

Monday, August 31,

15

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on August 31, 2015. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Janice S. Sugarman. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the appointment of public officials, per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

Mr. Brent Classen was invited into the executive session at 6:01 P.M. and left at 6:25 P.M.

Mr. Mike Corcoran was invited into the executive session at 6:25 P.M. and left at 6:45 P.M.

Mr. Rich Dobre was invited into the executive session at 6:45 P.M. and left at 7:03 P.M.

The trustees returned from executive session, after discussing the appointment of public officials, reconvening their regular meeting at 7:09 P.M.

CHANGES TO THE AGENDA

1. Remove PO Request #5.
2. KCE Appointment discussion.

MINUTES

Mr. Markley moved to approve the minutes of the trustees' August 17, 2015 regular meeting as written.

Mrs. Benza seconded the motion that was passed unanimously.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Phan presented the Fire Department Report for the month of July 2015. He reported that EMS calls were up for the entire summer. He also reported that ISO was in recently to determine our new insurance rating. We should hear something regarding that within a few weeks. Gil Myers of Bainbridge asked if our insurance rates could go down with a new rating. Chief Phan said that it is possible. The OFCA consultants are on site August 31, 2015 and September 1, 2015 as requested by the trustees.

Monday, August 31,

15

POLICE DEPARTMENT

Chief Bokovitz presented the Police Department report for the month of July 2015. He reported that he has heard feedback saying that the department should not spend so much time on petty theft. Chief feels that the time spent is minimal, yet important and the department takes theft of any kind very seriously.

He also reported that the Citizens' Police Academy starts on September 8th and continues for eight weeks. This is an excellent way for residents to learn how the department operates. Mike Sickle of Bedford asked if it was grant funded. Chief explained that it is handled by volunteers within his department.

ZONING DEPARTMENT

Ms. Karen Endres was not available to present the Zoning Department report for the month of July 2015. Copies of the report were out and available at the meeting.

PRESENTATION BY GUEST: Al Weilacher, Morgan Stanley – Portfolio Review

Assets:	General Fund	\$1,905,061
	Debt Reduction Fund	\$7,577,009
	Ready Cash Account	<u>\$8,826,301</u>
	<i>Total Assets:</i>	\$18,308,371

The trustees will discuss upcoming projects for 2016 and meet with Mr. Weilacher within the next month or two to make sure we are prepared.

PRESENTATION BY GUEST: Sean Barbina, DS Architects, CVM Dining Hall Review

Mr. Barbina discussed the current plans for the electrical, mechanical, and HVAC for the dining hall. A timeline for the work was discussed. The lighting is also being updated and there was discussion in that regard. Resident Mr. Greg O'Brien asked the BOT about the possibility of a lighting grant. The BOT replied that we are already utilizing a lighting grant for other areas. Mr. Barbina will be returning before the end of the year to present the next phases of work.

Mrs. Benza made a motion to authorize the bids on electrical and mechanical for the CVM dining hall per the recommendation of the service director and based on the plan of July 15, 2015.

Mr. Horn seconded the motion that passed unanimously.

PUBLIC COMMENTS

Mr. Mike Sickle of Bedford, OH commented about the Geauga Lake property. He is happy about the Meijer opportunity, but he would like to see that the coaster be protected.

FIRE DEPARTMENT – NEW BUSINESSHoliday Stipend Request for September 7, 2015

Mr. Horn moved to approve a \$100 stipend for those employees that work a full 12 hour shift on September 7, 2015 for the Labor Day Holiday per the request of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Monday, August 31,

15

POLICE DEPARTMENT – NEW BUSINESS

Mrs. Benza moved to accept the grade change for PTL. Dominic DiSanto from Probationary Grade E Patrolman at a pay rate of \$49,063.86 per year to a Probationary Grade D Patrolman at a pay rate of \$51,255.07 per the recommendation of the Police Chief and starting with the pay period that begins September 19, 2015.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSConstruction Change – Service Garage

Mrs. Benza made a motion to authorize DS Architecture to make construction change #1 for \$11,077.00 from the contingency fund to change the offices in the entranceway.

Mr. Horn seconded the motion that passed unanimously.

Proposed 2016 OWPC Projects

According to the service director, there are two projects being proposed for 2016: Snyder Rd. from E. Washington St. to South Russell, and Taylor May Rd. from Snyder Rd. to the Auburn border. The BOT was in general agreement to move forward with both projects.

Service Garage I.T. Projects

These I.T. projects are being coordinated by and through the county. The trustees were in general agreement for the county to proceed with securing a contract with Time Warner. The trustees also wanted clarification on why we have not had these upgrades available to us in the past throughout the township.

TOWN HALL – OLD BUSINESSLand Bank

Mr. Horn sent letters to all the neighboring properties of the nine parcels that the township would like to sell. He has not heard any response thus far. Mr. Horn will follow up on the parcels and deeds. The trustees will be meeting with Toni Blake, the new director at Chagrin Falls Park, and will ask for her assistance in this matter. The trustees decided to have our assistant prosecutor attend an upcoming meeting to go over our legal options. We will try to schedule her in the September 28, 2015 meeting.

TOWN HALL – NEW BUSINESSCemetery Deed

Mrs. Benza made a motion to grant a cemetery deed for two graves to residents Robert and Betty Moss in the amount of \$900.00.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a cemetery deed record for Section 13E, Lot 32, Graves 4 and 5. Mr. Myers and Mr. Pfouts attested to their signatures.

Monday, August 31,

15

TOWN HALL – PENDING BUSINESSTime Management System

Tammy Most is meeting with all of the department heads on September 10, 2015. Once all the information is gathered, the county will provide us with a quote to put before the board.

Bainbridge –Solon JEDD Amendment

Mr. Markley had a meeting with Mayor Drucker of Solon. They shared their perspectives on the JEDD in relation to each community. Solon has concerns regarding the JEDD document. Mr. Markley will be setting up a Special Meeting with the BOT and the Solon Mayor and Law Director.

ZONING – OLD BUSINESSinSite Proposal

Still in the early stages, the BOT is not ready to do anything further with the contract.

ZONING – NEW BUSINESSCenterville Mills Sign Resolution

Mrs. Benza made a motion to grant resolution 08312015-A to regulate temporary signs on township property at Centerville Mills Lakeside Building.

Mr. Horn seconded the motion that was passed unanimously.

FISCAL OFFICER – NEW BUSINESSPurchase Order Approval

Mrs. Benza made a motion to approve the purchase order list (Items 1 – 4) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. ES Easy Sign – Township Signs - \$23,700.00 (General, Parks)
2. Life Force Technologies – Patient Billing - \$10,000.00 (Fire)
3. Cargill Incorporated – Salt-Winter Contract - \$130,000.00 (Roads)
4. VanCuren Services, Inc. – Tree removal work - \$3,800.00 (Roads)

Invoice Approval

Mr. Horn made a motion to approve the invoice list (Items 1 – 3) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Monday, August 31,

15

The list as presented is as follows:

Invoice Approval Requests

1. Walter Haverfield – Cedar Fair Mixed Use Development - \$4,081.50 (General)
2. Walter Haverfield – JEDD Agreement - \$651.43 – (General)
3. Walter Haverfield – Cedar Fair Mixed Use Development - Revised - \$2,800.00 (General)

CHECKS DATED AUGUST 18, 2015 THROUGH AUGUST 31, 2015.

The trustees examined and signed checks and invoices dated August 18, 2015 through August 31, 2015 consisting of warrants #23562 through #23803 in the amount of \$528,531.60 including payroll from August 8, 2015 through August 21, 2015 in the amount of \$138,049.84.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION: QUESTION AND ANSWER

1. Kathleen Staudenbauer of Spring Valley asked about the size of the signs on the Lakeside property. She also suggested a meeting with the neighbors of the Land Bank properties.
2. Gil Myers asked if the township had made any decisions on utilities. He was informed that we entered into a one year contract to lower our price on gas.

LATE ADDITIONS

KCE Appointment

The trustees were very impressed by all of the candidates, although they feel that one stood out. They will send letters and encourage the other two candidates to apply again next year when we will be losing another board member. The BOT thanks all the candidates for their interest in serving the township.

Mrs. Benza made a motion to appoint Ms. Sarah Delly to KCE Auburn-Bainbridge Recreation board for the term of July 1, 2015 to June 30, 2018.

Mr. Markley seconded the motion that passed unanimously.

CORRESPONDENCE

1. Chagrin Falls Park Director's Meet and Greet
2. Department of Commerce – Additional Information Request
3. Kenston meeting on Tuesday, September 2, 2015 to discuss Bus Garage with residents.

Monday, August 31,

15

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned 8:57 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____