

Minutes of
Bainbridge Township Cemetery Board
January 4, 2012

Present: Bill Takacs, Chairman; Jeff Markley, Township Trustee; Ted Seliga; Greg Marous, Road Department and Linda Zimmerman, Secretary

Mr. Takacs, Chairman called the regular meeting to order at 3:51 P.M. at the Town Hall.

MINUTES

The minutes of the December 7, 2011 meeting were approved as written.

ORGANIZATIONAL SESSION

Chairman

Mr. Seliga made a motion to elect Mr. Bill Takacs as Chairman of the Cemetery Board for 2012.

Mr. Marous seconded the motion that passed unanimously.

Sunshine Law and Meeting Schedule

Mr. Seliga made a motion to adopt and support the Sunshine Law as provided in the O.R.C. and to set the regular meeting schedule as the first Wednesday of every month at 3:30 P.M. in 2012.

Mr. Marous seconded the motion that passed unanimously.

OLD BUSINESS

Cemetery Documents - Clarification

The board reviewed the recommendations of the Geauga County Prosecutor's Office dated December 6, 2011 and was in agreement that the statement "The Board of Township Trustees shall have the right of re-entry to the cemetery lot/niche if the notification requirements are not met, as required by Ohio Revised Code Section 517.07." be included on all Deeds, Applications to Purchase Graves/Niches and Applications to Transfer Graves/Niches.

NEW BUSINESS

Request - Headstone Placement

Mr. Marous explained that he had a request to turn a headstone around so it would be facing east instead of west which is not permitted at Restland Cemetery for the purpose of consistency. The board was in agreement that a formal request has to be made to the Cemetery Board in person.

OTHER BUSINESS

Sales Options for Columbarium Niches

The board held a discussion regarding sales options for the columbarium niches for the first six months of 2012. It was suggested that a credit be given to someone who already owns a grave in the cemetery towards a columbarium niche as an incentive. A time-frame was discussed along with advertising the columbarium via the website, local newspapers and township newsletter. The board will work on the verbiage for the articles.

Motion

Mr. Seliga made a motion that the township will offer for six months (from February 1, 2012 through July 31, 2012) the ability for residents who already own graves to apply 100% of the current grave price towards the purchase of a columbarium niche.

Mr. Marous seconded the motion that passed unanimously.

Sales to Non-Residents

The board noted that the latest revisions of the Policy, Rules and Regulations will be sent to the Geauga County Prosecutor's Office again regarding sales to non-residents along with the Deed, Application to Purchase Graves/Niches and Application to Transfer Graves/Niches.

Notification Requirements

The board discussed the idea of contacting existing grave owners for their current information such as address, telephone number, e-mail etc.

Term Limits

The board discussed term limits for the Cemetery Board members and noted that there are no term limits at the present time.

Proposed Budget

The board discussed the budget and was in agreement to hold a special meeting before February 1, 2012 to prepare a current budget for the cemetery.

Proposed Eagle Scout Project

The board talked about the proposed Eagle Scout project which is landscaping for the columbarium. A design has to be made and it can be added to the list of Eagle Scout projects.

Mapping of Restland Cemetery

Mr. Marous prepared a map of the waterlines, storm sewers, trees etc. and Mr. Markley will convert it to a CAD drawing.

Meeting Schedule

The board was in agreement to hold a special meeting on Wednesday, January 18, 2012 for the purpose of working on the cemetery budget and to conduct any other necessary business.

The next regularly scheduled meeting will be held February 1, 2012 at 3:30 P.M.

Since there was no further business before the board, the meeting was adjourned at 4:52 P.M.

Respectfully submitted,

Linda L. Zimmerman
Secretary to Cemetery Board