

Minutes of
Bainbridge Township Cemetery Board
July 1, 2009

Present: Matt Lynch, Township Trustee; Jeff Markley, Township Trustee; Bill Takacs;
Rob Arnold; Greg Marous, Road Department and Linda Zimmerman, Secretary

The meeting was called to order at 3:40 P.M. at the Town Hall.

NEW BUSINESS

Proposed War Veterans Memorial

Mr. Lynch presented a plan for a proposed War Veteran Memorial to be located either at Restland Cemetery or in the area where the Bainbridge School is currently located. Mr. Lynch asked for the board's thoughts on this. After a discussion by the board regarding visibility and location, the board was in agreement that the war memorial would be better located at some location other than Restland Cemetery.

MINUTES

Mr. Markley made a motion to approve the meeting minutes dated June 3, 2009 as written.

Mr. Arnold seconded the motion that passed unanimously.

OLD BUSINESS

Tent

Mr. Marous reported that the tent was purchased and available for rent.

Restland Cemetery Expansion

Mr. Marous explained the gaps on the site plan and the markers that were added and said when each section is opened up the rest of the markers will be stamped and can be done on site. He added that the future columbarium areas will be set aside. Grave assignments and the entire numbering system was discussed.

Tree Planting Program/Landscaping/Beautification

A tree planting program was discussed along with beautification of Restland Cemetery. Mr. Marous explained where the trees could be planted without encroaching into the storm sewer areas. Memorial trees were also discussed along with flowering perennials. It was noted that local greenhouses could be asked for donations of trees and perennials. Mr. Takacs noted that the area around the vault needs some beautification and suggested that the local garden club members could be asked to contribute some flowers.

Cemetery Expansion Dedication

Mr. Markley will check with the Prosecutor's Office regarding a formal dedication. The board will draft a resolution at the next regularly scheduled meeting for the trustees to be able to accept the new expansion area and dedicate it on August 10, 2009.

Record Retention

Record retention was discussed regarding working with the Geauga County IT Department.

Re-Purchase of Graves Request

The board acknowledged a request by a family to sell three graves back to the township. The reimbursement amount was discussed and it is based on the current sale price. Mr. Markley and/or Mr. Lynch will check with the Prosecutor's Office to clarify the percentage amount before the graves are purchased back.

OTHER BUSINESS

Duties of Cemetery Personnel

Mr. Markley reviewed the duties of the cemetery personnel such as maintenance, flag installation, general clean up, selling of graves and record keeping.

Standards of Burial

The board discussed depth of the vaults and urns. Mr. Marous and Mr. Arnold will check into this.

Request for Civil War Veterans Marker at Fowler Cemetery

Mr. Markley reported that the trustees have received a request from Mr. William Stark for a Civil War Veterans Marker at Fowler Cemetery for Edwin Smith who has no headstone but is entitled to one from the Veterans Administration. The committee reviewed the letter and Mr. Takacs and Mr. Marous will look into this.

The next regularly scheduled meeting will be held August 5, 2009 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 5:10 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board