

Monday, July 11,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 11, 2016. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley, and Fiscal Officer Mrs. Kathleen Staudenbaur. Mrs. Kristina O'Brien was not present. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the compensation and employment of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:01P.M. in order to go into executive session. Mrs. O'Brien called in by phone to contribute to the discussion on compensation.

Chief Jon Bokovitz, Lt. Bob Weir, and Ms. Theresa Tymoszczuk were invited into executive session at 6:50 P.M. and left at 7:02 P.M.

The trustees returned from executive session, after discussing the compensation and employment of public employees, reconvening their regular meeting at 7:05 P.M.

The trustees observed a moment of silence in memory of the five slain police officers in Dallas, Texas.

#### Police Department – Swearing In

Mr. Markley made a motion to hire Ms. Theresa Tymoszczuk to the position of full time, Grade E Probationary Patrol Officer at an annual salary of \$49,063.86 effective July 12, 2016 per the recommendation of the police chief.

Mrs. Benza seconded the motion that passed unanimously.

Ms. Theresa Tymoszczuk was sworn in on this date, July 11, 2016, as a Patrolman/Constable for the Bainbridge Township Police Department pursuant to the Ohio Revised Code 509.01.

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CHANGES TO THE AGENDA

1. Fire Department – New Business: Wage Increase is being tabled.

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' May 23, 2016 regular meeting as amended.

Mrs. Benza seconded the motion that was passed unanimously

DEPARTMENTAL REPORTS

SERVICE DEPARTMENT

Mr. Jim Stanek, Service Director, presented the Service Department report for the month of June 2016. He reported that the Centerville Mills Dining Hall project is moving forward. The service department has done all of the excavating work for the parking lot in preparation for the paving. They are also completing general maintenance at the other township parks. Mr. Stanek thanked Captain Bill Measures for repairing and servicing the old fire truck for the service department to allow for watering in the township. He also thanked Mr. Dave Mitchell for all of his work on the July 4<sup>th</sup> fireworks celebration.

Mr. Markley suggested that the artifacts from the dining hall and the park be cleaned before they are put back into the renovated dining hall. Mr. Stanek will look into it.

The complete report is attached to and becomes a permanent part of these minutes.

KENSTON COMMUNITY EDUCATION

No report given.

FISCAL DEPARTMENT

Mrs. Kathleen Staudenbaur, Fiscal Officer, reported that there was a calculation error in the carryover balance from 2016 to 2017. She said that it has been reported to the Auditor's office, and it does not affect the total revenue or the total expenditures for the 2017 budget.

The general fund balance at the beginning of the month was \$2,065,628.78. There was revenue in the amount of \$18,747.17 and expenditures of \$184,760.25 for a pooled balance of

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\$1,897,572.18. The complete fiscal department report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Henri Pruess wanted to recognize Mr. David Mitchell and his crew for his hard work on the annual fireworks celebration at Kenston High School. He felt that everyone worked together well to create a wonderful evening for our township.

FIRE DEPARTMENT – NEW BUSINESS

Job Classification Change

Mr. Eric Dobies has completed the state’s requirements for paramedic certification and is Bainbridge Township’s newest paramedic.

Based on this information, Mr. Markley made a motion to change the job classification for Mr. Dobies from EMT-B/Grade A to EMT-P/Grade C at a pay rate of \$20.66 per hour effective the next pay period per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Training Request

Mr. Markley made a motion to approve a training request for Mr. Greg Marous to attend the Ohio Cemetery Convention in New Philadelphia, Ohio from August 1 – 3, 2016 at an estimated cost of \$475.00 per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Request to Declare Obsolete

Mr. Markley made a motion to declare the 1972 75 kilowatt town hall generator obsolete and no longer needed in accordance with ORC 505.10 and per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

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Request to Sell on GovDeals.com

Mr. Markley made a motion to allow the referenced generator to be placed on GovDeals.com for sale in accordance with ORC 505.10 and per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

P.O. Approval

Mr. Markley made a motion approve the work by Portman Electric for moving the 2002 50 kilowatt generator currently at the service garage to the Bainbridge Township Town Hall at a cost not to exceed \$7,600.00 per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Ohio Public Works Commission Projects

Taylor May Road Resurfacing

Mr. Markley made a motion to accept and authorize the terms of the Ohio Public Works Commission project for the Taylor May Road resurfacing per the recommendations of the service director and the road superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Snyder Road Resurfacing

Mr. Markley made a motion to accept and authorize the terms of the Ohio Public Works Commission project for the Snyder Road resurfacing per the recommendations of the service director and the road superintendent.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Liquor License - ALDI

The trustees were in general agreement to not request a hearing for a liquor license for ALDI, based on a recommendation of the Police Chief.

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Dental Insurance

Mr. Markley made a motion to allow dental coverage for allowable Bainbridge Township employees through the age of 26 making it consistent with our other medical insurance coverage contingent upon no further cost to the township.

Mrs. Benza seconded the motion that passed unanimously.

FISCAL OFFICER – NEW BUSINESS

Audit Committee

Mrs. Staudenbaur would like to appoint Mrs. Sue Angelino, Mrs. Tammy Most, and Mr. Ted Seliga to the Bainbridge Township Audit Committee for a one-year term. She will be sending them letters. When they commit to the Audit Committee, the trustees will place this matter on the agenda for approval of their appointment.

OBWC/Western Reserve Safety Council

Mrs. Staudenbaur explained that the township did not attend ten meetings in order to receive that discount, but that we are still getting a number of Ohio Bureau of Worker's Compensation discounts. She is making a schedule so that the township makes all of the meetings in order to save additional money. The deadline is November 30, 2016 to get in all of the paperwork for the township to rejoin the Western Reserve Safety Council.

Purchase Order Approval

Mr. Markley made a motion to approve the purchase order list (Items 1 – 2) as submitted by and pursuant to the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Portman Electric – Generator Installation - \$7,600.00 (General Fund)
2. B.S. Builder, Inc. – Additional Carpentry Work for Dining Hall - \$5,000.00 (Parks)

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Invoice Approvals

Mr. Markley made a motion to approve the Invoice list (Items 1 – 4) as submitted by and pursuant to the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoice Approval List

1. General Fund to Roads & Bridges for work performed by Service Department in Parks and Properties –\$2,962.28 (General)
2. Auburn Concrete for Driveway Apron Repair at 18200 Roliing Brook Drive - \$3,739.00 (Roads)
3. Carter Lumber for Lumber for CVM Dining Hall Front Entrance - \$4,407.37 (Parks)
4. The Arms Trucking Company for Limestone - \$6,325.51 (Parks)

CHECKS DATED June 28, 2016 through July 11, 2016

The trustees examined and signed checks and invoices dated June 28, 2016 through July 11, 2016 consisting of warrants #25425 through #25444 in the amount of \$83,358.52.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of June 2016, #194-2016 through #245-2016 in the amount of \$625,402.07, are attached to, and become a permanent part of these minutes.

PUBLIC INTERACTION: QUESTION AND ANSWER

1. Mr. Henri Pruess wanted to publically thank the police and fire departments for all of their work on the fireworks celebration.
2. Mr. Ted Seliga asked about the status of the remaining land bank properties. Mr. Markley replied that Mrs. O'Brien has been working with the director of Chagrin Falls Park on a plan for disposing of the land bank properties.

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- 3. Mr. Gil Myers asked for an update on the search for the full time fire chief. The trustees have targeted August 15<sup>th</sup> to make the final choice from the five final candidates.
- 4. Mr. Andrew White of 9518 Bainbridge Road asked how often the township gets a report from KCE. Mrs. Benza is looking for a monthly report from KCE. They also meet with KCE yearly in September and attend a yearly summit in January. Mr. White also formally requested to be appointed to the KCE Auburn - Bainbridge Recreation Board. He feels that he can help promote the program and he can contribute his knowledge from a tax structure and financial aspect. This will be an agenda item for the next regular meeting.
- 5. Mr. Tyler Thieding reported that the bocce court has been installed on schedule.

CORRESPONDENCE

- 1. Geauga – Trumbull Solid Waste Management District – Intent to designate facilities for the receipt of solid waste generated within Geauga and Trumbull counties.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:03 P.M.

Respectfully Submitted,

Kathleen C. Staudenbaur,  
Fiscal Officer, Bainbridge Township

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Date

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Date

\_\_\_\_\_

Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_