

Minutes of
Bainbridge Township Cemetery Board

December 3, 2008

Present: Jeff Markley, Township Trustee, Bill Takacs, Rob Arnold, Greg Marous, Road Department and Linda Zimmerman

The meeting was called to order at 3:45 P.M. at the Town Hall.

Minutes

Mr. Marous made a motion to approve the meeting minutes dated November 5, 2008 as written.

Mr. Takacs seconded the motion that passed unanimously.

Letter to Funeral Homes

The board discussed the reminder letter that will be sent to all of the funeral homes in the area that will include the rules, regulations and rates and was in agreement to wait until the new rates have been approved by the township trustees in January.

Application for Grave Assignment/Permission Form

Mr. Marous suggested that a form be developed to allow grave owners to grant permission to other people to use their graves. This would not allow graves to be transferred to another name, it would only grant permission to use. Mr. Arnold will submit a form that is used by the Village of Chagrin Falls for that purpose and it will be forwarded to the Prosecutor's Office for review.

Grave Markers

The board discussed the grave markers for the new expansion area and which kind should be purchased. It was noted that the pre-cast aluminum markers are already numbered.

Surveying for New Expansion Area

The board discussed the surveying work that has to be done regarding pinning the grave sites. The board will ask Mr. Mitchell to number the Sections, Lots and Graves in the expansion area so that Mr. Markley can write a scope of work for the surveying.

Dog Walking

Mr. Marous reported that people are walking their dogs in the cemetery and the need for Doggie Stations.

Signage

Mr. Marous suggested that more signage for the cemetery is needed such as contact information on the Eagle Scout sign and signs for the new water spigots.

Sale of New Graves

The board discussed when to start selling the new graves and the cost for same. It was previously decided by the board at the October 1, 2008 meeting to increase the cost for new graves in the expansion area to \$450.00 for residents only. The board was in agreement to recommend the following to the Board of Trustees for approval in January 2009.

Burials after 3:30 P.M. (Weekdays)

The fee charged would be the Saturday burial rate of \$650.00 plus the after 2:00 P.M. charge of \$75.00 for a total of \$725.00.

Cremation Burials

Residents - Saturdays - Increase from \$190.00 to \$200.00
Non-Residents - Saturdays - Increase from \$285.00 to \$300.00

Residents - Weekdays (Retain \$125.00 rate)
Non-Residents - Weekdays - Increase from \$190.00 to \$200.00

Purchase of Graves

Increase from \$300.00 to \$450.00 for any graves purchased in the new expansion area.

Fowler Cemetery

The board discussed the broken headstones at Fowler Cemetery. Mr. Markley will contact the Prosecutor's Office on whether the township is responsible for repairing them.

Tree at Restland Cemetery

Mr. Marous reported that there is a tree on the NW corner of Section 9 by Section 14 that needs to come down and he would like the board to look at it before cutting it down.

Footer Fees

The board discussed the current footer fees and the fact that they do not cover the costs incurred by the township for installing them. The board was in agreement to double the footer fees and recommend the following to the Board of Trustees for approval in January 2009.

2' x 12" from \$100.00 to \$200.00
3' x 12" from \$125.00 to \$250.00
4' x 12" from \$150.00 to \$300.00
5' x 12" from \$175.00 to \$350.00
6' x 12" from \$200.00 to \$400.00

The secretary will prepare a memo to the Board of Trustees recommending all of the rate increases for approval at the first meeting in January 2009.

Tree Installation at Restland Cemetery

Mr. Marous reported that a resident has placed a tree, ready for planting, at a family member's grave site in Restland. Mr. Markley will contact this resident and ask her to submit a letter to request approval from the Cemetery Board.

Funeral Home Presentation

Mr. Marous reported that a representative from Stroud Lawrence Funeral Home may be attending the February 4, 2009 meeting for a discussion regarding funeral home procedures and regulations.

Columbariums

The board discussed the proposed columbariums. The types and materials will be further discussed at the next meeting to be held in January.

The next meeting of the cemetery board will be held January 7, 2009 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 5:32 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board