

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 5, 2009. Those present were trustees Mr. Matthew J.D. Lynch and Ms. Linda W. White and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Jeffrey S. Markley was absent. Mr. Lynch presided and called the meeting to order at 7:00 P.M.

POLICE DEPARTMENT

Lt. Jon Bokovitz explained the high level of activity within the last five days including several DUIs, thefts, drug seizure arrests and an arrest in a shooting.

New Server Request

The Police Department is in need of a new computer server to handle the new data systems installed in the cruisers.

Mr. Lynch moved to approve the purchase order request dated September 14, 2009 to Dell in the amount of \$4,045.60 per the recommendation of the Geauga County IT Coordinator Mr. Steve Decatur and the Police Chief.

Ms. White seconded the motion that passed unanimously.

PARKS DEPARMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for all township properties for the month of August.

Ms. White questioned Mr. Mitchell as to the need to insulate the rental house on Crackel Road and his opinion on having the house vinyl sided. Mr. Mitchell would like to have the house sided as it would reduce the maintenance and upkeep of the exterior of the house. Ms. White asked him to gather quotes for having the Crackel Road rental house vinyl sided.

CVM Dining Hall Restrooms

Mr. Mitchell provided copies of the architectural proposal from Mr. Stephen Ciciretto from December 15, 2008. Mr. Lynch asked if the price is still valid and asked that Mr. Ciciretto to come before the board to discuss the project.

Ms. White would like to move forward on this project. Mr. Lynch reminded Mr. Mitchell that he can gather quotes on this project and if it comes in under \$25,000, then we would not have to formally bid the project.

PUBLIC COMMENT

Mr. James Reid, of Kingsley Drive, clarified to Ms. White that Tyvek is used as a vapor barrier, not as insulation.

TRUSTEES CORNER

Mr. Lynch reminded the body that the board reviewed the retire/rehire policy in draft form and he presented his changes. This will be forwarded to Mr. Markley and then to the Prosecutor's Office for review and approval.

Mr. Lynch had been at a social engagement this weekend and was questioned about the status of the Tangelwood Golf Course and the gas wells. Mr. Joyce, Zoning Inspector, stated that the conditional use permit is still before the Board of Zoning Appeals and a decision has not been reached. There were multiple drilling permits obtained at the same time and the drilling companies have not begun drilling as of this time. Mr. Lynch asked Mr. Joyce to contact the drilling company, Summit, for copies of the drilling leases for Township review.

TOWN HALL

OLD BUSINESS

Fire/Security System

Mr. Joyce explained the multiple responses to the fire/security system upgrades. Mr. Joyce also requested the board to approve gathering new quotes to include monitoring the Police Station for fire detection. The board agreed with this decision.

TOWN HALL

NEW BUSINESS

Legal Invoices -- Walter & Haverfield

Mr. Lynch moved to approve the two invoices dated September 11, 2009 for Walter & Haverfield in the total amount of \$682.30, per the recommendation of the Fiscal Officer.

Ms. White seconded the motion that passed unanimously.

FIRE DEPARTMENT

Architectural Design Fees

Assistant Chief Wayne Burge explained that the building committee has met with Mr. Stephen Ciciretto, and the committee was unaware that Mr. Ciciretto's services were going to be so costly so quickly. Chief Burge asked to table the services of Mr. Ciciretto until the report comes in from the consultant and this report should be within the next month.

Mr. Lynch would like a list spelled out exactly stating what the needs of the department are, for example more dorm room for the men, more locker room for the women, more meeting space, whatever the needs are. Mr. Lynch asked for the list of needs that Chief Phan provided to Mr. Ciciretto.

Dr. Judith Gooding, Kingswood Drive, recommended that the building committee have formal meetings with resident input and documentation of the events at each meeting and that would also provide backup, if needed.

Gina Zahn asked if the board determined what the fire company consists of. Mr. Lynch stated that the Fire Company is an independent corporation that provides manpower that evolved out of the traditional volunteer fire department. Chief Burge tried to explain the purpose of the Fire Company. Approximately 27 to 28 years ago, the Board of Trustees decided that the township should have a part time Fire Department. The township employees cover the first response, Fire Company employees cover multiple calls or additional manpower as needed.

Hot Water Tanks

The failure of the hot water tanks last week was the fourth failure in the last couple of months. Based on the recommendation of Mr. Joyce, Township Administrator, two hot water tanks have been removed from Centerville Mills and delivered to the Fire Department and can be installed by McPhillips Plumbing in the amount of \$1,765 to update the hot water system.

Mr. Lynch moved to approve the purchase order request dated October 5, 2009 for McPhillips Plumbing in the amount of \$1,765.00 to move two heaters from Centerville Mills to be installed at the Fire Station, per the recommendation of Mr. Joyce.

Ms. White seconded the motion that passed unanimously.

ROAD DEPARTMENT

Cemetery Deed

Mr. Lynch moved to authorize the Board of Trustees to execute the Cemetery Deed for lot 12 Section 35 Grave 5 and lot 12 Section 36 Grave 1. Joan Demirjian and Richard Patz attested to their signatures.

Ms. White seconded the motion that passed unanimously.

Surveying for Cemetery Expansion

The board was concerned with having this company survey the same property that they have surveyed in the past. Ms. White questioned if we contracted with this company directly or if this company was a subcontractor under Chagrin Valley Engineering. Mr. Lynch was concerned with this contractor if they new the zoning of the property in the past and what the purpose of the survey was, why is the township in the position that we are due to the zoning violations based on the permitted use of this property.

MINUTES

The minutes of the trustees' September 28, 2009 regular meeting were approved as read.

CHECKS DATED SEPTEMBER 29, 2009 TO OTOBER 5, 2009

The trustees examined the above checks and invoices for same, and Mr. Lynch moved that these checks for outstanding obligations be accepted for payment.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

CORRESPONDENCE

Balance Sheet and Profit and Loss Statement from Kenston Community Education. Ms. White would like to receive the minutes from KCE's meetings that she has been requesting for months.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:52 P.M.