

Monday, August 24,

20

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on August 24, 2020. Those present were Trustees Mr. Jeffrey Markley, Mrs. Lorrie Benza, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. The meeting was also broadcast remotely through Zoom. Mrs. O'Brien presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Pending Litigation per Ohio Revised Code Section 121.22(G)(3), and Economic Development Assistance per Ohio Revised Code Section 121.22(G)(8).

Mr. Markley seconded the motion. Vote followed: Mr. Markley, aye; Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 6:01 P.M. in order to go into executive session.

Mr. Tom FitzSimmons was invited into the executive session at 6:02 P.M. and left at 6:55 P.M.

Mrs. Karen Endres was invited into the executive session at 6:34 P.M. and left at 6:59 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, pending litigation, and economic development assistance and reconvened their regular meeting at 7:04 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

None.

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' August 10, 2020 regular meeting as written.

Mrs. Benza seconded the motion. Vote: Mr. Markley, aye; Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of July 2020. He reported that the annual golf outing was last week to benefit the Safety Town program which will be in its 47th year next year. The golf outing was a great success. Police calls were down in July due to less socializing, but OVI's and shoplifting numbers are up. He updated the trustees on a court case where the detective bureau worked very hard and got a conviction. He also mentioned that the Steri-mist machine works very well in disinfecting the police cars and police station. The complete police report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Assistant Chief Bill Lovell presented the fire department report for the month of July 2020. He reported that fire and EMS calls were down for the month due to less people out and mingling. The Weils was the destination with the most calls, and most transports were taken to Hillcrest Hospital. The complete fire report is attached to and becomes a permanent part of these minutes.

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ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of July 2020. The receipts for the month of July were \$5,125.00 with 32 total permits issued and two new home starts. She reported that the vocational students from Geauga Job and Family Services will be returning to work in the township very soon. She has a new agreement that will need to be signed this year. Mr. Markley asked about the new pizza place next door. Assistant Chief Lovell responded that it is expected to open in September. Mrs. Endres mentioned that Chipotle is having some wood rot issues, so there may be some changes to the building elevations. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESS

Leave of Absence Request

Mr. Markley made a motion to approve the leave of absence request from Firefighter Nicholas Zagorski from October 1, 2020 through December 31, 2020 due to a family issue per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESS

Resolution 08242020-A Authorizing Sale of Dump Truck

Mr. Markley made a motion to approve Resolution 08242020-A authorizing the sale of the 2007 5-ton dump truck (VIN#1HTWDAAR98J633204) to the Geauga County Engineer’s office and authorizing the chair of the board of trustees to sign the purchase agreement per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Request to Accept Playground Donations

The trustees were in general agreement to accept the donations of \$500.00 from Dana and Sean Mclvor and \$50.00 from Kathleen and Charles Fitzgerald in accordance with ORC 505.10, and with extreme gratitude for the donations which will be used towards the proposed playground at River Road Park.

Passive Park

The trustees will discuss this issue at a later date when more information is received and reviewed.

Request for Rental Fee Waiver

Mr. Markley made a motion to approve the rental fee waiver request for the Centerville Mills Dining Hall for a memorial reception held on August 11, 2020 in the amount of \$280.00 per the recommendation of the service director. A building attendant fee of \$60.00 would also be waived.

Mrs. Benza seconded the motion that passed unanimously.

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Request for Rental Fee Waiver – Timber Trail HOA

Mr. Markley made a motion to approve the rental fee waiver request from the Timber Trail HOA for the Burns-Lindow Building for their annual meeting on October 6, 2020 in the amount of \$105.00 per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSTelework Policy

The trustees will give the proposed policy to legal counsel for review.

Cell Tower Proposal

The trustees will review other cell tower agreements and gather additional information before making their decision. This item will move to Pending on the agenda.

TOWN HALL – NEW BUSINESSVacation Time Payout

Mr. Markley made a motion to approve the one-time exception to the township's Personnel Policy Manual and allow employees to cash out two weeks of vacation at the end of the 2020 fiscal year in response to the constraints on using vacation time during the quarantine months of the pandemic.

Mrs. Benza seconded the motion that passed unanimously.

Website Functionality Approval

The trustees were in general agreement to allow the chair to initial and sign the design and functionality outline for the proposed website that was previously approved.

Letter of Support – Geauga Soil and Water Conservation District

The trustees were in general agreement with Mr. Markley's letter of support for Geauga Soil and Water Conservation District's "Well Educated: A Deeper Look at Groundwater and Well Maintenance" proposal submitted to Dominion Energy and the Western Reserve Land Conservancy Grant Review Committee.

JEDD

Mr. Markley made a motion to set the trustees' public hearing concerning the joint economic development district contract for Monday, September 28, 2020 at 7:30 P.M. relative to the proposed JEDD agreement with the City of Aurora, and authorize that notice of the required public hearing be duly advertised as required by ORC 715.70 and to execute any document related to or required for said hearing.

Mrs. Benza seconded the motion that passed unanimously.

ZONING DEPARTMENT – NEW BUSINESSPublic Hearing for Zoning Amendment Z-2020-4

Mr. Markley made a motion to recess this regular meeting at 7:31 P.M. and call to order this public hearing to consider Z-2020-4. Legal notice of this public hearing was published in the News Herald Daily paper on August 14, 2020. Additionally, the proposed zoning amendment Z-2020-4 has been available for public examination and review at the Township Fiscal Office from 8:30 a.m. to 3:00 p.m. from August 14, 2020 through today, August 24, 2020.

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Mrs. Benza seconded the motion that passed unanimously.

Public Hearing: Z-2020-4 proposes to amend by rezoning or redistricting properties 02-262000, 16832 Chillicothe Road by Signature Square of Bainbridge, LLC, and 02-261900, Chillicothe Road by Signature Square of Bainbridge, LLC. The present zoning classification of property named in the proposed amendment is R-3A Rural Residential District. The proposed zoning classification of property named in the proposed amendment is CB Convenience Business District.

Mrs. O'Brien called for comments in favor of the amendment. Mr. Ted Otero spoke in favor of the proposed zoning amendment.

Mrs. O'Brien called for comments against the amendment. Mr. Paul Mele of 8385 Tulip Lane spoke against the proposed zoning amendment.

A complete transcription of the public hearing for proposed zoning amendment Z-2020-4 is attached to and becomes a permanent part of these minutes.

The trustees recessed the public hearing at 8:41 P.M. and it will be continued to September 14, 2020.

FISCAL OFFICE - NEW BUSINESS

Resolution to Certify Tax Levies

Mrs. Sugarman reported that the 2021 budget was passed at the Budget Commission Hearing on August 17, 2020.

Mr. Markley made a motion to adopt the resolution 08242020-B accepting the amounts and rates determined by the Geauga County Budget Commission and certifying them to the County Auditor, thereby allowing the approved rates of levy on the township Tax Duplicate as delineated in the attached Schedule A and B.

Mrs. Benza seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request List

1. Peloton Interactive, Inc. – Exercise Bike - \$3,257.50 (Fire)
2. Fire-Catt, LLC – Hose Testing - \$3,568.00 (Fire)
3. Clover Electric -, Inc. – First Line Surge Protector - \$4,433.83 (Police)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoices

1. Geauga County ADP – IT Expenses - \$3,876.09 (Police)
2. Geauga County ADP – IT Expenses - \$3,429.90 (Fire)
3. Littler – Legal Fees - \$175.00 (General)

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BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificates

- 1. Police – Tools and Equipment - \$3,000.00
- 2. Police – Other Expenses - \$3,000.00
- 3. Road and Bridge – Supplies and Materials - \$5,000.00
- 4. Road and Bridges – Repairs and Maintenance - \$15,000.00

Checks Dated August 11, 2020, 2020 through August 24, 2020

The trustees examined and signed checks and invoices August 11, 2020 through August 24, 2020 consisting of warrants #35109 through #35206 in the amount of \$91,591.95.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. Letter from Andrea Pollock of Chagrin Falls Park Community Center thanking the township employees of the service department for helping with cleanup in the park.
- 2. Geauga County Planning Commission: Final Plat – Stoneridge Of Geauga Phase 11
- 3. Geauga County Planning Commission: Final Plat – Dalebrook Estates Sublot 7&8

PUBLIC INTERACTION

None.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:03 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____