

Monday, July 9,

18

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 9, 2018. Those present were Trustees Mrs. Lorrie Benza and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley was absent. Mrs. Benza presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment, Compensation, and Discipline of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

Chief Jon Bokovitz was invited into the executive session at 6:01 PM and left at 6:35 P.M.

Chief Lou Ann Metz was invited into the executive session at 6:35 PM and left at 7:03 P.M.

The trustees returned from executive session, after considering the employment, compensation, and discipline of public employees and reconvened their meeting at 7:06 P.M.

CHANGES TO THE AGENDA

Tabled: New Patrol K-9 for Police Department

MINUTES

Mrs. O'Brien moved to approve the minutes of the trustees' June 25, 2018 regular meeting as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

KENSTON COMMUNITY EDUCATION

Mrs. Lynn Gotthardt presented the KCE report for the month of June 2018. She reported that the summer sporting events are winding down and should be completed by July 15th. The fall sports signups will be available soon. Mrs. Gotthardt helped facilitate, through Kent State University, an internship in the KCE office. It is for 15 weeks and 40 hours per week. This will be starting in the fall. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of June 2018. Mr. Stanek reported that the service department is in "summer mode", keeping the parks clean and ready for use by the residents. In addition, property use is at a high. Bookings are up and often double and triple booked. Mrs. Benza asked if anyone was using the newly offered clean-up service. Mr. Stanek replied that many people are taking advantage of this service. The Bainbridge Dog Park is up and running after the opening on June 30th. The roads department is preparing for all of the upcoming road projects. Route 306 is scheduled to begin on July 23rd. Lastly, the storms of July 2 – 4, 2018 created some flooding and damage within the township which required some time from the service department. The complete service department report is attached and becomes a permanent part of these minutes.

Monday, July 9,

18

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for June 2018. The general fund balance is \$1,266,725.91 as of June 30, 2018. Mrs. Sugarman reported that the township received the Bureau of Worker's Compensation rebate in the amount of \$51,038.25. In addition, the township has received the second half tax advance from the county. The fiscal office has begun work on the 2017 AIF filing which should be completed in September. The complete fiscal report is attached and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mrs. Benza spoke on behalf of Mr. Henri Preuss of Kenston Lakes who was wanted the trustees and department heads to know that he was very proud of our community – Bainbridge Township, Auburn Township, and Kenston Schools – for how they worked together to provide a wonderful fireworks celebration to the residents.

FIRE DEPARTMENT – NEW BUSINESSStepped Pay Grade Increase

Mrs. O'Brien made a motion to approve the stepped pay grade increase for Firefighter Eric Dobies from EMT-P Grade B to EMT-P Grade A at a new rate of \$23.79/hour effective July 21, 2018 per the recommendation of the fire chief.

Mrs. Benza seconded the motion which passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSHaskins Road Agreement

Mrs. O'Brien made a motion to approve the Acknowledgement and Consent for Work on Private Property (Lake in the Woods Home Owners' Association) and to give the vice-chair the authority to sign and execute the work agreement prepared by the Geauga County Engineer's Office. This is needed in order to begin work on the Haskins Road paving project in September 2018 as recommended by the service director.

Mrs. Benza seconded the motion which passed unanimously.

**Mrs. O'Brien is a Lake-in-the-Woods resident, but she conferred with and was advised by the Geauga County Prosecutor's Office that based on the necessity of the road work and the location of the area to receive the benefit, this is not an issue that would require her abstention.

Request for Rental Fee Waiver – Geauga County Public Library

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Geauga County Public Library for the Bainbridge Town Hall on July 18, 2018 in the amount of \$140.00 per the recommendation of the service director. A building attendant fee of \$60.00 will be paid.

Mrs. Benza seconded the motion that passed unanimously

Cemetery Deed

Mrs. O'Brien made a motion to grant a cemetery deed for two graves to Mr. and Mrs. Daniel T. and Maureen A. Hagan of 17093 Savage Road in the amount of \$300.00.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a cemetery deed record for Section 13E, Lot No. 112, Graves 1 and 2. Mrs. Joan Demerjian and Mr. Dave Pfouts attested to their signatures.

Monday, July 9,

18

TOWN HALL - OLD BUSINESS

Street Lighting Contract with NOPEC

Mrs. O'Brien made a motion to approve the street lighting contract with NextEra Energy facilitated through NOPEC beginning September 2018 for 36 months in the amount of \$.0324/kWh based on the recommendation of legal counsel.

Mrs. Benza seconded the motion which passed unanimously.

FISCAL OFFICE - NEW BUSINESS

Road and Bridges Levy Resolution 07092018-A

Mrs. O'Brien moved to pass Resolution 07092018-A to declare it necessary to place a renewal 1.0 mill Roads and Bridges levy on the ballot in the November 6, 2018 election per the recommendation of the service director and the road superintendent having been verified by the fiscal officer.

Mrs. Benza seconded the motion which passed unanimously.

Purchase Order Approvals

Mrs. O'Brien made a motion to approve the purchase order list (Items 1 -2) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

- 1. Atwell's Police & Fire Equipment – Uniforms - \$5,000.00 (Police)
- 2. Litwin Paint and Supplies LLC – Paint Supplies - \$2,500.00 (Roads)

Fiscal Resolution Approval

Mrs. O'Brien made a motion to approve Resolution 07092018-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of June 2018 - \$3,203.37

Mrs. Benza seconded the motion that passed unanimously.

Checks Dated June 26, 2018 through July 9, 2018

The trustees examined and signed checks and invoices June 26, 2018 through July 9, 2018 consisting of warrants #30065 through #30138 in the amount of \$94,044.82.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of June 2018 #191-2018 through #227-2018 in the amount of \$525,150.80 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

Monday, July 9,

18

PUBLIC INTERACTION

Mr. Dan Ducca of 7042 Oak Street asked about the street lighting switch. He was curious about the length of the contract and if the township was locked in. Mrs. Sugarman responded that the term is 36 months and that there is no termination fee.

CORRESPONDENCE

1. Ohio Department of Taxation – Final determination of tax appeal
2. City of Solon – Variance hearing on July 10, 2018 at 7:30 P.M.
3. Geauga Trumbull Solid Waste Management District – stakeholder’s meeting on July 18, 2018 at 9 A.M.
4. Geauga County Public Health District – info on why we don’t feed wild animals

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:45 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____