

Minutes of
Bainbridge Township Cemetery Board
June 27, 2011

Present: Bill Takacs, Chairman; Ted Seliga; Greg Marous, Road Department and Linda Zimmerman, Secretary

Mr. Takacs called the special meeting to order at 3:35 P.M. at the Town Hall.

OLD BUSINESS

Columbarium Bid

The board met in special session for the purpose of reviewing the structural change request from Valley Memorials Inc. dba Sheffield Monuments and the manufacturer Granite Industries of Vermont. All of the changes are highly recommended for additional strength and appearance to the said columbarium and all items detailed will be at no additional cost increase to Bainbridge Township.

The following recommendations to the specifications to the Request for Bid dated May 26, 2011 are as follows.

Page 4, 3.1 Structure

Item #3: Roof shall increase from 5" thickness at center, tapering to 3" thickness at ends to 6" thickness at center, tapering to 4" thickness on the ends still containing a drip edge as specified.

Item #5: The granite end walls will now increase from 3" thickness to 4" thickness for additional strength and appearance.

Page 4, 3.2 Niches

Item #2: Elimination of 3/4" horizontal granite separators located on the center horizontal divider and the upper bottom base to allow for the use of a more secure locking device.

Item #4: The inner and exterior niche covers will increase from 3/4" thickness to 1" thickness now stated.

The board was in agreement to accept the addendum with the four structural changes as stated above.

Motion

Mr. Marous made a motion recommending that the Bainbridge Township Board of Trustees accept the addendum with the four changes as stated by Valley Memorials dba Sheffield Monuments.

Mr. Seliga seconded the motion that passed unanimously.

Mr. Seliga stated that this recommendation will be forwarded to the Board of Trustees for approval so Sheffields can move forward with the drawings.

Ohio Cemetery Association

Mr. Marous reported that he received notification of the Ohio Cemetery Association Trade Show to be held in August and would like a recommendation to the Board of Trustees from the Cemetery Board for a designated cemetery official from the township to attend.

The board was in general agreement to recommended that a designated Bainbridge Township cemetery official attend the Ohio Cemetery Association Trade Show to be held in Columbus, Ohio in August. Mr. Marous will forward the recommendation to Mr. Walter Rudyk, Road Superintendent for approval by the Board of Trustees.

Columbarium Installation

The board discussed the installation of the proposed columbarium which will require a scope of work for a crane, footer, concrete etc. and was in agreement to continue the discussion at the next regular meeting.

The next regularly scheduled meeting will be held July 6, 2011 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 4:15 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board