

Minutes of
Bainbridge Township Cemetery Board
May 4, 2011

Present: Bill Takacs, Chairman; Jeff Markley, Township Trustee, Rob Arnold; Ted Seliga; Don Mitchell; Greg Marous, Road Department; and Linda Zimmerman, Secretary

Mr. Takacs called the regular meeting to order at 3:35 P.M. at the Town Hall.

OLD BUSINESS

Columbarium Bids

The board noted for the record that no bids were received for the construction of a columbarium and discussed the re-bidding process and the time-frame for the construction if it were to be re-bid. The Fiscal Officer is checking with the Prosecutor's Office to see if it needs to be re-bid and if a bid bond is necessary. The board was in agreement to pursue having a columbarium built this year and to ask the Board of Trustees to re-bid it or obtain quotes.

Purchase of Graves by Non-Residents/Employees

Mr. Markley asked the board to revisit the policy on the sale of graves to employees who are non-residents. After some discussion the board was in agreement to follow the Policy, Rules and Regulations and that each request should be submitted in writing to the Cemetery Board first, a recommendation by the board will be made to the Board of Trustees, then the person making the request can ask the Board of Trustees to make an exception to the Restland Cemetery Policy, Rules and Regulations.

NEW BUSINESS

Proposed Topsoil Bin

Mr. Marous explained that the topsoil for the cemetery is currently being kept separate from the road department's topsoil and is also under a separate purchase order and added that having a top soil bin for the cemetery would be more convenient. The board was in agreement to continue the discussion of a top soil bin for the cemetery.

MINUTES

The minutes of the April 6, 2011 meeting were approved as written.

OTHER BUSINESS

Cemetery Maintenance

Mr. Marous reported that Mr. Dave Mitchell, Property Superintendent has requested that some trees be taken down at Fowler Cemetery. The board discussed the responsibility of the maintenance in the cemeteries. Mr. Mitchell has agreed to obtain quotes for the tree removal and will forward them to Mr. Rudyk, Road Superintendent.

Headstone Repair

Mr. Marous stated that there have been no headstone repairs and added that the ground needs to dry up enough to be able to topsoil and seed the graves.

Benches

The board discussed the rules for benches and referred to the minutes of September 1, 2010 stating that the board recommended all benches should run east and west and an amendment to the rules should be made.

Cremation Urns

The board discussed the current rules regarding cremation urns that state a marble or metal urn must be used but there have been requests to use urns made of other materials. Mr. Arnold stated that glass urns are not permitted at Evergreen Cemetery in Chagrin Falls because of possible breakage but anything else is permitted. The board was in agreement that glass urns and glass flower vases should not be permitted.

Headstones/Monuments

The board discussed the issue when a monument has to be moved for a burial who should incur the expense, the township or the owner of the monument. Mr. Seliga said whatever rules the board puts in place should control the maintenance of the cemetery so it should prevent a headstone from having to be moved. Mr. Arnold said that if a monument has to be moved at Evergreen Cemetery, the Village pays for it. The board also noted that some of the footers will have to be replaced because the headstones are tipping.

The board was in agreement to review the rules and regulations before the next meeting.

The next regularly scheduled meeting will be held June 1, 2011 at 3:30 P.M.

P.M. Since there was no further business before the board, the meeting was adjourned at 5:07

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board