

Monday, July 9,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 9, 2018. Those present were Trustees Mrs. Lorrie Benza and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley was absent. Mrs. Benza presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment, Compensation, and Discipline of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

Chief Jon Bokovitz was invited into the executive session at 6:01 PM and left at 6:35 P.M.

Chief Lou Ann Metz was invited into the executive session at 6:35 PM and left at 7:03 P.M.

The trustees returned from executive session, after considering the employment, compensation, and discipline of public employees and reconvened their meeting at 7:06 P.M.

CHANGES TO THE AGENDA

Tabled: New Patrol K-9 for Police Department

MINUTES

Mrs. O'Brien moved to approve the minutes of the trustees' June 25, 2018 regular meeting as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

KENSTON COMMUNITY EDUCATION

Mrs. Lynn Gotthardt presented the KCE report for the month of June 2018. She reported that the summer sporting events are winding down and should be completed by July 15th. The fall sports signups will be available soon. Mrs. Gotthardt helped facilitate, through Kent State University, an internship in the KCE office. It is for 15 weeks and 40 hours per week. This will be starting in the fall. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of June 2018. Mr. Stanek reported that the service department is in "summer mode", keeping the parks clean and ready for use by the residents. In addition, property use is at a high. Bookings are up and often double and triple booked. Mrs. Benza asked if anyone was using the newly offered clean-up service. Mr. Stanek replied that many people are taking advantage of this service. The Bainbridge Dog Park is up and running after the opening on June 30th. The roads department is preparing for all of the upcoming road projects. Route 306 is scheduled to begin on July 23rd. Lastly, the storms of July 2 – 4, 2018 created some flooding and damage within the township which required some time from the service department. The complete service department report is attached and becomes a permanent part of these minutes.

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FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for June 2018. The general fund balance is \$1,266,725.91 as of June 30, 2018. Mrs. Sugarman reported that the township received the Bureau of Worker's Compensation rebate in the amount of \$51,038.25. In addition, the township has received the second half tax advance from the county. The fiscal office has begun work on the 2017 AIF filing which should be completed in September. The complete fiscal report is attached and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mrs. Benza spoke on behalf of Mr. Henri Preuss of Kenston Lakes who wanted the trustees and department heads to know that he was very proud of our community – Bainbridge Township, Auburn Township, and Kenston Schools – for how they worked together to provide a wonderful fireworks celebration to the residents.

FIRE DEPARTMENT – NEW BUSINESSStepped Pay Grade Increase

Mrs. O'Brien made a motion to approve the stepped pay grade increase for Firefighter Eric Dobies from EMT-P Grade B to EMT-P Grade A at a new rate of \$23.79/hour effective July 21, 2018 per the recommendation of the fire chief.

Mrs. Benza seconded the motion which passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSHaskins Road Agreement

Mrs. O'Brien made a motion to approve the Acknowledgement and Consent for Work on Private Property (Lake in the Woods Home Owners' Association) and to give the vice-chair the authority to sign and execute the work agreement prepared by the Geauga County Engineer's Office. This is needed in order to begin work on the Haskins Road paving project in September 2018 as recommended by the service director.

Mrs. Benza seconded the motion which passed unanimously.

**Mrs. O'Brien is a Lake-in-the-Woods resident, but she conferred with and was advised by the Geauga County Prosecutor's Office that based on the necessity of the road work and the location of the area to receive the benefit, this is not an issue that would require her abstention.

Request for Rental Fee Waiver – Geauga County Public Library

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Geauga County Public Library for the Bainbridge Town Hall on July 18, 2018 in the amount of \$140.00 per the recommendation of the service director. A building attendant fee of \$60.00 will be paid.

Mrs. Benza seconded the motion that passed unanimously

Cemetery Deed

Mrs. O'Brien made a motion to grant a cemetery deed for two graves to Mr. and Mrs. Daniel T. and Maureen A. Hagan of 17093 Savage Road in the amount of \$300.00.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a cemetery deed record for Section 13E, Lot No. 112, Graves 1 and 2. Mrs. Joan Demerjian and Mr. Dave Pfouts attested to their signatures.

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TOWN HALL - OLD BUSINESSStreet Lighting Contract with NOPEC

Mrs. O'Brien made a motion to approve the street lighting contract with NextEra Energy facilitated through NOPEC beginning September 2018 for 36 months in the amount of \$.0324/kWh based on the recommendation of legal counsel.

Mrs. Benza seconded the motion which passed unanimously.

FISCAL OFFICE - NEW BUSINESSRoad and Bridges Levy Resolution 07092018-A

Mrs. O'Brien moved to pass Resolution 07092018-A to declare it necessary to place a renewal 1.0 mill Roads and Bridges levy on the ballot in the November 6, 2018 election per the recommendation of the service director and the road superintendent having been verified by the fiscal officer.

Mrs. Benza seconded the motion which passed unanimously.

Purchase Order Approvals

Mrs. O'Brien made a motion to approve the purchase order list (Items 1 -2) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

1. Atwell's Police & Fire Equipment – Uniforms - \$5,000.00 (Police)
2. Litwin Paint and Supplies LLC – Paint Supplies - \$2,500.00 (Roads)

Fiscal Resolution Approval

Mrs. O'Brien made a motion to approve Resolution 07092018-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of June 2018 - \$3,203.37

Mrs. Benza seconded the motion that passed unanimously.

Checks Dated June 26, 2018 through July 9, 2018

The trustees examined and signed checks and invoices June 26, 2018 through July 9, 2018 consisting of warrants #30065 through #30138 in the amount of \$94,044.82.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of June 2018 #191-2018 through #227-2018 in the amount of \$525,150.80 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

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PUBLIC INTERACTION

Mr. Dan Ducca of 7042 Oak Street asked about the street lighting switch. He was curious about the length of the contract and if the township was locked in. Mrs. Sugarman responded that the term is 36 months and that there is no termination fee.

CORRESPONDENCE

1. Ohio Department of Taxation – Final determination of tax appeal
2. City of Solon – Variance hearing on July 10, 2018 at 7:30 P.M.
3. Geauga Trumbull Solid Waste Management District – stakeholder’s meeting on July 18, 2018 at 9 A.M.
4. Geauga County Public Health District – info on why we don’t feed wild animals

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:45 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Payment Listing

UAN v2018.2

6/26/2018 to 7/9/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
30065	06/26/2018	06/26/2018	RW	Samantha K. Schaedler	\$150.00	O
30066	06/26/2018	06/26/2018	RW	Chagrin Knolls Condominium Assn.	\$250.00	O
30067	06/27/2018	06/27/2018	RW	Janet M. Gross	\$200.00	O
30068	06/27/2018	06/27/2018	RW	Patricia L. Fedor	\$250.00	O
30069	06/27/2018	06/27/2018	AW	Stream & Wetlands Foundation	\$26,640.00	O
30070	06/27/2018	06/27/2018	AW	Brosius, Johnson & Griggs, LLC	\$922.50	O
30071	06/27/2018	06/27/2018	AW	CLEMANS-NELSON & ASSOCIATES, INC.	\$400.00	O
30072	06/27/2018	06/27/2018	AW	GEAUGA CONCRETE, INC.	\$4,740.00	O
30073	06/27/2018	06/27/2018	AW	Christine Hannes	\$350.00	O
30074	06/27/2018	06/27/2018	AW	Elizabeth Carone	\$350.00	O
30075	06/27/2018	06/27/2018	AW	SUNRISE SPRINGS WATER CO.	\$58.60	O
30076	06/27/2018	06/27/2018	AW	INTERNATIONAL ASSOCIATION OF FIRE C	\$284.00	O
30077	06/27/2018	06/27/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$370.09	O
30078	06/27/2018	06/27/2018	AW	GREEN VISION MATERIALS	\$16.00	O
30079	06/27/2018	06/27/2018	AW	KOKOSING MATERIALS INC.	\$536.80	O
30080	06/27/2018	06/27/2018	AW	KWIK KLEEN	\$50.75	O
30081	06/27/2018	06/27/2018	AW	MNJ TECHNOLOGIES DIRECT, INC.	\$122.50	O
30082	06/27/2018	06/27/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$70.03	O
30083	06/27/2018	06/27/2018	AW	POWERPLAN	\$373.50	O
30084	06/27/2018	06/27/2018	AW	VALLEY FORD TRUCK SALES	\$167.87	O
30085	06/27/2018	06/27/2018	AW	STAPLES BUSINESS ADVANTAGE	\$34.67	O
30086	06/27/2018	06/27/2018	AW	VAN CUREN SERVICES	\$4,475.00	O
30087	06/27/2018	06/27/2018	AW	C.I.R. Incorporated	\$18,195.00	O
30088	06/27/2018	06/27/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$10.36	O
30089	06/27/2018	06/27/2018	AW	MILL SUPPLY, INC.	\$97.92	O
30090	06/27/2018	06/27/2018	AW	Tire and Wheel Service Center	\$2,491.56	O
30091	06/27/2018	06/27/2018	AW	ALL AMERICAN FIRE EQUIPMENT, INC.	\$1,127.31	O
30092	06/28/2018	06/28/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$14.09	O
30093	06/28/2018	06/28/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$205.64	O
30094	06/28/2018	06/28/2018	AW	CINTAS CENTRALIZED AR	\$48.53	O
30095	06/28/2018	06/28/2018	AW	TWINSBURG DEVELOPMENT CORP.	\$1,636.14	O
30096	06/28/2018	06/28/2018	AW	LawnMatters	\$2,000.00	O
30097	06/28/2018	06/28/2018	AW	Litwin Paints and Supplies LLC	\$999.12	O
30098	06/28/2018	06/28/2018	AW	ACTIVE PLUMBING SUPPLY CO.	\$46.16	O
30099	06/28/2018	06/28/2018	AW	CINTAS CENTRALIZED AR	\$307.69	O
30100	06/28/2018	06/28/2018	AW	STAMM CONTRACTING COMPANY INC.	\$439.00	O
30101	06/28/2018	06/28/2018	AW	Lightle Enterprises of Ohio, LLC	\$14,333.00	O
30103	06/29/2018	06/29/2018	SW	Skipped Warrants 30102 to 30103 Series 2	\$0.00	V
30104	06/29/2018	06/29/2018	AW	OHIO CAT	\$14.28	O
30105	06/29/2018	06/29/2018	AW	Litwin Paints and Supplies LLC	\$1,252.07	O
30106	06/29/2018	06/29/2018	AW	FRANK K. CHICKOS	\$200.00	O
30107	06/29/2018	06/29/2018	AW	TREASURER OF STATE OF OHIO	\$600.00	O
30108	07/02/2018	07/02/2018	AW	Emergency Mower Technicians	\$131.23	O
30109	07/02/2018	07/02/2018	AW	NORTH EASTERN OHIO FIRE PREVENTION	\$45.00	O
30110	07/02/2018	07/02/2018	AW	CINTAS CENTRALIZED AR	\$70.80	O
30111	07/02/2018	07/02/2018	AW	ACTIVE PLUMBING SUPPLY CO.	\$136.62	O

Payment Listing

UAN v2018.2

6/26/2018 to 7/9/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
30112	07/02/2018	07/02/2018	AW	John W. Giles	\$225.00	O
30113	07/02/2018	07/02/2018	AW	Thomas G. Giles	\$300.00	O
30114	07/02/2018	07/02/2018	AW	SUNRISE SPRINGS WATER CO.	\$59.00	O
30115	07/02/2018	07/02/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$135.71	O
30116	07/02/2018	07/02/2018	AW	PRAXAIR DISTRIBUTION, INC.	\$184.43	O
30117	07/02/2018	07/02/2018	AW	STATE INDUSTRIAL PRODUCTS	\$142.04	O
30118	07/02/2018	07/02/2018	AW	LIFE FORCE MANAGEMENT INC.	\$2,907.76	O
30119	07/02/2018	07/02/2018	AW	Central Window Cleaning	\$925.00	O
30120	07/03/2018	07/03/2018	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$55.50	O
30121	07/03/2018	07/03/2018	AW	CCT FINANCIAL	\$166.00	O
30122	07/03/2018	07/03/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$409.94	V
30122	07/03/2018	07/03/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	-\$409.94	V
30123	07/03/2018	07/03/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$11.39	V
30123	07/03/2018	07/03/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	-\$11.39	V
30124	07/03/2018	07/03/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$24.90	V
30124	07/03/2018	07/03/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	-\$24.90	V
30125	07/03/2018	07/03/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$28.00	V
30125	07/03/2018	07/03/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	-\$28.00	V
30126	07/03/2018	07/03/2018	AW	James Stanek	\$8.00	O
30127	07/03/2018	07/03/2018	AW	SUNRISE SPRINGS WATER CO.	\$52.00	O
30128	07/03/2018	07/03/2018	AW	SUNRISE SPRINGS WATER CO.	\$39.00	O
30129	07/03/2018	07/03/2018	AW	JOSEPH TOMAYKO	\$150.00	O
30130	07/03/2018	07/03/2018	AW	VALLEY FORD TRUCK SALES	\$43.80	O
30131	07/03/2018	07/03/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$474.23	O
30132	07/03/2018	07/03/2018	AW	SUNRISE SPRINGS WATER CO.	\$75.50	O
30133	07/03/2018	07/03/2018	AW	GEAUGA MECHANICAL COMPANY	\$1,409.00	O
30134	07/03/2018	07/03/2018	RW	Ashley R. Longano	\$150.00	O
30135	07/03/2018	07/03/2018	AW	ARMS TRUCKING COMPANY	\$893.07	O
30136	07/03/2018	07/03/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$67.45	O
30137	07/03/2018	07/03/2018	AW	GREEN VISION MATERIALS	\$16.00	O
30138	07/03/2018	07/03/2018	AW	STAMM CONTRACTING COMPANY INC.	\$352.50	O
Total Payments:					\$94,044.82	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$94,044.82	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Cash Summary by Fund

June 2018

Fund #	Fund Name	Fund Balance 6/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 6/30/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,340,723.72	\$0.00	\$42,939.33	\$0.00	\$0.00	\$1,383,663.05	\$109,968.24	\$6,968.90	\$0.00	\$1,266,725.91	\$0.00	\$1,266,725.91
2011	Motor Vehicle License Tax	\$63,101.36	\$0.00	\$0.00	\$0.00	\$0.00	\$63,101.36	\$0.00	\$0.00	\$0.00	\$63,101.36	\$0.00	\$63,101.36
2021	Gasoline Tax	\$238,785.50	\$0.00	\$0.00	\$0.00	\$0.00	\$238,785.50	\$0.00	\$0.00	\$0.00	\$238,785.50	\$0.00	\$238,785.50
2031	Road and Bridge	\$3,924,039.86	\$0.00	\$185.95	\$6,968.90	\$0.00	\$3,931,194.71	\$200,212.82	\$0.00	\$0.00	\$3,730,981.89	\$0.00	\$3,730,981.89
2041	Cemetery	\$27,115.03	\$0.00	\$2,350.00	\$0.00	\$0.00	\$29,465.03	\$1,675.06	\$0.00	\$0.00	\$27,789.97	\$0.00	\$27,789.97
2081	Police District	\$3,014,037.40	\$0.00	\$4,367.15	\$0.00	\$0.00	\$3,018,404.55	\$242,045.66	\$0.00	\$0.00	\$2,776,358.89	\$0.00	\$2,776,358.89
2191	SPECIAL LEVY-FIRE	\$4,720,759.90	\$0.00	\$549.25	\$0.00	\$0.00	\$4,721,309.15	\$194,410.27	\$0.00	\$0.00	\$4,526,898.88	\$0.00	\$4,526,898.88
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,186,250.51	\$0.00	\$101.21	\$0.00	\$0.00	\$1,186,351.72	\$6,877.42	\$0.00	\$0.00	\$1,179,474.30	\$0.00	\$1,179,474.30
2401	LIGHTING ASSESSMENT	\$832.33	\$0.00	\$0.00	\$0.00	\$0.00	\$832.33	\$0.00	\$0.00	\$0.00	\$832.33	\$0.00	\$832.33
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$32,193.99
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,291,292.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,291,292.74	\$0.00	\$0.00	\$0.00	\$2,291,292.74	\$0.00	\$2,291,292.74
3102	General (Bond) (Note) Retirement	\$2,588,125.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,588,125.30	\$0.00	\$0.00	\$0.00	\$2,588,125.30	\$0.00	\$2,588,125.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATI	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.52	\$0.00	\$0.02	\$0.00	\$0.00	\$1,162.54	\$0.00	\$0.00	\$0.00	\$1,162.54	\$0.00	\$1,162.54
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$19,702,936.58	\$0.00	\$50,492.91	\$6,968.90	\$0.00	\$19,760,398.39	\$755,189.47	\$6,968.90	\$0.00	\$18,998,240.02	\$0.00	\$18,998,240.02

Cash Summary by Fund

Year 2018

Fund #	Fund Name	Fund Balance 1/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,416,577.63	-\$133,552.15	\$648,489.58	\$0.00	\$0.00	\$1,931,515.06	\$651,592.59	\$18,841.75	\$0.00	\$1,261,080.72	\$0.00	\$1,261,080.72
2011	Motor Vehicle License Tax	\$47,166.36	\$0.00	\$18,815.01	\$0.00	\$0.00	\$65,981.37	\$0.00	\$0.00	\$0.00	\$65,981.37	\$0.00	\$65,981.37
2021	Gasoline Tax	\$174,555.21	\$0.00	\$75,575.10	\$0.00	\$0.00	\$250,130.31	\$0.00	\$0.00	\$0.00	\$250,130.31	\$0.00	\$250,130.31
2031	Road and Bridge	\$3,352,706.12	\$222.04	\$1,977,150.85	\$18,841.75	\$0.00	\$5,348,920.76	\$1,627,770.87	\$0.00	\$0.00	\$3,721,149.89	\$0.00	\$3,721,149.89
2041	Cemetery	\$25,524.81	\$0.00	\$9,625.00	\$0.00	\$0.00	\$35,149.81	\$8,037.38	\$0.00	\$0.00	\$27,112.43	\$0.00	\$27,112.43
2081	Police District	\$2,330,875.61	\$718.40	\$2,293,835.88	\$0.00	\$0.00	\$4,625,429.89	\$1,852,646.59	\$0.00	\$0.00	\$2,772,783.30	\$0.00	\$2,772,783.30
2191	SPECIAL LEVY-FIRE	\$4,367,973.59	\$50.00	\$1,382,823.30	\$0.00	\$0.00	\$5,750,846.89	\$1,225,885.90	\$0.00	\$0.00	\$4,524,960.99	\$0.00	\$4,524,960.99
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,070,207.83	\$0.00	\$187,434.98	\$0.00	\$0.00	\$1,257,642.81	\$81,639.13	\$0.00	\$0.00	\$1,176,003.68	\$0.00	\$1,176,003.68
2401	LIGHTING ASSESSMENT	\$0.00	\$0.00	\$5,464.84	\$0.00	\$0.00	\$5,464.84	\$4,632.51	\$0.00	\$0.00	\$832.33	\$0.00	\$832.33
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$32,193.99
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$15,450.00	\$0.00	\$0.00	\$2,291,292.74	\$0.00	\$2,291,292.74
3102	General (Bond) (Note) Retirement	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$26,350.00	\$0.00	\$0.00	\$2,588,125.30	\$0.00	\$2,588,125.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.42	\$0.00	\$0.12	\$0.00	\$0.00	\$1,162.54	\$0.00	\$0.00	\$0.00	\$1,162.54	\$0.00	\$1,162.54
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,014,678.03	-\$132,561.71	\$6,599,214.66	\$18,841.75	\$0.00	\$24,500,172.73	\$5,494,004.97	\$18,841.75	\$0.00	\$18,987,326.01	\$0.00	\$18,987,326.01

Kenston Community Education

BALANCE SHEET

As of June 23, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1010 KeyChecking	41,998.89
1015 KeySavingsTres (1%)	73,002.88
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,430.75
Total Bank Accounts	\$110,581.42
Accounts Receivable	
1200 Accounts Receivable	150.00
Total Accounts Receivable	\$150.00
Total Current Assets	\$110,731.42
Fixed Assets	
A/D - Property & Equipment	-151,967.94
Property & Equipment	235,387.24
Total Fixed Assets	\$83,419.30
Other Assets	
1250 Payroll Line of Credit	10,000.00
Total Other Assets	\$10,000.00
TOTAL ASSETS	\$204,150.72
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
Total Accounts Payable	\$ -2,230.00
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	999.25
Current Portion of LT Debt	5,236.81
Total Other Current Liabilities	\$6,236.06
Total Current Liabilities	\$4,006.06
Long-Term Liabilities	
Long Term Debt - Copier	1,583.00
Total Long-Term Liabilities	\$1,583.00
Total Liabilities	\$5,589.06
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	198,947.38
Net Income	-385.72
Total Equity	\$198,561.66

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$204,150.72

Kenston Community Education

PROFIT AND LOSS

September 1, 2017 - June 23, 2018

	TOTAL
Income	
4000 Registration Income	572,938.14
4100 Marketing Income	10,428.75
4410 Field Rental Income	7,195.00
9600 Baseball Field Income	280.00
Services	264.00
Unapplied Cash Payment Income	0.00
Total Income	\$591,105.89
GROSS PROFIT	\$591,105.89
Expenses	
5300 KCE office overhead	174,322.79
5400 Class Expenses	168,836.15
5500 Youth Sports-expenses	232,671.31
5600 Marketing	15,796.69
5700 School Facilities	12,417.50
5900 Bank Fees	10,389.30
6000 Charitable Contributions	2,825.00
Unapplied Cash Bill Payment Expense	0.00
Total Expenses	\$617,258.74
NET OPERATING INCOME	\$ -26,152.85
Other Income	
9000 Other Income	25,767.01
Total Other Income	\$25,767.01
Other Expenses	
Reconciliation Discrepancies	-0.12
Total Other Expenses	\$ -0.12
NET OTHER INCOME	\$25,767.13
NET INCOME	\$ -385.72

The Mission: The mission of the Kenston Community Education is to provide educational and recreation programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD
KENSTON COMMUNITY EDUCATION**

Board Meeting
May 20, 2018 @ 7:30 PM
Gardiner Center

I. CALL TO ORDER

- President, Bob Ford @ 7:32 PM

II. ROLL CALL

Present: Sarah Delly, Jennifer Ingram, Greg Sharp,
Bob Ford, Kevin Byrnes, Donna Rudnay, Greg Bumbu and Lynn Gotthardt

Absent: David Parker

III. APPROVAL/AMENDMENT OF MINUTES

- Approval of Meeting Minutes from April, 2018
- Motion - Kevin Sharp Second - Greg Bumbu
- Motion Carried

IV. REPORTS & INFORMATIONAL ITEMS - DIRECTOR, JENNIFER INGRAM

- **Baseball/Softball**
 - Considering pushing back sign-ups for 2019 season to avoid late registration
 - Our biggest sports program of the year
- **Copier Lease**
 - Next spring, Kenston Schools will be accepting bids on a new printer supplier and will inform KCE at that time of including the organization in their contract
- **Summer Hours**
 - At the conclusion of the school year, the office will be open: Mondays, Tuesdays and Thursdays until the end of July
 - When the Fall HS sports programs begin, regular office hours will commence
- **Summer Custodial Assistance**
 - During the summer months, the custodial staff can switch from 2nd to 1st shift, this poses a problem for our evening activities at Gardiner
 - Jennifer to provide Tony Blatnik with a schedule to present to Kenston Schools for assistance
- **Bus Transportation**
 - It is standing policy that bus transportation will only go to pre-determined locations

- Beginning in the 2018/2019 school year, KCE participants must have a receipt attached to their bus pass for transportation
- Program participants will also be given to the Transportation Department for each session

Financials

- P/L provided in our packet to review

V.

OLD BUSINESS

• Survey

- The feedback overall was very positive
- 217 responses overall, an approximate 4% return
- We will continue to survey the participants at the conclusion of programs and sports seasons to get more well-rounded view
- Jen will begin to put together an email for 'Did you know?' with common questions/concerns that were a theme throughout the Community Survey
- Jen to reach out to Chris Ickes for website architecture assistance

VI.

NEW BUSINESS

• Football Budget

- Approval of the 2018 Operating Budget
- Motion - Kevin Byrnes Second - Greg Sharp
- Motion Carried

VII.

DONATIONS

- \$250 donation from Harold Hassim - a generous gift from his Life Service Award
- This money will added to the donation from the Men's Civic Club to assist with families who struggle with program pricing

VIII.

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- No public present at meeting

IX.

ACTION ITEMS

- Jen to provide Tony Blatnik with hours needed for summer custodial coverage
- Jen to contact Chris Ickes regarding website architecture
- Sarah Delly to meet with Jen regarding post-programming and sports survey distribution

X.

ADJOURNMENT

- Motion to Adjourn @ 8:38 PM - Greg Sharp
- Second - Greg Bumbu
- Motion Carried

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION

Regular Meeting
June 24, 2018 @ 7:30 PM
Gardiner Center

I CALL TO ORDER **TIME** _____

II ROLL CALL

BF _____	GS _____	KB _____	LG _____	GB _____
SD _____	DR _____	DP _____	TB _____	
J.Ingram _____				

III APPROVAL OF MINUTES

- May 2018
- Motion _____ Second _____

BF _____	GS _____	KB _____	LG _____	GB _____
SD _____	DR _____	DP _____	TB _____	
J.Ingram _____				

IV REPORTS AND INFORMATIONAL ITEMS

- Baseball/softball

- Directors report
 - Office restructure

VI OLD BUSINESS

- Fee structure for facilities- meeting with Phillip Buttos

VII NEW BUSINESS

VIII DONATIONS

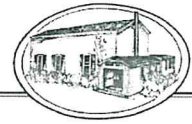
IX HEARING OF PUBLIC ON NON-AGENDA ITEMS

XI ACTION ITEMS

XII ADJOURNMENT

Motion _____ Second _____
BF _____ GS _____ KB _____ LG _____ GB _____
SD _____ DR _____ DP _____ TB _____
J.Ingram _____

Next Regular Meeting: July 22- (Director out of town)



Service Department Report June 2018

Parks/Properties Projects:

Town Hall Campus:

- Provided set-up, clean-up for Historical Society garage sale
- Tested and repaired outlets at gazebo for concert
- Minor repairs at Bissell House restroom
- Routine maintenance- Town Hall 22 uses, Burns-Lindow 18 uses, Heritage Park 1 use

River Road Park:

- Repaired drinking fountain
- Continued to work with Engineer on parking lot plan
- Routine maintenance- 8 pavilion uses

Settlers Park:

- Routine maintenance

Centerville Mills Park:

- Completed grading and seeding at dog park
- Installed all necessary fencing
- Removed dead trees at workshop
- Cleaned up and mulched all beds at Dining Hall
- Completed waterline hook-up at dog park
- Dog park rules signs made and installed

Lakeside:

- Pressure washed patio
- Routine maintenance

Other:

- Dining hall 8 uses, Chapel 1 use, Lakeside 18 uses

Cemetery maintenance

- 2 cremains burials and 3 full burials

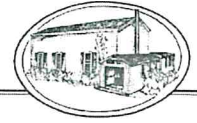
Road Maintenance:

- Changed 6 drive pipes, 1 cross pipe
- Poured 2 concrete aprons, 2 head walls
- 11 days road side mowing, 2 days ditching
- Worked with contractor on Falling Water culvert replacement
- Repaired roadside signs, 1 mailbox
- 2 days berm repair
- Complete tear down, repair, and paint old one-ton dump truck

Other:

- Worked on old road garage, seeded area
- Prepared and installed flags on St. Rt. 306

Service Department Report June 2018



Road Projects:

- Falling Water culvert was replaced
- Conducted one pre-construction meeting for resurfacing project
- All other projects have been bid and awarded- awaiting schedules and will hold resident meetings

Payment Listing

UAN v2018.2

June 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
191-2018	06/01/2018	06/01/2018	CH	DOMINION EAST OHIO	\$95.50	O
192-2018	06/04/2018	06/04/2018	CH	GUARDIAN	\$8,972.21	O
193-2018	06/04/2018	06/04/2018	CH	HOME DEPOT CREDIT SERVICES	\$1,290.70	O
194-2018	06/04/2018	06/04/2018	CH	OHIO DEFERRED COMPENSATION	\$6,654.60	O
195-2018	06/04/2018	06/04/2018	CH	AXA	\$905.00	O
196-2018	06/04/2018	06/04/2018	CH	MEDICAL MUTUAL OF OHIO	\$68,748.93	O
197-2018	06/04/2018	06/04/2018	CH	Great American Financial Resources	\$100.00	O
198-2018	06/04/2018	06/04/2018	CH	ReliaStar Life Insurance Company	\$500.00	O
199-2018	06/04/2018	06/04/2018	CH	FTJ Deferrals	\$25.00	O
200-2018	06/01/2018	06/05/2018	CH	Accurate Data	\$246.71	O
201-2018	06/07/2018	06/07/2018	CH	Ohio Public Employees Retirement System	\$1,981.81	O
202-2018	06/13/2018	06/14/2018	CH	Ohio Public Employees Retirement System	\$15,573.56	O
203-2018	06/13/2018	06/14/2018	CH	Ohio Public Employees Retirement System	\$18,212.73	O
204-2018	06/13/2018	06/14/2018	CH	Ohio Public Employees Retirement System	\$15,216.72	O
205-2018	06/13/2018	06/14/2018	CH	Ohio Public Employees Retirement System	\$18,265.73	O
206-2018	06/13/2018	06/14/2018	CH	Ohio Police & Fire Pension Fund	\$7,311.96	O
207-2018	06/14/2018	06/14/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$132,890.63	O
208-2018	06/18/2018	06/18/2018	CH	Great American Financial Resources	\$100.00	O
209-2018	06/18/2018	06/18/2018	CH	FTJ Deferrals	\$25.00	O
210-2018	06/18/2018	06/18/2018	CH	ReliaStar Life Insurance Company	\$500.00	O
211-2018	06/18/2018	06/18/2018	CH	OHIO DEFERRED COMPENSATION	\$6,979.60	O
212-2018	06/14/2018	06/18/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$34,574.03	O
213-2018	06/14/2018	06/18/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$132.88	O
214-2018	06/18/2018	06/18/2018	CH	AXA	\$1,005.00	O
215-2018	06/13/2018	06/18/2018	CH	MEDICAL MUTUAL OF OHIO	\$2,828.74	O
216-2018	06/15/2018	06/19/2018	CH	Accurate Data	\$275.35	O
217-2018	06/13/2018	06/19/2018	CH	ILLUMINATING COMPANY	\$15,610.27	O
218-2018	06/27/2018	06/27/2018	CH	MEDICAL MUTUAL OF OHIO	\$2,745.37	O
219-2018	06/27/2018	06/27/2018	CH	FTJ Deferrals	\$25.00	O
220-2018	06/27/2018	06/27/2018	CH	Great American Financial Resources	\$100.00	O
221-2018	06/27/2018	06/27/2018	CH	ReliaStar Life Insurance Company	\$500.00	O
222-2018	06/28/2018	06/28/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$122,217.49	O
223-2018	06/28/2018	06/28/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$32,377.83	O
224-2018	06/28/2018	06/28/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$132.88	O
225-2018	06/27/2018	06/29/2018	CH	AXA	\$905.00	O
226-2018	06/27/2018	06/29/2018	CH	OHIO DEFERRED COMPENSATION	\$6,879.60	O
227-2018	06/29/2018	07/02/2018	CH	Accurate Data	\$244.97	O
Total Payments:					\$525,150.80	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$525,150.80	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation