

## Minutes of Zoning Commission

January 29, 2019

The regular meeting of the Bainbridge Township Zoning Commission was called to order by Mr. John Lateulere, Chairman at 7:00 P.M. Members present were: Ms. Kristina Alaei; Mr. Chuck Giallanza, Alternate; Mr. Howard Miller, Alternate; Ms. Marlene Walkush and Mr. Dennis Williams. Ms. Karen Endres, Zoning Inspector was present.

Secretary's Note: The Zoning Commission meetings for November 27, 2018 and December 25, 2018 were cancelled.

### PLEDGE OF ALLEGIANCE

The Zoning Commission recited the Pledge of Allegiance.

### MINUTES

Ms. Walkush moved to adopt the minutes of the October 30, 2018 meeting as written.

Mr. Williams seconded the motion.

Vote: Ms. Alaei, aye; Mr. Giallanza, alternate, aye; Mr. Lateulere, aye; Mr. Miller, alternate, aye; Ms. Walkush, aye; Mr. Williams, aye.

### NEW BUSINESS

#### Zoning Commission Resignations

The Zoning Commission members acknowledged the resignations of Mr. Brent Classen and Mr. Andrew White.

#### New Member

The Zoning Commission members welcomed new member Ms. Kristina Alaei who was appointed to a five year term ending December 31, 2023.

### ORGANIZATIONAL SESSION

#### Organizational Session

#### Sunshine Law

Mr. Miller made a motion to adopt and support the Sunshine Law as provided in the O.R.C.

Mr. Williams seconded the motion.

Vote: Ms. Alaei, aye; Mr. Giallanza, alternate, aye; Mr. Lateulere, aye; Mr. Miller, alternate, aye; Ms. Walkush, aye; Mr. Williams, aye.

### Secretary

Mr. Miller made a motion to reappoint Linda Zimmerman as secretary for the Zoning Commission.

Mr. Williams seconded the motion.

Vote: Ms. Alaei, aye; Mr. Giallanza, alternate, aye; Mr. Lateulere, aye; Mr. Miller, alternate, aye; Ms. Walkush, aye; Mr. Williams, aye.

### Meeting Schedule

Ms. Walkush made a motion to hold the regular meetings on the last Tuesday of each month at 7:00 P.M. at the Town Hall.

Mr. Giallanza seconded the motion.

Vote: Ms. Alaei, aye; Mr. Giallanza, alternate, aye; Mr. Lateulere, aye; Mr. Miller, alternate, aye; Ms. Walkush, aye; Mr. Williams, aye.

### Acceptance of Proposed Amendments

The Zoning Commission was in general agreement to retain the policy of accepting any proposed amendment applications on the last meeting night of each month. (Generally to be the last Tuesday of the month.)

### Election of Officers

#### Chairman

Mr. Williams made a motion to elect Mr. Lateulere as Chairman.

Ms. Walkush seconded the motion.

Vote: Ms. Alaei, aye; Mr. Giallanza, alternate, aye; Mr. Lateulere, aye; Mr. Miller, alternate, aye; Ms. Walkush, aye; Mr. Williams, aye.

### Vice Chairman

Ms. Walkush made a motion to elect Mr. Williams as Vice Chairman.

Mr. Miller seconded the motion.

Vote: Ms. Alaei, aye; Mr. Giallanza, alternate, aye; Mr. Lateulere, aye; Mr. Miller, alternate, aye; Ms. Walkush, aye; Mr. Williams, aye.

### ZONING INSPECTOR'S REPORT

Ms. Endres gave a report on the Wembley BZA hearing that was held on January 17, 2019.

### OLD BUSINESS

#### Proposed Zoning Amendments

The Zoning Commission reviewed its initiatives for 2019 which are development standards, signage, definitions and site plan review.

### OTHER BUSINESS

The Zoning Commission discussed attending Planning and Zoning Seminars in 2019.

### CORRESPONDENCE

1. Bainbridge Township Board of Zoning Appeals Meeting Minutes, dated October 18, 2018; November 15, 2018; December 20, 2018.
2. Bainbridge Township Board of Trustees Meeting Minutes, dated October 8, 2018; October 22, 2018; October 29, 2018; November 12, 2018; November 26, 2018; December 3, 2018; December 10, 2018; December 17, 2018; December 21, 2018; January 7, 2019.

Since there was no further business to come before this meeting of the Bainbridge Township Zoning Commission, Mr. Miller made a motion to adjourn.

Mr. Giallanza seconded the motion that passed unanimously. The meeting was adjourned at 8:22 P.M.

Respectfully submitted,

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Linda L. Zimmerman  
Zoning Commission Secretary

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John Lateulere, Chairman

Date Approved: February 26, 2019