans currently under review by planning commission.

Notice from United States Bankruptcy Court. RE: Adelphia Communications.

Letter from Michael J. Stone, Geauga County Engineer's Office, dated November 7, 2003. RE: Year 2004 Road and Bridge Improvement Project Map.

Memo from Trace A. Turnbull, Permit Supervisor, Geauga County Engineer's Office, dated November 3, 2003. RE: Annual Inspection Report.

Memo from the Geauga County Planning Commission, dated November 5, 2003. RE: Agenda for November 13, 2003 county planning commission meeting.

Letter from Claude Gotthardt. RE: Sugar Hill Trail.

Letter from Naeema Norman, dated November 10, 2003. RE: Requesting consideration of two lots.

Letter from Mr. Robert L. Phillips, dated November 5, 2003. RE: Roadway Clear Zone Obstruction - Tanglewood Dam Project.

GEAUGA COUNTY ARTS & CULTURE

The trustees were in general agreement to renew their membership for 2004 for \$250.00. (B.C. 98)

EXECUTIVE SESSION

Mr. Hesse moved that the Bainbridge Township Board of Trustees go into executive session to consider the employment of a public employee.

Mr. Desiderio seconded the motion. Vote: Mr. Desiderio, aye; Mr. Hesse, aye; Mr. Horn, aye.

The trustees recessed their regular meeting at 11:42 P.M. in order to go into executive session to consider the employment of a public employee.

The trustees returned from executive session after considering the employment of a public employee and reconvened their meeting at 11:59 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 12:00 A.M.