

Monday, August 12,

19

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on August 12, 2019. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. Mrs. Benza presided and called the meeting to order at 5:36 P.M. noting the special start time to meet with the Bainbridge Township Parks Committee.

#### SPECIAL SESSION - PARKS COMMITTEE

The trustees met with members of the Park Committee to address the status of the playground at River Road Park. Those in attendance were park committee members Ms. Tobe Schulman and Ms. Becky Obradovic. Also in attendance were Mrs. Joan Demirjian,, Mr. Henri Preuss, Service Director Jim Stanek, and Properties Manager Tab Gordon.

The trustees gave an overview of the issues at River Road Park explaining that much of the equipment can no longer be used by the public due to wood rotting. The park committee and the trustees would like input from the residents as to whether or not they would like to see the equipment replaced. The general fund budget is very limited and would not cover replacement of the equipment. The township would need to look at fundraising or donations - possibly a corporate sponsor or naming rights for the playground. The trustees want to hear what is important to the residents at the parks...playgrounds, walking paths, other?

#### EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the special meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their special meeting at 6:12 P.M. in order to go into executive session.

The trustees returned from executive session, after considering the employment and compensation of public employees and collective bargaining and reconvened their meeting at 7:08P.M.

#### CHANGES TO THE AGENDA

1. Table Advantech Contract action – Fire: Old Business
2. Table all three training requests – Police: New Business
3. Table Snow and Ice Agreement – Service: New Business
4. Table Performance Bonds – Fire Department – New Business

#### MINUTES

Mrs. O'Brien moved to approve the minutes of the trustees' July 22, 2019 regular meeting as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, abstain; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

Mrs. O'Brien moved to approve the minutes of the trustees' July 30, 2019 special meeting as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

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DEPARTMENT REPORTSKENSTON COMMUNITY EDUCATION

Mrs. Lynn Gotthardt presented the Kenston Community Education report for the month of July 2019. She reported that baseball and softball seasons have ended. There were a lot of missed games towards the beginning of the season due to rain, but many of the games were made up. KCE has accepted the retirement of Ann Faist, who worked in the office on registrations. They are looking at hiring her replacement. Their summer intern, Michael Rendlesham, helped with the new program book and also looked at better ways to communicate with the schools and vendors. KCE is looking at charging a fee for payments made with credit cards. In addition, they are working on job descriptions for the office. The complete Kenston Community Education report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of July 2019. He reported that the fireworks event went very well again this year. They are working on selecting a date for next year. Other things that were accomplished in July include the painting of the Bissell-Tucek house, the demolition and removal of the co-op building, and the pressure washing and scraping of the police auxiliary building. In addition, the Hawksmoor and full-depth repair road projects are in progress and should be completed soon. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for July 2019. The general fund balance is \$2, 143,433.89 as of July 31, 2019. She reported that the payment for their portion of the fireworks event was received by Auburn Township. The fiscal office is preparing for the budget meeting with the county next week, and is also planning for temporary appropriations meetings to start in September. The complete fiscal office report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – OLD BUSINESSAdvantech Contracts

On June 24, 2019, the trustees approved purchase agreements for an E-One pumper truck and an E-One tanker truck through the manufacturer's local distributor Advantech. Since that time, we've run into some discrepancies between the proposals and the signed contracts. Mr. Markley had a conversation with fire department employees as well as the company representatives and there are some proposed revisions that would perhaps need to be put in place. Any action on the contracts, if any, will be tabled until a future meeting.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donations

The trustees were in general agreement to accept the donation from a local family in the amount of \$2,500.00 in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards a new fire safety trailer.

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Leave of Absence Request – Arnold

Mrs. O'Brien made a motion to approve the leave of absence request from Firefighter Jim Arnold from August 12, 2019 through November 1, 2019 due to an orientation academy for his full-time position at Cleveland EMS as authorized by section 7.7 of the township Personnel Policy Manual and based on the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Leave of Absence Request – Fisher

Mrs. O'Brien made a motion to approve the leave of absence request from Firefighter Lauren Fisher from August 5, 2019 through February 5, 2020 due to a probationary period with her full-time position at Beachwood Fire Department EMS as authorized by section 7.7 of the township Personnel Policy Manual and based on the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Training Request – E. Dobies

Mrs. O'Brien made a motion to approve the training request for Firefighter Eric Dobies to attend the Pump Operations and Water Supply training in Bowling Green, OH from October 4-8, 2019 at an estimated cost of \$1,219.50 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Mr. Markley seconded the motion that passed unanimously.

Training Request – Metz

Mrs. O'Brien made a motion to approve the training request for Chief Lou Ann Metz to attend the International ITLS Conference in Las Vegas, NV from November 11-16, 2019 at no cost to the township per the recommendation of the fire chief and as specified in the training request.

Mr. Markley seconded the motion that passed unanimously.

Request to Declare Obsolete

Mrs. O'Brien made a motion to declare eight old recliners obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fire chief.

Mr. Markley seconded the motion that was passed unanimously.

Request to Dispose of Property

Mrs. O'Brien made a motion to approve the request to dispose of the eight old recliners that have been declared obsolete pursuant to ORC 505.10, per the recommendation of the fire chief.

Mr. Markley seconded the motion that was passed unanimously.

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Approval of Promotional Language for Full-time Lieutenant

Mrs. O'Brien made a motion to approve the recommended Collective Bargaining Agreement language adjustment to Article 20 of the Collective Bargaining Agreement between the Bainbridge Township Board of Trustees and the Bainbridge Association of Professional Firefighters, specifically adding Section 3 to Article 20 to read as follows:

*Upon promotion to the lieutenant classification, the newly promoted lieutenant shall receive an increase of 12% over their highest level of pay for full-time firefighter referred to in Appendix A. All employees newly promoted to the rank of lieutenant shall be considered to be on a probationary evaluation period for a period of one (1) year from the effective date of promotion. An employee may be demoted back to the rank of full time firefighter for any reason during the probationary evaluation period and such demotion shall not be subject to the grievance procedure. The demotion of such employees shall be at the sole discretion of the Township.*

Mr. Markley seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSRequest to Accept Donations

The trustees were in general agreement to accept the donation from a local family in the amount of \$2,500.00 in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards new traffic cones.

Grade Change Request - Lukas

Mrs. O'Brien made a motion to approve the grade change request for Ptl. Jamie Lukas to a Grade A Patrolman at an annual salary of \$72,772.52 effective the first pay period after September 11, 2019 per the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

Grade Change Request - LaCitiva

Mrs. O'Brien made a motion to approve the grade change request for Ptl. Brandon LaCitiva to a Grade D Patrolman at an annual salary of \$59,475.36 effective the first pay period after September 11, 2019 per the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Hawksmoor HOA

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Hawksmoor HOA for the Bainbridge Town Hall meeting room on September 5, 2019 for their annual meeting in the amount of \$70.00 per the recommendation of the service director. A building attendant fee of \$30.00 will be paid. We note that this action includes an exception for activity approval that is not in conformity with our guidelines requiring submission a minimum of six weeks prior to the events.

Mr. Markley seconded the motion that passed unanimously.

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Request for Rental Fee Waiver – Kent State Geauga

Mrs. O'Brien made a motion to approve the rental fee waiver request from Kent State Geauga for the Bainbridge Town Hall on August 13, 2019 for their advisory board meeting at a 50% reduction for the amount of \$125.00, noting that some of the money will be used to pay a service department employee to assist with set-up and tear-down. We note that this action includes an exception for activity approval that is not in conformity with our guidelines requiring submission a minimum of six weeks prior to the events.

Mr. Markley seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Kent State Geauga

Mrs. O'Brien made a motion to approve the rental fee waiver request from Kent State Geauga for the Centerville Mills Dining Hall on October 10, 2019 for their scholarship reception at a 50% reduction for the amount of \$487.50. A building attendant fee of \$75.00 will be paid.

Mr. Markley seconded the motion. Vote: Mrs. Benza, no; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried. (Mrs. Benza noted her preference to waive the full amount, but require the attendant fee.)

Cemetery Grant Application

Mrs. O'Brien made a motion to approve the Cemetery Grant Application, seeking \$1,000.00 through the grant for an offset to the proposed cost of the Cemetery Information Management System, authorizing the chairman of the Board of Trustees and the township Fiscal Officer to sign the application, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSJEDD

Mr. Markley explained to the other trustees that there were some changes in the JEDD by-laws due to changes in the Ohio Revised Code. They are also looking into tax collection fees from RITA and how that affects the JEDD. Paperwork and action will be required at the next meeting.

Engine Brake Restriction

In mid-June, the trustees received a call from a resident, Dana Martell, who lives on Chillicothe Road, just north of the Montefiore property. Ms. Martell was calling about the grinding sound of engine brakes on semi-trucks, which is prevalent where she is given the Convenience Business District and all of the businesses just south of where she lives.

When she phoned she requested that the BOT take action to prohibit engine brakes, aka Jake Brakes. A previous BOT did that in April, 2002:

ENGINE BRAKE RESTRICTION: *Mr. Desiderio made a motion to restrict the use of engine brakes in Bainbridge Township. Mr. Hesse seconded the motion that passed unanimously.*

The trustees know that the action was communicated to ODOT because there are a number of signs in place. However, there is a sign on SR 306 southbound as one leaves South Russell that says End Engine Brake Restriction. Mrs. Benza contacted ODOT and Ms. Amanda McFarland was very responsive. She let the board know that the sign will be replaced with a "NO ENGINE BRAKE" sign. The sign has been ordered, and the Geauga County crews will swap it out once it arrives.

The trustees discussed an additional enforcement opportunity available to the township under the ORC section that governs engine brake restriction. It permits a fine system. If proper signage is ineffective, the board may consider seeking guidance on additional enforcement methods available to the township.

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ZONING DEPARTMENT – OLD BUSINESS

Mrs. Benza made a motion to approve the most recent building elevation revisions and plans for the former Ruby Tuesday building as submitted to the township zoning inspector on July 30, 2019, noting that there shall be no visible mechanical appurtenances on the roof and that the dumpster enclosure shall match the building in construction and aesthetics.

Mrs. O'Brien seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase order list (Items 1-7) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Requests

1. Highway Garage – General Repairs/Maintenance - \$3,000.00 (Police)
2. Metis Construction Services – Gutter/Fascia Repairs - \$10,250.00 (Fire)
3. Fire Catt – Hose Testing - \$3,712.00 (Fire)
4. OFCA – Lt. Assessment - \$6,100.00 (Fire)
5. Ramaker & Associates, Inc. – Upgrade to CIMS - \$3,500.00 (General)\*\*
6. Asphalt Fabrics – Chip seal parking lot - \$25,000.00
7. Tim Lally – Truck Purchase - \$38,600.00 (Roads)

\*\*Mr. Markley asked that the service department wait to place the order with Ramaker until everything is in place to fully utilize the software upgrade.

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoice list (Items 1-3) below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoice

1. Kokosing Materials, Inc. – Materials - \$4,705.80 (Roads)
2. Kokosing Materials, Inc. – Materials - \$7,299.60 (Roads)
3. Clemans-Nelson – Professional Services - \$936.25 (General, Police)

BLANKET CERTIFICATE APPROVAL

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificates

1. Fire – Buildings - \$1,000.00

FISCAL RESOLUTION APPROVAL

Mrs. O'Brien made a motion to approve Resolution 08122019-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of July 2019 – 2,215.94

Mr. Markley seconded the motion that passed unanimously.

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Mrs. O'Brien made a motion to approve Resolution 08122019-B as submitted by the Fiscal Officer.

- Resolution to increase permanent appropriations and revenues for the current year due to receiving OPWC funding for the Haskins Road Resurfacing Project. - \$200,00.00

Mr. Markley seconded the motion that passed unanimously.

#### Checks Dated July 23, 2019 to August 12, 2019

The trustees examined and signed checks and invoices dated July 23, 2019 to August 12, 2019 consisting of warrants #32745 through #32884 in the amount of \$78,824.82.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

#### ELECTRONIC TRANSACTIONS

Electronic transactions for the month of July 2019, #229-2019 through #271-2019 in the amount of \$587,668.45 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

#### PUBLIC INTERACTION

Mr. Henri Preuss of Kenston Lakes is happy that the township is bringing the cemetery department into the modern era.

#### CORRESPONDENCE

1. United Way Annual Meeting – September 13, 2019 11:30 am to 1:30 pm
2. Request to purchase old white house property on CVM property. Mr. Markley will respond.
3. Geauga Public Health – Update from Health Commissioner Tom Quade
4. Holbrook Hollows Ribbon Cutting – August 17, 2019 at 10 am
5. WRLC – Eastern Region Celebration – August 29, 2019 5-8 pm
6. Geauga County Planning Commission – Final Plat Approval – McFarland Woods Subdivision Phase 2

#### LATE ADDITIONS

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:34 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_



**Payment Listing**

UAN v2019.2

7/23/2019 to 8/12/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31762	02/26/2019	02/26/2019	AW	Cub Scout Pack 102	\$350.00 *	V
31762	07/23/2019	07/23/2019	AW	Cub Scout Pack 102	-\$350.00	V
32104	04/16/2019	04/16/2019	AW	WAYNE BURGE	\$334.78 *	V
32104	07/31/2019	07/31/2019	AW	WAYNE BURGE	-\$334.78	V
32744	07/23/2019	07/23/2019	RW	Rohit J. Rao	\$325.00	V
32744	07/23/2019	07/23/2019	RW	Rohit J. Rao	-\$325.00	V
32745	07/23/2019	07/23/2019	AW	Cub Scout Pack 102	\$350.00	O
32746	07/23/2019	07/23/2019	RW	Rohit J. Rao	\$325.00	O
32747	07/23/2019	07/23/2019	RW	Daniel E. Martin	\$350.00	C
32748	07/23/2019	07/23/2019	RW	Robin M. Harsa	\$100.00	O
32749	07/23/2019	07/23/2019	RW	Marsha LaForce	\$100.00	O
32750	07/23/2019	07/23/2019	RW	Timmons Elementary PTO	\$150.00	O
32751	07/23/2019	07/23/2019	RW	Edward S. Oleksy	\$150.00	C
32752	07/23/2019	07/23/2019	RW	Chagrin Falls Exempted Village Schools	\$150.00	C
32753	07/23/2019	07/23/2019	AW	HIGHWAY GARAGE, INC.	\$705.47	O
32754	07/23/2019	07/23/2019	AW	La-Z-Boy, Inc.	\$3,009.93	O
32755	07/23/2019	07/23/2019	AW	W.W. WILLIAMS	\$2,916.36	C
32756	07/23/2019	07/23/2019	AW	SUNRISE SPRINGS WATER CO.	\$111.35	C
32757	07/23/2019	07/23/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$54.24	C
32758	07/23/2019	07/23/2019	AW	EGREK ELECTRIC, INC.	\$360.00	O
32759	07/23/2019	07/23/2019	AW	EMSAR-MEDICAL REPAIR, INC.	\$3,017.79	C
32760	07/23/2019	07/23/2019	AW	MARS ELECTRIC CO.	\$40.74	C
32761	07/23/2019	07/23/2019	AW	NFPA INTERNATIONAL	\$175.00	O
32762	07/23/2019	07/23/2019	AW	MARK LEWIS	\$6.17	O
32763	07/23/2019	07/23/2019	AW	MERITECH	\$13.25	C
32764	07/23/2019	07/23/2019	AW	Protegis Fire & Safety	\$139.74	C
32765	07/25/2019	07/25/2019	AW	CERNI MOTOR SALES, INC.	\$66.46	O
32766	07/25/2019	07/25/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$114.15	C
32767	07/25/2019	07/25/2019	AW	CINTAS CENTRALIZED AR	\$421.04	C
32768	07/25/2019	07/25/2019	AW	CUSTOM ELECTRIC SERVICE, INC.	\$139.00	O
32769	07/25/2019	07/25/2019	AW	Cuyahoga Asphalt Materials	\$1,595.59	C
32770	07/25/2019	07/25/2019	AW	EGREK ELECTRIC, INC.	\$180.00	O
32771	07/25/2019	07/25/2019	AW	JOSEPH TOMAYKO	\$75.00	O
32772	07/25/2019	07/25/2019	AW	Liberty Ford Aurora	\$53.58	O
32773	07/25/2019	07/25/2019	AW	MCMaster CARR SUPPLY COMPANY	\$25.74	C
32774	07/25/2019	07/25/2019	AW	MERITECH	\$28.58	C
32775	07/25/2019	07/25/2019	AW	PETE & PETE CONTAINER SERVICE, INC.	\$375.00	C
32776	07/25/2019	07/25/2019	AW	Protegis Fire & Safety	\$342.00	C
32777	07/25/2019	07/25/2019	AW	ROBECK FLUID POWER COMPANY	\$57.48	O
32778	07/25/2019	07/25/2019	AW	SHERWIN-WILLIAMS	\$30.73	O
32779	07/25/2019	07/25/2019	AW	Solon Ace Hardware	\$19.98	O
32780	07/25/2019	07/25/2019	AW	STAPLES BUSINESS ADVANTAGE	\$191.22	O
32781	07/25/2019	07/25/2019	AW	SUNRISE SPRINGS WATER CO.	\$110.25	C
32782	07/25/2019	07/25/2019	AW	TWINSBURG DEVELOPMENT CORP.	\$165.00	O
32783	07/25/2019	07/25/2019	AW	UNIQUE PAVING MATERIALS CORP.	\$169.60	C
32784	07/26/2019	07/26/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$444.49	C

**Payment Listing**

UAN v2019.2

7/23/2019 to 8/12/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
32785	07/26/2019	07/26/2019	AW	HIGHWAY GARAGE, INC.	\$57.44	O
32786	07/26/2019	07/26/2019	AW	Strohman Enterprise Inc.	\$310.00	O
32787	07/26/2019	07/26/2019	AW	CERNI MOTOR SALES, INC.	\$61.77	O
32788	07/26/2019	07/26/2019	AW	PETE & PETE CONTAINER SERVICE, INC.	\$625.00	C
32789	07/26/2019	07/26/2019	AW	CINTAS CENTRALIZED AR	\$366.27	C
32790	07/31/2019	07/31/2019	RW	Kristin M. Polz	\$150.00	O
32791	07/31/2019	07/31/2019	RW	N Nemeth Memorial Wiffle Ball Tournament	\$150.00	O
32792	07/31/2019	07/31/2019	RW	Anita Zaremba	\$250.00	O
32793	07/31/2019	07/31/2019	RW	Devon Wagner	\$350.00	O
32794	07/31/2019	07/31/2019	AW	WAYNE BURGE	\$334.78	O
32795	07/31/2019	07/31/2019	AW	FP MAILING SOLUTIONS	\$86.85	O
32796	07/31/2019	07/31/2019	AW	ARIS COMPANY	\$80.90	O
32797	07/31/2019	07/31/2019	AW	BIOSOLUTIONS, LLC	\$50.00	O
32798	07/31/2019	07/31/2019	AW	CCT FINANCIAL	\$166.00	O
32799	07/31/2019	07/31/2019	AW	CERNI MOTOR SALES, INC.	\$109.96	O
32800	07/31/2019	07/31/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$48.57	O
32801	07/31/2019	07/31/2019	AW	ROBECK FLUID POWER COMPANY	\$31.75	O
32802	07/31/2019	07/31/2019	AW	R. W. SIDLEY, INC.	\$43.15	O
32803	07/31/2019	07/31/2019	AW	Solon Ace Hardware	\$36.00	O
32804	07/31/2019	07/31/2019	AW	Southeastern Equipment Co. Inc.	\$804.03	O
32805	07/31/2019	07/31/2019	AW	VIKING PLUMBING INC.	\$355.42	O
32806	07/31/2019	07/31/2019	AW	SUNRISE SPRINGS WATER CO.	\$33.75	O
32807	07/31/2019	07/31/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$5.08	V
32807	07/31/2019	07/31/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	-\$5.08	V
32808	07/31/2019	07/31/2019	AW	BOUND TREE MEDICAL, LLC	\$1,404.53	O
32809	07/31/2019	07/31/2019	AW	Veritiv Operating Company	\$23.04	O
32810	07/31/2019	07/31/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$68.22	O
32811	07/31/2019	07/31/2019	AW	EMSAR-MEDICAL REPAIR, INC.	\$2,868.95	O
32812	07/31/2019	07/31/2019	AW	CINTAS CENTRALIZED AR	\$42.20	O
32813	07/31/2019	07/31/2019	AW	GEAUGA DOOR SALE & SERVICE, INC.	\$353.00	O
32814	07/31/2019	07/31/2019	AW	PETE & PETE CONTAINER SERVICE, INC.	\$160.00	O
32815	08/01/2019	08/01/2019	AW	CCT FINANCIAL	\$249.00	O
32816	08/01/2019	08/01/2019	AW	TREASURER OF STATE OF OHIO	\$600.00	O
32817	08/01/2019	08/01/2019	AW	TLC PET HOSPITAL	\$90.00	O
32818	08/01/2019	08/01/2019	AW	PenCo Industrial Supply, Inc.	\$312.95	O
32819	08/01/2019	08/01/2019	AW	WASTE MANAGEMENT OF OHIO	\$69.32	O
32820	08/01/2019	08/01/2019	AW	Inventive Safety Solutions	\$355.00	O
32821	08/01/2019	08/01/2019	AW	HIGHWAY GARAGE, INC.	\$569.91	O
32822	08/02/2019	08/02/2019	AW	PRAXAIR DISTRIBUTION, INC.	\$587.45	O
32823	08/02/2019	08/02/2019	AW	CINTAS CENTRALIZED AR	\$77.17	O
32824	08/02/2019	08/02/2019	AW	Minuteman Press	\$14.74	O
32825	08/05/2019	08/05/2019	AW	Craig Soeder	\$1,968.60	O
32826	08/07/2019	08/07/2019	RW	Lois Payne Fields	\$100.00	O
32827	08/08/2019	08/08/2019	RW	Andrew Zlatoper	\$350.00	O
32828	08/08/2019	08/08/2019	RW	Carol Alter	\$350.00	O
32829	08/08/2019	08/08/2019	RW	Deborah Frato	\$250.00	O



**Payment Listing**

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7/23/2019 to 8/12/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
32830	08/08/2019	08/08/2019	RW	Colleen M Valocchi	\$150.00	O
32831	08/08/2019	08/08/2019	RW	Timothy J. Grendell	\$250.00	O
32832	08/08/2019	08/08/2019	AW	ACTIVE PLUMBING SUPPLY CO.	\$30.24	O
32833	08/08/2019	08/08/2019	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$130.70	O
32834	08/08/2019	08/08/2019	AW	BIOSOLUTIONS, LLC	\$25.00	O
32835	08/08/2019	08/08/2019	AW	CABLE COMMUNICATIONS, INC.	\$846.00	O
32836	08/08/2019	08/08/2019	AW	CARTER LUMBER	\$274.61	O
32837	08/08/2019	08/08/2019	AW	CCT FINANCIAL	\$178.00	O
32838	08/08/2019	08/08/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$77.80	O
32839	08/08/2019	08/08/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$167.88	O
32840	08/08/2019	08/08/2019	AW	CINTAS CENTRALIZED AR	\$749.64	O
32841	08/08/2019	08/08/2019	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,860.00	O
32842	08/08/2019	08/08/2019	AW	CORRIDON BUILDERS & REMODELERS, INC.	\$300.00	O
32843	08/08/2019	08/08/2019	AW	Cuyahoga Asphalt Materials	\$1,059.14	O
32844	08/08/2019	08/08/2019	AW	EMERGENCY MEDICAL PRODUCTS, INC.	\$439.55	O
32845	08/08/2019	08/08/2019	AW	EVANS PRINTING COMPANY	\$240.00	O
32846	08/08/2019	08/08/2019	AW	GEAUGA COUNTY DEPT. OF WATER RESOURCES	\$1,148.90	O
32847	08/08/2019	08/08/2019	AW	Geauga Septic Service	\$210.00	O
32848	08/08/2019	08/08/2019	AW	J.F.D. LANDSCAPING, INC.	\$10,425.69	O
32849	08/08/2019	08/08/2019	AW	JOSEPH TOMAYKO	\$75.00	O
32850	08/08/2019	08/08/2019	AW	LAKE HEALTH	\$68.00	O
32851	08/08/2019	08/08/2019	AW	Litwin Paints and Supplies LLC	\$349.11	O
32852	08/08/2019	08/08/2019	AW	M.A.T. CLEANING SERVICE	\$3,388.34	O
32853	08/08/2019	08/08/2019	AW	MCMASTER CARR SUPPLY COMPANY	\$46.19	O
32854	08/08/2019	08/08/2019	AW	MERITECH	\$202.94	O
32855	08/08/2019	08/08/2019	AW	NEIGHBORHOOD OFFICE	\$455.29	O
32856	08/08/2019	08/08/2019	AW	NEWBURY AUTO PARTS, INC.	\$193.44	O
32857	08/08/2019	08/08/2019	AW	OFESF	\$50.00	O
32858	08/08/2019	08/08/2019	AW	OHIO CAT	\$882.10	O
32859	08/08/2019	08/08/2019	AW	OHIO FIRE CHIEFS' ASSOCIATION, INC.	\$400.00	O
32860	08/08/2019	08/08/2019	AW	On The Other Side	\$765.00	O
32861	08/08/2019	08/08/2019	AW	PETE & PETE CONTAINER SERVICE, INC.	\$500.00	O
32862	08/08/2019	08/08/2019	AW	PRO FIRE EQUIPMENT CO., INC.	\$322.98	O
32863	08/08/2019	08/08/2019	AW	Select Security	\$418.86	O
32864	08/08/2019	08/08/2019	AW	SHEFFIELD MONUMENTS	\$50.00	O
32865	08/08/2019	08/08/2019	AW	SHERWIN-WILLIAMS	\$1,099.63	O
32866	08/08/2019	08/08/2019	AW	Solon Ace Hardware	\$270.31	O
32867	08/08/2019	08/08/2019	AW	STAPLES BUSINESS ADVANTAGE	\$148.60	O
32868	08/08/2019	08/08/2019	AW	SUNRISE SPRINGS WATER CO.	\$318.80	O
32869	08/08/2019	08/08/2019	AW	TIME WARNER CABLE	\$1,200.00	O
32870	08/08/2019	08/08/2019	AW	TNT Exterminating	\$835.00	O
32871	08/08/2019	08/08/2019	AW	TWINSBURG DEVELOPMENT CORP.	\$15.00	O
32872	08/08/2019	08/08/2019	AW	ULLMAN OIL, INC.	\$9,730.65	O
32873	08/09/2019	08/09/2019	AW	NEWS HERALD	\$94.85	O
32874	08/09/2019	08/09/2019	AW	LEIGHANNA CAWRSE	\$89.09	O
32875	08/09/2019	08/09/2019	AW	MERITECH	\$182.38	O

**Payment Listing**

UAN v2019.2

7/23/2019 to 8/12/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
32876	08/09/2019	08/09/2019	AW	ALL AMERICAN FIRE EQUIPMENT, INC.	\$317.28	O
32877	08/09/2019	08/09/2019	AW	LIFE FORCE MANAGEMENT INC.	\$4,434.77	O
32878	08/09/2019	08/09/2019	AW	CINTAS CENTRALIZED AR	\$42.20	O
32879	08/09/2019	08/09/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$54.54	O
32880	08/09/2019	08/09/2019	AW	Across the Street Productions	\$385.00	O
32881	08/09/2019	08/09/2019	AW	GEAUGA MECHANICAL COMPANY	\$787.50	O
32882	08/12/2019	08/12/2019	AW	WageWorks, Inc.	\$41.13	O
32883	08/12/2019	08/12/2019	AW	B & C Communications	\$69.90	O
32884	08/12/2019	08/12/2019	AW	Phillip Anders	\$466.92	O
Total Payments:					\$78,824.82	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$78,824.82	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD  
KENSTON COMMUNITY EDUCATION**

Board Meeting  
June 23, 2019 @ 7:30 AM  
Gardiner Center

**I. CALL TO ORDER**

- President, Bob Ford @ 7: 30 AM

**II. ROLL CALL**

Present: Bob Ford, Greg Sharp, Lynn Gotthardt, Sarah Delly, Donna Rudnay, Dave Parker and Jennifer Moore

Absent: Kevin Byrnes, Greg Bumbu and Tony Blatnik

**III. APPROVAL / AMENDMENT OF MINUTES**

- Approval of Meeting Minutes from April, 2019
- Motion – Greg Sharp                      Second – Donna Rudnay
- Motion Carried

**IV. REPORTS & INFORMATIONAL ITEMS – DIRECTOR, JENNIFER MOORE**

- **Baseball/Softball Update**
  - The weather hasn't been cooperative but we only have 6 more games to make up prior to July 14
  - Closing two small fields at River Rd Park for repair this fall to the multi-purpose field

**V. OLD BUSINESS**

- **Audit Review**
  - Will begin at the end of the fiscal year for 2018-2019 FY
- **Intern - Mike Rendlesham**
  - Mike has been a big help in the office – 450 hours for his Ashland University course
  - His areas of focus: updating the sport policy manual, running the 3-3 league, identifying intern posting sites and a website tutorial

**VI. NEW BUSINESS**

- **User Fee to Cover Merchant Service**
  - Motion – Greg Sharp – to add a 4% fee onto each participant registration to cover service fees currently being covered by KCE
  - Second – Lynn Gotthardt
  - Motion Carried

**VII. DONATIONS**

- None at this meeting

**VIII. HEARING OF PUBLIC ON NON-AGENDA ITEMS**

- No public present at meeting

**IX. ACTION ITEMS**

- Jennifer to provide Board Members with employee job descriptions
- Mike Rendlesham to present at July Board Meeting

**X. ADJOURNMENT – Next Meeting Date: July 21, 2019 @ 7:30 PM**

- Motion to Adjourn @ 8:32 AM – Greg Sharp
- Second – Sarah Delly
- Motion Carried



# Kenston Community Education

## PROFIT AND LOSS

September 1, 2018 - July 15, 2019

	TOTAL
Income	
4000 Registration Income	604,473.81
4040 Uniform Income	53.21
4100 Marketing Income	14,832.50
4410 Field Rental Income	690.00
4411 Stadium Field Rental Income	6,759.58
4412 Room Rental	244.00
4901 Merchant Convenience Fee	38.00
4999 Uncategorized Income	144.00
Services	4,811.00
Unapplied Cash Payment Income	315.00
<b>Total Income</b>	<b>\$632,361.10</b>
<b>GROSS PROFIT</b>	<b>\$632,361.10</b>
Expenses	
5300 KCE office overhead	188,114.86
5400 Class Expenses	210,096.83
5500 Youth Sports-expenses	228,799.85
5600 Marketing	13,582.90
5700 School Facilities	13,427.50
5800 Community Event Expense	1,920.00
5900 Bank Fees	14,915.98
6000 Charitable Contributions	1,885.00
Unapplied Cash Bill Payment Expense	0.00
<b>Total Expenses</b>	<b>\$672,742.92</b>
<b>NET OPERATING INCOME</b>	<b>\$ -40,381.82</b>
Other Income	
9000 Other Income	34,304.77
<b>Total Other Income</b>	<b>\$34,304.77</b>
Other Expenses	
10000 Other Miscellaneous Expense	9,900.00
Reconciliation Discrepancies	-1.00
<b>Total Other Expenses</b>	<b>\$9,899.00</b>
<b>NET OTHER INCOME</b>	<b>\$24,405.77</b>
<b>NET INCOME</b>	<b>\$ -15,976.05</b>

# Kenston Community Education

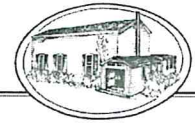
## BALANCE SHEET

As of July 15, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 KeyChecking	20,951.11
1015 KeySavingsTres (1%)	73,402.18
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,430.75
<b>Total Bank Accounts</b>	<b>\$89,932.94</b>
Accounts Receivable	
1200 Accounts Receivable	21,071.85
<b>Total Accounts Receivable</b>	<b>\$21,071.85</b>
<b>Total Current Assets</b>	<b>\$111,004.79</b>
Fixed Assets	
A/D - Property & Equipment	-151,967.94
Property & Equipment	235,387.24
<b>Total Fixed Assets</b>	<b>\$83,419.30</b>
Other Assets	
1250 Payroll Line of Credit	10,000.00
<b>Total Other Assets</b>	<b>\$10,000.00</b>
<b>TOTAL ASSETS</b>	<b>\$204,424.09</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
<b>Total Accounts Payable</b>	<b>\$ -2,230.00</b>
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	999.25
Current Portion of LT Debt	5,236.81
<b>Total Other Current Liabilities</b>	<b>\$6,236.06</b>
<b>Total Current Liabilities</b>	<b>\$4,006.06</b>
Long-Term Liabilities	
Long Term Debt - Copier	1,583.00
<b>Total Long-Term Liabilities</b>	<b>\$1,583.00</b>
<b>Total Liabilities</b>	<b>\$5,589.06</b>
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	214,811.08
Net Income	-15,976.05
<b>Total Equity</b>	<b>\$198,835.03</b>



	TOTAL
TOTAL LIABILITIES AND EQUITY	\$204,424.09



## Service Department Report July 2019

### **Parks/Properties Projects:**

#### Town Hall Campus:

- Planted flowers in island at entrance
- Passed annual Ansol inspection for town hall kitchen
- Replaced refrigerator at Burns-Lindow building

#### River Road Park:

- Made repairs to drinking water faucet
- Had to treat baseball infields for wasp issue

#### Settlers Park:

- Used edger and sod cutter to clean-up basketball court in preparation for sealing
- Set-up and clean-up for another successful whiffle ball tournament
- Worked on obtaining quotes for chip sealing the parking lot

#### Centerville Mills Park:

- Passed annual Ansol inspection for the dining hall kitchen
- Edged all walkways, maintained beds and flower planters
- Graded cut areas after heavy rain
- Shut off all utilities prior to removing Co-Op building
- Removed Co-Op building
- Replaced refrigerator in Lakeside

#### Dog Park:

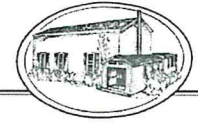
- Repaired water hose
- Maintained grass, empty waste containers
- Repaired one bench
- Continued to have brick engraved and installed as ordered

#### Other:

- Set-up and clean-up for fireworks show
- Repaired toilet in men's locker room in Police Station
- Pressure washed and scraped police Auxiliary building
- Primed and then painted structure with two coats

### **Cemetery maintenance**

- Install footers, level graves, plant grass
- 1 ash burial and 1 disinterment



## Service Department Report July 2019

### **Road Maintenance:**

- Roadside tree work- 13 days, Mowing 8 days
- Roadside ditching- 11 days, erosion repair 1 day
- Repaired catch basin on Cedar St.- restore area
- Full depth repair- 9 days
- Replaced 2 cross pipes- Install asphalt trench

### **Road Projects**

- Hawksmoor Way- in progress
- Asphalt Full Depth, Surface Repair contract- in progress
- Haskins Road(E. Washington-Taylor May)- under contract- start pending
- Tulip Lane extension- under contract

**Cash Summary by Fund**

UAN v2019.2

July 2019

Fund #	Fund Name	Fund Balance 7/1/2019	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 7/31/2019	Non-Pooled Balance	Pooled Balance
1000	General	\$1,842,105.17	\$0.00	\$384,479.85	\$0.00	\$0.00	\$2,226,585.02	\$80,660.66	\$2,490.47	\$0.00	\$2,143,433.89	\$0.00	\$2,143,433.89
2011	Motor Vehicle License Tax	\$87,839.42	\$0.00	\$0.00	\$0.00	\$0.00	\$87,839.42	\$0.00	\$0.00	\$0.00	\$87,839.42	\$0.00	\$87,839.42
2021	Gasoline Tax	\$86,881.20	\$0.00	\$11,664.87	\$0.00	\$0.00	\$98,546.07	\$0.00	\$0.00	\$0.00	\$98,546.07	\$0.00	\$98,546.07
2031	Road and Bridge	\$3,698,120.43	\$0.00	\$1,269,900.00	\$2,490.47	\$0.00	\$4,970,510.90	\$126,354.34	\$0.00	\$0.00	\$4,844,156.56	\$0.00	\$4,844,156.56
2041	Cemetery	\$54,318.00	\$0.00	\$400.00	\$0.00	\$0.00	\$54,718.00	\$1,203.66	\$0.00	\$0.00	\$53,514.34	\$0.00	\$53,514.34
2081	Police District	\$3,417,502.93	\$0.00	\$1,595,106.77	\$0.00	\$0.00	\$5,012,609.70	\$270,005.68	\$0.00	\$0.00	\$4,742,604.02	\$0.00	\$4,742,604.02
2191	SPECIAL LEVY-FIRE	\$4,474,257.27	\$0.00	\$939,200.00	\$0.00	\$0.00	\$5,413,457.27	\$202,696.14	\$0.00	\$0.00	\$5,210,761.13	\$0.00	\$5,210,761.13
2231	Permissive Motor Vehicle License Tax	\$19,201.10	\$0.00	\$0.00	\$0.00	\$0.00	\$19,201.10	\$0.00	\$0.00	\$0.00	\$19,201.10	\$0.00	\$19,201.10
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$861,244.35	\$0.00	\$754.01	\$0.00	\$0.00	\$861,998.36	\$13,305.59	\$0.00	\$0.00	\$848,692.77	\$0.00	\$848,692.77
2401	LIGHTING ASSESSMENT	\$729.42	\$0.00	\$0.00	\$0.00	\$0.00	\$729.42	\$0.00	\$0.00	\$0.00	\$729.42	\$0.00	\$729.42
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$28,928.03	\$0.00	\$0.00	\$0.00	\$0.00	\$28,928.03	\$0.00	\$0.00	\$0.00	\$28,928.03	\$0.00	\$28,928.03
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,061,892.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,061,892.74	\$0.00	\$0.00	\$0.00	\$2,061,892.74	\$0.00	\$2,061,892.74
3102	General (Bond) (Note) Retirement	\$2,406,725.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,406,725.30	\$0.00	\$0.00	\$0.00	\$2,406,725.30	\$0.00	\$2,406,725.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement Tax Increment (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.85	\$0.00	\$0.09	\$0.00	\$0.00	\$621.94	\$0.00	\$0.00	\$0.00	\$621.94	\$0.00	\$621.94
4952	Permanent	\$1,163.44	\$0.00	\$0.19	\$0.00	\$0.00	\$1,163.63	\$0.00	\$0.00	\$0.00	\$1,163.63	\$0.00	\$1,163.63
4953	Permanent	\$152.52	\$0.00	\$0.02	\$0.00	\$0.00	\$152.54	\$0.00	\$0.00	\$0.00	\$152.54	\$0.00	\$152.54
4954	Permanent	\$326.41	\$0.00	\$0.05	\$0.00	\$0.00	\$326.46	\$0.00	\$0.00	\$0.00	\$326.46	\$0.00	\$326.46
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$19,315,425.83	\$0.00	\$4,201,505.85	\$2,490.47	\$0.00	\$23,519,422.15	\$694,226.07	\$2,490.47	\$0.00	\$22,822,705.61	\$0.00	\$22,822,705.61

**Cash Summary by Fund**

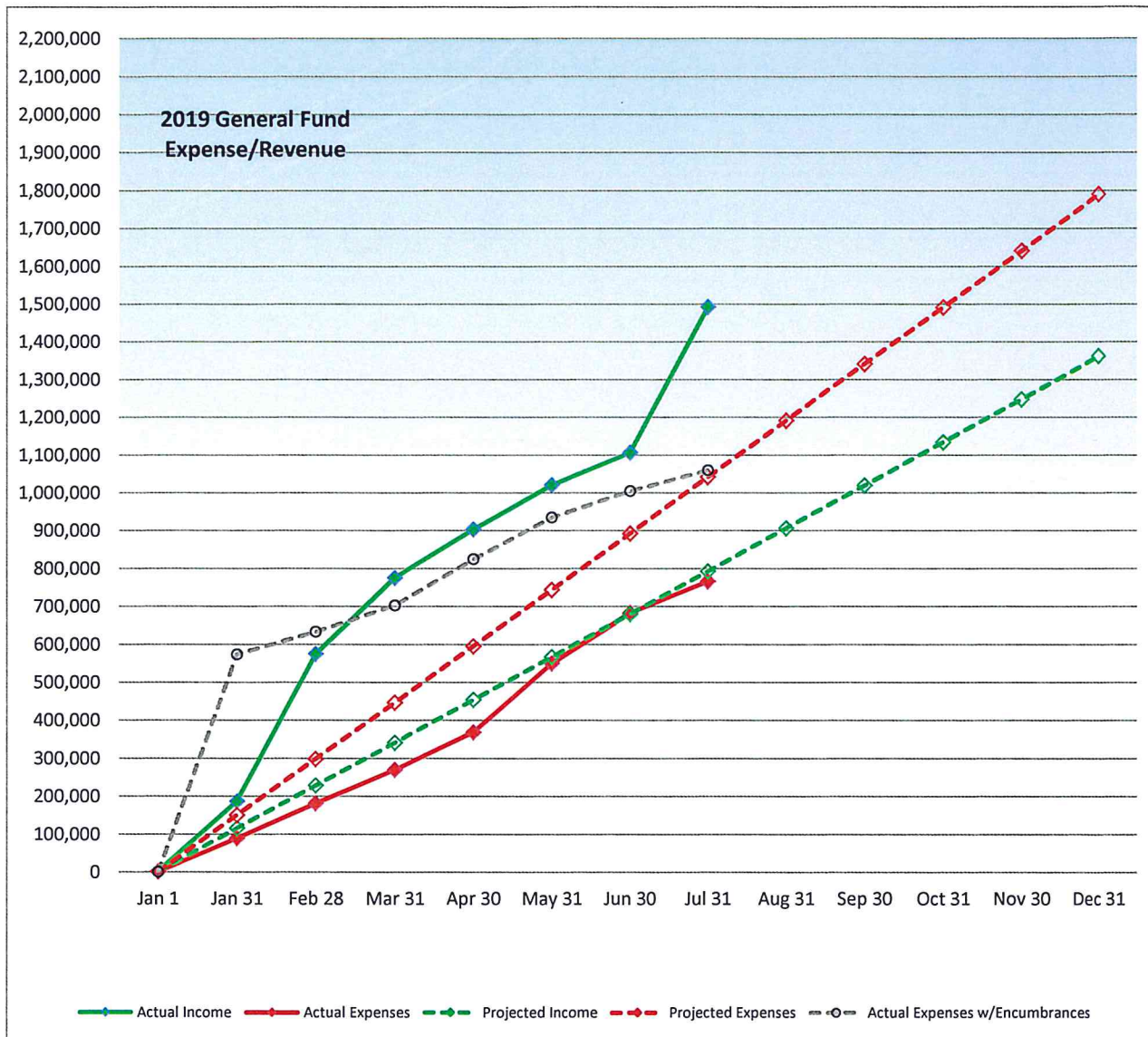
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Year 2019

Fund #	Fund Name	Fund Balance 1/1/2019	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2019	Non-Pooled Balance	Pooled Balance
1000	General	\$1,418,753.22	\$164,043.32	\$1,328,894.13	\$0.00	\$0.00	\$2,911,690.67	\$751,843.41	\$28,579.19	\$0.00	\$2,131,268.07	\$0.00	\$2,131,268.07
2011	Motor Vehicle License Tax	\$73,370.11	\$0.00	\$20,219.38	\$0.00	\$0.00	\$93,589.49	\$3,065.16	\$0.00	\$0.00	\$90,524.33	\$0.00	\$90,524.33
2021	Gasoline Tax	\$144,721.17	\$0.00	\$89,016.96	\$0.00	\$0.00	\$233,738.13	\$135,192.06	\$0.00	\$0.00	\$98,546.07	\$0.00	\$98,546.07
2031	Road and Bridge	\$3,307,865.65	\$0.44	\$3,108,222.32	\$28,579.19	\$0.00	\$6,444,667.60	\$1,615,360.52	\$0.00	\$0.00	\$4,829,307.08	\$0.00	\$4,829,307.08
2041	Cemetery	\$34,147.44	\$0.00	\$27,250.00	\$0.00	\$0.00	\$61,397.44	\$7,883.10	\$0.00	\$0.00	\$53,514.34	\$0.00	\$53,514.34
2081	Police District	\$3,026,841.31	\$0.00	\$3,750,859.46	\$0.00	\$0.00	\$6,777,700.77	\$2,077,896.99	\$0.00	\$0.00	\$4,699,803.78	\$0.00	\$4,699,803.78
2191	SPECIAL LEVY-FIRE	\$4,388,567.49	\$0.00	\$2,238,880.39	\$0.00	\$0.00	\$6,627,447.88	\$1,434,564.75	\$0.00	\$0.00	\$5,192,883.13	\$0.00	\$5,192,883.13
2231	Permissive Motor Vehicle License Tax	\$1,553.84	\$0.00	\$17,647.26	\$0.00	\$0.00	\$19,201.10	\$0.00	\$0.00	\$0.00	\$19,201.10	\$0.00	\$19,201.10
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,326,369.10	\$0.00	\$181,847.26	\$0.00	\$0.00	\$1,508,216.36	\$660,266.79	\$0.00	\$0.00	\$847,949.57	\$0.00	\$847,949.57
2401	LIGHTING ASSESSMENT	\$100.00	\$0.00	\$4,910.96	\$0.00	\$0.00	\$5,010.96	\$4,281.54	\$0.00	\$0.00	\$729.42	\$0.00	\$729.42
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$30,348.30	\$0.00	\$0.00	\$0.00	\$0.00	\$30,348.30	\$1,420.27	\$0.00	\$0.00	\$28,928.03	\$0.00	\$28,928.03
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,075,842.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,075,842.74	\$13,950.00	\$0.00	\$0.00	\$2,061,892.74	\$0.00	\$2,061,892.74
3102	General (Bond) (Note) Retirement	\$2,431,775.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,431,775.30	\$25,050.00	\$0.00	\$0.00	\$2,406,725.30	\$0.00	\$2,406,725.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement Tax Increment (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.54	\$0.00	\$0.00	\$622.03	\$0.00	\$0.00	\$0.00	\$622.03	\$0.00	\$622.03
4952	Permanent	\$1,162.66	\$0.00	\$1.16	\$0.00	\$0.00	\$1,163.82	\$0.00	\$0.00	\$0.00	\$1,163.82	\$0.00	\$1,163.82
4953	Permanent	\$152.44	\$0.00	\$0.12	\$0.00	\$0.00	\$152.56	\$0.00	\$0.00	\$0.00	\$152.56	\$0.00	\$152.56
4954	Permanent	\$326.24	\$0.00	\$0.27	\$0.00	\$0.00	\$326.51	\$0.00	\$0.00	\$0.00	\$326.51	\$0.00	\$326.51
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,535,934.75	\$164,043.76	\$10,767,750.21	\$28,579.19	\$0.00	\$29,496,307.91	\$6,730,774.59	\$28,579.19	\$0.00	\$22,736,954.13	\$0.00	\$22,736,954.13



## General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	1,418,753
Projected Income	1,362,160
Projected Expenses	1,788,922
Projected Income minus Projected Expenses	(426,762)
Projected General Fund Year End Balance	991,991

**Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.**

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

## General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2019 General Fund Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>7/31/2019</u></b>
Beginning of Year Balance			1,418,753.22
Year to Date Income	1,491,989.95		
Year to Date Expenses	767,730.84		
	Net		724,259.11
Year to Date Balance			2,143,012.33
Open Purchase Orders/Encumbrances:			291,762.64
Year to Date Balance w/Encumbrances			1,851,249.69

<b><u>General Fund - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			58%
<b><u>Income</u></b>			
Projected Annual Income	1,362,159.99		
Actual Year to Date Income	1,491,989.95		110%
<b><u>Expenses</u></b>			
Projected Annual Expenses	1,711,393.43		
Actual Year to Date Expenses	767,730.84		45%
YTD Expenses w/Encumbrances	1,059,493.48		62%
<b><u>Projected Year End Balance</u></b>	1,069,519.78		

**NOTE:**

**A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses**

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

**Legend:**

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

**Road Fund - Financial Status Report**

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2019 Road Funds Status</u></b>		<b><u>Year to Date: 7/31/2019</u></b>
Beginning of Year Balance		3,527,510.77
Year to Date Income	3,261,000.64	
Year to Date Expenses	1,738,950.77	
	Net	1,522,049.87
Year to Date Balance		5,049,560.64
Open Purchase Orders/Encumbrances:		2,422,037.47
Year to Date Balance w/Encumbrances		2,627,523.17

<b><u>Road Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report		58%	
<b><u>Income</u></b>			
Projected Annual Income	3,597,176.42		
Actual Year to Date	3,261,000.64	91%	
<b><u>Expenses</u></b>			
Projected Annual Expenses	5,282,500.00		
Actual Year to Date	1,738,950.77	33%	
YTD w/Encumbrances	4,160,988.24	79%	
<b><u>Projected Year End Balance</u></b>	1,842,187.19		

(Revised 2/9/2017)



**Police Fund - Financial Status Report**

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2019 Police Funds Status</u></b>		<b><u>Year to Date: 7/31/2019</u></b>
Beginning of Year Balance		3,057,805.53
Year to Date Income	3,750,859.46	
Year to Date Expenses	2,037,088.62	
	Net	1,713,770.84
Year to Date Balance		4,771,576.37
Open Purchase Orders/Encumbrances:		309,859.62
Year to Date Balance w/Encumbrances		4,461,716.75

<b><u>Police Funds - Comparison: Actual to Projected Annual Budget</u></b>		
Percentage of Fiscal Year reflected in this report		58%
<b><u>Income</u></b>		
Projected Annual Income	3,914,003.00	
Actual Year to Date	3,750,859.46	96%
<b><u>Expenses</u></b>		
Projected Annual Expenses	4,521,500.00	
Actual Year to Date	2,037,088.62	45%
YTD w/Encumbrances	2,346,948.24	52%
<b><u>Projected Year End Balance</u></b>	2,450,308.53	

(Revised 2/9/2017)

## Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b>2019 Fire Funds Status</b>		<b>Year to Date: 7/31/2019</b>
Beginning of Year Balance		4,388,567.49
Year to Date Income	2,238,880.39	
Year to Date Expenses	1,417,053.28	
	Net	821,827.11
Year to Date Balance		5,210,394.60
Open Purchase Orders/Encumbrances:		1,543,549.10
Year to Date Balance w/Encumbrances		3,666,845.50

<b>Fire Funds - Comparison: Actual to Projected Annual Budget</b>		
Percentage of Fiscal Year reflected in this report		58%
<b>Income</b>		
Projected Annual Income	2,349,976.00	
Actual Year to Date	2,238,880.39	95%
<b>Expenses</b>		
Projected Annual Expenses	3,055,700.00	
Actual Year to Date	1,417,053.28	46%
YTD w/Encumbrances	2,960,602.38	97%
<b>Projected Year End Balance</b>	3,682,843.49	

<b>2019 EMS Funds Status</b>		<b>Year to Date: 7/31/2019</b>
Beginning of Year Balance		1,326,369.10
Year to Date Income	229,345.10	
Year to Date Expenses	659,523.59	
	Net	-430,178.49
Year to Date Balance		896,190.61
Open Purchase Orders/Encumbrances:		80,312.27
Year to Date Balance w/Encumbrances		815,878.34

<b>EMS Funds - Comparison: Actual to Projected Annual Budget</b>		
Percentage of Fiscal Year reflected in this report		58%
<b>Income</b>		
Projected Annual Income	420,000.00	
Actual Year to Date	229,345.10	55%
<b>Expenses</b>		
Projected Annual Expenses	524,500.00	
Actual Year to Date	659,523.59	126%
YTD w/Encumbrances	739,835.86	141%
<b>Projected Year End Balance</b>	1,221,869.10	



**Payment Listing**

UAN v2019.2

7/1/2019 to 7/31/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
229-2019	07/02/2019	07/01/2019	CH	HOME DEPOT CREDIT SERVICES	\$774.22	C
230-2019	07/02/2019	07/02/2019	CH	JP MORGAN CHASE BANK	\$3,320.99	C
231-2019	07/02/2019	07/02/2019	CH	MEDICAL MUTUAL OF OHIO	\$72,475.54	C
232-2019	07/02/2019	07/02/2019	CH	GUARDIAN	\$9,351.92	C
233-2019	07/02/2019	07/02/2019	CH	MEDICAL MUTUAL OF OHIO	\$2,765.97	C
236-2019	07/10/2019	07/11/2019	CH	ReliaStar Life Insurance Company	\$600.00	C
237-2019	07/10/2019	07/11/2019	CH	FTJ Deferrals	\$25.00	C
238-2019	07/10/2019	07/11/2019	CH	Great American Financial Resources	\$125.00	C
239-2019	07/12/2019	07/12/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$134,871.18	C
240-2019	07/12/2019	07/12/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$39,715.50	C
241-2019	07/12/2019	07/12/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$4,454.09	C
242-2019	07/12/2019	07/12/2019	CH	Accurate Data	\$252.15	C
243-2019	07/12/2019	07/12/2019	CH	AXA	\$1,500.00	C
244-2019	07/12/2019	07/12/2019	CH	OHIO DEFERRED COMPENSATION	\$7,358.06	C
245-2019	07/12/2019	07/12/2019	CH	Ohio Public Employees Retirement System	\$2,261.08	C
246-2019	07/16/2019	07/16/2019	CH	Ohio Police & Fire Pension Fund	\$19,895.24	C
247-2019	07/16/2019	07/16/2019	CH	MEDICAL MUTUAL OF OHIO	\$5,297.96	C
248-2019	07/16/2019	07/16/2019	CH	Ohio Public Employees Retirement System	\$19,277.24	C
249-2019	07/16/2019	07/16/2019	CH	Ohio Public Employees Retirement System	\$17,425.64	C
250-2019	07/16/2019	07/16/2019	CH	Ohio Public Employees Retirement System	\$17,231.08	C
251-2019	07/16/2019	07/16/2019	CH	Ohio Public Employees Retirement System	\$19,266.22	C
252-2019	07/16/2019	07/19/2019	CH	ILLUMINATING COMPANY	\$15,898.83	C
253-2019	07/19/2019	07/23/2019	CH	MEDICAL MUTUAL OF OHIO	\$5,044.92	C
254-2019	07/23/2019	07/23/2019	CH	AT&T MOBILITY	\$271.76	C
255-2019	07/23/2019	07/24/2019	CH	Great American Financial Resources	\$125.00	C
256-2019	07/23/2019	07/24/2019	CH	ReliaStar Life Insurance Company	\$600.00	C
257-2019	07/23/2019	07/24/2019	CH	FTJ Deferrals	\$25.00	C
258-2019	07/23/2019	07/25/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$133,148.72	C
259-2019	07/24/2019	07/25/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$36,266.48	C
260-2019	07/24/2019	07/25/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$476.27	C
261-2019	07/23/2019	07/25/2019	CH	OHIO DEFERRED COMPENSATION	\$7,283.06	C
262-2019	07/24/2019	07/26/2019	CH	Accurate Data	\$249.03	C
263-2019	07/26/2019	07/26/2019	CH	AXA	\$1,600.00	C
264-2019	07/26/2019	07/30/2019	CH	MEDICAL MUTUAL OF OHIO	\$2,656.24	C
265-2019	07/30/2019	07/31/2019	CH	JP MORGAN CHASE BANK	\$2,904.14	C
269-2019	07/31/2019	08/02/2019	CH	DOMINION EAST OHIO	\$1,332.72	C
271-2019	07/31/2019	08/07/2019	CH	WINDSTREAM	\$1,542.20	C
Total Payments:					\$587,668.45	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$587,668.45	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation