

Monday, January 7,

19

The Bainbridge Township Board of Trustees met in special session at the Bainbridge Town Hall on January 7, 2019. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, Mrs. Kristina O’Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mr. Markley presided and called the meeting to order at 7:03 P.M.

ORGANIZATIONAL MEETING REQUIREMENTS

Mr. Markley passed the gavel to Mrs. Sugarman to entertain nominations for the position of Chairman.

ELECTION OF OFFICERS

Mr. Markley made a motion to nominate Mrs. Benza for 2019 Chairman of the Bainbridge Township Board of Trustees.

Mrs. O’Brien seconded the motion that passed unanimously.

Mr. Markley made a motion to nominate Mrs. O’Brien as 2019 Vice-Chairman of the Board of Trustees.

Mrs. Benza seconded the motion that passed unanimously.

Mrs. Sugarman passed the gavel to Chairman Benza.

TRUSTEE DEPARTMENT LIAISONS

Police Department –	Mr. Markley
Fire Department –	Mr. Markley
Service Department –	Mrs. O’Brien
Zoning –	Mrs. Benza

The trustees discussed rotating liaisons every year. Mrs. O’Brien was of the strong opinion that the liaisons should rotate departments each year. It was generally agreed that moving forward the liaisons would be as follows:

Chair -	Zoning
Vice-Chair -	Service
Outgoing Chair -	Police and Fire

ROBERT’S RULES OF ORDER

Mrs. O’Brien moved that the Bainbridge Township Board of Trustees adopt Robert’s Rules of Order as the official rules of operating business which may be abridged as necessary.

Mr. Markley seconded the motion that passed unanimously.

Mrs. Benza stated that the Public Comments available at the beginning of the meeting should pertain to agenda items and the Public Interaction at the end of the meeting should be any additional comments or concerns regarding Township business.

PAST ACTIONS

The trustees were in general agreement and would like the record show that all past actions taken by the Bainbridge Township Board of Trustees, unless subsequently rescinded or superseded, are still in full force and effect.

Monday, January 7,

19

DISPOSITION OF PROPERTY RESOLUTION

Mrs. O'Brien made a motion to adopt the Disposition of Township Property Resolution 01072019-A, and to have it be advertised yearly after the organizational meeting.

Mr. Markley seconded the motion which passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

OPEN MEETINGS RESOLUTION

Mrs. O'Brien moved that the Bainbridge Township Board of Trustees adopt the "Open Meetings" Resolution 01072019-B, pursuant to ORC 121.22.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

PUBLIC RECORDS RESOLUTION

Mrs. O'Brien moved that the Bainbridge Township Board of Trustees adopt the "Public Records" Resolution 01072019-C, pursuant to ORC 149.43.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

TRUSTEE MEETING SCHEDULE FOR 2019

Mrs. O'Brien moved that the Bainbridge Township Board of Trustees adopt for 2019 the trustees' meeting schedule as the second and fourth Mondays at 7:00 P.M. Executive sessions will be held at 6:00 P.M.

Mr. Markley seconded the motion.

Note: A copy of said meeting schedule is attached to, and becomes a permanent part of, these minutes.

PROVISION FOR TRUSTEES TO ATTEND OTHER FUNCTIONS

Mrs. O'Brien moved to adopt the attached list as meeting allowances for the Bainbridge Township Board of Trustees to attend as needed, and to include this list with the annual organizational template and minutes of January 7, 2019.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said meeting memo is attached to, and becomes a permanent part of, these minutes.

COMPENSATION FOR TRUSTEES AND FISCAL OFFICER

Mrs. O'Brien made a motion, that the trustees, as well as the fiscal officer, be compensated for their services in equal monthly payments with any adjustments to be made in December, pursuant to stated amounts as authorized by the ORC.

Mr. Markley seconded the motion that passed unanimously.

Monday, January 7,

19

BENEFITS

Medical and Major Medical - All full-time employees as well as the trustees and fiscal officer are eligible for these benefits. Those who enroll assume 10% of the cost for the same. Township personnel are offered Medical Mutual.

Life Insurance - Full-time employees and elected officials: \$18,000.

Weekly Disability Income - Full-time employees receive 60% of their weekly income.

Dental - All full-time employees, the trustees and the fiscal officer are covered at no cost to them should they choose to enroll.

Additional benefits are included in the Personnel Policy Manual which has been distributed to all full-time employees since 1987, and revised and distributed to all employees beginning in 2013.

Mrs. Benza waives medical coverage through the township.

GEAUGA COUNTY HEALTH DISTRICT ADVISORY COUNCIL

The trustees were in general agreement that Mrs. Benza should represent Bainbridge Township on the Geauga County Health District Advisory Council. The trustees were in general agreement that Mrs. O'Brien should be the alternate representative for Bainbridge Township on the Geauga County Health Advisory Council.

CHAGRIN RIVER WATERSHED PARTNERS

The trustees were in general agreement that Mrs. O'Brien should represent Bainbridge Township, and Mr. Markley should serve as the alternate, on the Chagrin River Watershed Partners.

JEDD BOARD

The trustees were in general agreement that Mr. Markley should represent Bainbridge Township on the Solon – Bainbridge JEDD Board, noting that this will be his final year.

TOWNSHIP BUILDING & PARKS RATES

Mrs. O'Brien made a motion to retain the 2017 Town Hall, Burns-Lindow, Centerville Mills, Settlers Park, River Road Park, Heritage Park, and the Fire Department meeting room rates for 2019.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said rates is attached to, and becomes a permanent part of, these minutes.

CEMETERY RATES

Mrs. O'Brien made a motion to adopt the proposed 2019 Cemetery rates as recommended by the Cemetery Board.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said rates is attached to, and becomes a permanent part of, these minutes.

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19

FEE SCHEDULE FOR COPIES OF TOWNSHIP DOCUMENTS

The trustees were in general agreement to retain the present rate schedule for copies which is as follows:

The fee for all black and white copies of documents is 5 cents per copy, and color copies are \$2.00 per copy. CD ROM's are \$1.00 each. All email requests are free.

ZONING FEE SCHEDULE

Mrs. O'Brien made a motion to retain the 2018 Zoning Application Fee Schedule for 2019.

Mr. Markley seconded the motion that passed unanimously.

Note: A copy of said schedule is attached to, and becomes a permanent part of, these minutes.

BLANKET CERTIFICATE AMOUNTS

Mrs. O'Brien moved that the Bainbridge Township Board of Trustees establish a limit of \$15,000.00 for Blanket Certificates to be issued by the fiscal office for routine expenses for each department, per the recommendation of the fiscal officer.

Mr. Markley seconded the motion that passed unanimously.

MILEAGE REIMBURSEMENT AND PER DIEM FOR 2019

Mrs. O'Brien made a motion to set the Bainbridge Township mileage reimbursement of 58 cents (pursuant to IRS Code) per mile, for miles driven by authorized township personnel using their own vehicle for documented township business, however the use of a township vehicle is preferred when available.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to set the meal per diem for township employees who travel for township business at \$60.00 per day.

Mr. Markley seconded the motion that passed unanimously.

OHIO TOWNSHIP ASSOCIATION WINTER CONFERENCE

Mrs. O'Brien moved that the township reimburse any trustee, fiscal officer, or assistant to the fiscal officer who attends the Ohio Township Association Winter Conference to be held in Columbus, Ohio from January 29, 2019 to February 1, 2019 for mileage, parking, lodging, meals and any other necessary expenditures.

Mr. Markley seconded the motion that passed unanimously.

BOARDS and COMMITTEESCemetery Board - Resignation of Public Official

Mrs. O'Brien made a motion to accept the resignation of Mr. Bill Takacs from the Cemetery Board with extreme appreciation for his many years of service to the township.

Mr. Markley seconded the motion that passed unanimously.

Monday, January 7,

19

Cemetery Board

Mrs. O'Brien made a motion to reappoint Mr. Rob Arnold and Mr. Greg Marous to the Bainbridge Township Cemetery Board.

Mr. Markley seconded the motion that passed unanimously.

The trustees would like to determine the future direction of the Cemetery board by the end of March 2019. Mrs. O'Brien will be directing this evaluation.

Zoning Commission - Resignation of Public Official

Mrs. O'Brien made a motion to accept the resignation of Mr. Brent Classen from the Zoning Commission with thanks for his years of service to the township.

Mr. Markley seconded the motion that passed unanimously.

Zoning Commission - Appointment of Public Official

Mrs. O'Brien made a motion to appoint Mrs. Kristina Sturges-Alaei to the Zoning Commission for the five-year term beginning January 1, 2019 and ending December 31, 2023.

Mr. Markley seconded the motion that passed unanimously.

Zoning Alternate Terms and Appointments

Mrs. O'Brien made a motion to establish two-year staggered terms for the Bainbridge Township zoning alternates, beginning with a one-year appointment for January 1, 2019 through December 31, 2019, which will thereafter convert to a two-year appointment commencing January 1, 2020 through December 31, 2021, and a two-year appointment for January 1, 2019 through December 31, 2020.

Mr. Markley seconded the motion that passed unanimously.

Zoning Commission Alternate Terms

Mrs. O'Brien made a motion to reappoint Mr. Chuck Gallianza as an alternate to the Zoning Commission for the term beginning January 1, 2019 and ending December 31, 2019.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to reappoint Mr. Howard Miller as an alternate to the Zoning Commission for the two-year term beginning January 1, 2019 and ending December 31, 2020.

Mr. Markley seconded the motion that passed unanimously.

Parks Committee

The trustees would like to determine the future direction of the Parks Committee by early September 2019. Mrs. O'Brien will be directing this evaluation.

Monday, January 7,

19

FISCAL OFFICEAdvance on Taxes Collected

Mrs. O'Brien moved that the Bainbridge Township Board of Trustees authorize the Fiscal Officer to request an advance of the real estate taxes, first half collection, in the maximum amounts available in the general, road and bridge, fire, and police levied funds upon receipt of the schedule of dates for advances as determined by the Geauga County Auditor.

Mr. Markley seconded the motion that passed unanimously.

Fiscal Resolutions

Mrs. O'Brien made a motion to approve Fiscal Resolution 01072019-D requesting first half 2018 advance of taxes collected per the recommendation of the fiscal officer.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve Fiscal Resolution 01072019-E to create a Special Revenue Fund in which to receipt and expend monies through a new Permissive Motor Vehicle License Tax (ORC 4504) per the recommendation of the fiscal officer.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve Fiscal Resolution 01072019-F increasing the 2018 Revenue Budget by \$1,553.84 during the fiscal year ending December 31, 2018 per the recommendation of the fiscal officer.

Mr. Markley seconded the motion that passed unanimously.

PROXY AUTHORITY

Mrs. O'Brien made a motion to grant the Chairman authority to sign a letter granting voting authority via proxy standing to the Chief of Police for the 2019 Valley Enforcement Regional Council of Governments ("VERCOG") meeting.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to grant the Chairman authority to sign a letter granting voting authority via proxy standing to the Fire Chief for the 2019 Chagrin/Southeast Council of Governments ("HAZMAT COG") meeting.

Mr. Markley seconded the motion that passed unanimously.

Collective Bargaining Discussion

The trustees want to begin noting the expiration dates of the bargaining contracts at each Organizational Meeting in order to be prepared for negotiations.

Police Sergeants, Patrolmen, and Records Clerks	2019
Full-time and Part-time Firefighters	2020
Teamsters	2021

Pre-disciplinary Conference Discussion

Mrs. O'Brien made a motion to designate all four of the department heads to handle pre-disciplinary conference hearings when they may become necessary. This may be for their own department or for other departments as needed, noting the option of switching the handling of those as needed.

Mr. Markley seconded the motion that passed unanimously.

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19

CORRESPONDENCE

- 1. Bomber Elite Club: Reverse Raffle invitation February 23, 2019 at 6pm
- 2. Brian Saxe: Invitation to meet trustees individually
- 3. Geauga County Recorder: Recording Fees
- 4. ODOT: Meeting on February 4th at 6pm regarding resurfacing of Route 422 in Troy
- 5. Team NEO: Economic Development Forum January 17, 2019 7:30am
- 6. Board of Commissioners: Haskins Rd and E. Washington Street intersection improvement approval
- 7. Leadership Geauga: Thank you note for the use of the CVM Dining Hall
- 8. Cleveland Clinic: Day of Celebration MLK - January 18, 2019 7:30am
- 9. WRLC: Annual stewardship visit – Edwards property
- 10. Ohio Department of Taxation: Tax exempt properties

Since there was no further business to come before this special meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:24 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

RESOLUTION 01072019-A
A Resolution Authorizing the Use of Internet Auction for
Disposition of Township Property

Whereas Bainbridge Township has from time-to-time items of personal property that it determines are not needed for public use, obsolete, and/or unfit for the use for which said items were acquired; and

Whereas the Bainbridge Township Board of Trustees desires to sell said items declared to be not needed for public use, obsolete, and/or unfit for the use for which said items were acquired; and

Whereas Bainbridge Township is authorized by Ohio Revised Code section 505.10 to dispose of such referenced items by virtue of internet auction; and

Whereas the Bainbridge Township Board of Trustees finds that posting said items for sale through internet auction is the most effective method of disposition, thereby serving the best interest of the residents of Bainbridge Township;

It is hereby resolved by the Bainbridge Township Board of Trustees:

- That pursuant to Ohio Revised Code section 505.10(D) Bainbridge Township declares its intent to sell any items determined to be not needed for public use, obsolete, and/or unfit for the use for which said items were acquired, which may include motor vehicles, road machinery, car parts, equipment, tools, and office equipment or supplies by virtue of an allowable internet auction site, to wit: GovDeals.
- That Bainbridge Township hereby engages the internet auction services of www.GovDeals.com to conduct some auctions on the township's behalf and agrees to be governed by the applicable user regulations of GovDeals.com.
- That all property is offered for sale "as is, where is" with Bainbridge Township making no warranty, guarantee, or representation of any kind expressed or implied, as to the condition of said items.
- That items made available by Bainbridge Township on GovDeals shall be open for bidding no less than ten (10) days, including Saturdays, Sundays, and legal holidays.
- That Bainbridge Township adopts and incorporates herein the general terms and conditions of sale established by GovDeals.com for all items offered by Bainbridge Township.
- That Bainbridge Township shall publish in a newspaper of general circulation notice of its intent to sell unneeded, obsolete, or unfit-for-use township personal property by internet auction.
- That a similar notice shall also be posted continuously throughout the calendar year in a conspicuous place in the offices of the Township as well as being posted continuously on the township website (at www.Bainbridgetwp.com)

Moved: Mrs. O'Brien Seconded: Mr. Markley

Mr. Markley: Aye Mrs. Benza: Aye Mrs. O'Brien: Aye

Adopted this 7th day of January, 2019

RESOLUTION 01072019-B
TO COMPLY WITH OHIO OPEN MEETINGS PROVISIONS


WHEREAS Bainbridge Township is a political subdivision in the County of Geauga, State of Ohio; and

WHEREAS the principles of good government require open meeting access by the public, with notices duly given;

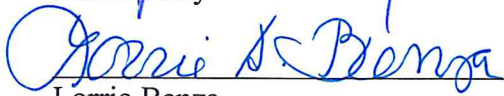
NOW THEREFORE be it resolved that this Board of Trustees of Bainbridge Township that:

1. All meetings of the Bainbridge Township Board of Trustees shall be held in accordance with Ohio Revised Code Section 121.22 "Ohio's Open Meetings Act." Bainbridge Township shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings. It shall not hold a special meeting unless it gives at least twenty-four hours' advance notice to the news media that have requested notification, except in the event of an emergency requiring immediate official action. In the event of an emergency, the member or members calling the meeting shall notify the news media that have requested notification immediately of the time, place, and purpose of the meeting.
2. Newspapers and citizens that have requested notification will receive notice of special and/or emergency meetings of the Bainbridge Township Board of Trustees.
3. All meetings of the Bainbridge Township Board of Trustees shall be open to the public as provided in ORC 121.22, unless a specific exception exists, thereby allowing the board to hold an executive session. In such instance the members of the board may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session. Any person or persons may be invited into a duly called executive session of the board.

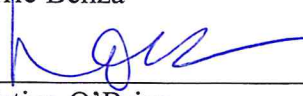
Resolved and Adopted this 7th day of January, 2019, upon a roll call vote as follows:



Jeff Markey



Lorrie Benza



Kristina O'Brien

aye

aye

aye

RESOLUTION 01072019-C
TO COMPLY WITH OHIO PUBLIC RECORDS PROVISIONS

It is the policy of Bainbridge Township in Geauga County that openness leads to a better informed citizenry, more transparent government and sounder public policy. It is our policy to strictly adhere to the state's Public Records Act.

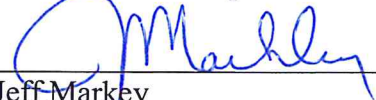
NOW THEREFORE be it hereby resolved that this Board of Trustees of Bainbridge Township adopts the following public records policy:

1. It is the policy of Bainbridge Township in Geauga County that, as required by Ohio law, records will be organized and maintained so that they are made available for inspection to any person at all reasonable times during regular business hours. (R.C. 149.43(B)(1). The Bainbridge Township Fiscal Officer is the statutorily appointed custodian of records, to whom requests shall be submitted. Copies will be made available upon request within a reasonable period of time. (R.C. 149.43(B)(1)). A current record retention schedule will be readily available to the public upon request. (R.C. 149.43(B)(2))
2. Not all of Bainbridge Township's records are public records. Certain records are exempt from the Public Records Act as detailed and referenced in ORC 149.43 and associated case law.
3. The requester does not have to put a records request in writing, and does not have to provide his/her identity or the intended use of the requested public record. However, the records custodian may ask for a written request and may ask for the requestor's identity and/or intended use of the information requested if:
 - A. It would benefit the requestor by helping the public office identify, locate or deliver the records being sought, and
 - B. The requestor is informed that a written request and the requestor's identity and intended use of the information requested are not required. (R.C. 149.43(B)(5)). Section 2.21 This office will permit a requester to choose to have the public record duplicated upon paper, upon the same medium which this office keeps it, or upon any other medium which this office determines that it reasonably can be duplicated as an integral part of the normal operations of this office. This office is not required to allow the requester to make the copies of the public record. (R.C. 149.43(B)(6)).
4. Public records should be available for inspection at all reasonable times during regular business hours. Public records should be made available for inspection promptly. (R.C. 149.43(B)(1). To the extent that an office may operate 24-hours-a-day, the records of that office will be made available for inspection during normal administrative hours. Copies of public records should be made available within a reasonable period of time. (R.C. 149.43(B)(1)). The determination of

the terms “prompt” and “reasonable” take into account the volume of records requested; the proximity of the location where the records are stored; and the necessity for any legal review of the records requested.

5. Each request should be evaluated for an estimated length of time required to gather the records. Routine requests for records should be satisfied immediately if feasible to do so. Routine requests include, but are not limited to, meeting minutes (both in draft and final form), resolutions, budgets, etc.
6. Upon request, this office will provide copies of public records to a requester by United States mail or by any other delivery means or transmission that this office deems reasonable. (R.C. 149.43(B)(7)).
7. Any denial of public records requested, in part or in whole, should include an explanation, including legal authority, as to why the request was denied. If the initial request was provided in writing, the explanation for denial will be provided to the requester in writing. (R.C. 149.43(B)(3)). If portions of a record are public and portions are exempt, the exempt portions should be redacted and the rest released. If there are redactions, the office will notify the requester of any redaction or make the redaction plainly visible. Each redaction should be accompanied by a supporting explanation, including legal authority, as to why the redaction was made. (R.C. 149.43(B) (1) and (2)).
8. Costs for Public Records are established by the Board of Township Trustees each calendar year at the township organizational meeting.

Resolved and Adopted this 7th day of January, 2019, upon a roll call vote as follows:



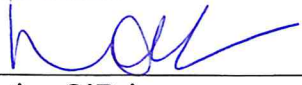
Jeff Markey

aye



Lorrie Benza

aye



Kristina O'Brien

aye

Bainbridge Township

TRUSTEES:

Jeffrey S. Markley
Kristina O'Brien
Lorrie Sass Benza
(440) 543-9871
(440) 543-4654 Fax

FISCAL OFFICER:
Janice S. Sugarman
(440) 543-9871
Fax (440) 543-1589

www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023

RESOLUTION 01072019-D

WHEREAS, Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

BE IT RESOLVED, by the Board of Trustees of Bainbridge Township, Geauga County, Ohio, that it is necessary to request it's first half fiscal year 2019 advance of taxes collected for maximum amounts available in the Road & Bridge, Fire District, General and Police District Funds of the collection of taxes assessed and collected for and in behalf of said Township which shall be held and treated as an advance payment on the current collection of taxes on said Township at the ensuing settlement, January 25, 2019 and February 8, 2019 as provided by law and,

NOW, THEREFORE BE IT RESOLVED that the Bainbridge Township Board of Trustees, Geauga County, Ohio authorize the Fiscal Officer of said Township to make a written request to the Geauga County Auditor for said tax advance pursuant to Ohio Revised Code 321.34.

Moved By: Mrs. O'Brien

Seconded By: Mr. Markley

Vote:

Mrs. Lorrie Benza Aye

Mrs. Kristina O'Brien Aye

Mr. Jeffrey Markley Aye

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice Sugarman

Date: 1-7-19

Bainbridge Township

TRUSTEES:

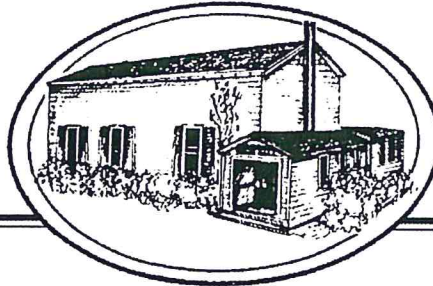
Jeffrey S. Markley
Kristina O'Brien
Lorrie Sass Benza
(440) 543-9871
(440) 543-4654 Fax

FISCAL OFFICER:
Janice S. Sugarman
(440) 543-9871
Fax (440) 543-1589

www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road



GEAUGA COUNTY

Chagrin Falls, Ohio 44023

RESOLUTION 01072019-E

WHEREAS Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

WHEREAS, the Township wishes to receipt in and expend monies through a new Permissive Motor Vehicle License Tax (ORC Chapter 4504)

WHEREAS, said funds are required to be held and spent in a segregated fund.

WHEREAS, the fund be valid retroactive to December 3, 2018 when initial revenue was received unexpectedly.

WHEREAS, under the direction of the Auditor of State, the Township has been advised to create a Special Revenue Fund to secure such proceeds for use as permitted under ORC 4504.15 and 4504.18.

NOW, THEREFORE BE IT RESOLVED that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

To approve the creation of Special Revenue Fund **2231** by the Township Fiscal Officer as specified by the Auditor of State.

Moved By: Mrs. O'Brien

Seconded By: Mr. Markley

Vote:

Mrs. Lorrie Benza AYE

Mrs. Kristina O'Brien AYE

Mr. Jeffrey Markley AYE

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 1-7-19

Bainbridge Township

TRUSTEES:

Jeffrey S. Markley
Kristina O'Brien
Lorrie Sass Benza
(440) 543-9871
(440) 543-4654 Fax

FISCAL OFFICER:

Janice S. Sugarman
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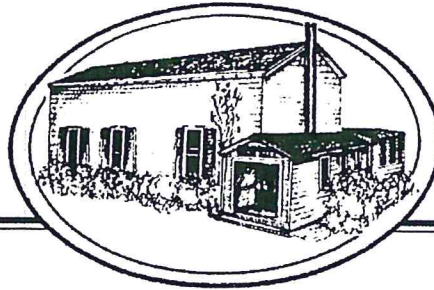
www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023



RESOLUTION 01072019-F

Resolution to Increase Revenues for 2018

BE IT RESOLVED, by the Board of Trustees of Bainbridge Township, State of Ohio, that the township 2018 Revenue Budget be increased, to provide for proper accounting for newly established Special Revenue Fund.

Whereas, the Board of Trustees makes a resolution to increase revenue for fund **2231** (Permissive Motor Vehicle License Tax) by \$1,553.84 during the fiscal year ending December 31, 2018.

This Resolution shall be effective upon passage.

Moved By: Mrs. O'Brien Seconded By: Mr. Markley

Mrs. Kristina O'Brien

A handwritten signature in cursive script, appearing to read "K O'Brien", written over a horizontal line.

Mr. Jeffrey S. Markley

A handwritten signature in cursive script, appearing to read "J S Markley", written over a horizontal line.

Mrs. Lorrie Benza

A handwritten signature in cursive script, appearing to read "Lorrie S Benza", written over a horizontal line.

Attested By:

A handwritten signature in cursive script, appearing to read "Janice S Sugarman", written over a horizontal line.

Janice S. Sugarman, Fiscal Officer

**RESTLAND CEMETERY
BAINBRIDGE TOWNSHIP, OHIO
CEMETERY FEES – 2019**

Grave Openings (burials)

Burial fees shall be paid before or at the time of burial scheduling.

\$750.00 - weekdays and Saturdays

Disinterment of full burial \$1,000.00

Cremains (urn burials) – In Ground and Niche

Burial fees shall be paid before or at the time of burial scheduling.

\$400.00 - weekdays and Saturdays

Disinterment of cremains burial is 1.5 times the current rate

Cost for Graves

4'x 12' full size grave:

Current Residents \$ 750.00

Former-Resident Rate \$ 1,500.00

Concrete Footer for Grave Markers:

2'D x 12"W x 36" L \$200.00

3'D x 12"W x 36" L \$250.00

4'D x 12"W x 36" L \$300.00 - written approval from Bainbridge Township

5'D x 12"W x 36" L \$350.00 - written approval from Bainbridge Township

6'D x 12"W x 36" L \$400.00 - written approval from Bainbridge Township

**Footer fee will be waived for Veterans upon submitting military discharge documents and/or related service information*

Repurchase of Unused Graves 75% of current price

Tent Rental Fee (12 x 12) \$ 50.00 (weekdays)

\$ 75.00 (Saturdays and all nonstandard burial hours)

Cost for Niche (Columbarium)

	Resident	Non Resident
Upper Two Rows	\$1,500.00	\$2,500.00
Lower Two Rows	\$1,400.00	\$2,400.00

Cost of Inscriptions (Columbarium Niche)

Single inscription consisting of one name and years of birth and death - \$200.00

In case of pre-need inscription, final year of death included.

Double inscription consisting of one name and years of birth and death - \$375.00

In case of pre-need inscription, final year of death included.

The fees for inscriptions are subject to change.

BAINBRIDGE TOWNSHIP ZONING APPLICATION FEES 2016

		<u>FOR CONSTRUCTION STARTED PRIOR TO ISSUANCE OF ZONING CERTIFICATE</u>
<u>RESIDENTIAL ZONING APPLICATIONS</u>		
New Dwelling	\$400.00	\$1,200.00
Addition - attached	\$75.00	\$225.00
Alterations – interior	\$50.00	\$150.00
Accessory Building - detached	\$100.00 minimum \$10.00 per 100 sq' after the minimum per floor	\$300.00
Landscape Additions and/or alterations (pools, decks & patios covered & uncovered), Fences, Home Occupation and Type B Day Care and all other residential zoning applications	\$50.00	\$150.00
<u>NON-RESIDENTIAL ZONING APPLICATIONS</u>		
New Structure, Change of Use or Modification, alterations, additions to existing use, non-residential permitted uses:		
Minimum	\$200.00	\$600.00
Per 100 Sq. Ft. after Minimum on Construction projects	\$10.00	\$20.00
<u>SIGN ZONING APPLICATIONS</u> (Applications are required for changing, adding and replacing all signs except for changing the text of changeable copy signs – a letter of exemption may be issued for changing a panel of a directory sign but an application is still required.)		
Permanent (Ground)	\$200.00	\$400.00
Wall Signs	\$200.00	\$400.00
All other signs	\$100.00	\$200.00
Homeowners' Association	Fee Waived	N/A
<u>BZA HEARING FEES***</u> (for Telecommunication Tower fees see below)		
I. Non-Residential Area Variances and All Sign Variances	\$300.00	\$900.00
II. Use Variances – Residential and Non-Residential	\$1,000.00	\$3,000.00
III. Area Variances - Residential	\$150.00	\$450.00
<u>CONDITIONAL USE ZONING APPLICATIONS</u>		
(Note that any application besides a renewal or ownership change of CUP requires an application for zoning certificate prior to CUP application.)		
I. Conditional Use Zoning Application for modification of existing structure or a use of existing structure not requiring significant structural alterations and where there is no significant change in type of use and/or where the new use is relatively consistent with the previous use or a modification to the conditional use including renewals and ownership changes:	\$300.00	\$900.00
II. All new Conditional Uses listed in the Zoning Resolution except situations addressed in I. above.	\$1,000.00	\$ 3,000.00
<u>APPEAL ALLEGING ERROR BY ZONING INSPECTOR</u> \$ 300.00		

<u>TELECOMMUNICATIONS TOWERS***</u>	<u>Plus any additional charges incurred for outside technical services.</u>	
Permitted Uses	\$200.00	\$600.00
Conditional Uses	\$1,000.00	\$ 3,000.00
Variance in a Permitted District	\$300.00	\$900.00
Variance with a Conditional Use	\$500.00	\$1,000.00

ZONING AMENDMENT APPLICATIONS \$ 1,000.00 plus costs of Court Reporters for Zoning Commission and Board of Trustees' Hearings

BLASTING APPLICATION A onetime fee of \$1,000.00 per blasting contractor per year, will be charged, which shall include one certificate to blast. Every certificate to blast thereafter shall cost \$50.00.

Fees for applications to the Zoning Boards are **NOT REFUNDABLE** unless application is withdrawn prior to submission to the Zoning Secretary for processing.

*****Applicants are responsible for all additional costs incurred beyond the minimum fees as set forth above. Additional costs are defined as, but not limited to certified mailing expenses, newspaper advertisements, and/or associated professional services as deemed necessary by the township to facilitate in said hearing.**

Effective 01/25/2016

Residents of Bainbridge Twp.

Centerville Mills-Dining Hall 8558 Crackel Road, Chagrin Falls, Ohio 44023		May, June, July, August, September, October	January, February, March, April, November, December
<i>Hours of use</i>		<i>Event Hourly Rate</i>	<i>Event Hourly Rate</i>
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$70.00/Hour	\$35.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$115.00/Hour	\$55.00/Hour
Holidays	8:00 am - 10:00 pm	\$1,500 Flat Fee	\$950.00 Flat Fee
<i>Optional:</i>			
<i>Option 1) Set-up fee for the day of event (4hours max) or</i>		\$250 Flat Fee	\$150 Flat Fee
<i>Option 2) Set-up fee for the *day prior by applicant (4hours max) or</i>		\$250 Flat Fee	\$150 Flat Fee
<i>Option 3) Set-up fee by the *Township</i>		\$300 Flat Fee	\$300 Flat Fee
<i>Option A) Clean-up fee the *day after by applicant (4hours max) or</i>		\$250 Flat Fee	\$150 Flat Fee
<i>Option B) Clean-up fee by the *Township</i>		\$300 Flat Fee	\$300 Flat Fee
<i>Outdoor Chapel- \$100.00 security deposit</i>		\$50 Flat Fee (4hours max)	\$50 Flat Fee (4hours max)

Notations for Both Residents and Non-Residents:

- *If groups would like to set up for the day prior, notice needs to be made at the time of submitting reservation.
- *Clean-up fee for the day after, is 50% refundable if notified within 30 days, afterwards non-refundable.
- *Set-up by the Township will consist of labor only to put up tables and chairs per the floor plan submitted two weeks prior.
- *Clean-up by the Township will consist of labor only remove trash, clean restrooms, sweep, mop, put away tables and chairs.
- Any items left behind will be discarded.
- Security Deposit of \$350 is due with reservation form and is separate from the rental fee**
- Tablecloth fee (\$20per cloth) \$360
- Tent Rental Flat fee 10' x 10' \$40 ----- 10' x 20' \$60 ----- 40' x 60' \$600 each-----

Non-Residents of Bainbridge Twp.

Centerville Mills-Dining Hall 8558 Crackel Road, Chagrin Falls, Ohio 44023		May, June, July, August, September, October	January, February, March, April, November, December
<i>Hours of use</i>		<i>Event Hourly Rate</i>	<i>Event Hourly Rate</i>
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$125.00/Hour	\$65.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$185.00/Hour	\$95.00/Hour
Holidays	8:00 am - 10:00 pm	\$2,000 Flat Fee	\$1,550.00 Flat Fee
<i>Optional:</i>			
<i>Option 1) Set-up fee for the day of event (4hours max) or</i>		\$300 Flat Fee	\$175 Flat Fee
<i>Option 2) Set-up fee for the *day prior by applicant (4hours max) or</i>		\$300 Flat Fee	\$175 Flat Fee
<i>Option 3) Set-up fee by the *Township</i>		\$350 Flat Fee	\$350 Flat Fee
<i>Option A) Clean-up fee the *day after by applicant (4hours max) or</i>		\$300 Flat Fee	\$175 Flat Fee
<i>Option B) Clean-up fee by the *Township</i>		\$350 Flat Fee	\$350 Flat Fee
<i>Outdoor Chapel- \$100.00 security deposit</i>		\$100 Flat Fee (4hours max)	\$100 Flat Fee (4hours max)

Centerville Mills- Lakeside (On the corner of St. Rt. 306 & Crackel Rd.) 8558 Crackel Road, Chagrin Falls, Ohio 44023		Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
<i>Hours of use</i>		<i>Event Hourly Rate</i>	<i>Event Hourly Rate</i>
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$30.00/Hour	\$45.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$40.00/Hour	\$55.00/Hour
Holidays	8:00 am - 10:00 pm	\$250.00 Flat Fee	\$300.00 Flat Fee
<i>Security Deposit of \$100 is separate from the rental fee</i>			
<i>*If Fee waiver is requested and approved, the Building Attendant fee still applies- if held after 4pm</i>			

Centerville Mills-Fishing Passes (Seasonal April-November)

Bainbridge Twp. Residents	
Family Pass	\$25.00
Single Pass	\$10.00
Senior Pass (age 65 +)	\$5.00
Non-Residents	
Family Pass	\$65.00
Single Pass	\$50.00
Senior Pass (age 65 +)	\$15.00

Centerville Mills-Sports \$100.00 Security Deposit Monday - Sunday \$15/hour

Basketball Court, Volleyball Court, Multi-purpose field, Bocce Court, & Baseball field

Bainbridge Twp. Residents & Non-Residents

Town Hall 17826 Chillicothe Road, Chagrin Falls, Ohio 44023		Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
<i>Hours of use</i>		Event Hourly Rate	Event Hourly Rate
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$35.00/Hour	\$50.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$45.00/Hour	\$65.00/Hour
Holidays	8:00 am - 10:00 pm	\$300.00 Flat Fee	\$350.00 Flat Fee
<i>Security Deposit of \$250 is separate from the rental fee</i>			
<i>*If day prior is available optional set up from 8am-4pm. After 4pm hourly rate.</i>			
<i>*If Fee waiver is requested and approved, the Building Attendant fee still applies- if held after 4pm</i>			

Burns-Lindow 8465 Bainbridge Road, Chagrin Falls, Ohio 44023		Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
<i>Hours of use</i>		Event Hourly Rate	Event Hourly Rate
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$30.00/Hour	\$45.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$40.00/Hour	\$55.00/Hour
Holidays	8:00 am - 10:00 pm	\$250.00 Flat Fee	\$300.00 Flat Fee
<i>Security Deposit of \$100 is separate from the rental fee</i>			
<i>*If Fee waiver is requested and approved, the Building Attendant fee still applies- if held after 4pm</i>			

River Road Park 17535 Chagrin River Road, Chagrin Falls, Ohio 44023	Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
Pavilion	\$25.00/hour	\$35.00/hour
Sports, Volleyball Court, Multi-purpose field, & Baseball field.	\$15.00/hour	\$20.00/hour

**Minimum of 2 hour rental*
\$150.00 Security Deposit

Settlers Park (Behind Service Dept.) 17800 Haskins Road, Chagrin Falls, Ohio 44023	Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
Pavilion and/or Gazebo	\$25.00/hour	\$35.00/hour
Sports, Volleyball Court, Multi-purpose field, & Baseball field.	\$15.00/hour	\$20.00/hour

**Minimum of 2 hour rental*
\$150.00 Security Deposit

Heritage Park	Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
Gazebo	\$25.00/hour	\$35.00/hour
Sports, Volleyball Court, Multi-purpose field, & Baseball field.	\$15.00/hour	\$20.00/hour

**Minimum of 2 hour rental*
**Wedding Photos Only \$25.00 security deposit- Rental fee still applies*