

Minutes of
Bainbridge Township Cemetery Board

April 1, 2009

Present: Jeff Markley, Township Trustee; Rob Arnold; Bill Takacs; Don Mitchell, Cemetery Sexton; Greg Marous, Road Department and Linda Zimmerman, Secretary

The meeting was called to order at 3:35 P.M. at the Town Hall.

Minutes

Mr. Takacs made a motion to approve the meeting minutes dated March 3, 2009 as written.

Mr. Marous seconded the motion that passed unanimously.

Restland Cemetery Expansion

The board held a discussion regarding the expansion project and noted that it is completed except for the surveying and section numbering.

Mr. Marous reported that quotes for the surveying are in the process of being obtained.

Mr. Marous and Mr. Mitchell will review the quotes for a recommendation.

The board discussed the purchase of the pins and the process of numbering them and it was determined that 742 pins will be needed.

Scope of Work - Replacement and Addition of Chainlink Fence

The board reviewed the Scope of Work for the fence. Mr. Markley will update it to include the walk-in gate and Mr. Marous will forward it to fence companies for quotes.

Tent for Cremation Burials

The board was in agreement to provide a tent with side walls for cremation burials for a fee of approximately \$50.00. A 12' x 12' tent can be purchased for \$250.00 to \$300.00 and only the township tent will be allowed so people will not be permitted to bring in their own tents for the services.

Mr. Marous made a motion to recommend to the Board of Trustees via the Township Administrator that a tent be purchased in the amount of \$250.00 to \$300.00, to be used for cremation burials only, as an option supplied by the township, for a fee of \$50.00 and no other private tents will be permitted.

Mr. Arnold seconded the motion that passed unanimously.

Top Soil Storage Bin

Mr. Marous requested that a bin be purchased to store top soil for the cemetery instead of using a tarp. The cost for the bin would be around \$500.00, the base would be asphalt or concrete and it would save the township money in the long run. The board was in agreement that the bin is needed and should be purchased. Mr. Marous will follow up on this.

Application to Purchase Graves and Application to Assign Graves

The board reviewed the two forms that have been approved by the Geauga County Prosecutor's Office.

Mr. Marous made a motion to recommend to the Board of Trustees via the Township Administrator to approve and accept these forms to be used for the purchase of graves and anyone wishing to assign their graves to someone else.

Mr. Arnold seconded the motion that passed unanimously.

The next regularly scheduled meeting will be held May 6, 2009 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 4:55 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board