

**BAINBRIDGE TOWNSHIP PARK BOARD MINUTES
DECEMBER 15, 2010**

Members Present: Marty Sfiligoj, Chairman; Henri Preuss, Vice Chairman; Mitch Fakadej; David Jones; Dennis Martin; Clyde Whaley and David Mitchell, Property Superintendent

Mr. Sfiligoj, Chairman called the meeting to order at 7:00 P.M. at the Town Hall.

Guests: Mr. Jeff Markley, Township Trustee
Mr. Ted Seliga

GUESTS/PUBLIC COMMENTS

Mr. Preuss noted that Mr. Mitchell did an excellent job at the last Township Trustee meeting.

Mr. Mitchell thanked Mr. Preuss and Mr. Fakadej for supplying refreshments for tonight's meeting.

MINUTES

Mr. Martin made a motion to approve the meeting minutes dated November 17, 2010 as written.

Mr. Whaley seconded the motion that passed unanimously.

NEW BUSINESS

Rental Procedures

Mr. Mitchell stated that there was a scheduling conflict regarding the Seabee Cadets for next year. The board held a discussion on rental procedures. Mr. Mitchell will contact Lt. Bob Hooven of the Seabee Cadets regarding moving their date for next year. Mr. Preuss will contact the Fiscal Officer for information on rental deposits.

Organizational Session

The board was in agreement to hold the Organizational Session regarding the election of officers at the January 2011 meeting after the official re-appointment of Mr. Preuss, Mr. Martin and Mr. Whaley by the Board of Trustees.

GENERAL FIELD USE POLICY/COST DISCUSSION

The board held a discussion regarding general field use policy and cost. Mr. Mitchell noted that the baseball teams typically use two hours for each game and should be charged accordingly. A discussion was held regarding the lining fee of \$20.00 that was implemented in 2010. Mr. Mitchell presented a calendar of events to the park board, time spent, fuel, hours and payroll. The board was in agreement to recommend retaining the fees of \$30.00 per hour and the \$20.00 lining fee and noted that all baseball games will require a minimum of two hours. Mr. Mitchell will amend the reservation forms to reflect those fees and procedures.

Motion

Mr. Preuss made a motion to clarify a previous understanding that a two hour minimum shall be charged for all baseball fields and a \$20.00 lining fee shall be charged for each field lining.

Mr. Martin seconded the motion that passed unanimously.

PARKS & PROPERTIES SUPERINTENDENT REPORT

Mr. Mitchell explained how the scheduling calendars for the buildings are maintained. The board discussed the need for part-time personnel and the need for all fees to be paid in advance.

Also discussed was the request from Kenston Baseball Association which was the free use of two baseball fields at Settlers Park in exchange for maintaining them. Mr. Sfiligoj will send a reply to the Kenston Baseball Association.

The board discussed holding another Sign-Up Day for all teams to reserve their dates for Spring and Summer sports with a date to be determined.

The board discussed rain-outs and that the teams do not get a refund but they are rescheduled for another date and noted that Mr. Mitchell will call a game if the weather is too severe or the fields are too wet to play.

Mr. Mitchell stated that all rules must be posted at the parks in order for the Police Department to enforce them.

The board discussed having all teams pay in advance before the beginning of the season.

Motion

Mr. Preuss made a motion that all fees for Spring and Summer sports shall be paid no later than April 1st and all fees for Fall sports shall be paid no later than August 1st.

Mr. Martin seconded the motion that passed unanimously.

The board discussed the storage issue at the River Road Park pavilion. Mr. Mitchell will send a letter to Kenston Community Education regarding removal of all items from the pavilion within a specified date.

PROJECT PRIORITY LIST

Mr. Jeff Markley, Township Trustee met with the Park Board to discuss the Project Priority List. Mr. Sfiligoj reviewed the small emergency projects that were slated to start in the Fall. Mr. Markley explained that the only projects that are approved by the Board of Trustees are those with at least three quotes and some of the projects would need to go through the public bidding process and added that every project should start with a scope of work so all quotes come back with an apples to apples comparison. The board discussed the proposed chemical bathrooms at Settlers Park and River Road Park and noted that the scopes of work still need to be written. Mr. Markley will help with the scopes of work for the chemical toilets.

The proposed playgrounds at Settlers Park and Heritage Park were discussed. Mr. Sfiligoj will review and organize the playground vendors.

The board discussed the proposed Centerville Mills improvements. Mr. Mitchell will obtain quotes for enclosing the buildings at Centerville Mills Park. Mr. Mitchell reported that Mr. Shane Wrench, Zoning Inspector is handling the township LED lighting project. The board talked about the proposed Eagle Scout projects.

Mr. Markley reviewed the following projects with the board.

Centerville Mills Park

House Demo (workshop ?)
Transition to Waterfall Park
Dining Hall walkway (ADA)
Parking lot paving & storm drains
Close in back buildings for storage
Pavilion floor
Trail restoration - possible Eagle Scout project
Basketball resurfacing
Scouts @ Centerville Mills Park
Lower field (not completed yet - needs grading). Can be used year after next.

River Road Park

Waterlines
Chemical bathrooms
Storage
Parking lot maintenance
Pavilion maintenance (paint, fix cracks, ceiling)
Security cameras (wireless)
Field Conditions

Settlers Park

Chemical bathrooms
Drainage
Lighting
Playground
Security cameras and at Recycling Center

Heritage Park

Site plan to be completed and approved
Fields
Parking Lot
Memorial (group approved)
Landscaping

OTHER BUSINESS

Kenston Community Education Board

Mr. Markley suggested that the Park Board meet with the KCE representatives from Bainbridge Township.

Since there was no further business, Mr. Jones made a motion to adjourn the meeting. Mr. Martin seconded the motion that passed unanimously.

The meeting was adjourned at 9:30 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Park Board

NEXT REGULAR MEETING: January 19, 2011 - 7:00 P.M. at Bainbridge Town Hall