

## Minutes of Zoning Commission

January 31, 2012

The regular meeting of the Bainbridge Township Zoning Commission was called to order by Mr. Stephen Yingling, Vice Chairman at 7:04 P.M. Members present were: Mr. Howard Miller, Alternate; Mr. Charles Nichols and Mr. Ken Watson. Mr. Steve Hunder and Mr. Donald Sheehy were absent.

### MINUTES

Mr. Watson made a motion to approve the minutes of the December 27, 2011 meeting as written.

Mr. Nichols seconded the motion that passed unanimously.

### NEW BUSINESS

#### Organizational Session

#### Sunshine Law

Mr. Miller made a motion to adopt and support the Sunshine Law as provided in the O.R.C.

Mr. Nichols seconded the motion.

Vote: Mr. Miller, aye; Mr. Nichols, aye; Mr. Watson, aye; Mr. Yingling, aye.

#### Secretary

Mr. Watson made a motion to reappoint Linda Zimmerman as secretary for the zoning commission.

Mr. Nichols seconded the motion.

Vote: Mr. Miller, aye; Mr. Nichols, aye; Mr. Watson, aye; Mr. Yingling, aye.

#### Meeting Notification

Mr. Nichols made a motion that the zoning commission require a \$25.00 fee, 20 self-addressed stamped envelopes and a written request for notification of regular, special and/or emergency meetings of the zoning commission.

Mr. Yingling seconded the motion.

Vote: Mr. Miller, aye; Mr. Nichols, aye; Mr. Watson, aye; Mr. Yingling, aye.

### Meeting Schedule

Mr. Nichols made a motion to hold the meetings on the last (Tuesday) of each month at 7:00 P.M. at the Town Hall.

Mr. Watson seconded the motion.

Vote: Mr. Miller, aye; Mr. Nichols, aye; Mr. Watson, aye; Mr. Yingling, aye.

### Acceptance of Proposed Amendments

The zoning commission was in general agreement to retain the policy of accepting any proposed amendment applications on the last meeting night of each month. (Generally to be the last Tuesday of the month.)

### Election of Officers

#### Chairman

Mr. Nichols made a motion to nominate Mr. Donald Sheehy as Chairman.

Mr. Yingling seconded the motion.

Vote: Mr. Miller, aye; Mr. Nichols, aye; Mr. Watson, aye; Mr. Yingling, aye.

#### Vice Chairman

Mr. Yingling made a motion to nominate Mr. Charles Nichols as Vice Chairman.

Mr. Miller seconded the motion.

Vote: Mr. Miller, aye; Mr. Nichols, aye; Mr. Watson, aye; Mr. Yingling, aye.

### OLD BUSINESS

#### Professional Services – Zoning Resolution Update

Mr. Nichols reported that the Board of Trustees is requesting a recommendation in writing from the Zoning Commission with regards to a Purchase Order to Kendig Keast Collaborative in order to proceed. The following motion was made:

Mr. Nichols made a motion to recommend that a purchase order be issued to Kendig Keast Collaborative in the amount of \$185,050.00 as follows:

Per Table 1, Preliminary Budget dated December 6, 2011, Part I. Zoning Resolution and Part II. Strategic Plan and Zoning for Geauga Lake (Bainbridge Township) in the amount of \$175,450.00 and under (Add Optional Services) Launch and Maintain Web Site in the amount of \$9,600.00 for a total of \$185,050.00.

Mr. Watson seconded the motion.

Vote: Mr. Miller, aye; Mr. Nichols, aye; Mr. Watson, aye; Mr. Yingling, aye.

#### CORRESPONDENCE

1. Bainbridge Township Board of Zoning Appeals Meeting Minutes, dated December 15, 2011.
2. Zoning Permits Report, dated December 2011.
3. Copy of letter from the Geauga County Planning Commission to Mr. Jerry Petersen, dated January 11, 2012. RE: Stoneridge of Geauga Subdivision Phase 5 – Final Plat.
4. Email from Mr. Jim Norbuta, dated January 9, 2012. RE: Cipiti Nursery Property on Route 306.

Since there was no further business to come before this meeting of the Bainbridge Township Zoning Commission, Mr. Watson made a motion to adjourn.

Mr. Miller seconded the motion that passed unanimously. The meeting was adjourned at 7:35 P.M.

Respectfully submitted,

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Linda L. Zimmerman  
Zoning Secretary

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Stephen Yingling, Vice Chairman

Date Approved: February 28, 2012