

Monday, September 25,

17

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on September 25, 2017. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:34 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees and Appointment of Public Officials per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:34 P.M. in order to go into executive session.

Mr. Andrew White and Mr. Dave Dietrich were invited into the executive session at 6:34 P.M. Mr. White left executive session at 6:53 P.M. and Mr. Dietrich left at 6:59 P.M.

The trustees returned from executive session, after considering the Employment and Compensation of Public Employees and Appointment of Public Officials and reconvened their meeting at 7:05 P.M.

MINUTES

Mr. Markley moved to approve the minutes of the trustees' September 11, 2017 regular meeting and September 16, 2017 and September 20, 2017 special meetings as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of August, 2017. He reported that they had a stolen vehicle recovery this week. He discussed "No Shave November" where the officers are growing beards and raising money to support Shop with a Cop, which will be December 2, 2017. Details on how to contribute will be on their Facebook page. The department is also getting ready for Halloween, which is pumpkin stealing season in Bainbridge. The police department is having a "no tolerance" policy on stealing pumpkins. Finally, he is currently interviewing potential new officer candidates. He hopes to hire two new police officers. The complete police report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of August, 2017. In August, the fire department responded to 56 fire calls and 112 EMS calls, for a total of 168 calls. The department is handling multiple calls very well and has only relied on mutual aid once. Chief Metz is watching their response times of 90 seconds out the door and less than six minutes to your house. She is pleased with these numbers, but is always looking for ways to improve. Chief Metz is attending Leadership Geauga, and is looking forward to learning more about Geauga County services. They will be outfitting the three new cars shortly, and they are installing a security system in the lobby. The complete fire report is attached to and becomes a permanent part of these minutes.

Monday, September 25,

17

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of August, 2017. She reported that there were no new residence permits issued in August. Receipts were \$4,900.00. She also reported that Next Steps withdrew their variance request. In addition, Gabriel Brothers will be moving into the old Gordman’s building. Mrs. Endres is now using the Explorer that they received from the fire department, and they are retrofitting it for the zoning department. She discussed the revamped architectural design from McDonald’s. The complete zoning report is attached to and becomes a permanent part of these minutes.

ZONING – OLD BUSINESS

Design Plans for McDonald’s

The trustees were in general agreement to accept the design revisions from McDonalds’s for the restaurant on Aurora Road.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESS

Resignation of Public Employee

Mr. Markley made a motion to accept the resignation of Firefighter Laura Svoboda Becker effective June 30, 2017 based on the recommendation of the fire chief and with much gratitude for her sixteen and a half years of service to the township.

Mrs. Benza seconded the motion that passed unanimously.

EMS Billing Fee Increase

Mr. Markley made a motion to increase the EMS Billing Fees as outlined in the memo dated August 29, 2017 effective October 1, 2017 and per the recommendation of the fire chief. The memo is attached to and becomes a permanent part of these minutes.

Mrs. Benza seconded the motion that passed unanimously.

OAG Delinquent Debt Collection Agreement

Mr. Markley made a motion to enter into a delinquent debt collection agreement with the Ohio Attorney General’s office for EMS billing collection per the recommendation of the fire chief.

Mrs. Benza seconded the motion that was passed unanimously.

Training Request – Captain Measures

Mr. Markley made a motion to approve the training request for Captain Bill Measures to attend the Ohio Association of Emergency Vehicle Technicians Symposium from September 25 – 29, 2017 at the Ohio Fire Academy in Reynoldsburg, OH at a cost of \$1,081.00 and with the use of a fire vehicle per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

Monday, September 25,

17

SERVICE DEPARTMENT – OLD BUSINESS

Fee Waiver Policy Review

The trustees tabled this discussion until the October 9, 2017 Board of Trustees' meeting.

SERVICE DEPARTMENT – NEW BUSINESS

Items to be Declared Obsolete

Mr. Markley made a motion to declare the 2004 International 5 ton dump truck VIN# 1HTWDAAR35J036710 obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

Mrs. Benza seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mr. Markley made a motion to allow the listing of the obsolete dump truck on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. Benza seconded the motion that was passed unanimously.

Items to be Declared Obsolete

Mr. Markley made a motion to declare the two Gorman Rupp T series lift station pumps obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

Mrs. Benza seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mr. Markley made a motion to allow the listing of the obsolete lift station pumps on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. Benza seconded the motion that was passed unanimously.

Request for Rental Fee Waiver – Super Mommy Swap of Bainbridge

Mr. Markley made a motion to approve the rental fee waiver request from the Super Mommy Swap of Bainbridge for 50% off the Town Hall rental or 75% off the Lakeside building rental on October 7, 2017.

Mrs. O'Brien seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Tanglewood Villas Condominium Association

Mr. Markley made a motion to approve the rental fee waiver request from the Tanglewood Villas Condominium One Association for the Trustees' Meeting Room on October 18, 2017 in the amount of \$70.00 per the recommendation of the service director. A \$30.00 building attendant fee will be charged.

Mrs. Benza seconded the motion that passed unanimously.

Monday, September 25,

17

Request for Rental Fee Waiver – The Hawksmoor Association

Mr. Markley made a motion to approve the rental fee waiver request from The Hawksmoor Association in the amount of \$70.00 for the Town Hall on October 25, 2017 per the recommendation of the service director. A \$30.00 building attendant fee will be charged.

Mrs. Benza seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Tanglewood Garden Condominium Association

This request is tabled until the trustees receive additional information on the building attendant fee.

Request for Rental Fee Waiver – Lake Lucerne Club

Mr. Markley made a motion to approve the rental fee waiver request from the Lake Lucerne Club in the amount of \$140.00 for the Town Hall on December 3, 2017 per the recommendation of the service director. A \$60.00 building attendant fee will be charged.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, yes; Mr. Markley, abstain; Mrs. O'Brien, yes. Motion passed.

Request for Rental Fee Waiver – Tanglewood Two HOA

This request is tabled until the trustees receive additional information on the building attendant fee.

TOWN HALL – OLD BUSINESSLand Bank – Bolden Deed

Mr. Markley made a motion to approve the sale of Lots 02-275-200 and 02-275-300 in the amount of \$100.00 per parcel plus \$44.00 in filing fees to Mrs. Harriett Bolden.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSContract for Election Day Polling Location – Bainbridge Town Hall

Mr. Markley made a motion to approve the contract for Election Day polling location use of the Bainbridge Town Hall, as submitted by the Geauga County Board of Elections. We note that telephone availability may not be accessible during all hours identified in the contract.

Mrs. Benza seconded the motion that was passed unanimously.

Contract for Election Day Polling Location – Centerville Mills Dining Hall

Mr. Markley made a motion to approve the contract for Election Day polling location use of the Centerville Mills Dining Hall, as submitted by the Geauga County Board of Elections. We note that telephone availability will not be available.

Mrs. Benza seconded the motion that was passed unanimously.

Monday, September 25,

17

Liquor License Hearing – Hungry Bee at Sapphire Creek

Mr. Markley made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a Class C liquor permit for Hungry Bee at Sapphire Creek, based on the recommendation of the police chief.

Mrs. Benza seconded the motion that passed unanimously.

Hawksmoor Right-of-Way Issue

The trustees were in general agreement to draft and revise a letter to the Hawksmoor HOA explaining that they cannot dictate ditch enclosures for their residents in the right of way.

TOWN HALL – PENDING BUSINESS

Cell Phone Stipends

This discussion will be tabled until the next meeting.

ZONING DEPARTMENT – NEW BUSINESS

Consistent with discussions held in executive session, Mr. Markley made a motion to appoint Mr. Andrew White to the Zoning Commission term ending on December 31, 2018 effective immediately.

Mrs. Benza seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

Purchase Order Approvals

Mr. Markley made a motion to approve the purchase order list (Items 1-5) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request List

1. Illuminating Company – Four Months Electric - \$12,230.00 (Police, Cemetery)
2. Atwell’s Police and Fire Equipment –Police Gear - \$10,000.00 (Police)
3. DS Architecture – Various Projects - \$5,000.00 (Town Hall, Roads)
4. Watch Guard – Seven In-car Video Systems - \$43,171.75 (Police)
5. Warren Fire Equipment – Ventilation Fan - \$3,522.00

Invoice Approvals

Mr. Markley made a motion to approve the invoice list (Items 1-2) below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoice Approvals

1. Ronyak Paving – RS-186C-17 - \$268,016.60 (Roads)
2. OPWC to Ronyak Paving – RS-186C-17 - \$100,000.00 (Roads)

Blanket Certificate Renewals/Approvals

Mr. Markley made a motion to approve the blanket certificates below (Items 1-2) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Monday, September 25,

17

Blanket Certificates

- 1. Police – Training Services - \$7,000.00
- 2. Police – Small Tools and Equipment - \$3,000.00

Fiscal Resolution

Mr. Markley made a motion to approve Resolution 09252017-A, Resolution to Close Security Deposits Fund, as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Checks Dated September 12, 2017 through September 25, 2017

The trustees examined and signed checks and invoices dated September 12, 2017 through September 25, 2017 consisting of warrants # 28172 through # 28245 in the amount of \$ 181,351.53.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

None.

CORRESPONDENCE

- 1. Cleveland MetroParks – Deer Management Program starting at end of September at South Chagrin Reservation
- 2. Dedication Plat – Sanitary sewer line easement within Canyon Lake Colony subdivision
- 3. Dedication Plat – Sanitary sewer line easement within Hawksmoor subdivision
- 4. Dave Dillon – First Energy – Email regarding support of Ohio Clean Energy bill
- 5. Cedar Fair – Mr. Duff Milkie – Email regarding remediation of tree clearing – There will be no remediation from Cedar Fair or the logging company. They believe the trees will eventually grow back naturally. Elk River donated \$7,500.00 to the Trust for Public Land in lieu of any remediation in Bainbridge Township.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting adjourned at 8:32 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____