

Monday, August 17,

15

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on August 17, 2015. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Janice S. Sugarman. Mr. Markley presided and called the meeting to order at 6:00 P.M.

#### INTERVIEWS WITH KCE CANDIDATES

Interviews were conducted with Sarah Delly, Greg Marthe, and Andrew White.

Mrs. Benza made a motion to go into executive session to discuss the discipline of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mr. Horn, aye. Motion carried.

The trustees recessed their regular meeting at 6:49 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of public employees, reconvening their regular meeting at 7:02 P.M.

#### CHANGES TO THE AGENDA

None.

#### MINUTES

Mrs. Benza moved to approve the minutes of the trustees' July 27, 2015 regular meeting as written.

Mr. Horn seconded the motion that was passed unanimously.

#### DEPARTMENTAL REPORTS

##### FISCAL DEPARTMENT

Mrs. Sugarman, Fiscal Officer presented the Fiscal Department Report for the month of July 2015.

The fund balance is \$2,497,587.81 as of July 31, 2015. The trustees asked Mrs. Sugarman to get reports ahead of the next BOT meeting from Al Weilacher of Morgan Stanley.

##### SERVICE DEPARTMENT

Mr. Jim Stanek, Service Director presented the Service Department report for the month of July 2015.

Town Hall Campus:

- Replaced air conditioner units in Fiscal Office
- Installed summer banners
- Prepped Gazebo area for ban concert

River Road Park and Settlers Park:

- Routine maintenance

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## Centerville Mills Park:

- Continue work on removing basketball court and road re-alignment project
- Removed store-room and relocated water and gas lines
- Installed new water heater
- Carpenter completed service counter(s) improvement project
- Completed demolition on Lodge
- Continued work in dish-room

## General:

- Transported safety town to site and then back to storage

## Road Maintenance Facility:

- Picked up and set up temporary field office/lunch room
- Trailers to be utilized during construction
- Moved offices
- Moved standby generators and stored
- Completed Hoop House construction
- Painted newly constructed carpenters shop
- Building project started- site prepared and footers will be poured, interior block wall erected and slab plumbing installed

## Other:

- 12 days roadside mowing
- 10 days ditching
- 3 days Dura-patching, 2 days asphalt apron repair
- 5 days storm damage repair
- Spent 6 days stacking summer salt order
- 5 cross pipes replaced

## Projects:

- Peppermill and Chase awaiting further full depth repair and then surface placement
- Chagrin Road paving completed
- Tall Tree and Trails End roads have been cement stabilized. Currently in 5 day cure period

KENSTON COMMUNITY EDUCATION

There was no presentation by KCE this month.

PUBLIC COMMENTSTall Tree Trail and Trail's End Discussion

During road reconstruction to Tall Tree Trail and Trail's End, the township's contractor damaged a number of sprinkler systems and invisible pet fences. Mr. Stanek gave a background of the situation. The residents are asking the township to pay for the damage as they believe that the township did not communicate properly. The following residents spoke about the situation:

Mary Beth Hubert	7575 Trail's End
Michael Eisner	Tall Tree Trail
Tom Walker	17360 Tall Tree Trail
Bruce Anderson	17370 Tall Tree Trail
Matt Ferko	17362 Tall Tree Trail
Joe Shearon	7545 Trail's End
Gary Andrews	17381 Tall Tree Trail
Diane Hanson	17405 Tall tree Trail

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Mrs. Benza made a motion to authorize payment to residents of Tall Tree Trail and Trail's End at a rate of 75% of paid invoices to fix the damage in the property right of way to sprinkler systems and invisible pet fences because of the road reconstruction. The township will receive paid invoices from residents through September 7, 2015 at the Fiscal Office in Bainbridge Town Hall.

Mr. Markley seconded the motion which passed unanimously.

#### PRESENTATION BY GUEST

##### Architectural Review by Aldi - Bob Papotto, Atwell LLC

Mr. Markley recused himself and left the meeting room citing a conflict of interest. Mrs. Benza continued with the meeting.

Questions were asked by property owners Vince Fond, Jr. and Vince Fond III asked questions of the presenter regarding signage, aesthetics, and landscaping. Kathleen Staudenbauer of Spring Valley asked about dumpster placement.

The trustees were in general agreement to accept the architectural drawings from Aldi dated August 11, 2015.

#### FIRE DEPARTMENT – NEW BUSINESS

##### Return to Work Request

Mrs. Benza made a motion to reinstate Dave Horvath as Firefighter/EMT-P Grade A at his current rate of \$23.09 per hour, effective immediately per the recommendation of the Fire Chief.

Mr. Markley seconded the motion that passed unanimously.

##### Resignation Request

Mrs. Benza made a motion accept the resignation of Firefighter/Paramedic Joshua Jarzab due to his full time position in Cuyahoga Falls, effective immediately per the recommendation of the Fire Chief.

Mr. Horn seconded the motion that passed unanimously.

##### Obsolete Equipment Request

Mr. Horn moved to declare obsolete the 1994 International/Sentinal Rescue Squad which is no longer in use and not needed any longer per Ohio Revised Code 505.10 and per the recommendation of the Fire Chief.

Mr. Markley seconded the motion which passed unanimously.

##### Request to Sell on GovDeals.com

Mr. Horn moved to approve the disposition of the above mentioned item which has been declared obsolete on GovDeals.com

Mrs. Benza seconded the motion which passed unanimously.

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Tuition Reimbursement Request

Mr. Horn made a motion approve the tuition reimbursement request for Eric Dobies for Paramedic School at UH Geauga for \$2500.00 per the request of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSWelcome Signs

Mrs. Benza moved to approve the replacement of six new white Welcome Signs in the township and the repair of four signs at Centerville Mills at a cost of \$23,600.00.

Mr. Markley seconded the motion which passed unanimously.

Permeable Paver Engineering Services Contract

Mrs. Benza moved to approve civil engineering contract with Gutoskey and Associates to manage the permeable paver grant in the amount not to exceed \$18,000.00 and per the recommendation of the service director.

Mr. Markley seconded the motion which passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSTown Hall Kitchen Fee

Mr. Horn made a motion to change the town hall kitchen rental fee to a flat rate of \$25.00 prior to 6pm and to a flat rate of \$50.00 from 6pm to 1am based on the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Change Order #2 – Peppermill Chase

Mr. Horn moved to approve the change order #2 for the Peppermill Chase full depth repair project in the amount of \$100,000.00 per the recommendation of the service director.

Mr. Markley seconded the motion that was passed unanimously.

TOWN HALL – NEW BUSINESSTime Management System

Tammy Most and Prudy MacKenzie presented the need for a new time management system for the township and a recommended option to fill that need. The trustees were in general agreement to proceed with a new time management system for the township from the county. Mrs. Most will provide the township with a full quote and proposal at an upcoming meeting.

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BOE Request to use Lakeside Building for Elections

The trustees were in general agreement to allow the Board of Elections to utilize the Lakeside building for the general election in November as long as there are sign provisions and reasonable costs to the township. Mrs. Benza will contact the Board of Elections to discuss details.

ZONING – OLD BUSINESSMeijer/Cedar Fair Update

Mr. Markley recused himself and left the meeting room citing a conflict of interest. Mrs. Benza continued with the meeting.

Jennifer Syx from inSite and Mrs. Endres, the zoning inspector, reported on a meeting that they attended with Woolpert and Meijer. There were negotiations regarding the following points:

1. Deed Restrictions – There will be 500 feet around the lake with no restrictions. In the other areas, there are now less restrictions.
2. Architecture – Docks and dumpsters moved to the rear of the building. Elevations will reflect mixed heights.
3. Landscaping – Additional landscaping in the rear and in the front on Aurora Road. There will be eleven islands with trees throughout the parking lot. There will be a sidewalk through the middle of the parking lot for easier, safer access to the store entrance.
4. Roadways/entrances – Moved public road to the east/south to provide better access. Meijer will also construct an additional 600 feet of roadway to connect to the rest of the Cedar For property.
5. Lot split – In progress as requested by the trustees.

Meijer and Bainbridge Township would like a more formal agreement now that the negotiations have progressed. InSite will create a document that will be amenable to all parties involved.

FISCAL – OLD BUSINESSBudget Hearing Review

Mrs. Sugarman reported that the 2016 budget passed at the Budget Hearing on August 11, 2015. Tammy Most prepared and presented the budget to the Budget Commission and the BOT is very appreciative.

Resolution to Certify Tax Levies

Mr. Horn made a motion to adopt the resolution 08172015-A presented to the township by the County Auditor to allow collection of the necessary tax levies and certifying them to the County Auditor.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Approval

Mr. Horn made a motion to approve the Purchase Order list (items 1-3) as submitted by the Fiscal Officer.

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Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Approval Requests

1. Hall Public Safety – MDT Installations - \$3,950.00 (Police)
2. UH Geauga Medical Center – Paramedic Training - \$2,500.00 (Fire)
3. Chagrin Valley Paving – Change Order #1 and #2 - \$202,000.000 (Roads)

Invoice Approvals

Mr. Horn made a motion to approve the Invoice list (items 1 – 6) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoice Approval Requests

1. Walter-Haverfield – Truth for Life Expansion - \$2,655.57 (General)
2. Littler – General Labor - \$247.50 (General)
3. Littler – Negotiations with Bainbridge Fire Company - \$1,501.50 (General)
4. Walter-Haverfield – Acquisition of Property - \$551.87 (General)
5. Lakeland Management Systems, Inc. – Pay Application #1 - \$85,500.00 (Roads)
6. Catts Construction, Inc. – Pay Application #1 Final - \$201,955.70 (Roads)

Blanket Certificate Approval

Mr. Horn made a motion to approve the Blanket Certificate list (items 1-2) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously

Blanket Certificates

1. Fire Department – Tools and Equipment - \$10,000 (Fire)
2. Security Deposit Returns - \$5,000 (Agency Fund)

CHECKS DATED July 27, 2015 THROUGH August 17, 2015.

The trustees examined and signed checks and invoices dated July 27, 2015 through August 17, 2015 consisting of warrants 23604 through 23752 in the amount of \$183,807.40 including payroll from July 11, 2015 through July 24, 2015 in the amount of \$144,440.01 and payroll from July 25, 2015 through August 7, 2015 in the amount of \$138,781.18.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of July 2015 #233-2015 through #310-2015 in the amount of \$602,066.07 are attached to, and become a permanent part of these minutes.

PUBLIC INTERACTION: QUESTION AND ANSWER

None.

CORRESPONDENCE

1. YPS – offering new services
2. County Commissioners – Approving the Snow and Ice Control Agreement

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The trustees discussed having the Zoning Commission candidates be interviewed in the next executive session. They also discussed the interviews that were conducted earlier for the KCE opening. They will check references before making a final decision.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:50 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_