

Minutes of
Bainbridge Township Cemetery Board
September 7, 2011

Present: Bill Takacs, Chairman; Rob Arnold; Ted Seliga; Walter Rudyk, Road Superintendent; Greg Marous, Road Department and Linda Zimmerman, Secretary

Mr. Takacs called the regular meeting to order at 3:35 P.M. at the Town Hall.

MINUTES

The minutes of the August 3, 2011 meeting were approved as written.

NEW BUSINESS

Columbarium Fees

The board reviewed the expenses for the columbarium to get an understanding of what fee should be charged for each niche. The expenses include the footer, concrete, crane and the columbarium itself. Also discussed was the personal engraving on each niche, replacement doors etc. The board was in agreement for one company to do all of the engraving for better quality control and to keep the engraving simple with first and last name and date of birth and date of death only with no symbols, nicknames and prefixes. The board also discussed pricing the upper two levels higher than the lower two levels and was in agreement not to include the engraving costs and the opening and closing costs in the purchase price. The board discussed selling niches to non-residents and was in agreement to offer for sale niches to non-residents of the surrounding communities only, at a higher cost, with no sales to churches, businesses or funeral homes.

The board noted that the quality of this columbarium is better than other columbariums in the surrounding areas because the niche size is larger.

The following fees were suggested but must be approved by the Board of Trustees before implementation:

Columbarium Niche - (Upper Two Rows) - Resident \$1,500 Non-Resident \$2,500
Columbarium Niche - (Lower Two Rows) - Resident \$1,400 Non-Resident \$2,400

Interment Fee (Opening and Closing) - To remain the same as current fees for urn burials.

\$125.00 for Residents and \$200.00 for Non-Residents (Weekdays)

\$200.00 for Residents and \$300.00 for Non-Residents (Saturdays)

Engraving (One Name) - \$200.00 (Two Names) - \$375.00 (To be done at the time of interment.)

Discounts for two names engraved at the same time will be determined by Sheffields and their price is subject to change.

The board was in agreement to hold a special meeting with Mr. Markley regarding the proposed fees before recommending them to the Board of Trustees for approval. The proposed meeting date is Wednesday, September 14, 2011 at 3:30 P.M. pending Mr. Markley being able to attend.

Holiday Schedule

The board acknowledged that on the following holidays the township will not schedule any burials at Restland Cemetery.

Monday, **October 10, 2011** - Columbus Day (Legal Holiday)

Friday, **November 11, 2011** - Veterans Day (Legal Holiday) and Saturday, **November 12, 2011** - Day After

Thursday, **November 24, 2011** - Thanksgiving (Legal Holiday), Friday, **November 25, 2011** (Day After) and Saturday, **November 26, 2011** (Weekend)

Saturday, **December 24, 2011** - Christmas Eve and Monday, **December 26, 2011** (Legal Holiday)

Saturday, **December 31, 2011** - New Years Eve

Monday, **January 2, 2012** - New Years Day (Legal Holiday)

The secretary will notify the area funeral homes of these dates.

The next regularly scheduled meeting will be held October 5, 2011 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 5:30 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board