

Minutes of  
Bainbridge Township Cemetery Board  
March 2, 2011

Present: Bill Takacs, Chairman; Ted Seliga; Rob Arnold; Greg Marous, Road Department;  
Walter Rudyk, Road Superintendent and Linda Zimmerman, Secretary

Mr. Takacs called the regular meeting to order at 3:30 P.M. at the Town Hall.

Secretary's note: The February 2, 2011 regular meeting was cancelled.

MINUTES

The minutes of the January 5, 2011 and February 16, 2011 meetings were approved as written.

NEW BUSINESS

Request to Purchase Graves

The board discussed the request to purchase graves by a former employee who is not a Bainbridge Township resident and reviewed the Policy, Rules and Regulations regarding Restland Cemetery.

Mr. Seliga made a motion that, although the Cemetery Board greatly appreciates his service to the township, his request be denied according to the Policy, Rules and Regulations of Restland Cemetery.

Mr. Marous seconded the motion that passed unanimously.

Cemetery Sexton/Road Department

The board discussed the role of the cemetery sexton and road department.

OLD BUSINESS

Columbarium Specifications

Mr. Seliga reported that the Board of Trustees, at their last regularly scheduled meeting, was in agreement to request the Fiscal Officer to advertise for sealed bids for a columbarium at Restland Cemetery.

The board reviewed the specifications for the proposed columbarium and made the necessary changes in preparation for the bidding process.

## OTHER BUSINESS

### Burns Request

The board reviewed a request by Mr. William Burns who has requested to sell a grave back to the township that belongs to his deceased parents. The board was in agreement to have Mr. Burns' siblings submit their permission to sell the grave or provide proof that he is the Executor of the estate.

### Request for Proposal - Columbarium

Mr. Seliga read from an example of a request for proposal from St. Mary's with bidder's instructions included. He said this is everything that should be included in the columbarium specifications. Mr. Rudyk explained that when the road projects are bid out the Road Department requires proof of insurance or a performance bond. Mr. Seliga said he expects that it would be included in the document that the Cemetery Board is supplying after it is reviewed by the Geauga County Prosecutor's Office.

The next regularly scheduled meeting will be held April 6, 2011 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 5:36 P.M.

Respectfully submitted,

Linda L. Zimmerman  
Secretary to Cemetery Board