

Minutes of
Bainbridge Township Cemetery Board
September 2, 2009

Present: Matt Lynch, Township Trustee; Jeff Markley, Township Trustee; Rob Arnold;
Bill Takacs; Greg Marous, Road Department and Linda Zimmerman, Secretary

The meeting was called to order at 3:34 P.M. at the Town Hall.

MINUTES

The board discussed the minutes of July 1, 2009 regarding the war memorial location and the amendment of those minutes.

Mr. Markley made a motion to approve the meeting minutes dated July 1, 2009 as amended as of September 2, 2009.

Mr. Takacs seconded the motion that passed unanimously.

The board discussed the minutes of August 5, 2009.

Mr. Markley made a motion to approve the meeting minutes dated August 5, 2009 as amended.

Mr. Arnold seconded the motion that passed unanimously.

The board discussed the minutes of August 12, 2009.

Mr. Markley made a motion to approve the minutes dated August 12, 2009.

Mr. Marous seconded the motion that passed unanimously with abstention from Mr. Arnold and Mr. Takacs.

Mr. Lynch departed the meeting.

OLD BUSINESS

Cemetery Expansion Area

Mr. Markley reported that he had prepared a new map and modified it to reflect what the board had discussed on site and explained that it is not a formal map but the purpose for preparing it was because of a couple of issues with the southern road, middle road and northerly line. The board discussed the issues with certain areas of the new expansion area with regards to grade, storm sewer lines and water lines and the use of flush markers only in certain areas and limited to a 2' x 1' marker and the headstone would be put the farthest away from the roadside. The board reviewed new Section 16 and the graves that only ashes will be allowed along with

the flush headstones. It was discussed that the first graves should be flush markers because of snow plowing. Mr. Markley will prepare another draft of the expansion area map indicating urn and flush marker only locations with a legend and when finalized will be added to the Plot Finder software as well. He would like the survey company to stamp the final revised drawing.

Mr. Markley reported that when the meeting ended on August 12th, the board had some questions regarding the location of the waterlines. Mr. Marous stated that he contacted the engineer regarding the location of the waterlines but did not get a definitive answer. The board discussed the depth of the waterlines and noted that some of the waterlines are in the same trench as the storm sewer lines and noted the shut-off locations. Mr. Marous will contact the survey company.

The board discussed the area for the proposed columbariums and they should be indicated on the engineered map so that they are reserved for the future.

Formal Dedication of New Expansion Area

Mr. Markley reported that the cemetery expansion area does not have to be formally dedicated by the township trustees, but when this board feels that all of the issues have been addressed, then it can make a recommendation to the board of trustees to begin authorizing the sale of graves in the expansion area and added that each section should be identified and sold in phases. The board discussed selling the graves in Section 13 first.

Future Tree Location

The board discussed the locations of future tree placement within the cemetery and around the columbariums. Also discussed were memorial trees that could be purchased by families in memory of a loved one.

Request for Civil War Veterans Marker at Fowler Cemetery

Mr. Marous reported on the Civil War marker for William Stark and that he has the application and asked the board for permission to complete the paperwork and send it in. He said there is no cost to the township, it will only require the labor for digging a hole. The board was in agreement for Mr. Marous to proceed.

NEW BUSINESS

Cemetery Board Structure

Mr. Markley reported on an email that was sent to the Prosecutor's Office from Mr. Michael Joyce, Township Administrator asking if the Cemetery Board is required to have a formal board structure such as Chairperson, Vice Chairperson, Minutes, signing of minutes etc. He said the trustees are waiting for an opinion from the Prosecutor's Office.

Zoning Issue - Cemetery Expansion

Mr. Markley explained the issue with the cemetery expansion being erroneously placed in a Passive Public Park District in which cemeteries are not permitted. He reported that the Board of Zoning Appeals heard the appeal for a use variance but it was tabled indefinitely because the board suggested that the property be re-zoned back to residential via a zoning amendment by the Zoning Commission. This is currently being investigated.

OTHER BUSINESS

Tent for Cremation Burials

Mr. Marous reported on the status of the tent. The board discussed the process of setting up the tent and the manpower and costs involved. Mr. Arnold stated that Chagrin Falls has had numerous requests for the tent and the people love it and added that it paid for itself the first year. Mr. Markley said this will be revisited after he reviews the direction the township trustees took on this matter.

Columbariums

Mr. Marous reported that Perry Township is building a columbarium, it is already laid out and will be started soon.

The next regularly scheduled meeting will be held October 7, 2009 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 4:40 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board