

Minutes of Zoning Commission

April 11, 2012

The special meeting of the Bainbridge Township Zoning Commission was called to order by Mr. Charles Nichols, Vice Chairman at 7:00 P.M. Members present were: Mr. Steve Hunder, Mr. Howard Miller, Alternate and Mr. Ken Watson. Mr. Donald Sheehy was absent. Mr. Yingling joined the meeting via a teleconference call.

Mr. Bret Keast and Mr. Matt Bucchin of Kendig Keast Collaborative joined the meeting via a teleconference call.

Also present: Mr. Christopher Horn and Mrs. Lorrie Benza, Bainbridge Township Trustees; Mr. Shane Wrench, Zoning Inspector and Mr. Joe Gutoskey, Board of Zoning Appeals. Mr. Mark Olivier, Board of Zoning Appeals joined the meeting via a teleconference call.

Zoning Resolution Update

The Zoning Commission members met with Mr. Bret Keast and Mr. Matt Bucchin of Kendig Keast Collaborative via a teleconference call for a kick-off meeting to review and discuss the tentative project schedule and activities. The agenda was as follows:

1. Communication protocol
2. Review the project schedule
3. Public engagement strategy
4. Near-term project activities
 - a. Stakeholder interviews
 - i. Participants
 - ii. Nature of interviews
 - b. Township tour
 - c. Citizens' Congress
 - d. Joint meeting
5. Use of WebEx and ZoningPlus e-code
6. Data needs
 - a. GIS mapping
 - b. History of variances

The Zoning Commission members were in agreement that Mr. Shane Wrench, Zoning Inspector be the contact person for communication and correspondence between the township and Kendig Keast Collaborative. Mr. Keast noted that they are using WebEx Conferencing and the meeting was being recorded.

The project schedule was discussed with April 30, 2012, May 1, 2012, and May 2, 2012 being the dates for stakeholder interviews along with a staff and zoning commission work session. The Zoning Commission members expressed a concern that the time-frame for starting was too soon and were in agreement to take the appropriate time to review the project schedule at the next regularly scheduled meeting. Mr. Keast agreed to revise the project schedule dates.

A scheduled tour of the township and neighboring communities was discussed as part of the project schedule.

The Zoning Commission discussed possibly using the auditorium at Kenston High School for the Citizens' Congress if needed. The Citizens' Congress will have break-out sessions with one that could focus on the former Geauga Lake Park property.

Mr. Keast explained the process and that is with web-conferencing. Formatted sections of the code can be posted for review and comments and they will prepare a preliminary draft and then hold a WebEx teleconference to review it to see what needs to be addressed. They will come back with a final strategic approach and present it and that is the document they want everyone to be comfortable with before they get into drafting the content of the code. The code will be drafted in three modules and after submitting a module, a WebEx teleconference will be held to talk about it and make any necessary revisions and adjustments. They will publish it and come in and discuss it and work through the process of having a public hearing draft, holding the public hearing and putting it before the trustees for consideration. He also said they are requesting a list of stakeholders and any reports or studies from the township such as septic system regulations, a three to four year history of variances and conditional use permits, 208 plan, ground water resources, former and current land use plans, GIS mapping, floodplains, property ownerships, developed and non-developed properties, data bases etc.

The Zoning Commission discussed establishing an optional website with Kendig Keast Collaborative by having them secure a domain name and host a website for the updates or they could be posted on the township website as they become available. The members were in agreement to discuss this further at the next regularly scheduled meeting.

Since there was no further business to come before this meeting of the Bainbridge Township Zoning Commission, Mr. Miller made a motion to adjourn.

Mr. Hunder seconded the motion that passed unanimously. The meeting was adjourned at 7:49 P.M.

Respectfully submitted,

Linda L. Zimmerman
Zoning Secretary

Charles Nichols, Vice Chairman

Date Approved: April 24, 2012

AUDIO RECORDING ON FILE

ZC 4/11/2012

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