

Monday, July 12,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 12, 2021. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Mrs. Lorrie Benza, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:01 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:05 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

None.

#### MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' June 28, 2021 regular meeting, the June 30, 2021 and July 6, 2021 special meetings, and the July 7, 2021 special work session as written.

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

#### DEPARTMENTAL REPORTS

##### KENSTON COMMUNITY EDUCATION

Kenston Community Education did not present a report for the month of June 2021. The written report is attached to and becomes a permanent part of these minutes.

##### SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of June 2021. He reported that all of the parks' parking lots will be repaved this summer. The service department installed better lighting in the restrooms at River Road Park, and there will be further upgrades to that area. The complete service department report is attached to and becomes a permanent part of these minutes.

##### FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of June 2021. The general fund balance is \$2,237,150.75 as of June 30, 2021. The township received the first payment of the 2<sup>nd</sup> half taxes. The next is scheduled to arrive on July 23, 2021. In addition, the township received the Q2 JEDD monies from the Solon-Bainbridge JEDD. Bainbridge Township is scheduled to meet with the Budget Commission on August 16, 2021 at 3:10 P.M. The complete fiscal report is attached to and becomes a permanent part of these minutes.

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PUBLIC COMMENTS

Mr. Max Yost of Rolling Brook Drive asked the service director about the sunken manhole cover at the corner of Rt. 306 and E. Washington Street. Mr. Jim Stanek explained that both the county and state have been notified. He then explained the difference between township, county and state roads and who cares for them. He also explained the snow plowing agreement that the township has with the county.

POLICE DEPARTMENT – NEW BUSINESSRequest to Accept Donation

The trustees were in general agreement to accept the donation of a Giant Eagle gift card from Mr. Greg Clark of Zook Enterprises in the amount of \$125.00 in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards the Shop-with-a-Cop program.

SERVICE DEPARTMENT – OLD BUSINESSOPWC Agreement

Mrs. Benza made a motion to authorize the fiscal officer to sign the promissory note portion of the OPWC Project Grant/Loan Agreement per the recommendation of the service director.

Mrs. O'Brien seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Bainbridge Women's Club

Mrs. Benza made a motion to approve the rental fee waiver request from the Bainbridge Women's Club for the Bainbridge Town Hall for their annual holiday boutique on November 5-6, 2021 in the amount of \$360.00 per the recommendation of the service director. A building attendant fee of \$120.00 will be paid.

Mrs. O'Brien seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Spring Valley Civic Association

Mrs. Benza made a motion to approve the rental fee waiver request from the Spring Valley Civic Association for the Lakeside Building for their clambake on October 2, 2021 in the amount of \$240.00 per the recommendation of the service director. A building attendant fee of \$90.00 will be paid.

Mrs. O'Brien seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Tanglewood Villas Condominium One Association

Mrs. Benza made a motion to approve the rental fee waiver request from the Tanglewood Villas Condominium One Association for the Bainbridge Town Hall Meeting Room for their annual meeting on July 21, 2021 in the amount of \$52.50 per the recommendation of the service director. A building attendant fee of \$15.00 has been paid.

Mrs. O'Brien seconded the motion that passed unanimously.

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Request for Rental Fee Waiver – Bainbridge Township Fire Department

Mrs. Benza made a motion to approve the rental fee waiver request from the Bainbridge Township Fire Department for the Centerville Mills Dining Hall for their holiday party on December 10, 2021 in the amount of \$330.00 per the recommendation of the service director. A building attendant fee of \$90.00 will also be waived.

Mrs. O'Brien seconded the motion that passed unanimously.

Resignation of Public Employee

Mrs. Benza made a motion to accept the resignation of Kathy Hurley from the service department effective immediately per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Training Request – Hansel

Mrs. Benza made a motion to approve the training request for Alex Hansel to attend the Ohio Cemetery Association Annual Convention in Columbus, OH from August 3 – 4, 2021 at an estimated cost of \$333.08 per the recommendation of the service director and as specified in the training request.

Mrs. O'Brien seconded the motion that passed unanimously.

Training Request – Marous

Mrs. Benza made a motion to approve the training request for Greg Marous to attend the Ohio Cemetery Association Annual Convention in Columbus, OH from August 3 – 4, 2021 at an estimated cost of \$333.08 per the recommendation of the service director and as specified in the training request.

Mrs. O'Brien seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSTownship Logo/Branding

The trustees were in general agreement to accept the logo on page 15 of the proposal from Ten 10 Design. Mrs. Benza will contact them for the next steps.

TOWN HALL – NEW BUSINESSARP Funding

This will be placed on the next agenda to finalize the application process.

Annual Salary Increases

Mrs. Benza made a motion to approve the wage adjustments for the non-bargaining employees in the township consistent with discussions in executive session. These increases will be effective starting the next pay period.

Mrs. O'Brien seconded the motion that passed unanimously.

The schedule of increases is attached and becomes a permanent part of these minutes.

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ZONING DEPARTMENT – NEW BUSINESSLetter to Business - Signs

The trustees discussed sending letters to business owners in the township to remind them of our zoning laws regarding signage. The trustees were not enforcing the zoning laws during Covid and the quarantine, but they are ready to work with businesses to help them comply with the township's regulations.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase order listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Request List

1. Geauga Mechanical – Repairs to Condensers - \$4,999.00 (Police)

EMERGENCY PO RATIFICATION

Mrs. Benza made a motion to ratify the purchase order listed below as submitted by the Fiscal Officer.

- Cummins Sales and Service – Repairs to 3135 - \$3,056.95 (Fire)

Mrs. O'Brien seconded the motion that passed unanimously.

INVOICE APPROVALS

Mrs. Benza made a motion to approve invoices listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoice List

1. DS Architecture – Town Hall - \$6,751.25 (General)
2. Kokosing Materials, Inc. – Materials - \$4,639.78 (Roads)

BLANKET CERTIFICATE APPROVAL

Mrs. Benza made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Blanket Certificate

1. Road and Bridge – Repairs and Maintenance - \$10,000.00

FISCAL RESOLUTION APPROVALS

Mrs. Benza made a motion to approve Resolution 07122021-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of June 2021 – \$3,279.64

Mrs. O'Brien seconded the motion that passed unanimously.



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Mrs. Benza made a motion to approve Resolution 07122021-B as submitted by the Fiscal Officer.

- Resolution to Increase Permanent Appropriations and Revenues for 2021 – EPA 319 Grant Fund 2908-780-730-000 Improvement of Sites - \$1,705.94

Mrs. O’Brien seconded the motion that passed unanimously.

Checks Dated June 29, 2021 through July 12, 2021

The trustees examined and signed checks and invoices from June 29, 2021 through July 12, 2021 consisting of warrants #37141 through #37219 in the amount of \$321,562.37.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of June 2021, #151-2021 through #189-2021 in the amount of \$671,100.77 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

1. Ohio Public Works - New web portal WorksWise will launch on August 4, 2021
2. Metzenbaum Sheltered Industries – Request for Donation

PUBLIC INTERACTION

None.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:18 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_

## Cash Summary by Fund

UAN v2021.2

June 2021

Fund #	Fund Name	Fund Balance 6/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 6/30/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$2,345,140.82	\$0.00	\$43,685.42	\$0.00	\$0.00	\$2,388,826.24	\$148,106.47	\$3,569.02	\$0.00	\$2,237,150.75	\$0.00	\$2,237,150.75
2011	Motor Vehicle License Tax	\$107,384.02	\$0.00	\$2,840.46	\$0.00	\$0.00	\$110,224.48	\$9,746.68	\$0.00	\$0.00	\$100,477.80	\$0.00	\$100,477.80
2021	Gasoline Tax	\$235,889.97	\$0.00	\$21,389.34	\$0.00	\$0.00	\$257,279.31	\$0.00	\$0.00	\$0.00	\$257,279.31	\$0.00	\$257,279.31
2031	Road and Bridge	\$3,786,263.18	\$0.00	\$3,201.98	\$3,569.02	\$0.00	\$3,793,034.18	\$248,193.63	\$0.00	\$0.00	\$3,544,840.55	\$0.00	\$3,544,840.55
2041	Cemetery	\$81,128.80	\$0.00	\$12,000.00	\$0.00	\$0.00	\$93,128.80	\$5,902.89	\$0.00	\$0.00	\$87,225.91	\$0.00	\$87,225.91
2081	Police District	\$5,134,597.54	\$0.00	\$0.00	\$0.00	\$0.00	\$5,134,597.54	\$308,166.19	\$0.00	\$0.00	\$4,826,431.35	\$0.00	\$4,826,431.35
2191	SPECIAL LEVY-FIRE	\$4,032,754.54	\$0.00	\$564.74	\$0.00	\$0.00	\$4,033,319.28	\$149,214.18	\$0.00	\$0.00	\$3,884,105.10	\$0.00	\$3,884,105.10
2231	Permissive Motor Vehicle License Tax	\$47,313.69	\$0.00	\$4,081.50	\$0.00	\$0.00	\$51,395.19	\$2,669.15	\$0.00	\$0.00	\$48,726.04	\$0.00	\$48,726.04
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,195,657.61	\$0.00	\$23,801.95	\$0.00	\$0.00	\$1,219,459.56	\$6,593.26	\$0.00	\$0.00	\$1,212,866.30	\$0.00	\$1,212,866.30
2401	LIGHTING ASSESSMENT	\$2,173.56	\$0.00	\$0.00	\$0.00	\$0.00	\$2,173.56	\$0.00	\$0.00	\$0.00	\$2,173.56	\$0.00	\$2,173.56
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$23,035.97	\$0.00	\$0.00	\$0.00	\$0.00	\$23,035.97	\$0.00	\$0.00	\$0.00	\$23,035.97	\$0.00	\$23,035.97
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2908	EPA 319 Grant	\$226.68	\$0.00	\$0.00	\$0.00	\$0.00	\$226.68	\$226.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$1,415,092.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,415,092.74	\$0.00	\$0.00	\$0.00	\$1,415,092.74	\$0.00	\$1,415,092.74
3102	General (Bond) (Note) Retirement	\$2,079,051.63	\$0.00	\$0.00	\$0.00	\$0.00	\$2,079,051.63	\$0.00	\$0.00	\$0.00	\$2,079,051.63	\$0.00	\$2,079,051.63
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4908	FEMA Grant -BTFD Diesel Exhaust	\$95,238.10	\$0.00	\$0.00	\$0.00	\$0.00	\$95,238.10	\$95,238.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$623.09	\$0.00	\$0.02	\$0.00	\$0.00	\$623.11	\$0.00	\$0.00	\$0.00	\$623.11	\$0.00	\$623.11
4952	Permanent	\$1,166.23	\$0.00	\$0.07	\$0.00	\$0.00	\$1,166.30	\$0.00	\$0.00	\$0.00	\$1,166.30	\$0.00	\$1,166.30
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$327.01	\$0.00	\$0.01	\$0.00	\$0.00	\$327.02	\$0.00	\$0.00	\$0.00	\$327.02	\$0.00	\$327.02
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$20,856,634.19	\$0.00	\$111,565.49	\$3,569.02	\$0.00	\$20,971,768.70	\$974,057.23	\$3,569.02	\$0.00	\$19,994,142.45	\$0.00	\$19,994,142.45

Last reconciled to bank: 06/30/2021 – Total other adjusting factors: \$0.00

**Cash Summary by Fund**

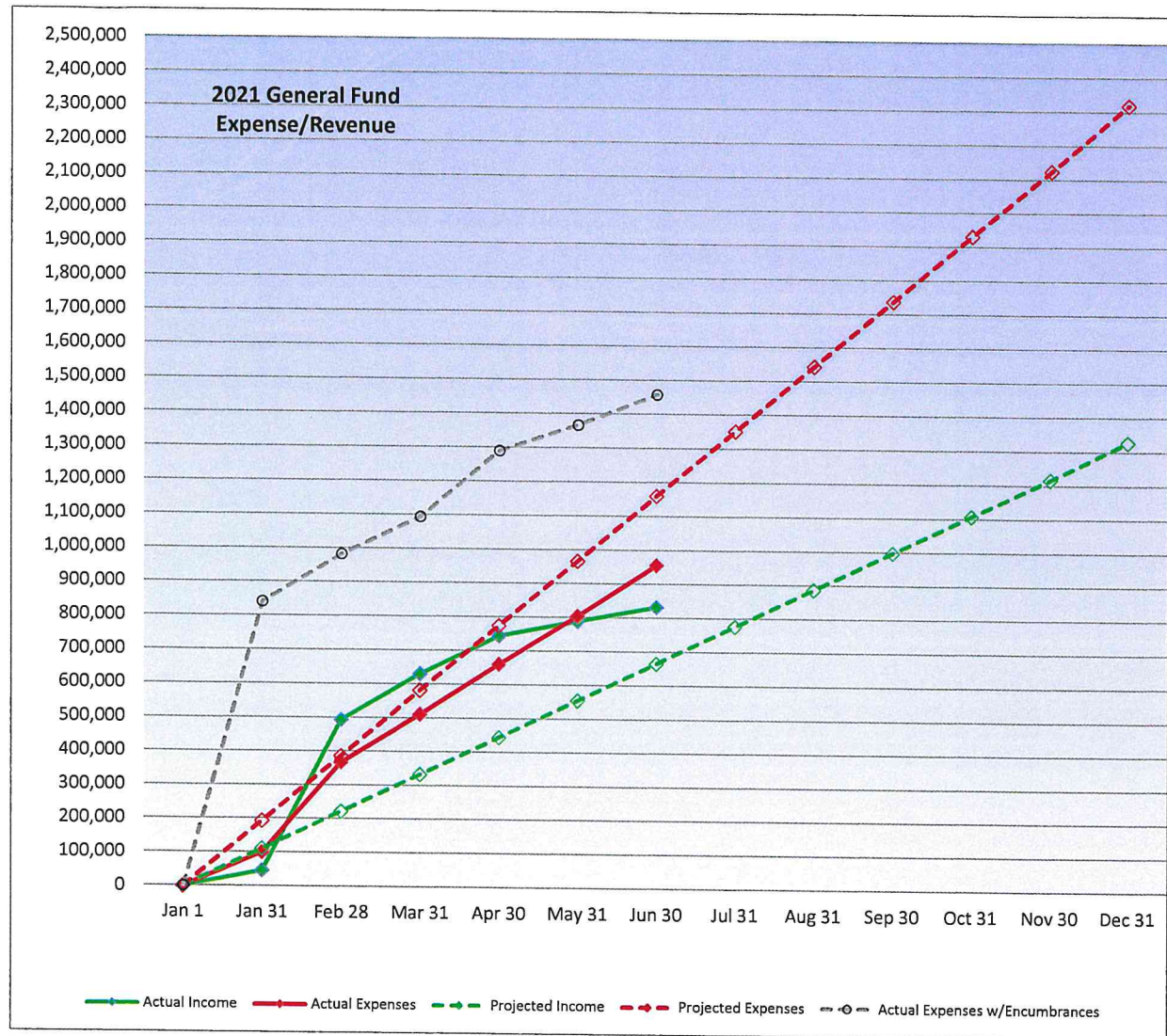
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Year 2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$2,360,472.01	\$600.00	\$830,499.65	\$0.00	\$0.00	\$3,191,571.66	\$941,893.82	\$33,761.00	\$0.00	\$2,215,916.84	\$0.00	\$2,215,916.84
2011	Motor Vehicle License Tax	\$106,289.68	\$0.00	\$18,115.47	\$0.00	\$0.00	\$124,405.15	\$23,927.35	\$0.00	\$0.00	\$100,477.80	\$0.00	\$100,477.80
2021	Gasoline Tax	\$303,978.70	\$0.00	\$128,300.61	\$0.00	\$0.00	\$432,279.31	\$175,000.00	\$0.00	\$0.00	\$257,279.31	\$0.00	\$257,279.31
2031	Road and Bridge	\$2,783,919.59	\$91.35	\$1,834,837.72	\$33,761.00	\$0.00	\$4,652,609.66	\$1,127,338.34	\$0.00	\$0.00	\$3,525,271.32	\$0.00	\$3,525,271.32
2041	Cemetery	\$145,388.43	\$0.00	\$25,300.00	\$0.00	\$0.00	\$170,688.43	\$83,680.08	\$0.00	\$0.00	\$87,008.35	\$0.00	\$87,008.35
2081	Police District	\$4,440,533.39	\$0.00	\$2,179,268.41	\$0.00	\$0.00	\$6,619,801.80	\$1,846,895.17	\$0.00	\$0.00	\$4,772,906.63	\$0.00	\$4,772,906.63
2191	SPECIAL LEVY-FIRE	\$4,238,333.76	\$0.00	\$1,330,393.02	\$0.00	\$0.00	\$5,568,726.78	\$1,719,009.88	\$0.00	\$0.00	\$3,849,716.90	\$0.00	\$3,849,716.90
2231	Permissive Motor Vehicle License Tax	\$59,283.58	\$0.00	\$23,157.36	\$0.00	\$0.00	\$82,440.94	\$33,714.90	\$0.00	\$0.00	\$48,726.04	\$0.00	\$48,726.04
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,072,065.85	\$50.00	\$177,490.69	\$0.00	\$0.00	\$1,249,606.54	\$37,320.04	\$0.00	\$0.00	\$1,212,286.50	\$0.00	\$1,212,286.50
2401	LIGHTING ASSESSMENT	\$1,258.45	\$0.00	\$5,126.06	\$0.00	\$0.00	\$6,384.51	\$4,210.95	\$0.00	\$0.00	\$2,173.56	\$0.00	\$2,173.56
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$25,639.60	\$0.00	\$0.00	\$0.00	\$0.00	\$25,639.60	\$2,603.63	\$0.00	\$0.00	\$23,035.97	\$0.00	\$23,035.97
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2908	EPA 319 Grant	\$0.00	\$0.00	\$226.68	\$0.00	\$0.00	\$226.68	\$226.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$1,424,542.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,424,542.74	\$9,450.00	\$0.00	\$0.00	\$1,415,092.74	\$0.00	\$1,415,092.74
3102	General (Bond) (Note) Retirement	\$2,097,550.10	\$0.00	\$0.00	\$0.00	\$0.00	\$2,097,550.10	\$18,498.47	\$0.00	\$0.00	\$2,079,051.63	\$0.00	\$2,079,051.63
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4908	FEMA Grant -BTFD Diesel Exhaust	\$0.00	\$0.00	\$95,238.10	\$0.00	\$0.00	\$95,238.10	\$95,238.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$622.99	\$0.00	\$0.12	\$0.00	\$0.00	\$623.11	\$0.00	\$0.00	\$0.00	\$623.11	\$0.00	\$623.11
4952	Permanent	\$1,165.94	\$0.00	\$0.36	\$0.00	\$0.00	\$1,166.30	\$0.00	\$0.00	\$0.00	\$1,166.30	\$0.00	\$1,166.30
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$326.96	\$0.00	\$0.06	\$0.00	\$0.00	\$327.02	\$0.00	\$0.00	\$0.00	\$327.02	\$0.00	\$327.02
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$19,334,940.78	\$741.35	\$6,647,954.31	\$33,761.00	\$0.00	\$26,017,397.44	\$6,119,007.41	\$33,761.00	\$0.00	\$19,864,629.03	\$0.00	\$19,864,629.03

Last reconciled to bank: 06/30/2021 – Total other adjusting factors: \$0.00

## General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,360,472
Projected Income	1,328,796
Projected Expenses	2,318,700
Projected Income minus Projected Expenses	(989,904)
Projected General Fund Year End Balance	1,370,568

**Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.**

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.



## General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2021 General Fund Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>6/30/2021</u></b>
Beginning of Year Balance			2,360,472.01
Year to Date Income	831,199.65		
Year to Date Expenses	954,520.91		
	Net		-123,321.26
Year to Date Balance			2,237,150.75
Open Purchase Orders/Encumbrances:			503,103.40
Year to Date Balance w/Encumbrances			1,734,047.35

<b><u>General Fund - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			50%
<b><u>Income</u></b>			
Projected Annual Income	1,328,796.00		
Actual Year to Date Income	831,199.65		63%
<b><u>Expenses</u></b>			
Projected Annual Expenses	2,318,699.75		
Actual Year to Date Expenses	954,520.91		41%
YTD Expenses w/Encumbrances	1,457,624.31		63%
<b><u>Projected Year End Balance</u></b>	1,370,568.26		

**NOTE:**

**A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses**

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

**Legend:**

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

**Road Fund - Financial Status Report**

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2021 Road Funds Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>6/30/2021</u></b>
Beginning of Year Balance			3,253,471.55
Year to Date Income	2,038,263.51		
Year to Date Expenses	1,340,411.36		
	Net		697,852.15
Year to Date Balance			3,951,323.70
Open Purchase Orders/Encumbrances:			2,297,079.88
Year to Date Balance w/Encumbrances			1,654,243.82

<b><u>Road Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			50%
<b><u>Income</u></b>			
Projected Annual Income	3,497,248.00		
Actual Year to Date	2,038,263.51		58%
<b><u>Expenses</u></b>			
Projected Annual Expenses	5,271,500.00		
Actual Year to Date	1,340,411.36		25%
YTD w/Encumbrances	3,637,491.24		69%
<b><u>Projected Year End Balance</u></b>	1,479,219.55		

(Revised 2/9/2017)

**Police Fund - Financial Status Report**

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2021 Police Funds Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>6/30/2021</u></b>
Beginning of Year Balance			4,466,788.91
Year to Date Income	2,179,268.41		
Year to Date Expenses	1,795,974.08		
	Net		383,294.33
Year to Date Balance			4,850,083.24
Open Purchase Orders/Encumbrances:			668,697.46
Year to Date Balance w/Encumbrances			4,181,385.78

<b><u>Police Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			50%
<b><u>Income</u></b>			
Projected Annual Income	3,886,299.35		
Actual Year to Date	2,179,268.41		56%
<b><u>Expenses</u></b>			
Projected Annual Expenses	4,840,000.00		
Actual Year to Date	1,795,974.08		37%
YTD w/Encumbrances	2,464,671.54		51%
<b><u>Projected Year End Balance</u></b>	3,513,088.26		

(Revised 2/9/2017)

## Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2021 Fire Funds Status</u></b>		<b><u>Year to Date: 6/30/2021</u></b>
Beginning of Year Balance		4,238,333.76
Year to Date Income	1,330,393.02	
Year to Date Expenses	1,684,621.68	
Net		-354,228.66
Year to Date Balance		3,884,105.10
Open Purchase Orders/Encumbrances:		1,610,248.54
Year to Date Balance w/Encumbrances		2,273,856.56

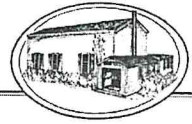
<b><u>Fire Funds - Comparison: Actual to Projected Annual Budget</u></b>		
Percentage of Fiscal Year reflected in this report		50%
<b><u>Income</u></b>		
Projected Annual Income	2,366,825.00	
Actual Year to Date	1,330,393.02	56%
<b><u>Expenses</u></b>		
Projected Annual Expenses	3,689,000.00	
Actual Year to Date	1,684,621.68	46%
YTD w/Encumbrances	3,294,870.22	89%
<b><u>Projected Year End Balance</u></b>	2,916,158.76	

<b><u>2021 EMS Funds Status</u></b>		<b><u>Year to Date: 6/30/2021</u></b>
Beginning of Year Balance		1,072,065.85
Year to Date Income	177,540.69	
Year to Date Expenses	36,740.24	
Net		140,800.45
Year to Date Balance		1,212,866.30
Open Purchase Orders/Encumbrances:		88,008.27
Year to Date Balance w/Encumbrances		1,124,858.03

<b><u>EMS Funds - Comparison: Actual to Projected Annual Budget</u></b>		
Percentage of Fiscal Year reflected in this report		50%
<b><u>Income</u></b>		
Projected Annual Income	360,000.00	
Actual Year to Date	177,540.69	49%
<b><u>Expenses</u></b>		
Projected Annual Expenses	556,500.00	
Actual Year to Date	36,740.24	7%
YTD w/Encumbrances	124,748.51	22%
<b><u>Projected Year End Balance</u></b>	875,565.85	





## Service Department Report June 2021

### Parks/Properties Projects:

#### Town Hall Campus:

- Reset meeting room to normal operations
- Pressure washed all walkways and bricks at Heritage Park
- Replaced toilet in Bissell-Tucek house

#### River Road Park:

- Conducted weekly playground inspections
- Removed dead trees and shrubs, trimmed hedges at entrance
- Prepped volleyball courts for summer play
- Repaired damage to trash cans
- Prepped restrooms for lighting changes
- Installed drainage in preparation for walking path paving

#### Settlers Park:

- Prepared volleyball court for summer play

#### Centerville Mills Park:

- Prepped tent site for boy scouts
- Organized office and discarded trash
- Cleaned carpet and walls in office
- Installed led lighting in office
- Mulched flower beds around dining hall and office
- Fixed uneven bricks in walkway at dining hall
- Placed outdoor picnic tables at dining hall
- Regraded all stone drives

#### Dog Park:

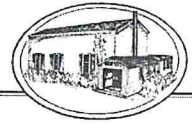
- Routine maintenance
- Placed additional picnic tables
- Backed up pavement at parking lot

#### Lakeside

- Replaced toilet in men's restrooms
- Cleaned ceiling lights
- Graded out area near parking lot

#### Cemetery:

- Graded road from settlers park
- Installed footers, leveled graves
- 1 full burial
- Installed parking/staging pad at storage bin



## Service Department Report June 2021

### **Other:**

- Fixed grass in front of police station
- Set-up for fireworks event
- Preparations for "Bainbridge Rox"
- Maintain all park restrooms and trash receptacles
- Final grading in preparation for paving at recycle lot
- Holiday banner brackets at 306

### **Road Maintenance:**

- Roadside tree work- 3 days
- Roadside mowing- 17 days
- Hydro-seeding- 7 days
- Removed/replaced drive pipe- 3 locations
- Installed 2 asphalt aprons
- Roadside ditching- 6 locations
- Cold patch-1day
- Jetted 1 pipe
- Stored all snow plows for summer
- Worked on "snake hill" line of site excavation- 3 days
- Contractor removed stumps on "snake hill"

### **Construction projects:**

- Lake In The Woods and Beech Tree paving completed and new berms installed-working on punch list items
- Canyon Woods- Old road removed and new road base is stabilized
- "Snake hill" tree stumps have been removed. Started grading on inside turn at top of the hill.

**The Mission:** The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

## **AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION**

Regular Meeting  
June 27, 2021@ 7:30 PM  
Zoom meeting Id  
Meeting ID: 881 0937 4342  
Passcode: 182817

**I CALL TO ORDER TIME \_\_\_\_\_**

**II ROLL CALL**

BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_ JY \_\_\_\_\_  
SD \_\_\_\_\_ DR \_\_\_\_\_ DP \_\_\_\_\_ JD \_\_\_\_\_  
J.Moore \_\_\_\_\_

**III APPROVAL OF MINUTES**

- May 2021 Minutes
- Motion \_\_\_\_\_ Second \_\_\_\_\_

BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_ JY \_\_\_\_\_  
SD \_\_\_\_\_ DR \_\_\_\_\_ DP \_\_\_\_\_ JD \_\_\_\_\_

**IV REPORTS AND INFORMATIONAL ITEMS**

- Summer Sports
- Camps
- Directors report
  - Football budget
  - Max solutions update

**VI OLD BUSINESS**

**VII NEW BUSINESS**

**VIII DONATIONS**

**IX HEARING OF PUBLIC ON NON-AGENDA ITEMS**

**XI ACTION ITEMS**

**XII ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_ JY \_\_\_\_\_  
SD \_\_\_\_\_ DR \_\_\_\_\_ DP \_\_\_\_\_ JD \_\_\_\_\_  
\_\_\_\_\_

**Next Regular Meeting: July 25th**

PAGE 2

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD  
KENSTON COMMUNITY EDUCATION**

May 23, 2021 @ 7:30 PM  
Virtual Meeting via ZOOM

- **CALL TO ORDER**

- Vice-President, Sarah Delly @ 7:33 PM

- **ROLL CALL**

- Absent Dave Parker

- **APPROVAL OF MINUTES**

Motion: Bob Ford

Second: Greg Sharp

- **REPORTS & INFORMATIONAL ITEMS**

- **Director's Report**

- Spring sports ending: volleyball, basketball, soccer
- Summer sports: 120 kids playing T-Ball  
Summer Camps: registration at all time high
- KCE Scholarship  
Only one scholarship will be given this year due to unqualified applicants
- Governor DeWine will remove all mandates June 2nd
- Indoor sports following health department guidelines

- **OLD BUSINESS**

- Jennifer recommends bringing back office staff
- Director still looking at restructuring the office
- Football still has not submitted their budget...  
Jennifer will send it to the Board as soon as she receives it.
- Still looking at new software program and cost

**NEW BUSINESS**

- NONE

- **ACTION ITEMS**

- None

- **ADJOURNMENT – Next Meeting Date July 25, 2021 @7:30 PM**
  - Motion to Adjourn @ 8:26 – Greg Sharp
  - Second – Joe DeBoth

# Kenston Community Education

## Profit and Loss

September 1, 2020 - June 23, 2021

	TOTAL	
	SEP 1, 2020 - JUN 23, 2021	SEP 1, 2019 - JUN 23, 2020 (PY)
Income		
4000 Registration Income	466,021.48	449,822.05
4040 Uniform Income	4,340.00	15.00
4100 Marketing Income	8,308.88	5,495.00
4411 Stadium Field Rental Income	1,237.50	3,240.00
4901 Merchant Convenience Fee	16,280.80	12,590.01
Services	3,315.00	370.00
<b>Total Income</b>	<b>\$499,503.66</b>	<b>\$471,532.06</b>
GROSS PROFIT	<b>\$499,503.66</b>	<b>\$471,532.06</b>
Expenses		
5300 KCE office overhead	153,510.84	164,873.42
5400 Class Expenses	117,116.78	119,941.16
5500 Youth Sports-expenses	195,110.52	178,297.70
5600 Marketing	3,493.17	14,285.78
5700 School Facilities		6,100.00
5900 Bank Fees	20,270.57	16,285.84
6000 Charitable Contributions		-300.00
<b>Total Expenses</b>	<b>\$489,501.88</b>	<b>\$499,483.90</b>
NET OPERATING INCOME	<b>\$10,001.78</b>	<b>\$ -27,951.84</b>
Other Income		
9000 Other Income	16,574.00	17,258.97
<b>Total Other Income</b>	<b>\$16,574.00</b>	<b>\$17,258.97</b>
Other Expenses		
10000 Other Miscellaneous Expense	6,675.00	6,765.00
<b>Total Other Expenses</b>	<b>\$6,675.00</b>	<b>\$6,765.00</b>
NET OTHER INCOME	<b>\$9,899.00</b>	<b>\$10,493.97</b>
NET INCOME	<b>\$19,900.78</b>	<b>\$ -17,457.87</b>



# Kenston Community Education

## Balance Sheet Comparison

As of June 23, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 KeyChecking	84,695.53
1011 HS Softball	2,747.05
1015 KeySavingsTres (1%)	73,207.08
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,894.75
<b>Total Bank Accounts</b>	<b>\$155,765.31</b>
Accounts Receivable	
1200 Accounts Receivable	21,071.85
<b>Total Accounts Receivable</b>	<b>\$21,071.85</b>
<b>Total Current Assets</b>	<b>\$176,837.16</b>
Fixed Assets	
A/D - Property & Equipment	-257,678.49
Property & Equipment	297,964.38
<b>Total Fixed Assets</b>	<b>\$40,285.89</b>
Other Assets	
1250 Payroll Line of Credit	14,153.85
<b>Total Other Assets</b>	<b>\$14,153.85</b>
<b>TOTAL ASSETS</b>	<b>\$231,276.90</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
<b>Total Accounts Payable</b>	<b>\$ -2,230.00</b>
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	2,230.00
Current Portion of LT Debt	0.00
<b>Total Other Current Liabilities</b>	<b>\$2,230.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
Long-Term Liabilities	
Long Term Debt - Copier	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	211,376.12
Net Income	19,900.78
<b>Total Equity</b>	<b>\$231,276.90</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$231,276.90</b>



**Payment Listing**

UAN v2021.2

6/29/2021 to 7/12/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
36802	04/29/2021	04/29/2021	RW	Catherine M. Watson	\$115.00 *	V
36802	07/07/2021	07/07/2021	RW	Catherine M. Watson	-\$115.00	V
37141	06/29/2021	06/29/2021	AW	M.A.T. CLEANING SERVICE	\$3,315.32	O
37142	06/29/2021	06/29/2021	AW	Lake Business Products	\$177.81	O
37143	06/29/2021	06/29/2021	AW	Robert Ziman	\$58.45	O
37144	06/29/2021	06/29/2021	AW	ARMS TRUCKING COMPANY	\$4,916.15	O
37145	06/29/2021	06/29/2021	AW	DS ARCHITECTURE	\$3,750.00	O
37146	06/29/2021	06/29/2021	AW	HALL PUBLIC SAFETY CO.	\$750.00	O
37147	06/29/2021	06/29/2021	AW	Axon Enterprise, Inc.	\$2,185.40	O
37148	06/29/2021	06/29/2021	AW	CCT FINANCIAL	\$249.00	O
37149	06/29/2021	06/29/2021	AW	HIGHWAY GARAGE, INC.	\$1,523.93	O
37150	06/29/2021	06/29/2021	AW	Company 119	\$300.00	O
37151	06/29/2021	06/29/2021	AW	BIOSOLUTIONS, LLC	\$25.00	O
37152	06/29/2021	06/29/2021	AW	Amazon Capital Services	\$98.31	O
37153	06/29/2021	06/29/2021	AW	CUYAHOGA COMMUNITY COLLEGE	\$250.00	O
37154	06/29/2021	06/29/2021	AW	Valley Enforcement Group	\$10,000.00	O
37155	06/29/2021	06/29/2021	AW	Allied Corporation	\$2,669.15	O
37156	06/29/2021	06/29/2021	AW	AMD Impressions, Inc.	\$61.50	O
37157	06/29/2021	06/29/2021	AW	AMERICAN FIREWORKS COMPANY	\$6,750.00	O
37158	06/29/2021	06/29/2021	RW	Matthew J Sparker	\$150.00	O
37159	06/29/2021	06/29/2021	RW	Jana Rossman	\$150.00	O
37160	06/30/2021	06/30/2021	AW	Elaine Sonnie	\$350.00	O
37161	06/30/2021	06/30/2021	AW	R & R Truck Sales	\$120,462.00	O
37162	06/30/2021	06/30/2021	RW	Sheffield Monuments	\$50.00	O
37163	06/30/2021	06/30/2021	AW	ALL AMERICAN FIRE EQUIPMENT, INC.	\$297.19	O
37164	06/30/2021	06/30/2021	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$159.90	O
37165	06/30/2021	06/30/2021	AW	GRAINGER	\$308.12	O
37166	06/30/2021	06/30/2021	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$351.90	O
37167	06/30/2021	06/30/2021	AW	Botzum Bros. Hardware CBG Midwest LLC	\$150.00	O
37168	06/30/2021	06/30/2021	AW	E & H Hardware Group, LLC	\$49.98	O
37169	06/30/2021	06/30/2021	AW	MARS ELECTRIC CO.	\$105.65	O
37170	06/30/2021	06/30/2021	AW	EGREK ELECTRIC, INC.	\$260.00	O
37171	06/30/2021	06/30/2021	AW	TWINSBURG DEVELOPMENT CORP.	\$30.00	O
37172	06/30/2021	06/30/2021	AW	CINTAS CENTRALIZED AR	\$371.52	O
37173	06/30/2021	06/30/2021	AW	MCMaster CARR SUPPLY COMPANY	\$1,358.15	O
37174	06/30/2021	06/30/2021	AW	KOKOSING MATERIALS INC.	\$787.84	O
37175	06/30/2021	06/30/2021	AW	AMD Impressions, Inc.	\$183.00	O
37176	06/30/2021	06/30/2021	AW	CINTAS CENTRALIZED AR	\$80.68	O
37177	06/30/2021	06/30/2021	AW	Endeavor Business Media LLC	\$1,050.00	O
37178	07/01/2021	07/01/2021	RW	Sarah Garcia	\$150.00	O
37179	07/01/2021	07/01/2021	AW	K.E.I. CARBODY	\$247.00	O
37180	07/01/2021	07/01/2021	AW	Fallsway Equipment Company	\$332.80	O
37181	07/02/2021	07/02/2021	AW	SUNRISE SPRINGS WATER CO.	\$61.75	O
37182	07/06/2021	07/06/2021	AW	PenCo Industrial Supply, Inc.	\$75.21	O
37183	07/07/2021	07/07/2021	AW	SUNRISE SPRINGS WATER CO.	\$42.75	O
37184	07/07/2021	07/07/2021	AW	TLC PET HOSPITAL	\$190.00	O

**Payment Listing**

UAN v2021.2

6/29/2021 to 7/12/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
37185	07/07/2021	07/07/2021	AW	TREASURER OF STATE OF OHIO	\$600.00	O
37186	07/07/2021	07/07/2021	RW	Catherine M. Watson	\$115.00	O
37187	07/07/2021	07/07/2021	AW	MARS ELECTRIC CO.	\$740.00	O
37188	07/09/2021	07/09/2021	AW	CHAGRIN RIVER WATERSHED PARTNERS	\$1,705.94	O
37189	07/12/2021	07/12/2021	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO	\$64.00	O
37190	07/12/2021	07/12/2021	AW	Emergency Mower Technicians	\$399.18	O
37191	07/12/2021	07/12/2021	AW	MNJ TECHNOLOGIES DIRECT, INC.	\$1,260.00	O
37192	07/12/2021	07/12/2021	AW	FIRE SMART PROMOTIONS	\$150.00	O
37193	07/12/2021	07/12/2021	AW	PRAXAIR DISTRIBUTION, INC.	\$232.60	O
37194	07/12/2021	07/12/2021	AW	Interstate Sign Products, Inc.	\$5.60	O
37195	07/12/2021	07/12/2021	AW	Amazon Capital Services	\$13.97	O
37196	07/12/2021	07/12/2021	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,000.00	O
37197	07/12/2021	07/12/2021	AW	SUNRISE SPRINGS WATER CO.	\$151.30	O
37198	07/12/2021	07/12/2021	AW	ULINE	\$193.49	O
37199	07/12/2021	07/12/2021	AW	MARS ELECTRIC CO.	\$733.07	O
37200	07/12/2021	07/12/2021	AW	JOSEPH TOMAYKO	\$75.00	O
37201	07/12/2021	07/12/2021	AW	ARIS COMPANY	\$950.00	O
37202	07/12/2021	07/12/2021	AW	STAPLES BUSINESS ADVANTAGE	\$91.16	O
37203	07/12/2021	07/12/2021	AW	Educated Pressure Washing LLC	\$745.00	O
37204	07/12/2021	07/12/2021	AW	TNT Exterminating	\$200.00	O
37205	07/12/2021	07/12/2021	AW	COLONY HARDWARE CORPORATION	\$225.05	O
37206	07/12/2021	07/12/2021	AW	PETE & PETE CONTAINER SERVICE, INC.	\$480.00	O
37207	07/12/2021	07/12/2021	AW	CINTAS CENTRALIZED AR	\$367.99	O
37208	07/12/2021	07/12/2021	AW	VIKING PLUMBING INC.	\$945.00	O
37209	07/12/2021	07/12/2021	AW	Cummins	\$471.83	O
37210	07/12/2021	07/12/2021	AW	E & H Hardware Group, LLC	\$9.00	O
37211	07/12/2021	07/12/2021	AW	CCT FINANCIAL	\$168.00	O
37212	07/12/2021	07/12/2021	AW	CUSTOM ELECTRIC SERVICE, INC.	\$387.00	O
37213	07/12/2021	07/12/2021	AW	AIRGAS	\$158.96	O
37214	07/12/2021	07/12/2021	AW	GUTOSKEY & ASSOCIATES, INC.	\$200.00	O
37215	07/12/2021	07/12/2021	AW	Protegis Fire & Safety	\$651.78	O
37216	07/12/2021	07/12/2021	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$337.70	O
37217	07/12/2021	07/12/2021	AW	A & A SAFETY	\$27,300.00	O
37218	07/12/2021	07/12/2021	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$12.29	O
37219	07/12/2021	07/12/2021	AW	TIM LALLY CHEVROLET, INC.	\$115,652.00	O
Total Payments:					\$321,562.37	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$321,562.37	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

**Payment Listing**

UAN v2021.2

June 2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
151-2021	06/01/2021	06/01/2021	CH	HOME DEPOT CREDIT SERVICES	\$335.99	C
153-2021	06/01/2021	06/01/2021	CH	JP MORGAN CHASE BANK	\$2,206.70	C
154-2021	06/02/2021	06/02/2021	CH	MEDICAL MUTUAL OF OHIO	\$114,622.72	C
155-2021	06/02/2021	06/02/2021	CH	MEDICAL MUTUAL OF OHIO	\$3,948.59	C
158-2021	06/07/2021	06/08/2021	CH	Paycor	\$1,168.40	C
159-2021	06/08/2021	06/08/2021	CH	MEDICAL MUTUAL OF OHIO	\$2,716.03	C
159-2021	06/15/2021	06/15/2021	NEG ADJ	MEDICAL MUTUAL OF OHIO	-\$21.08	C
160-2021	06/01/2021	06/08/2021	CH	GUARDIAN	\$10,596.66	C
161-2021	06/01/2021	06/08/2021	CH	Aflac	\$401.76	C
162-2021	06/10/2021	06/10/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$140,786.48	C
163-2021	06/10/2021	06/10/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$38,729.25	C
164-2021	06/10/2021	06/11/2021	CH	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,860.00	O
164-2021	07/06/2021	07/06/2021	CH	CLEARWATER OPERATIONS AND MAINTENANCE	-\$1,860.00 *	V
165-2021	06/11/2021	06/11/2021	CH	ReliaStar Life Insurance Company	\$650.00	C
166-2021	06/11/2021	06/11/2021	CH	OHIO DEFERRED COMPENSATION	\$10,230.00	C
167-2021	06/11/2021	06/11/2021	CH	Equitable Financial Life Insurance Company	\$2,110.00	C
168-2021	06/15/2021	06/15/2021	CH	MEDICAL MUTUAL OF OHIO	\$1,975.10	C
169-2021	06/15/2021	06/15/2021	CH	Ohio Police & Fire Pension Fund	\$32,914.83	C
170-2021	06/16/2021	06/16/2021	CH	Ohio Public Employees Retirement System	\$2,071.22	C
171-2021	06/16/2021	06/16/2021	CH	Ohio Public Employees Retirement System	\$41,773.56	C
172-2021	06/16/2021	06/16/2021	CH	Ohio Public Employees Retirement System	\$36,367.34	C
173-2021	06/21/2021	06/21/2021	CH	ILLUMINATING COMPANY	\$14,603.39	C
174-2021	06/22/2021	06/22/2021	CH	MEDICAL MUTUAL OF OHIO	\$3,088.85	C
175-2021	06/23/2021	06/23/2021	CH	ReliaStar Life Insurance Company	\$579.68	C
176-2021	06/23/2021	06/23/2021	CH	AT&T MOBILITY	\$360.44	C
177-2021	06/24/2021	06/24/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$144,897.00	C
178-2021	06/25/2021	06/25/2021	CH	OHIO DEFERRED COMPENSATION	\$10,245.00	C
179-2021	06/25/2021	06/25/2021	CH	Equitable Financial Life Insurance Company	\$2,210.00	C
180-2021	06/23/2021	06/28/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$38,860.38	C
181-2021	06/29/2021	06/29/2021	CH	MEDICAL MUTUAL OF OHIO	\$5,827.24	C
182-2021	06/29/2021	06/29/2021	CH	WINDSTREAM	\$1,643.82	C
183-2021	06/29/2021	06/29/2021	CH	DOMINION EAST OHIO	\$1,605.97	C
184-2021	06/30/2021	06/30/2021	CH	JP MORGAN CHASE BANK	\$1,029.42	C
188-2021	06/30/2021	07/06/2021	CH	ILLUMINATING COMPANY	\$128.03	C
189-2021	06/11/2021	07/06/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$578.00	C
Total Payments:					\$671,100.77	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$671,100.77	

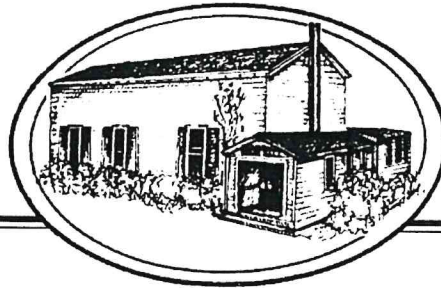
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Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

# Bainbridge Township

## TRUSTEES:

Jeffrey S. Markley  
Kristina O'Brien  
Lorrie Sass Benza  
(440) 543-9871  
(440) 543-4654 Fax



FISCAL OFFICER:  
Janice S. Sugarman  
(440) 543-9871  
Fax (440) 543-1589

www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023

## RESOLUTION 07122021-A

**WHEREAS** Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

**WHEREAS**, it is necessary to authorize an inter-fund transfer from General Fund to the Road Fund for work performed by the Road Department in the month of June 2021 for Parks, Properties and Cemeteries, and

**WHEREAS**, it is necessary to make budget transfers to cover additional expenses that were unanticipated in the Fiscal Year 2021 budget appropriations.

**NOW, THEREFORE BE IT RESOLVED** that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM: 1000-910-910-0000 General Fund (\$3,279.64)

TO: 2031-931-0000 Road & Bridge \$3,279.64

Moved By: Mrs. Benza Seconded By: Mrs. O'Brien

Vote:

Mrs. Lorrie Benza ☒ Mrs. Kristina O'Brien ☒ Mr. Jeffrey Markley ☒

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice Sugarman

Date: 7-12-2021

# Service Department

June 2021

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Cemetery	\$27.56	112.00	\$3,086.72
Parks & Properties	Cemetery	\$18.02		\$0.00
Total				\$3,086.72

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Parks & Properties	\$27.56	7.00	\$192.92
Parks & Properties	Roads	\$18.02		\$0.00
Total				\$192.92

**Note:**

Average hourly rate for Road Division is \$27.56/hr. for 2021  
 Average hourly rate for Parks Division is \$18.02/hr. for 2021

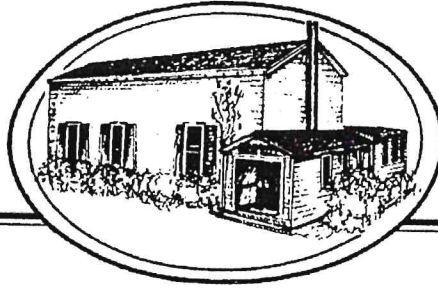
\$ 3,279.64



TRUSTEES:

Jeffrey S. Markley  
Kristina O'Brien  
Lorrie Sass Benza  
(440) 543-9871  
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# Bainbridge Township



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BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023

## RESOLUTION 07122021-B

### Resolution to Increase Permanent Appropriations and Revenues for 2021

**BE IT RESOLVED**, by the Board of Trustees of Bainbridge Township, State of Ohio, that the township 2021 permanent appropriations for budget year 2021 be increased, to provide for current expenses and other necessary expenditures of Bainbridge Township, during the fiscal year ending December 31, 2021, the following sums be and they are hereby set aside and appropriated as follows,

**Whereas**, the Board of Trustees finds it necessary to amend the Township 2021 Permanent Appropriations; and,

**Whereas**, the Board of Trustees makes a resolution to increase revenue in the amount of \$1,705.94 and increase permanent appropriations as follows:

EPA 319 Grant Fund 2908-760-730-0000 Improvements of Sites \$1,705.94

This Resolution shall be effective upon passage.

Moved By: Mrs. Benza Seconded By: Mrs. O'Brien

Vote:

Mrs. Lorrie Benza ☒ Mrs. Kristina O'Brien ☒ Mr. Jeffrey Markley ☒

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 7-12-2021

	Employee Name	Dept Number	2021 Annual	Increase	2.75%				
Eutsey	Karoline K Eutsey	Fiscal	\$ 42,947.10		\$ 44,128.14				
Rose	Theresa M Rose	Fiscal	\$ 49,854.16		\$ 51,225.14				
Averill	Steven Averill	Zoning	\$ 50,000.00			Start Date 12/14/2020 not eligible per letter			
Dietrich	David C. Dietrich	Zoning	\$ 25.63		\$ 26.33				
Endres	Karen E. Endres	Zoning	\$ 68,268.77		\$ 70,146.16				
Zimmerman	Linda Zimmerman	Zoning	\$ 49,874.14		\$ 51,245.68				
Cunningham	John H Cunningham	Maintenance	\$ 14.97		\$ 15.38				
Gordon	Tab N Gordon	Maintenance	\$ 59,794.61		\$ 61,438.96				
Masek	Paul M Masek	Maintenance	\$ 14.97		\$ 15.38				
Pandy	Morgan W. Pandy	Maintenance	\$ 19.48		\$ 20.01				
Saari	Robert D Saari	Maintenance	\$ 16.48		\$ 16.94				
Cawrse	Leighanna J Cawrse	Road	\$ 20.82		\$ 21.39				
Hurley	Kathleen A Hurley	Road	\$ 17.80		\$ 18.29				
Stanek	James S Stanek	Road	\$ 90,358.69		\$ 92,843.55				
Brett	John Brett	Road	\$ 82,516.66		\$ 84,785.87				
Holland	Kenneth G Holland	Road	\$ 69,533.58		\$ 71,445.75				
Burge	Wayne Burge	Fire	\$ 84,647.06		\$ 86,974.86				
Lovell	William Lovell	Fire	\$ 82,000.00		\$ 84,255.00				
MacKenzie	Prudy MacKenzie	Fire	\$ 19.17		\$ 19.69				
Metz	LouAnn Metz	Fire	\$ 92,697.23	\$ 5,000.00	\$ 100,383.90				
Bokovitz	Jon Michael Bokovitz	Police	\$ 106,388.40		\$ 109,314.08				
Marconi	Elaine M Marconi	Police	\$ 49,874.14		\$ 51,245.68				
Weir	Robert W Weir	Police	\$ 101,031.13		\$ 103,809.49				

APPROVED  
JUL 12 2021