

Minutes of  
Bainbridge Township Cemetery Board

October 1, 2008

Present: Jeff Markley, Township Trustee, Bill Takacs, Marilyn Kucera, Rob Arnold, Greg Marous, Road Department and Linda Zimmerman

The meeting was called to order at 3:35 P.M. at the Town Hall.

Minutes

Mr. Takacs made a motion to approve the meeting minutes dated September 3, 2008 as written.

Ms. Kucera seconded the motion that passed unanimously.

Cemetery Board Mission Statement

The board discussed a proposed Mission Statement and the responsibilities of the board when it was created in 2002 which was to develop rules and regulations and procedures for the cemeteries as well as recommend improvements in cemetery maintenance. The Mission Statement will be discussed further at the next regularly scheduled meeting.

It was noted that Mr. Graden Johnson, former member of the Cemetery Board had passed away recently. Mr. Johnson had done some research on the local cemeteries. The cemetery board will ask his family if he had any historic cemetery records that could be donated to the township.

Burials

The board discussed the rules and regulations regarding the additional cost of burials on weekdays after 2:00 P.M. and on Saturdays after 12:00 Noon. Since there have been a few burials recently that were later in the day, the board was in agreement to draft a letter to the funeral homes to remind them of the burial rates and penalty charge for later burials.

Tent

Mr. Marous suggested purchasing a tent that could be provided, with a fee, for cremation burials when a funeral home is not involved. The board discussed getting either a 10' x 10' or 12' x 12' size. Mr. Marous will look into the purchase price and vendor for the tent.

### Landscaping at Restland Cemetery

The board discussed the new plantings for the expansion and the existing trees and shrubs at Restland. Mr. Takacs suggested that the board members tour the cemetery individually and note where trees and shrubs should be trimmed.

### Fowler Cemetery

Mr. Markley reported that a headstone at Fowler Cemetery has fallen over. Mr. Marous will look into getting it repaired.

### Restland Cemetery Expansion

Mr. Marous reported on the expansion and that more seeding will be done. He also noted that the scope of work for pinning the new grave sites needs to be prepared.

### New Grave Site Sales - Expansion

The board discussed the proposed price that should be charged for the new graves in the expansion area and was in agreement to recommend the price of \$450.00 per grave starting with a specified section first.

Mr. Markley made a motion to recommend a sale price of \$450.00 for each new grave in the Restland expansion area, effective January 1, 2009 with the section for the first sales to be determined.

Mr. Arnold seconded the motion that passed unanimously.

### Heiman Bench

Mr. Marous reported that a granite bench has been requested for the grave of Sheila Heiman and submitted the request to the board.

Mr. Markley made a motion to approve the aforementioned bench.

Ms. Kucera seconded the motion that passed unanimously.

### Section, Lot and Grave Markers - New Expansion

The board discussed the markers to identify each Section, Lot and Grave. Mr. Takacs reported that some cemeteries require that each headstone be engraved with that information.

Waterlines/Faucets at Restland

The board discussed the fact that the waterlines need to be drained by October 15<sup>th</sup>. It was noted that Advanced Irrigation and Wheeler Landscaping have the capabilities of providing that service with the cost being about \$200.00 for under 10 spigots.

The next meeting of the cemetery board will be held November 5, 2008 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 4:46 P.M.

Respectfully submitted,

Linda L. Zimmerman  
Secretary to Cemetery Board