

Minutes of
Bainbridge Township Cemetery Board
August 3, 2011

Present: Bill Takacs, Chairman; Jeff Markley, Township Trustee, Rob Arnold; Greg Marous, Road Department and Linda Zimmerman, Secretary

Guest: Ms. Cindy Nairn, South Russell Cemetery Board

Mr. Takacs called the regular meeting to order at 3:44 P.M. at the Town Hall.

MINUTES

The minutes of the July 6, 2011 meeting were approved as written.

NEW BUSINESS

Domos Request

Mr. Marous explained that Ms. Domos has a ground flush headstone now and she would like it raised above ground which would require labor and additional concrete. The board was in agreement that \$200.00 should be charged for the necessary work and supplies required which is consistent with the current fee schedule.

South Russell Cemetery Board

Ms. Cindy Nairn of the South Russell Cemetery Board met with the board because South Russell is in the process of establishing a cemetery. The board reviewed the proposed South Russell Rules, Regulations and Procedures with Ms. Nairn along with the suggestions from Mr. Marous. Topics discussed were animal control, authorization to perform work in the cemetery, benches, waterlines, plantings, artificial decorations, sales, marketing, columbariums, urns, etc.

Mr. Marous and Mr. Arnold offered to attend a South Russell Cemetery Board meeting.

Mr. Marous recommended joining the Ohio Cemetery Association and the Cleveland Cemetery Association. Mr. Arnold suggested forming a local cemetery association with surrounding townships and villages.

OLD BUSINESS

Columbarium Installation

Mr. Marous reported that there is going to be a walk-through Friday morning, August 5, 2011 at 8:00 A.M. for the cement contractors and one at 10:00 A.M. for the crane companies.

Mr. Markley submitted a revised layout of the columbarium location and suggested that the board take a look at it and noted that it has to be ADA accessible between the benches etc. He said it consumes 30 graves which will allow for plantings and pavers with a five foot aisle between the columbarium and the back.

The board was in agreement that the more plantings there are, the more maintenance they will require and discussed using planters instead. Fountains were also discussed as a decorative option but would require electricity or solar power.

Indigent Policy

The board discussed the proposed Indigent Policy and reviewed the policy from Auburn Township. The board will continue to review this at the next regularly scheduled meeting.

Eagle Scout Project

Mr. Markley suggested that this board define the scope of work for the hard-scape project around the columbarium. The project will be forwarded to Mr. David Mitchell, Properties Superintendent for an Eagle Scout Project.

Additional Footers

The board was in general agreement to give consideration to installing two more footers for future columbariums in addition to the footer for this columbarium after the cost is determined. Mr. Markley will explain the site plan and proposed additional footers at the next board of trustees meeting.

Rules and Regulations

The board reviewed South Russell's policies and was in agreement to revisit them when working on the policies for Restland Cemetery.

Headstone Repairs

Mr. Marous reported that there are a couple of headstones at McFarland and Fowler cemeteries that need to be repaired and noted that Sheffield Monuments did some previous repairs for the township and they did an excellent job.

Civil War Veterans Headstone

Mr. Marous stated that he did install a Civil War Veterans headstone at McFarland's Cemetery a couple of weeks ago for Mr. Miles Carpenter and explained the process and he is waiting for his brother's headstone, Mr. Edwin Carpenter. They are upright marble headstones installed 18" into the ground. The board discussed the installation of the footers for the military headstones and noted that the footers are installed at no charge per a decision by the board of trustees.

The next regularly scheduled meeting will be held September 7, 2011 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 5:13 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board