

Minutes of
Bainbridge Township Cemetery Board

January 7, 2009

Present: Jeff Markley and Matt Lynch, Township Trustees; Bill Takacs; Rob Arnold; Don Mitchell, Cemetery Sexton; Bob Ford, Parks Manager; Greg Marous, Road Department and Linda Zimmerman, Secretary

The meeting was called to order at 3:35 P.M. at the Town Hall.

New Business

Mr. Markley announced that Mr. Lynch is the new liaison to the Cemetery Board. He explained his role on the Cemetery Board and that he reconvened it in the summer of 2006. The board discussed the role of the Cemetery Sexton, Road Department, board roles, expansion etc.

Mr. Lynch said he had expressed an interest in the Cemetery Board and wanted to expand his exposure to township activities and was interested in understanding the Sexton's role.

Restland Cemetery Expansion

The board discussed the expansion. Final pinning must still be done and Mr. Markley will write a scope of work for surveying (pinning) for an apples to apples quote. Mr. Mitchell is numbering the Sections and Lots on the new map. Mr. Markley noted that a punch list will be done and Mr. Ford was working on the mowing contract. Also discussed was the new fence and gate. It was noted that a change order had been submitted relating to the cost of the materials for the road paving. Mr. Markley said the expansion should be completed no later than June.

Columbariums

Mr. Markley explained the work that is being done by the board regarding the installation of columbariums in the new expansion area and that the board has talked to various companies on what they can provide regarding size, materials, etc.

Proposed Mission Statement

The board discussed a proposed Mission Statement and reviewed the Bainbridge Township Park Board's as an example and was in agreement to develop one this year.

Minutes

Mr. Marous noted that a representative from Stroud Lawrence Funeral Home will not be attending the February 4, 2009 meeting so the minutes should be amended to reflect that and the word "will" should be changed to "may".

Mr. Takacs made a motion to approve the meeting minutes dated December 3, 2008 as amended.

Mr. Arnold seconded the motion that passed unanimously.

Tree at Restland Cemetery

Mr. Marous asked the board to look at the tree located on the NW corner of Section 9 by Section 14 that needs to come down.

Application for Grave Assignment/Permission Form

The board reviewed an example of an application to allow grave owners permission to grant the use of their graves to other people. The board of trustees will forward this to the Geauga County Prosecutor's Office for review.

Headstone Repair

The board discussed the repairing of headstones in Fowler Cemetery. Mr. Lynch reported on a prosecutor's opinion that the township has no authority to charge the repair back to the family. The board will take an inventory of what is down and get an estimate for the repairs.

Grave Markers

The board discussed the grave markers for the new expansion area and which kind should be purchased. It was noted that the pre-cast aluminum markers are already numbered.

The next meeting of the cemetery board will be held February 4, 2009 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 4:40 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board