

Monday, September 14,

15

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on September 14, 2015. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Janice S. Sugarman. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to Review Collective Bargaining Strategy, per Ohio Revised Code Section 121.22(G)(4).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

Mr. Stephen Sferra was invited into the executive session at 6:01 P.M. and left at 6:45 P.M.

Mr. Markley made a motion to go into executive session to discuss Employment of Public Employees, per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees returned from executive session, after discussing the employment of public employees, reconvening their regular meeting at 7:12 P.M.

CHANGES TO THE AGENDA

1. Executive Session at end of regular meeting for:
 - Appointment of Public Official, per Ohio Revised Code Section 121.22(G)(1).
 - Purchase of Property, per Ohio Revised Code Section 121.22(G)(2).
 - Discipline of Public Employee, per Ohio Revised Code Section 121.22(G)(1).May be action taken by BOT after that executive session.
2. Southeastern – Repair Skid Steer - \$2,788.00 – (Roads) Emergency PO

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' August 31, 2015 regular meeting as written.

Mr. Markley seconded the motion that was passed unanimously.

DEPARTMENTAL REPORTS

FISCAL DEPARTMENT

Mrs. Sugarman, Fiscal Officer presented the Fiscal Department Report for the month of August 2015.

The fund balance is \$2,460,839.35 as of August 31, 2015. The Fiscal Office reports are attached and become a permanent part of these minutes.

Monday, September 14,

15

SERVICE DEPARTMENT

Mr. Jim Stanek, Service Director presented the Service Department report for the month of August 2015.

Parks/Properties Projects:Town Hall Campus:

- Working with contractors to solve A/C issues on Northside of Town hall.

River Road Park:

- Removed mulch from playground and replaced (fall protection)
- Installed retaining wall at playground
- Routine maintenance

Settlers Park:

- Set up soccer goals
- Routine maintenance

Centerville Mills Park:

- Continued road straightening project
- Completed grading at Lodge site and planted with wildflower mix
- Final cabin was removed from site
- Contractor completed phase I of remodeling work
- Set up and tear down for Ox Roast
- Continued work in dish-room: new windows, counter and, lighting

General:

- Water system's operations
- Had all fire extinguishers serviced and inspected

Road Maintenance Facility:

- Continued stock piling salt for winter
- Contractor making good progress on building addition project
 - o Exterior walls, roof, stud walls, windows all complete.
 - o HVAC and electrical ongoing- exterior painting near complete.
- Working with vendors for office furniture and kitchen appliances

Other:

- Spent 13 days on storm damage repair-berm restoration and apron repair
- Installed 4 drive way aprons
- 7 days mowing, 4 days cemetery maintenance, 1 grave
- 2 days dura-patching, 3 drive pipes
- 6 days rebuilding catch basins
- Installed underdrains on Peppermill/Chase where warranted

Projects:

- Peppermill and Chase final paving 9-8-15. Need to reinstall berm.
- Tall Tree and Trails End Residents have been performing irrigation repair-final restoration will take place mid-September.

KENSTON COMMUNITY EDUCATION

Mr. Jason Bednar presented the KCE report for the month of August 2015. He reported positive growth for the Fiscal year ending in August. All positions are being reviewed. Jennifer Ingram, the KCE director, earned her degree so she was given a raise. KCE 3.0 = All kids that want to play, can play. KCE is now able to be open four days a week by reorganizing the staff schedules. The BOT and KCE will be meeting at their annual summit on September 19, 2015. By-laws and other topics will be discussed.

Gil Myer of Chagrin Road asked a question about coaches being certified in Heads Up Football. Mr. Bednar responded that they all are certified and the certification has been expanded to other sports. Mr. Myers mentioned that there may be grant money available if all coaches are certified.

Monday, September 14,

15

PRESENTATION BY GUEST Craig Swenson, Geauga County Job and Family Services

Mr. Swenson spoke about Issue 30 that will be on the ballot in November. In 2014, their department of 30 social workers investigated 502 potential instances of child abuse in Geauga County. Fifty two of those cases were in the Kenston School District. He explained why he feels that it is important to pass this levy. They work with a number of other agencies, and they have many proactive services. Mr. Gil Myers asked if CASA for Kids was a part of their program. Mr. Swenson replied that it is an offshoot of their program.

PRESENTATION BY GUEST Toni Blake, Chagrin Falls Park

Ms. Blake introduced herself as the new director of the Chagrin Falls Park Community Center. She explained some of the programs that they provide at the center. There is a Young Scholars after school enrichment program, among others. They also have their own food pantry which fed 528 families with an emergency 10 day bag. Ms. Blake left a flyer which is attached and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Sharon Shellhammer who is not a resident, but whose parents live in Bainbridge, asked about the Geauga Lake property. Mr. Markley gave a brief overview of where the township stands with the property.

FIRE DEPARTMENT – NEW BUSINESSTraining Request

Mrs. Benza made a motion to approve the training request of \$995.00 for Captain Bill Measures to attend the OFA Maintenance Symposium September 21-25, 2015 in Reynoldsburg, OH as recommended by the fire chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSPark Board Retirement

Mr. Henri Pruess, a 30 year Park Board member, stood and read his retirement letter to the Board of Trustees.

Mrs. Benza moved to approve the retirement of Henri C. Preuss from the Park Board effective October 1, 2015. The BOT thanks him for his 30 years of service to the township.

Mr. Horn seconded the motion which passed unanimously.

Contact for Election Day Polling Location

Tabled until next meeting. The trustees are checking into the telephone issue.

Monday, September 14,

15

Probationary Review

Mrs. Benza moved to approve the pay increase of 3% for Leighanna Cawrse based on her probationary review by the service director effective September 19, 2015.

Mr. Horn seconded the motion which passed unanimously.

TOWN HALL – NEW BUSINESSProclamation for Debbie O'Connor

Mrs. Benza made a motion to accept the proclamation for Debbie O'Connor for her years of Service to the Geauga County Public Library System.

Mr. Markley seconded the motion which passed unanimously.

Resolution for Cooperative Purchasing Agreement

This item was tabled until the next meeting.

ZONING – OLD and NEW BUSINESSMeijer Update and Review of Agreements, Ms. Jennifer Syx and Ms. Karen Endres

Mr. Markley recused himself from these two agenda items citing a conflict of interest. Mrs. Benza presided over the discussion items.

Ms. Syx from inSite reviewed the two MOU drafts from the attorneys. One is between Bainbridge Township and Cedar Fair, and one is between Bainbridge Township and Meijer. Mr. Horn was surprised that these documents were created at this point. He is questioning the process. He is of the understanding that if Meijer has complied with the conditions of the resolution, then we move forward. If they have not, then we do not. Ms. Syx said that many of the conditions have been met, but not all of them. Ms. Endres suggested that it would be beneficial to have something in writing in order to move forward with processing the application. Mr. Horn asked that we get something in writing when all the conditions are met. At that point, Ms. Endres can process Meijer's application. The trustees would also like a commitment from Cedar Fair regarding deed restrictions on the balance of the Geauga Lake property.

Mrs. Benza was opposed to signing an MOU with either Meijer or Cedar Fair. She does not feel that this is the way a Township should proceed in a situation like this. She is concerned about the legal ramifications. Mr. Horn agreed.

FISCAL OFFICEPurchase Order Approvals

Mr. Horn made a motion to approve the purchase order list (Items 1 – 9) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

1. Gutoskey & Associates, Inc. – Permeable Paver Services - \$14,600.00 (Parks)

Monday, September 14,

15

2. Gutoskey & Associates, Inc. – Permeable Paver Engineering Services - \$18,000.00 (Parks)
3. CUE, LLC – Labor Machinery Snyder Rd. Culvert - \$4,800.00 (Roads)
4. Black Box Network Services – POE Power Devices for Doors at Service Garage. - \$6,857.76 (Roads)
5. VanCuren – Remove trees and grind stumps on Brewster - \$4,500.00 (Roads)
6. Cable Communications – Access Control System for two doors - \$4,709.57 (Roads)
7. Cable Communications – Access Control System for five doors - \$12,483.67 (Roads)
8. Southern Computer Warehouse – 4 Workstations for Service Garage - \$3,349.48 (Roads)
9. GT Contracting Incorporated – 2015 Pavement Crack Sealing Program - \$45,570.00 (Roads)

Invoice Approvals

Mrs. Benza made a motion to approve the Invoice list as submitted by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The Invoice Approval list as presented is as follows:

1. Littler – General Labor - \$66.00 (General)

Blanket Certificates

Mrs. Benza made a motion to approve the Blanket Certificate list as submitted by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously

The Blanket Certificate list as presented is as follows:

1. Police – Other - \$10,000.00

CHECKS DATED September 1, 2015 THROUGH September 14, 2015

The trustees examined and signed checks and invoices dated September 1, 2015 through September 14, 2015 consisting of warrants #23798 through #23878 in the amount of \$98,093.09.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions, including payroll, for the month of August 2015 #311-2015 through #350-2015 in the amount of \$434,351 are attached to, and become a permanent part of these minutes.

CORRESPONDENCE

1. Army Corp. of Engineers
2. Ohio Department of Taxation – Exemption Information
3. Joe Cattell – County Engineer – October 23, 2015 session
4. Western Reserve Land Conservancy newsletter
5. Chagrin Watershed Partners – Meeting

Monday, September 14,

15

Executive Session

Mr. Markley made a motion to go into executive session to discuss Appointment of Public Employees, per Ohio Revised Code Section 121.22(G)(1); Purchase of Property, per Ohio Revised Code Section 121.22(G)(2);and Discipline of Public Employee, per Ohio Revised Code Section 121.22(G)(1),

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 9:12 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing these issues, reconvening their regular meeting at 9:51 P.M.

Discipline Of Public Employee

Based on discussions in Executive Session and the fact that the employee waived his pre-disciplinary hearing, Mrs. Benza made a motion to accept the discipline of a three day suspension starting September 28, 2015 based on the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

Purchase of Property

Based on discussions in Executive Session, the Trustees were in general agreement to authorize the service director to pursue due diligence on the property discussed.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned 9:53 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____