

Monday, September 14,

20

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on September 14, 2020. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien and Fiscal Officer Mrs. Janice Sugarman. The meeting was also broadcast remotely through Zoom. Mrs. O'Brien presided and called the meeting to order at 6:09 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 6:09 P.M. in order to go into executive session.

Mrs. Karen Endres, zoning inspector, was invited into executive session at 6:09 P.M. and left at 6:37 P.M.

Mrs. Prudy MacKenzie was invited into executive session at 6:38 P.M. and left at 7:21 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and reconvened their regular meeting at 7:27 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Remove: Police New Business – Accept Donation
2. Remove: Police – PO Request for Cable Communications

MINUTES

Mr. Markley moved to approve the minutes of the trustees' August 24, 2020 regular meeting and August 27, 2020 and September 10, 2020 special meetings as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENT REPORTS

KENSTON COMMUNITY EDUCATION

Mrs. Sarah Delly presented the Kenston Community Education report for the month of August 2020. She reported that all staff is back in the office. Fall sports are moving forward. The director is addressing some mask issues at the fall football games. She also mentioned that the turf payment was finished in December 2019. The complete written report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of August 2020. The department has been working on A/V upgrades for the Town Hall and Centerville Mills Dining Hall. They are readying the River Road Park for the playground installation. The trustees have sent letters to interested residents requesting donations as they would like to order the equipment before the end of the year. There is a meeting scheduled with the residents of Cedar Street regarding the flooding issues. Mr. Henri Preuss reported that the Bainbridge Civic Club purchased some large used holiday decorations and the service department is refurbishing them for use this year on township grounds. The complete service department report is attached and becomes a permanent part of these minutes.

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FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for August 2020. The general fund balance is \$2,514,894.78 as of August 31, 2020. Mrs. Sugarman reported that the township received the final settlement for real estate taxes. They have met the budgeted revenues for the year. The audit report is in front of the trustees for signatures tonight. The Audit Committee met to review the findings on September 1, 2020. The township received the second round of the CARES Act grant in the amount of \$56,667.43. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSResignation of Public Employee

Mr. Markley made a motion to accept the resignation of Firefighter Nicholas Zagorski effective September 10, 2020 per the recommendation of the fire chief with many thanks for his 24 years of service to the township.

Mrs. Benza seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSMeritech Agreement Approval

Mr. Markley made a motion to approve the agreement with Meritech for a copier lease for the service department for a period of 5.25 years in the amount of \$168.00/month and one-time charges of \$295.00 for installation/training and \$195.00 for connectivity and additionally authorize the fiscal office to sign the agreement per the recommendation of the service director. The agreement has been reviewed by the prosecutor's office.

Mrs. Benza seconded the motion that passed unanimously.

Go Green Community Grant

Mr. Markley made a motion to accept the terms of the Go Green Community Grant awarded by the Geauga-Trumbull Solid Waste Management District in the amount of \$2,500.00 and authorize the chair to sign the agreement.

Mrs. Benza seconded the motion that passed unanimously.

Cemetery Deed – Sapp

Mr. Markley made a motion to grant cemetery deed #603 for one grave in the amount of \$750.00 to Johnnie J. Sapp, Jr. of 20859 Ellacott Pky., Apt. 824, Warrensville Hts., OH 44128.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery: Section 13, Lot Number 36, Grave 3. Mr. Henri Preuss and Mr. Frank Lanza attested to their signatures.

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Request to Advertise for Bid – Restland Cemetery Drive Resurfacing

Mr. Markley made a motion to allow the fiscal officer to advertise for bids for Restland Cemetery Drive Resurfacing as specified in the service department's submitted Notice to Bidders. The bids will be received by the fiscal office until 10:00 A.M. local time on October 2, 2020 and will be opened, read and tabulated immediately thereafter at 10:05 A.M. at the Bainbridge Town Hall per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Cintas – Facilities Solutions Agreement

Mr. Markley made a motion to approve and allow the fiscal officer to sign the agreement between Bainbridge Township and Cintas for facilities solutions per the recommendation of the service director. The agreement has been reviewed and approved by the prosecutor's office.

Mrs. Benza seconded the motion that passed unanimously.

Donation Acceptance – Chairs from Library

Mr. Markley made a motion to accept the 56 chairs and two carts from the Geauga County Public Library – Bainbridge Branch in accordance with ORC 505.10 per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSTelework Policy

The trustees will be asking our legal counsel for additional information on forms for use with this policy. They will act on the policy at the next meeting.

ZONING DEPARTMENT – OLD BUSINESSPublic Hearing Continuation for Zoning Amendment Z-2020-4

Mr. Markley made a motion to recess this regular meeting at 7:34 P.M. and reconvene this public hearing to consider Z-2020-4 where the public hearing was originally convened at the August 24, 2020 regular Board of Trustees' meeting.

Mrs. Benza seconded the motion that passed unanimously.

Public Hearing: Z-2020-4 proposes to amend by rezoning or redistricting properties 02-262000, 16832 Chillicothe Road by Signature Square of Bainbridge, LLC, and 02-261900, Chillicothe Road by Signature Square of Bainbridge, LLC. The present zoning classification of property named in the proposed amendment is R-3A Rural Residential District. The proposed zoning classification of property named in the proposed amendment is CB Convenience Business District.

Mr. Markley suggested that the trustees meet with the residents of Dalebrook in a special executive session prior to the next regular meeting. The trustees agreed that this would be a good idea. Mr. Markley will schedule and get the word out.

The trustees recessed the public hearing and reconvened the regular meeting at 7:41 P.M. The public hearing will be continued to September 28, 2020 at 8:00 P.M.

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Architectural Review of Proposed Changes to Chipotle Building

Mr. Markley made a motion to accept the revisions to the architectural design on the Chipotle building as updated on the layout dated September 2, 2020.

Mrs. Benza seconded the motion that passed unanimously.

ZONING DEPARTMENT – NEW BUSINESSSet Public Hearing Date – Z-2020-5

Mr. Markley made a motion to set the trustees' public hearing for Z-2020-5 for Monday, October 12, 2020 at 7:30 P.M. relative to the proposed amendment to the Bainbridge Township Zoning Map.

Mrs. Benza seconded the motion that passed unanimously.

2020-2022 Student Job Training Agreement

Mr. Markley made a motion to approve and allow the zoning inspector to sign the student job training agreement between the Bainbridge Township Zoning Department and the ESC of the Western Reserve Vocational Program per the recommendation of the zoning inspector.

Mrs. Benza seconded the motion that passed unanimously.

Request for Subdivision Sign

Mr. Scott MacKenzie, Timber Trails HOA President, addressed the board regarding the request to place two Timber Trails subdivision signs at the entrance of the subdivision. The requested signs would be erected in the township right of way and therefore the board of trustees would have to sign the zoning application.

Mr. Markley made a motion to allow the chair to sign the zoning application allowing the Timber Trails HOA to erect two signs as outlined on the map dated August 27, 2020 conditioned upon proper documentation releasing the township from any and all maintenance issues for the sign and the surrounding area.

Mrs. Benza seconded the motion that passed unanimously.

FISCAL OFFICE – NEW BUSINESSCoVid Expenses Approval

Mr. Markley made a motion to approve the first group of CARES Grant expenses in the amount of \$119,004.80 from all township departments per the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that passed unanimously.

Audit Findings

Mr. Markley made a motion to accept the 2018-2020 audit findings and to allow the chair to sign the letter stating that they have read and understand the findings of the State Auditor's Office and to also have all the trustees sign the agreement to decline an audit exit interview.

Mrs. Benza seconded the motion that passed unanimously.

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PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve purchase orders 1 and 3 listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

1. Teleflex Funding LLC - 4 Airtrac Cameras/Accessories - \$3,897.84 (Fire)
2. ~~Cable Communications, Inc. - Monitor for Conference Room - \$4,100.45 (Police)~~
3. PenCo Industrial Supply, Inc. – 40 Chairs - \$5,192.00 (General)

EMERGENCY PO RATIFICATION

Mr. Markley made a motion to ratify the purchase order listed below as submitted by the Fiscal Officer. Verbal approvals were given by all three trustees on August 26, 2020.

- VanCuran Services, Inc. – Tree Removal in Restland Cemetery - \$3,500.00 (General)

Mrs. Benza seconded the motion that passed unanimously.

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoice List

1. Ronyak Paving, Inc. – RS-BAI-V-2020 Pay App #1 - \$391,348. 63 (Roads)

FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 09142020-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of August 2020 – \$942.90

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve Resolution 09142020-B as submitted by the Fiscal Officer.

- Resolution to increase Permanent Appropriations and Revenues for 2020 – 2907 Local Coronavirus Relief Fund (LCRF) - \$56,667.43

Mrs. Benza seconded the motion that passed unanimously.

Checks Dated August 29, 2020 through September 14, 2020

The trustees examined and signed checks and invoices dated August 29, 2020 through September 14, 2020 of warrants #35207 through #35328 in the amount of \$76,276.16.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

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ELECTRONIC TRANSACTIONS

Electronic transactions for the month of August 2020, #266-2020 through #303-2020 in the amount of \$651,645.63 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

Mr. Frank Lanza asked about the Z-2020-4 rezoning. Mrs. Benza summarized the situation for him.

CORRESPONDENCE

1. Purdue Pharma – Proof of Claim
2. Geauga County Auditor: Forfeited Land Sale – October 8, 2020 at 9:30am
3. First Energy – Electric Meter exchange 8349 Bainbridge Road

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:19 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Bainbridge Township

TRUSTEES:

Jeffrey S. Markley
Kristina O'Brien
Lorrie Sass Benza
(440) 543-9871
(440) 543-4654 Fax

FISCAL OFFICER:
Janice S. Sugarman
(440) 543-9871
Fax (440) 543-1589

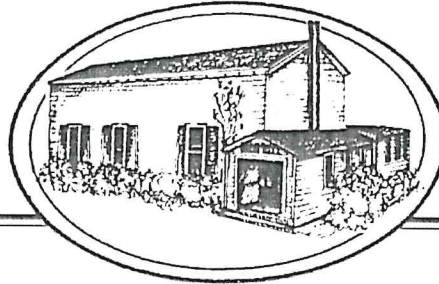
www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023



RESOLUTION 09142020 - B.

Resolution to Increase Permanent Appropriations and Revenues for 2020

BE IT RESOLVED, by the Board of Trustees of Bainbridge Township, State of Ohio, that the township 2020 permanent appropriations for budget year 2020 be increased, to provide for proper accounting for Local Coronavirus Relief Fund (LCRF) Special Revenue Fund.

Whereas, the Board of Trustees finds it necessary to amend the Township 2020 Appropriations; and,

Whereas, the Board of Trustees makes a resolution to increase revenue and appropriation for fund **2907** Local Coronavirus Relief Fund (LCRF) by \$56,667.43 during the fiscal year ending December 31, 2020.

This Resolution shall be effective upon passage.

Moved By: Mr. Markley Seconded By: Mrs. Benza

Vote:

Mrs. Lorrie Benza A/E Mrs. Kristina O'Brien A/E Mr. Jeffrey Markley A/E

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 9-14-2020

Kenston Community Education

PROFIT AND LOSS

September 2019 - August 2020

	TOTAL
Income	
4000 Registration Income	544,064.74
4040 Uniform Income	15.00
4100 Marketing Income	5,495.00
4411 Stadium Field Rental Income	1,100.00
4901 Merchant Convenience Fee	16,838.01
Services	2,730.00
Total Income	\$570,242.75
GROSS PROFIT	\$570,242.75
Expenses	
5300 KCE office overhead	189,420.18
5400 Class Expenses	143,469.79
5500 Youth Sports-expenses	206,197.71
5600 Marketing	14,941.37
5700 School Facilities	6,100.00
5900 Bank Fees	19,812.64
6000 Charitable Contributions	-300.00
Total Expenses	\$579,641.69
NET OPERATING INCOME	\$ -9,398.94
Other Income	
9000 Other Income	17,358.97
Total Other Income	\$17,358.97
Other Expenses	
10000 Other Miscellaneous Expense	6,765.00
Total Other Expenses	\$6,765.00
NET OTHER INCOME	\$10,593.97
NET INCOME	\$1,195.03

Kenston Community Education

BALANCE SHEET COMPARISON

As of August 22, 2020

	TOTAL	
	AS OF AUG 22, 2020	AS OF AUG 22, 2019 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1010 KeyChecking	14,628.09	14,017.44
1010.1 Varsity Boys Basketball	2,770.73	2,770.73
1010.10 Cash Allocation Account	3,414.49	
1010.2 Varsity Girls Basketball	878.20	1,237.02
1010.3 Boys Lacrosse	9,170.55	12,585.04
1010.4 Girls Lacrosse	3,690.84	3,690.84
1010.4A Varsity Girls Lacrosse	1,795.37	1,795.37
1010.5 Volleyball	2,581.13	2,581.13
1010.6 Football	6,317.07	6,317.07
1010.7 Wrestling	7,104.72	7,104.72
1010.9 Varsity Boys Soccer	1,200.00	1,200.00
Total 1010 KeyChecking	53,551.19	53,299.36
1011 HS Softball	-400.00	
1015 KeySavingsTres (1%)	72,748.88	72,911.23
1015.1 Auburn Community Park	458.20	458.20
Total 1015 KeySavingsTres (1%)	73,207.08	73,369.43
1020 Petty Cash	-2,989.60	-2,989.60
1025 Chase Bank	-1,894.75	-1,430.75
1025.1 Varsity Boys Basketball	0.00	0.00
1025.2 Varsity Girls Basketball	0.00	0.00
1025.3 Boys Lacrosse	0.00	0.00
1025.4 Girls Lacrosse	0.00	0.00
1025.5 Volleyball	0.00	0.00
1025.6 Football	0.00	0.00
1025.7 Wrestling	0.00	0.00
Total 1025 Chase Bank	-1,894.75	-1,430.75
Total Bank Accounts	\$121,473.92	\$122,248.44
Accounts Receivable		
1200 Accounts Receivable	21,071.85	21,071.85
Total Accounts Receivable	\$21,071.85	\$21,071.85
Total Current Assets	\$142,545.77	\$143,320.29
Fixed Assets		
A/D - Property & Equipment	-257,678.49	-244,925.05
Property & Equipment	297,964.38	296,614.03
Total Fixed Assets	\$40,285.89	\$51,688.98

Kenston Community Education

BALANCE SHEET COMPARISON

As of August 22, 2020

	TOTAL	
	AS OF AUG 22, 2020	AS OF AUG 22, 2019 (PY)
Other Assets		
1250 Payroll Line of Credit	14,153.85	22,125.33
Total Other Assets	\$14,153.85	\$22,125.33
TOTAL ASSETS	\$196,985.51	\$217,134.60
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	-2,230.00	-2,230.00
Total Accounts Payable	\$ -2,230.00	\$ -2,230.00
Other Current Liabilities		
2200 Program Carryover Fund	0.00	0.00
Adj to AP	2,230.00	2,230.00
Current Portion of LT Debt	0.00	0.00
Total Other Current Liabilities	\$2,230.00	\$2,230.00
Total Current Liabilities	\$0.00	\$0.00
Long-Term Liabilities		
Long Term Debt - Copier	0.00	0.00
Total Long-Term Liabilities	\$0.00	\$0.00
Total Liabilities	\$0.00	\$0.00
Equity		
3000 Opening Bal Equity	0.00	0.00
3001 Unappropriated Surplus	210,373.50	200,795.15
Net Income	-13,387.99	16,339.45
Total Equity	\$196,985.51	\$217,134.60
TOTAL LIABILITIES AND EQUITY	\$196,985.51	\$217,134.60

Kenston Community Education

PROFIT AND LOSS COMPARISON

September 1, 2019 - August 22, 2020

	TOTAL	
	SEP 1, 2019 - AUG 22, 2020	SEP 1, 2018 - AUG 22, 2019 (PY)
Income		
4000 Registration Income		256.00
4005 Registration Acct. Credit	47,789.35	4,475.20
4006 Gift Cards	-85.00	
4010 Community Ed Registrations	198,923.48	318,060.71
4012 Coupons/Gift Certs	-120.00	
4013 Communtiy Ed Refund Charge		36.00
4014 Fundraising	395.55	4,844.21
Total 4010 Community Ed Registrations	199,199.03	322,940.92
4020 Sports Registration Income	237,484.76	353,161.88
4021 Scholarships	-150.00	
4023 Sports Refund Charge		15.00
4024 Fundraising	17,434.25	8,682.37
4025 Service/Fee Income		1,008.00
4026 Cheers for Beers	13,871.72	
4027 Concession Income	12,995.79	13,408.72
Total 4020 Sports Registration Income	281,636.52	376,275.97
4030 KCE Participation Income	689.25	39,189.59
Total 4000 Registration Income	529,229.15	743,137.68
4040 Uniform Income	15.00	1,040.01
4100 Marketing Income	200.00	128.00
4101 Brochure Ads	4,345.00	6,970.00
4102 Sponsorships	250.00	250.00
4102.1 Basketball Sponsorship	200.00	1,600.00
4102.2 Baseball Sponsorship	250.00	4,520.00
4102.3 Softball Sponsorship		300.00
4102.4 Soccer Sponsorship	250.00	950.00
4102.5 Football Sponsorship		250.00
4102.7 Wrestling Sponsorship		572.00
Total 4102 Sponsorships	950.00	8,442.00
Total 4100 Marketing Income	5,495.00	15,540.00
4410 Field Rental Income		840.00
4411 Stadium Field Rental Income	1,100.00	6,677.08
4412 Room Rental		244.00
4901 Merchant Convenience Fee	16,351.01	2,948.00
4999 Uncategorized Income		144.00
Services	370.00	4,811.00

Kenston Community Education

PROFIT AND LOSS COMPARISON

September 1, 2019 - August 22, 2020

	TOTAL	
	SEP 1, 2019 - AUG 22, 2020	SEP 1, 2018 - AUG 22, 2019 (PY)
Unapplied Cash Payment Income		-70.00
Total Income	\$552,560.16	\$775,311.77
GROSS PROFIT	\$552,560.16	\$775,311.77
Expenses		
5300 KCE office overhead		
5301 Copier Lease	3,213.54	4,698.29
5302 Postage	1,472.98	2,856.86
5303 Phone	2,452.35	2,506.04
5304 Office Supplies	2,580.82	4,463.57
5320 Professional Fees	6,200.00	
5321 Insurance	6,403.00	5,878.00
5330 Computer Maintenance	594.99	1,595.33
5340 Secretaries & Salaries	120,430.19	143,054.64
5341 Benefits	40,644.31	46,700.49
5342 Mileage	338.80	3,795.46
5350 Maxsolution Software	4,267.73	4,985.10
5399 Miscellaneous	494.19	1,181.26
Total 5300 KCE office overhead	189,092.90	221,715.04
5400 Class Expenses		
5401 Instructors	118,403.97	171,067.57
5402 Custodial Fees		360.00
5403 Facility Rental Fee	1,630.00	7,569.98
5404 Awards	532.20	1,659.35
5405 T-shirts	2,107.66	15,774.43
5407 Contracted Services	9,930.00	26,410.68
5408 Program Supplies	2,837.90	8,098.58
5410 Class Postage/Flyers		147.50
5420 Refreshments	1,182.95	2,775.37
5430 Coaches/Clinicians	5,137.11	11,206.40
5432 Registration/League Fee	1,200.00	2,751.42
5450 Fundraiser Expense		1,233.00
5499 Miscellaneous Service Cost	508.00	1,038.00
Total 5400 Class Expenses	143,469.79	250,092.28
5500 Youth Sports-expenses		1,465.00
5501 Officiating	70,636.00	99,591.53
5503 Uniforms/Tshirts	45,175.12	41,696.14
5504 Awards	9,258.10	11,006.87
5505 Field Maintenance	14,049.92	34,685.09
5506 Field/Gym Rental	7,565.00	16,104.58

Kenston Community Education

PROFIT AND LOSS COMPARISON

September 1, 2019 - August 22, 2020

	TOTAL	
	SEP 1, 2019 - AUG 22, 2020	SEP 1, 2018 - AUG 22, 2019 (PY)
5508 Equipment	18,528.90	14,948.94
5520 Refreshments	880.64	1,105.19
5521 Concessions	4,548.49	4,850.53
5526 Cheers for Beers Expense	298.34	3,670.00
5530 Coaches/Clinicians	1,985.28	2,484.57
5532 Tournament/League Fee	20,561.23	18,137.00
5533 Contracted Services	8,171.41	5,070.09
5550 Fund Raiser Expense		3,800.00
5550.1 Other Miscellaneous Service Cost	3,347.16	
Total 5550 Fund Raiser Expense	3,347.16	3,800.00
5560 Sport Sponsorships	112.50	490.00
5599 Other Miscellaneous Service Cost		1,134.57
Total 5500 Youth Sports-expenses	205,118.09	260,240.10
5600 Marketing	1,527.26	1,127.72
5601 Advertising & Promotion	2,117.56	4,713.81
5602 Brochure/Marketing Costs	9,458.30	5,295.12
5603 Ad & Sponsor Sales Commision	1,753.25	2,571.25
Total 5600 Marketing	14,856.37	13,707.90
5700 School Facilities		240.00
5701 Stadium Rental	6,100.00	15,687.50
Total 5700 School Facilities	6,100.00	15,927.50
5800 Community Event Espense		1,920.00
5900 Bank Fees	128.07	352.20
5901 Bank Service Charge	2,877.26	15,518.11
5902 Merchant Services	14,999.86	2,019.96
5903 Supplies	99.78	
Total 5900 Bank Fees	18,104.97	17,890.27
6000 Charitable Contributions		
6200 Donations	-300.00	385.00
6300 Awards		1,500.00
Total 6000 Charitable Contributions	-300.00	1,885.00
Unapplied Cash Bill Payment Expense		0.00
Total Expenses	\$576,442.12	\$783,378.09
NET OPERATING INCOME	\$ -23,881.96	\$ -8,066.32
Other Income		
9000 Other Income		
9001 Misc.		1.88
9200 Donation - General	17,222.97	17,380.00

Kenston Community Education

PROFIT AND LOSS COMPARISON

September 1, 2019 - August 22, 2020

	TOTAL	
	SEP 1, 2019 - AUG 22, 2020	SEP 1, 2018 - AUG 22, 2019 (PY)
9500 Community Event Income	36.00	16,922.89
Total 9000 Other Income	17,258.97	34,304.77
Total Other Income	\$17,258.97	\$34,304.77
Other Expenses		
10000 Other Miscellaneous Expense	6,765.00	9,900.00
Reconciliation Discrepancies		-1.00
Total Other Expenses	\$6,765.00	\$9,899.00
NET OTHER INCOME	\$10,493.97	\$24,405.77
NET INCOME	\$ -13,387.99	\$16,339.45

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD
KENSTON COMMUNITY EDUCATION**

July 26, 2020 @ 7:30 PM
Virtual Meeting via ZOOM

- **CALL TO ORDER**
 - President, Dave Parker @ 7:30 PM
- **ROLL CALL**
 - All Present
- **APPROVAL OF MINUTES**

Motion: Sarah Delly
Second: Bob Ford
- **REPORTS & INFORMATIONAL ITEMS – DIRECTOR, JENNIFER MOORE**
 - **Director's Report**
 - Baseball Finished
 - Registration for football / soccer deadline July 31st
 - Volleyball survey sent outplan in place
 - Eastside roundtable on Basketballno travel.....only in house
 - Revenue starting to return
 - Work on softball field starting next week
- **OLD BUSINESS**
 - **FINANCIALS**
 - \$130,000 in the bank
 - Filed tax return

NEW BUSINESS

- PREFLIGHT MIGHT BE GOING IN A DIFFERENT DIRECTION. SCHOOL ADMINISTRATION WANTS THIS PROGRAM TO CONTINUE.

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- **GUEST TOM HOLMES, FOOTBALL COACHES ASSOCIATION PRESIDENT**
- **GUEST JOHN HUMMER, PARENT**
- **PRESENTATION BY MR. HUMMER ON WHY HE SHOULD BE ALLOWED TO COACH**

- **ACTION ITEMS**
 - None at this time

- **ADJOURNMENT – Next Meeting Date August 23, 2020 @7:30 PM**
 - Motion to Adjourn @ 8:17 – Greg Sharp
 - Second – Bob Ford

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION

Regular Meeting
July 26, 2020@ 7:30 PM
Zoom meeting Id

Meeting ID: 859 2784 4948
Passcode: 952631

I CALL TO ORDER **TIME** _____

II ROLL CALL

BF _____	GS _____	KB _____	LG _____	GB _____
SD _____	DR _____	DP _____	JD _____	
J.Moore _____				

III APPROVAL OF MINUTES

- July 2020
- Motion _____ Second _____

BF _____	GS _____	KB _____	LG _____	GB _____
SD _____	DR _____	DP _____	JD _____	

IV REPORTS AND INFORMATIONAL ITEMS

- Directors report
 -
 - Covid-19 update
 - Fall sports update
 - Preflight/ landing/take off

VI OLD BUSINESS

- John Hummer
-

VII NEW BUSINESS

-

VIII DONATIONS

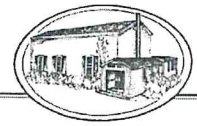
IX HEARING OF PUBLIC ON NON-AGENDA ITEMS

XI ACTION ITEMS

XII ADJOURNMENT

Motion _____ Second _____
BF _____ GS _____ KB _____ LG _____ GB _____
SD _____ DR _____ DP _____ JD _____

Next Regular Meeting: September 27, 2020



Service Department Report August 2020

Parks/Properties Projects:

Town Hall Campus:

- Installed bed and lighting at new Bissell-Tucek house sign
- Checked all park landscape lighting and replaced several broken fixtures. Working on replacing other unites as needed
- Started A/V (audio-visual) project in main hall
- Replaced dehumidifier in Bissell-Tucek house basement
- Installed supply shelving in Bissell-Tucek house
- Trimmed large trees in Heritage Park
- Worked with liaison on display sign upgrade
- Painted walk behind stage in main room

River Road Park:

- Graded off old playground mulch and stock piled at dog park for use there
- Removed several dead trees
- Moved soccer goals for KCE
- Installed new volleyball nets
- Worked with playground equipment representative on new layout and drainage

Settlers Park:

- Maintained restrooms daily- clean and sanitized
- Replaced vandalized bollards
- Installed new volleyball nets

Centerville Mills Park:

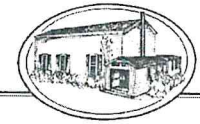
- Finished clearing tree line on Crackel Road graded and hydro-seeded
- Clean and sanitized dining hall after each use
- Working on plans for A/V improvement in dining hall

Dog Park:

- Filled in holes in auxiliary park, treated for weeks, over seeded and fertilized. Established bed areas
- Provided notice that auxiliary park will go back on line October 5th to provide fall maintenance in the main park
- Treated poison ivy in both areas

Cemetery

- Worked with liaison on Columbarium upgrade project
- Working with Engineer on paving project
- Worked with tree contractor on necessary removal of some trees
- Working on tree replacement plan
- Working on drainage improvement
- 2 days footer replacement, grave leveling and seeding



Service Department Report August 2020

Road Maintenance:

- Roadside ditching- 10 days
- Tree work- 3 days
- Roadside mowing- 8 days
- Paved 2 asphalt aprons, 1 concrete apron
- Moved message boards where needed
- Repaired automatic entrance gate
- Painted secondary salt storage barn
- Replaced cross pipe on Jackson Road
- Full depth repair- 5 days (Bainbrook & Spring Valley)
- Built hydro-seeder, tested and placed in service

Road Projects:

- All projects near completion. Berming on Stockton, Tulip, and Eaton remains and scheduled for beginning of September.
- Working with County on 2021 project list

Other:

- Were successful in selling both old John Deere mowers
- Provided assistance for Chagrin Falls Park clean-up day
- Boarded up home per police request
- Cleaned up debris on Washington Street

Cash Summary by Fund

August 2020

Fund #	Fund Name	Fund Balance 8/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 8/31/2020	Non-Pooled Balance	Pooled Balance
1000	General	\$2,469,158.32	\$0.00	\$151,417.05	\$0.00	\$0.00	\$2,620,575.37	\$103,700.50	\$1,980.09	\$0.00	\$2,514,894.78	\$0.00	\$2,514,894.78
2011	Motor Vehicle License Tax	\$93,124.47	\$0.00	\$3,488.14	\$0.00	\$0.00	\$96,612.61	\$0.00	\$0.00	\$0.00	\$96,612.61	\$0.00	\$96,612.61
2021	Gasoline Tax	\$194,539.13	\$0.00	\$20,304.02	\$0.00	\$0.00	\$214,843.15	\$0.00	\$0.00	\$0.00	\$214,843.15	\$0.00	\$214,843.15
2031	Road and Bridge	\$3,957,796.30	\$0.00	\$415,482.63	\$1,980.09	\$0.00	\$4,375,259.02	\$152,814.83	\$0.00	\$0.00	\$4,222,444.19	\$0.00	\$4,222,444.19
2041	Cemetery	\$66,016.77	\$0.00	\$800.00	\$0.00	\$0.00	\$66,816.77	\$3,390.81	\$0.00	\$0.00	\$63,425.96	\$0.00	\$63,425.96
2081	Police District	\$5,177,165.10	\$0.00	\$540,183.72	\$0.00	\$0.00	\$5,717,348.82	\$323,090.45	\$0.00	\$0.00	\$5,394,258.37	\$0.00	\$5,394,258.37
2191	SPECIAL LEVY-FIRE	\$5,006,719.59	\$0.00	\$328,638.31	\$0.00	\$0.00	\$5,335,357.90	\$261,239.42	\$0.00	\$0.00	\$5,074,118.48	\$0.00	\$5,074,118.48
2231	Permissive Motor Vehicle License Tax	\$41,411.31	\$0.00	\$4,143.00	\$0.00	\$0.00	\$45,554.31	\$0.00	\$0.00	\$0.00	\$45,554.31	\$0.00	\$45,554.31
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$850,313.53	\$0.00	\$21,350.79	\$0.00	\$0.00	\$871,664.32	\$1,562.21	\$0.00	\$0.00	\$870,102.11	\$0.00	\$870,102.11
2401	LIGHTING ASSESSMENT	\$0.00	\$0.00	\$3,934.19	\$0.00	\$0.00	\$3,934.19	\$0.00	\$0.00	\$0.00	\$3,934.19	\$0.00	\$3,934.19
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$25,948.60	\$0.00	\$0.00	\$0.00	\$0.00	\$25,948.60	\$0.00	\$0.00	\$0.00	\$25,948.60	\$0.00	\$25,948.60
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$13,126.06	\$0.00	\$0.00	\$0.00	\$0.00	\$13,126.06	\$0.00	\$0.00	\$0.00	\$13,126.06	\$0.00	\$13,126.06
2907	Local Coronavirus Relief Fund (LCRF)	\$113,334.86	\$0.00	\$0.00	\$0.00	\$0.00	\$113,334.86	\$0.00	\$0.00	\$0.00	\$113,334.86	\$0.00	\$113,334.86
3101	General (bond) (note) Retirement	\$1,736,242.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,736,242.74	\$0.00	\$0.00	\$0.00	\$1,736,242.74	\$0.00	\$1,736,242.74
3102	General (Bond) (Note) Retirement	\$2,227,925.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,227,925.30	\$0.00	\$0.00	\$0.00	\$2,227,925.30	\$0.00	\$2,227,925.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$622.89	\$0.00	\$0.02	\$0.00	\$0.00	\$622.91	\$0.00	\$0.00	\$0.00	\$622.91	\$0.00	\$622.91
4952	Permanent	\$1,165.64	\$0.00	\$0.06	\$0.00	\$0.00	\$1,165.70	\$0.00	\$0.00	\$0.00	\$1,165.70	\$0.00	\$1,165.70
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$326.91	\$0.00	\$0.01	\$0.00	\$0.00	\$326.92	\$0.00	\$0.00	\$0.00	\$326.92	\$0.00	\$326.92
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$22,248,506.53	\$0.00	\$1,489,741.94	\$1,980.09	\$0.00	\$23,740,228.56	\$845,798.22	\$1,980.09	\$0.00	\$22,892,450.25	\$0.00	\$22,892,450.25

Last reconciled to bank: 08/31/2020 – Total other adjusting factors: \$0.01

Cash Summary by Fund

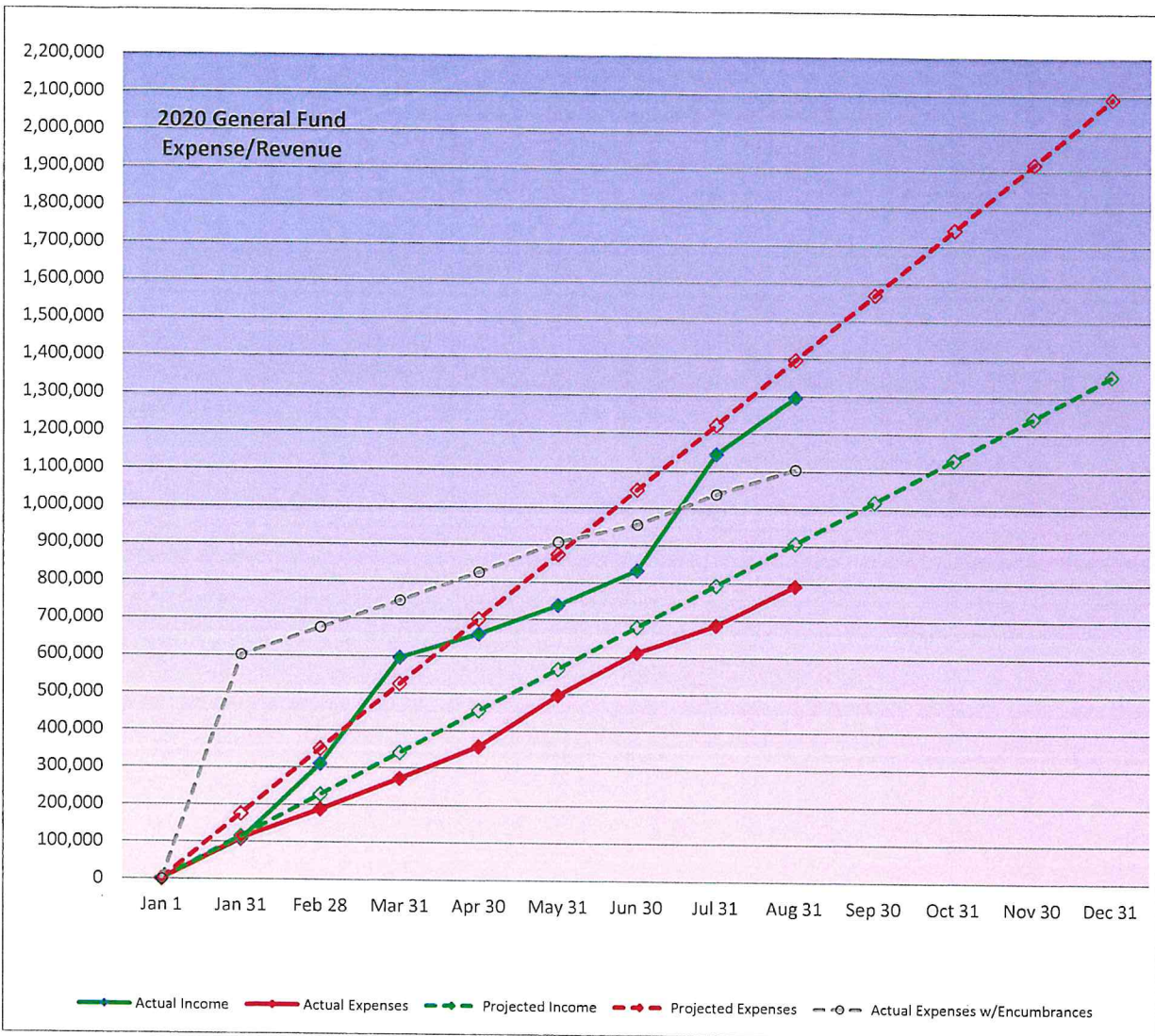
UAN v2020.3

Year 2020

Fund #	Fund Name	Fund Balance 1/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2020	Non-Pooled Balance	Pooled Balance
1000	General	\$2,010,598.53	\$200.00	\$1,294,503.84	\$0.00	\$0.00	\$3,305,302.37	\$805,004.31	\$17,087.68	\$0.00	\$2,483,210.38	\$0.00	\$2,483,210.38
2011	Motor Vehicle License Tax	\$103,841.03	\$0.00	\$22,771.58	\$0.00	\$0.00	\$126,612.61	\$30,000.00	\$0.00	\$0.00	\$96,612.61	\$0.00	\$96,612.61
2021	Gasoline Tax	\$180,668.93	\$0.00	\$159,628.87	\$0.00	\$0.00	\$340,297.80	\$125,454.65	\$0.00	\$0.00	\$214,843.15	\$0.00	\$214,843.15
2031	Road and Bridge	\$2,732,584.16	\$22,383.00	\$3,241,177.76	\$17,087.68	\$0.00	\$6,013,232.60	\$1,848,422.60	\$0.00	\$0.00	\$4,164,810.00	\$0.00	\$4,164,810.00
2041	Cemetery	\$57,631.36	\$0.00	\$23,900.00	\$0.00	\$0.00	\$81,531.36	\$15,105.40	\$0.00	\$0.00	\$66,425.96	\$0.00	\$66,425.96
2081	Police District	\$3,768,341.45	\$0.00	\$3,993,002.52	\$0.00	\$0.00	\$7,761,343.97	\$2,481,297.17	\$0.00	\$0.00	\$5,280,046.80	\$0.00	\$5,280,046.80
2191	SPECIAL LEVY-FIRE	\$4,351,324.89	-\$22,294.00	\$2,411,785.70	\$0.00	\$0.00	\$6,740,816.59	\$1,768,386.39	\$0.00	\$0.00	\$4,972,430.20	\$0.00	\$4,972,430.20
2231	Permissive Motor Vehicle License Tax	\$37,742.50	\$0.00	\$27,811.81	\$0.00	\$0.00	\$65,554.31	\$20,000.00	\$0.00	\$0.00	\$45,554.31	\$0.00	\$45,554.31
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,010,948.24	\$81.95	\$246,233.27	\$0.00	\$0.00	\$1,257,263.46	\$389,722.09	\$0.00	\$0.00	\$867,541.37	\$0.00	\$867,541.37
2401	LIGHTING ASSESSMENT	\$628.61	\$0.00	\$9,028.91	\$0.00	\$0.00	\$9,657.52	\$5,878.84	\$0.00	\$0.00	\$3,778.68	\$0.00	\$3,778.68
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$26,223.64	\$0.00	\$0.00	\$0.00	\$0.00	\$26,223.64	\$275.04	\$0.00	\$0.00	\$25,948.60	\$0.00	\$25,948.60
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$13,126.06	\$0.00	\$0.00	\$13,126.06	\$0.00	\$0.00	\$0.00	\$13,126.06	\$0.00	\$13,126.06
2907	Local Coronavirus Relief Fund (LCRF)	\$0.00	\$0.00	\$170,002.29	\$0.00	\$0.00	\$170,002.29	\$0.00	\$0.00	\$0.00	\$170,002.29	\$0.00	\$170,002.29
3101	General (bond) (note) Retirement	\$1,747,942.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,747,942.74	\$11,700.00	\$0.00	\$0.00	\$1,736,242.74	\$0.00	\$1,736,242.74
3102	General (Bond) (Note) Retirement	\$2,251,675.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,251,675.30	\$23,750.00	\$0.00	\$0.00	\$2,227,925.30	\$0.00	\$2,227,925.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$622.37	\$0.00	\$0.54	\$0.00	\$0.00	\$622.91	\$0.00	\$0.00	\$0.00	\$622.91	\$0.00	\$622.91
4952	Permanent	\$1,164.53	\$0.00	\$1.17	\$0.00	\$0.00	\$1,165.70	\$0.00	\$0.00	\$0.00	\$1,165.70	\$0.00	\$1,165.70
4953	Permanent	\$152.64	\$0.00	\$0.12	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$326.66	\$0.00	\$0.26	\$0.00	\$0.00	\$326.92	\$0.00	\$0.00	\$0.00	\$326.92	\$0.00	\$326.92
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,555,833.83	\$370.95	\$11,612,974.70	\$17,087.68	\$0.00	\$30,186,267.16	\$7,524,996.49	\$17,087.68	\$0.00	\$22,644,182.99	\$0.00	\$22,644,182.99

Last reconciled to bank: 08/31/2020 – Total other adjusting factors: \$0.01

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,010,599
Projected Income	1,354,934
Projected Expenses	2,091,334
Projected Income minus Projected Expenses	(736,400)
Projected General Fund Year End Balance	1,274,199

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2020 General Fund Status</u>		<u>Year to Date:</u>	<u>8/31/2020</u>
Beginning of Year Balance			2,010,598.53
Year to Date Income	1,293,762.35		
Year to Date Expenses	789,466.10		
	Net		504,296.25
Year to Date Balance			2,514,894.78
Open Purchase Orders/Encumbrances:			315,037.73
Year to Date Balance w/Encumbrances			2,199,857.05

<u>General Fund - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report		67%	
<u>Income</u>			
Projected Annual Income	1,354,934.27		
Actual Year to Date Income	1,293,762.35	95%	
<u>Expenses</u>			
Projected Annual Expenses	2,091,333.94		
Actual Year to Date Expenses	789,466.10	38%	
YTD Expenses w/Encumbrances	1,104,503.83	53%	
<u>Projected Year End Balance</u>	1,274,198.86		

NOTE:

A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2020 Road Funds Status</u>		<u>Year to Date: 8/31/2020</u>
Beginning of Year Balance		3,077,219.62
Year to Date Income	3,468,477.70	
Year to Date Expenses	1,966,243.06	
	Net	1,502,234.64
Year to Date Balance		4,579,454.26
Open Purchase Orders/Encumbrances:		1,449,810.84
Year to Date Balance w/Encumbrances		3,129,643.42

<u>Road Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report		67%	
<u>Income</u>			
Projected Annual Income	3,492,572.00		
Actual Year to Date	3,468,477.70	99%	
<u>Expenses</u>			
Projected Annual Expenses	4,627,500.00		
Actual Year to Date	1,966,243.06	42%	
YTD w/Encumbrances	3,416,053.90	74%	
<u>Projected Year End Balance</u>	1,942,291.62		

(Revised 2/9/2017)

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2020 Police Funds Status</u>		<u>Year to Date: 8/31/2020</u>
Beginning of Year Balance		3,795,181.01
Year to Date Income	3,993,002.52	
Year to Date Expenses	2,367,360.64	
	Net	1,625,641.88
Year to Date Balance		5,420,822.89
Open Purchase Orders/Encumbrances:		291,082.80
Year to Date Balance w/Encumbrances		5,129,740.09

<u>Police Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report		67%	
<u>Income</u>			
Projected Annual Income	3,959,104.00		
Actual Year to Date	3,993,002.52	101%	
<u>Expenses</u>			
Projected Annual Expenses	5,017,000.00		
Actual Year to Date	2,367,360.64	47%	
YTD w/Encumbrances	2,658,443.44	53%	
<u>Projected Year End Balance</u>	2,737,285.01		

(Revised 2/9/2017)

Fire Fund and EMS - Financial Status Reports
(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2020 Fire Funds Status</u>		<u>Year to Date: 8/31/2020</u>
Beginning of Year Balance		4,328,941.89
Year to Date Income	2,411,759.70	
Year to Date Expenses	1,666,583.11	
Net		745,176.59
Year to Date Balance		5,074,118.48
Open Purchase Orders/Encumbrances:		1,577,721.55
Year to Date Balance w/Encumbrances		3,496,396.93

<u>Fire Funds - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		67%
<u>Income</u>		
Projected Annual Income	2,411,209.00	
Actual Year to Date	2,411,759.70	100%
<u>Expenses</u>		
Projected Annual Expenses	3,457,000.00	
Actual Year to Date	1,666,583.11	48%
YTD w/Encumbrances	3,244,304.66	94%
<u>Projected Year End Balance</u>	3,283,150.89	

<u>2020 EMS Funds Status</u>		<u>Year to Date: 8/31/2020</u>
Beginning of Year Balance		1,010,948.24
Year to Date Income	245,839.09	
Year to Date Expenses	386,685.22	
Net		-140,846.13
Year to Date Balance		870,102.11
Open Purchase Orders/Encumbrances:		63,553.67
Year to Date Balance w/Encumbrances		806,548.44

<u>EMS Funds - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		67%
<u>Income</u>		
Projected Annual Income	360,000.00	
Actual Year to Date	245,839.09	68%
<u>Expenses</u>		
Projected Annual Expenses	539,000.00	
Actual Year to Date	386,685.22	72%
YTD w/Encumbrances	450,238.89	84%
<u>Projected Year End Balance</u>	831,948.24	

Payment Listing

August 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
266-2020	07/30/2020	07/30/2020	CH	JP MORGAN CHASE BANK	\$1,514.70 *	C
266-2020	08/31/2020	09/01/2020	NEG ADJ	JP MORGAN CHASE BANK	-\$135.88	C
267-2020	08/03/2020	08/04/2020	CH	HOME DEPOT CREDIT SERVICES	\$182.63	C
268-2020	08/04/2020	08/04/2020	CH	MEDICAL MUTUAL OF OHIO	\$1,971.64	C
269-2020	08/03/2020	08/04/2020	CH	GUARDIAN	\$10,192.94	C
270-2020	08/04/2020	08/04/2020	CH	MEDICAL MUTUAL OF OHIO	\$93,401.25	C
273-2020	08/05/2020	08/10/2020	CH	Great American Financial Resources	\$25.00	C
274-2020	08/05/2020	08/10/2020	CH	ReliaStar Life Insurance Company	\$600.00	C
275-2020	08/05/2020	08/10/2020	CH	OHIO DEFERRED COMPENSATION	\$8,415.00	C
276-2020	08/05/2020	08/10/2020	CH	AXA	\$1,335.00	C
277-2020	08/05/2020	08/10/2020	CH	Accurate Data	\$212.94	C
278-2020	08/05/2020	08/10/2020	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$129,697.18	C
279-2020	08/05/2020	08/10/2020	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$35,758.22	C
280-2020	08/06/2020	08/10/2020	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$578.00	C
281-2020	08/11/2020	08/11/2020	CH	MEDICAL MUTUAL OF OHIO	\$1,583.77	C
282-2020	08/13/2020	08/14/2020	CH	Ohio Public Employees Retirement System	\$2,324.60	C
283-2020	08/13/2020	08/14/2020	CH	Ohio Public Employees Retirement System	\$19,571.43	C
284-2020	08/13/2020	08/14/2020	CH	Ohio Public Employees Retirement System	\$17,383.40	C
285-2020	08/13/2020	08/14/2020	CH	Ohio Public Employees Retirement System	\$19,590.69	C
286-2020	08/13/2020	08/14/2020	CH	Ohio Public Employees Retirement System	\$17,460.22	C
287-2020	08/13/2020	08/14/2020	CH	Ohio Public Employees Retirement System	\$19,534.67	C
288-2020	08/13/2020	08/14/2020	CH	Ohio Public Employees Retirement System	\$17,128.99	C
289-2020	08/17/2020	08/17/2020	CH	Ohio Police & Fire Pension Fund	\$36,269.51	C
290-2020	08/18/2020	08/18/2020	CH	Ohio Department of Job & Family Services	\$459.00	C
291-2020	08/18/2020	08/18/2020	CH	MEDICAL MUTUAL OF OHIO	\$5,285.88	C
292-2020	08/18/2020	08/18/2020	CH	AT&T MOBILITY	\$355.75	O
293-2020	08/19/2020	08/20/2020	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$141,672.40	C
294-2020	08/19/2020	08/20/2020	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$39,018.82	C
295-2020	08/19/2020	08/20/2020	CH	Accurate Data	\$212.16	C
296-2020	08/20/2020	08/20/2020	CH	ReliaStar Life Insurance Company	\$428.43	C
297-2020	08/13/2020	08/20/2020	CH	ILLUMINATING COMPANY	\$15,851.67	C
298-2020	08/20/2020	08/21/2020	CH	AXA	\$1,435.00	C
299-2020	08/20/2020	08/21/2020	CH	OHIO DEFERRED COMPENSATION	\$8,465.00	C
300-2020	08/25/2020	08/25/2020	CH	MEDICAL MUTUAL OF OHIO	\$978.80	C
301-2020	08/25/2020	08/25/2020	CH	WINDSTREAM	\$1,607.98	C
302-2020	08/31/2020	09/01/2020	CH	DOMINION EAST OHIO	\$1,319.42	C
303-2020	08/31/2020	09/01/2020	CH	JP MORGAN CHASE BANK	\$1,474.12	C
Total Payments:					\$651,645.63	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$651,645.63	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Payment Listing

8/25/2020 to 9/14/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
34138	02/28/2020	02/28/2020	AW	CALIBRE PRESS	\$717.00 *	C
34138	08/25/2020	08/26/2020	NEG ADJ	CALIBRE PRESS	-\$717.00	C
35207	08/25/2020	08/25/2020	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$7.16	O
35208	08/25/2020	08/25/2020	AW	WELLS FARGO	\$168.00	O
35209	08/25/2020	08/25/2020	AW	LITTLER MENDELSON,P.C.	\$175.00	O
35210	08/25/2020	08/25/2020	AW	GEAUGA COUNTY ADP BOARD	\$7,305.99	O
35211	08/25/2020	08/25/2020	AW	Fire CATT, LLC	\$3,568.00	O
35212	08/25/2020	08/25/2020	AW	Peloton Interactive, Inc.	\$3,257.50	O
35213	08/25/2020	08/25/2020	AW	HIGHWAY GARAGE, INC.	\$677.97	O
35214	08/27/2020	08/27/2020	AW	Thomas Martin	\$26.00	O
35215	08/27/2020	08/27/2020	AW	Richard Gerrick	\$300.00	O
35216	08/27/2020	08/27/2020	AW	Fallsway Equipment Company	\$519.39	C
35217	08/27/2020	08/27/2020	AW	HORTON EMERGENCY VEHICLES	\$95.32	V
35217	09/09/2020	09/09/2020	AW	HORTON EMERGENCY VEHICLES	-\$95.32	V
35218	08/27/2020	08/27/2020	AW	Amazon Capital Services	\$217.39	O
35219	08/27/2020	08/27/2020	AW	CINTAS CENTRALIZED AR	\$42.80	C
35220	08/27/2020	08/27/2020	AW	Cleveland Clinic at Work	\$716.00	O
35221	08/27/2020	08/27/2020	AW	Leadership Briefings	\$179.00	O
35222	08/27/2020	08/27/2020	AW	KOKOSING MATERIALS INC.	\$2,244.55	C
35223	08/27/2020	08/27/2020	AW	On The Other Side	\$819.70	C
35224	08/27/2020	08/27/2020	AW	MCMASTER CARR SUPPLY COMPANY	\$21.58	O
35225	08/27/2020	08/27/2020	AW	ARIS COMPANY	\$309.90	O
35226	08/27/2020	08/27/2020	AW	CERNI MOTOR SALES, INC.	\$409.23	O
35227	08/27/2020	08/27/2020	AW	Iron Man Supply LLC	\$198.99	O
35228	08/27/2020	08/27/2020	AW	MERITECH	\$50.82	C
35229	08/27/2020	08/27/2020	AW	Harrington Industrial Plastics LLC	\$306.88	O
35230	08/27/2020	08/27/2020	AW	SHERWIN-WILLIAMS	\$15.21	O
35231	08/27/2020	08/27/2020	AW	TNT Exterminating	\$300.00	C
35232	08/27/2020	08/27/2020	AW	MARS ELECTRIC CO.	\$58.28	C
35233	08/27/2020	08/27/2020	AW	JOSEPH TOMAYKO	\$75.00	O
35234	08/27/2020	08/27/2020	AW	STAMM CONTRACTING COMPANY INC.	\$661.00	O
35235	08/27/2020	08/27/2020	AW	AUBURN FENCE CORPORATION	\$200.54	O
35236	08/27/2020	08/27/2020	AW	TWINSBURG DEVELOPMENT CORP.	\$45.00	O
35237	08/27/2020	08/27/2020	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO.	\$1,985.00	O
35238	08/27/2020	08/27/2020	AW	MERITECH	\$13.25	C
35239	08/27/2020	08/27/2020	AW	SUNRISE SPRINGS WATER CO.	\$35.00	O
35240	09/01/2020	09/01/2020	AW	WESTERN RESERVE OFFICE SUPPLY	\$15.00	O
35241	09/01/2020	09/01/2020	AW	SUNRISE SPRINGS WATER CO.	\$47.75	O
35242	09/01/2020	09/01/2020	AW	HARPER WELL \$ PUMP, INC.	\$165.00	O
35243	09/01/2020	09/01/2020	AW	CCT FINANCIAL	\$249.00	O
35244	09/01/2020	09/01/2020	AW	Watch Guard	\$1,395.00	O
35245	09/01/2020	09/01/2020	AW	NEWS HERALD	\$146.55	O
35246	09/01/2020	09/01/2020	AW	PenCo Industrial Supply, Inc.	\$234.53	O
35247	09/01/2020	09/01/2020	AW	JANICE SUGARMAN	\$19.00	O
35248	09/01/2020	09/01/2020	SW	Skipped Warrants 35248 to 35248 Series 2	\$0.00	V
35249	09/01/2020	09/01/2020	AW	SUNRISE SPRINGS WATER CO.	\$77.00	O

Payment Listing

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8/25/2020 to 9/14/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
35250	09/01/2020	09/01/2020	AW	PRAXAIR DISTRIBUTION, INC.	\$202.24	O
35251	09/01/2020	09/01/2020	AW	CUSTOM ELECTRIC SERVICE, INC.	\$119.00	O
35252	09/01/2020	09/01/2020	AW	BOUND TREE MEDICAL, LLC	\$731.60	O
35253	09/01/2020	09/01/2020	AW	CINTAS CENTRALIZED AR	\$77.77	O
35254	09/01/2020	09/01/2020	AW	Amazon Capital Services	\$30.98	O
35255	09/01/2020	09/01/2020	AW	Veritiv Operating Company	\$337.89	O
35256	09/02/2020	09/02/2020	RW	Christine Thompson	\$350.00	O
35257	09/02/2020	09/02/2020	RW	Cynthia A. Tucker	\$100.00	O
35258	09/04/2020	09/04/2020	AW	Allied Corporation	\$1,998.08	O
35259	09/04/2020	09/04/2020	AW	Amazon Capital Services	\$158.31	O
35260	09/04/2020	09/04/2020	AW	Barnes & Noble College Booksellers, LLC	\$102.00	O
35261	09/04/2020	09/04/2020	AW	BSN Sports LLC	\$605.00	O
35262	09/04/2020	09/04/2020	AW	CCT FINANCIAL	\$166.00	O
35263	09/04/2020	09/04/2020	AW	Cenweld Corporation	\$2,207.93	O
35264	09/04/2020	09/04/2020	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$720.05	O
35265	09/04/2020	09/04/2020	AW	CINTAS CENTRALIZED AR	\$342.87	O
35266	09/04/2020	09/04/2020	AW	CONCORD ROAD EQUIPMENT MFG., INC.	\$1,138.75	O
35267	09/04/2020	09/04/2020	AW	FLEET PRIDE	\$399.00	O
35268	09/04/2020	09/04/2020	AW	INTERSTATE BILLING SERVICE, INC.	\$534.30	O
35269	09/04/2020	09/04/2020	AW	iWorQ Systems Inc.	\$2,000.00	O
35270	09/04/2020	09/04/2020	AW	JOSEPH TOMAYKO	\$75.00	O
35271	09/04/2020	09/04/2020	AW	JTI	\$211.03	O
35272	09/04/2020	09/04/2020	AW	M.A.T. CLEANING SERVICE	\$3,388.34	O
35273	09/04/2020	09/04/2020	AW	MARS ELECTRIC CO.	\$60.04	O
35274	09/04/2020	09/04/2020	AW	MURPHY TRACTOR & EQUIPMENT COMPA	\$294.60	O
35275	09/04/2020	09/04/2020	AW	OHIO FIRE CHIEFS' ASSOCIATION, INC.	\$300.00	O
35276	09/04/2020	09/04/2020	AW	Patricia Murphy	\$350.00	O
35277	09/04/2020	09/04/2020	AW	PETE & PETE CONTAINER SERVICE, INC.	\$560.00	O
35278	09/04/2020	09/04/2020	AW	Solon Ace Hardware	\$19.98	O
35279	09/04/2020	09/04/2020	AW	SUNRISE SPRINGS WATER CO.	\$127.00	O
35280	09/04/2020	09/04/2020	AW	TLC PET HOSPITAL	\$200.30	O
35281	09/04/2020	09/04/2020	AW	TREASURER OF STATE OF OHIO	\$266.50	O
35282	09/04/2020	09/04/2020	AW	Treasurer, State of Ohio	\$1,074.00	O
35283	09/04/2020	09/04/2020	AW	TWINSBURG DEVELOPMENT CORP.	\$45.00	O
35284	09/04/2020	09/04/2020	AW	W.W. WILLIAMS	\$344.00	O
35285	09/04/2020	09/04/2020	AW	WASTE MANAGEMENT OF OHIO	\$72.09	O
35286	09/04/2020	09/04/2020	AW	WESTERN RESERVE OFFICE SUPPLY	\$126.89	O
35287	09/04/2020	09/04/2020	AW	WOLF CREEK CO.	\$1,575.45	O
35288	09/08/2020	09/08/2020	AW	M.A.T. CLEANING SERVICE	\$159.62	O
35289	09/08/2020	09/08/2020	AW	Jason A. Bell	\$110.00	O
35290	09/08/2020	09/08/2020	AW	OHIO FIRE CHIEFS' ASSOCIATION, INC.	\$200.00	O
35291	09/08/2020	09/08/2020	AW	CINTAS CENTRALIZED AR	\$42.80	O
35292	09/08/2020	09/08/2020	AW	LIFE FORCE MANAGEMENT INC.	\$1,658.44	O
35293	09/08/2020	09/08/2020	AW	BOUND TREE MEDICAL, LLC	\$334.59	O
35294	09/08/2020	09/08/2020	AW	Cleveland Clinic at Work	\$526.00	O
35295	09/08/2020	09/08/2020	AW	MERITECH	\$120.02	O

Payment Listing

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8/25/2020 to 9/14/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
35296	09/09/2020	09/09/2020	AW	APPLIED CONCEPTS, INC.	\$190.00	O
35297	09/09/2020	09/09/2020	AW	TREASURER OF STATE OF OHIO	\$600.00	O
35298	09/09/2020	09/09/2020	AW	GEAUGA MECHANICAL COMPANY	\$335.00	O
35299	09/09/2020	09/09/2020	AW	Shallow Creek Kennels, Inc.	\$100.00	O
35300	09/09/2020	09/09/2020	AW	MERITECH	\$241.59	O
35301	09/10/2020	09/10/2020	AW	NEWS HERALD	\$430.25	O
35302	09/10/2020	09/10/2020	AW	Love Insurance Agency	\$863.00	O
35303	09/10/2020	09/10/2020	RW	S.V.C.A.	\$100.00	O
35304	09/11/2020	09/11/2020	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$2,150.00	O
35305	09/11/2020	09/11/2020	AW	Lake Lucerne Community	\$350.00	O
35306	09/11/2020	09/11/2020	AW	NORLSON INC.	\$69.99	O
35307	09/11/2020	09/11/2020	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$262.56	O
35308	09/11/2020	09/11/2020	AW	E & H Hardware Group, LLC	\$9.98	O
35309	09/11/2020	09/11/2020	AW	TIME WARNER CABLE	\$1,200.00	O
35310	09/11/2020	09/11/2020	AW	STAPLES BUSINESS ADVANTAGE	\$155.47	O
35311	09/11/2020	09/11/2020	AW	SHEFFIELD MONUMENTS	\$25.00	O
35312	09/11/2020	09/11/2020	AW	TWINSBURG DEVELOPMENT CORP.	\$60.00	O
35313	09/11/2020	09/11/2020	AW	Iron Man Supply LLC	\$73.99	O
35314	09/11/2020	09/11/2020	AW	ROBECK FLUID POWER COMPANY	\$447.16	O
35315	09/11/2020	09/11/2020	AW	CINTAS CENTRALIZED AR	\$304.77	O
35316	09/11/2020	09/11/2020	AW	JOSEPH TOMAYKO	\$150.00	O
35317	09/11/2020	09/11/2020	AW	CERNI MOTOR SALES, INC.	\$543.29	O
35318	09/11/2020	09/11/2020	AW	J.F.D. LANDSCAPING, INC.	\$10,701.50	O
35319	09/14/2020	09/14/2020	SW	Skipped Warrants 35319 to 35319 Series 2	\$0.00	V
35320	09/14/2020	09/14/2020	AW	GUTOSKEY & ASSOCIATES, INC.	\$2,251.25	O
35321	09/14/2020	09/14/2020	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$464.85	O
35322	09/14/2020	09/14/2020	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$12.85	O
35323	09/14/2020	09/14/2020	AW	SCHAEFFER MANUFACTURING COMPANY	\$1,948.65	O
35324	09/14/2020	09/14/2020	AW	STAPLES BUSINESS ADVANTAGE	\$61.69	O
35325	09/14/2020	09/14/2020	AW	CREATIVE PRODUCT SOURCING, INC.-DAI	\$309.00	O
35326	09/14/2020	09/14/2020	AW	SUNRISE SPRINGS WATER CO.	\$41.00	O
35327	09/14/2020	09/14/2020	AW	HIGHWAY GARAGE, INC.	\$637.91	O
35328	09/14/2020	09/14/2020	AW	TIME WARNER CABLE	\$79.99	O
Total Payments:					\$76,276.16	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$76,276.16	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.