

Minutes of
Bainbridge Township Cemetery Board
November 9, 2011

Present: Bill Takacs, Chairman; Jeff Markley, Township Trustee; Ted Seliga; Greg Marous, Road Department and Linda Zimmerman, Secretary

Mr. Takacs, Chairman called the special meeting to order at 3:40 P.M. at the Town Hall.

OLD BUSINESS

Application for Assignment of Graves

The board discussed the assignment of graves and the procedure currently in place.

Mr. Seliga made a motion that effective immediately assignments of graves will no longer be permitted.

Mr. Marous seconded the motion that passed unanimously.

Cemetery Policy, Rules and Regulations

The board continued to review the proposed Cemetery Policy, Rules and Regulations.

It was noted that the fee schedule had been previously approved by the Board of Trustees.

The board was in agreement to recommend and forward the proposed Cemetery Policy, Rules and Regulations for Graves and Columbarium to the Board of Trustees.

Note: A copy of the proposed Cemetery Policy, Rules and Regulations for Graves and Columbarium are attached to and become a permanent part of these minutes.

Transfer of Graves

The board held an additional discussion regarding the transfer of graves and was in agreement to change the Application to Assign Graves to Application to Transfer Graves along with the appropriate language in the application. This proposed new application will be forwarded to the Prosecutor's Office for review.

Application to Purchase Columbarium Niche

The board was in agreement to create an Application to Purchase a Columbarium Niche. This proposed new application will be forwarded to the Prosecutor's Office for review.

Columbarium Niche Inscriptions

The board discussed what inscriptions/symbols should be allowed on the columbarium niche covers and was in agreement to not allow any religious symbols.

Proposed Deeds for Columbarium Niches

The board reviewed the proposed deed for Columbarium niches. The proposed new deed will be forwarded to the Prosecutor's Office for review.

MEETING SCHEDULE

The board was in agreement to hold a special meeting on November 16, 2011 at 3:30 PM for the purpose of reviewing additional issues regarding the niche covers, fees and forms.

The next regularly scheduled meeting will be held December 7, 2011 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 6:15 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board