

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on January 3, 2006. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley, and Ms. Linda W. White and Fiscal Officer Susan R. Angelino. Mr. Horn presided and called the meeting to order at 7:00 P.M.

OATH OF OFFICE

Judge Chip Henry administered the Oath of Office to Jeff Markley and Susan Angelino, Township Fiscal Officer administered the Oath of Office to Linda White.

ORGANIZATIONAL MEETING REQUIREMENTS

ELECTION OF OFFICERS

Mr. Markley made a motion to nominate Mr. Horn for 2006 Chairman of the Bainbridge Township Board of Trustees.

Ms. White seconded the motion that passed unanimously.

Ms. White made a motion to nominate Mr. Markley as 2006 Vice-Chairman of the Board of Trustees.

Mr. Horn seconded the motion that passed unanimously.

ROBERT'S RULES OF ORDER

Mr. Horn moved that the Bainbridge Township Board of Trustees adopt Robert's Rules of Order as the official rules of operating business which may be abridged as necessary.

Mr. Markley seconded the motion that passed unanimously.

PAST ACTIONS

The trustees wished to have the record show that all past actions taken by the Bainbridge Township Board of Trustees, unless subsequently rescinded or superceded, are still "in full force and effect".

RESOLUTION TO COMPLY WITH OHIO REVISED CODE 149.43

Mr. Horn moved that the Bainbridge Township Board of Trustees readopt the "Public Record" Resolution originally passed on July 21, 1980.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

RESOLUTION TO COMPLY WITH OHIO REVISED CODE 121.22 (G)

Mr. Horn moved that the Bainbridge Township Board of Trustees readopt the "Public Meeting" Resolution per O.R.C. 121.22 (G) and that said resolution remain the same as 2005.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

TRUSTEE MEETING SCHEDULE FOR 2006

Mr. Horn moved that the Bainbridge Township Board of Trustees adopt for 2006 the trustee's meeting schedule as every Monday at 7:00 P.M.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said meeting schedule is attached to, and becomes a permanent part of, these minutes.

COMPENSATION FOR TRUSTEES AND FISCAL OFFICER

The trustees noted for the record, that they, as well as the fiscal officer be compensated for their services in equal bi-weekly payments with any adjustments to be made in December.

BENEFITS

Medical and Major Medical - All full-time employees as well as the trustees and fiscal officer are eligible for these benefits. Those who enroll assume 10% of the cost for same. Township personnel are offered United Health Care Insurance.

Life Insurance - Full time employees: \$18,000; Trustees and Fiscal Officer: \$18,000.

Weekly Disability Income - Full-time employees receive 60% of their weekly income.

Dental - All full-time employees, the trustees and the fiscal officer are covered at no cost to them should they choose to enroll.

Additional benefits are included in the Personnel Policy Manual which has been distributed to all full-time employees since 1987.

HOLIDAYS

Mr. Horn moved that the Bainbridge Township Board of Trustees observe the following holidays for non-bargained for employees:

New Year's Day
Martin Luther King Day
President's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving and the Day After
Christmas Day

In addition to those listed, each employee shall be entitled to three (3) personal holidays. These personal holidays are to be scheduled with the concurrence of the department head and may be scheduled a minimum of four hours at time.

Mr. Markley seconded the motion that passed unanimously.

EMPLOYMENT POLICIES AND PROCEDURES

The trustees were in general agreement that the 2003 Personnel Policy Manual will remain in effect and will be updated as necessary.

ROAD DEPARTMENT

The trustees noted that, per O.R.C. 5571.02, the Bainbridge Township Board of Trustees will operate the Road Department with a Township Highway Superintendent in 2006.

TOWNSHIP APPOINTMENTS - 2006

Mr. Horn made a motion to affirm the following appointments for 2006:

Fire Chief	Brian A. Phan
Police Chief	James P. Jimison
Town Hall Superintendent/Cemetery Sexton	Donald Mitchell
Zoning Inspector	Michael F. McIntyre
Highway Superintendent	Alan I. Halko

Ms. White seconded the motion that passed unanimously.

Trustees' Note for Clarification - All of the above employees are exempt employees per the Fair Labor Standards Act; and neither they nor other exempt township employees, shall be required to submit time cards.

GEAUGA COUNTY HEALTH DISTRICT ADVISORY COUNCIL

The trustees were in general agreement that Ms. White should represent Bainbridge Township on the Geauga County Health District Advisory Council.

TOWN HALL RATES AND BURNS-LINDOW BUILDING RATES

Mr. Horn made a motion to retain the 2005 Town Hall and Burns-Lindow rates for 2006.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said rates is attached to, and becomes a permanent part of, these minutes.

CEMETERY RATES

Mr. Horn made a motion to retain the Cemetery rates as adopted on December 23, 2002 for the year 2006.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said rates is attached to, and becomes a permanent part of, these minutes.

FEE SCHEDULE FOR COPIES OF TOWNSHIP DOCUMENTS

The trustees were in general agreement to retain the present rate schedule for copies which is as follows:

The fee for all black and white copies of documents, is 5 cents per copy and color copies are \$2.00 per copy per the recommendation of the legal division of the State Auditor's Office. Disk media copies are \$1.00 per diskette and CD ROM.

ZONING FEE SCHEDULE

Mr. Horn made a motion to retain the 2005 Zoning Certificate Fee Schedule.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said schedule is attached to, and becomes a permanent part of, these minutes.

MILEAGE REIMBURSEMENT FOR 2006

Mr. Horn made a motion to set the Bainbridge Township mileage reimbursement of 44.5 cents (pursuant to IRS code) per mile, for miles driven by authorized township personnel using their own vehicles for documented township business.

Mr. Markley seconded the motion that passed unanimously.

OHIO TOWNSHIP ASSOCIATION CONVENTION

Mr. Horn moved that the township reimburse any trustee, fiscal officer, deputy fiscal officer or assistant-to-the-fiscal officer who attends the Ohio Township Association Winter Convention to be held in Columbus, Ohio from February 1 - 4, 2006 for mileage, parking, lodging, meals and any other necessary expenditures.

Ms. White seconded the motion that passed unanimously.

FIRE PREVENTION PERMITS

The trustees were in general agreement that the Fire Prevention Permit System of 1990 remain in effect for 2006.

OHIO FIRE CODE/OHIO BASIC BUILDING CODE

Mr. Horn moved adoption of the following resolution:

"WHEREAS, the Bainbridge Township Board of Trustees have previously, by resolution, adopted by incorporation the Ohio Fire Code and Ohio Basic Building Code; and

WHEREAS, the Ohio Fire Code and Ohio Basic Building Code have been amended subsequent to the initial adoption by incorporation by the Board of Township Trustees of Bainbridge Township;

NOW, THEREFORE, BE IT RESOLVED that all amendments to the Ohio Fire Code and Ohio Basic Building Code are hereby adopted and incorporated by the Bainbridge Township Board of Trustees."

Mr. Markley seconded the motion that passed unanimously.

TRANSIENT VENDOR RESOLUTION

The trustees wish to have noted for the record that the Transient Vendor Resolution as adopted December 10, 1983, is still, "in full force and effect".

Note: Transient Vendor Permit will be issued only after review and recommendation of the Zoning Inspector.

ADVANCE ON TAXES COLLECTED

Mr. Horn moved that the Bainbridge Township Board of Trustees authorize the Fiscal Officer to request an advance of the real estate taxes, first half collection, in the maximum amounts available in the General, Road and Bridge, Fire District and Police District Funds upon receipt of the schedule of dates for advances as determined by the Geauga County Auditor.

Ms. White seconded the motion that passed unanimously.

POLICE DEPARTMENT

Mutual Aid Agreement - The trustees were in agreement to readopt the present Police Mutual Aid Agreement as last revised on January 1, 1987.

Parking Regulations - The trustees wished to have noted for the record that, per a Resolution adopted October 15, 1983, there was established in Bainbridge Township a Parking Violation Bureau which provided for the enforcement of the Bainbridge Township Parking Regulations, effective November 19, 1983.

FIRE DEPARTMENT

The trustees were in agreement to readopt the present Fire Department Mutual Aid Agreement as amended on December 17, 1995.

FALSE SECURITY ALARM PROCEDURES

The trustees were in general agreement to put in effect the False Security alarm system resolution as adopted December 15, 1990 per the Ohio Revised Code Section 505.511.

2006 TEMPORARY AND PERMANENT APPROPRIATIONS

Mr. Horn made a motion to change legal level of control from fund function object to fund level in Temporary and Permanent Appropriations, effective April 3, 2004.

Ms. White seconded the motion that passed unanimously.

2006 TOWNSHIP TEMPORARY APPROPRIATIONS

Mr. Horn made a motion to adopt the 2006 Temporary Appropriations as prepared by the fiscal officer's office.

Mr. Markley seconded the motion that passed unanimously.

TRUSTEE DEPARTMENT LIAISON

Police Department - Mr. Horn
Fire Department - Mr. Markley
Road & Town Hall - Ms. White

TOWN HALL/OTHER

NEW BUSINESS

January Meeting Schedule

The trustees were in general agreement to not cancel any regularly scheduled meetings in January 2006. The regularly scheduled Monday, January 16, 2006 meeting will be held on Tuesday, January 17, 2006 in lieu of the Holiday.

TOWNSHIP EMPLOYEE PHYSICAL EXAMINATIONS

The trustees noted that the following employee has completed his biennial physical examination per the Bainbridge Township Personnel Policy Manual and has no contraindications for continuous employment:

Donald Nichols

TOWNSHIP WEBSITE

The trustees were in general agreement for Trustee Markley and Administrative Assistant Linda Zimmerman to administer and update the township website.

TRUSTEES' OFFICE

The trustees were in general agreement to establish a Trustees Office at the town hall.

TOWNSHIP REPORTS

The trustees acknowledged receipt of the following township reports:

Zoning Inspector's Report - November 2005
Police Department Report - October 2005

DEMOLITION OF STRUCTURE

Mr. Horn made a motion authorizing payment of \$1,520.00 to Ohio Roll-Off, Inc. for dumpsters at 16727 Franklin Street, per the recommendation of Zoning Inspector Frank McIntyre.

Mr. Markley seconded the motion that passed unanimously.

CORRESPONDENCE

Newsletter from the Chagrin Valley Chamber of Commerce, dated January 2006.

Copy of letter to Mr. Dave Dietrich, Geauga County Planning Director from Robert K. Weisdack, Geauga County Health District, dated December 9, 2005. RE: Fireside Subdivision - Auburn & Bainbridge Townships.

Copy of letter to R. L. Phillips, Geauga County Engineer from the Geauga County Commissioners, dated December 27, 2005. RE: Dedication plat dedicating the extension of Lookout Drive in Canyon Lakes.

Letter from Steve Hare, Kenston Community Education, dated December 20, 2005. RE: Profit and Loss Statements for September 30, 2004 through August, September 2005.

Copy of letter from Robert L. Phillips, Geauga County Engineer to Ms. Julie Ellis, dated December 28, 2005. RE: Amber Trails 2.

Letter from Adelphia, dated December 21, 2005. RE: Price Adjustments.

Notice from the United States Bankruptcy Court Southern District of New York, dated December 15, 2005.

Notice from Walter & Haverfield LLP Attorneys At Law. RE: Adelphia Bankruptcy & Transfer Issues.

Memo from the Timberfire Family. RE: Special thanks on behalf of the owners and employees.

Memo from NOPEC, dated December 29, 2005. RE: Natural Gas Prices.

OHIO SUNSHINE LAWS: SEMINAR

The trustees and fiscal officer were in general agreement to attend a Public Records and Open Meetings Act Seminar on January 10, 2006 at a cost of \$1,196.00.

EXECUTIVE SESSION

Mr. Horn moved that the Bainbridge Township Board of Trustees go into executive session to consider the appointment of a public employee, pending litigation and bargaining negotiations.

Mr. Markley seconded the motion. Vote: Mr. Horn, aye; Mr. Markley, aye; Ms. White, aye.

The trustees recessed their regular meeting at 8:58 P.M. in order to go into executive session to consider the appointment of a public employee, pending litigation and bargaining negotiations.

The trustees returned from executive session after considering the appointment of a public employee, pending litigation and bargaining negotiations and reconvened their meeting at 9:33 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:38 P.M.