

Monday, July 10,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 10, 2017. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. O'Brien was not in attendance. Mr. Markley presided and called the meeting to order at 5:32 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 5:32P.M. in order to go into executive session.

Mrs. Karen Endres was invited into the executive session at 5:32 P.M. Mr. John Lateulere was invited into the executive session at 6:02 P.M. Ms. Jennifer Syx was invited into the executive session at 6:32 P.M. All left executive session at 7:13 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and reconvened their meeting at 7:15 P.M.

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' June 26, 2017 regular meeting and June 30, 2017 special meeting as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye. Motion carried.

DEPARTMENTAL REPORTS

FISCAL OFFICE

Mrs. Janice Sugarman presented the fiscal office report for the month of June, 2017. The general fund balance is \$1,379,127.90 as of June 30, 2017. Mrs. Sugarman noted that there is now an additional line on the fund status report for encumbrances. She also reported that the township received the advance on taxes collected for the second half of the year. The complete financial report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT

Mr. James Stanek presented the service department report for the month of June, 2017. He reported that there is no further monitoring necessary with the underground storage tank. The complete report is attached to and becomes a permanent part of these minutes.

KENSTON COMMUNITY EDUCATION

Mr. Andrew White presented the KCE report for the month of June, 2017. Mr. Bob Ford and Mr. Dave Parker were also in attendance. Mr. White presented the current KCE financials and reported that the fall sports registrations are now open. Mr. Markley asked about the deficit. Mr. Ford responded that there is a possibility that KCE could raise some fees, though they do not want to do that. In addition, Mr. Parker explained that they are looking at all the programs that they offer to see what they can add or delete from their offerings. The complete report is attached to and becomes a permanent part of these minutes.

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PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESS

Items to be Declared Obsolete

Mrs. Benza made a motion to declare the Craftsman Pressure Washer obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fire chief. It will be discarded.

Mr. Markley seconded the motion that was passed unanimously.

Mrs. Benza made a motion to allow the disposal of the obsolete pressure washer.

Mr. Markley seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Cemetery Deed

Mrs. Benza made a motion to grant a cemetery deed for two graves to Mr. Walter and Mrs. Carol Lazar of 8452 Lucerne Drive in the amount of \$900.00.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a cemetery deed record for Section 13E, Lot No. 34, Graves 3 and 4. Mrs. Joan Demerjian and Mr. Henri Preuss attested to their signatures.

Letterhead Approval

The trustees were in general agreement to permit the service department to begin using the new letterhead effective immediately.

Training Request – Greg Marous

Mrs. Benza made a motion to approve the training request for Greg Marous to attend the Ohio Cemetery Association Annual Convention at the Hilton Garden Inn in Mayfield Village, OH from July 31, 2017 to August 2, 2017 and to reimburse Mr. Marous the amount of \$225.00 per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Items to be Declared Obsolete

Mrs. Benza made a motion to declare the tool boxes obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

Mr. Markley seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of the obsolete toolboxes on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mr. Markley seconded the motion that was passed unanimously.

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FISCAL OFFICE – NEW BUSINESSFinancial Advisor Option

Mrs. Benza made a motion to approve the addition of Axa Advisors as a private option to the list of financial advisors for the township for their 457(b) provider per the recommendation of the fiscal office.

Mr. Markley seconded the motion that was passed unanimously.

Purchase Order Approvals

Mrs. Benza made a motion to approve the purchase order list (Items 1-8) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Requests

1. Chagrin Valley Paving – Additional work at River Road Park - \$4,505.15 (Parks)
2. Ronyak Paving – Asphalt Resurfacing of Various Roads - \$177,040.00 (Roads)
3. Ronyak Paving – Asphalt Resurfacing of Section C Taylor May Rd. - \$417,364.80 (Roads)
4. Geauga County Engineer – Resource Rental Program - \$15,000.00 (Roads)
5. Geauga County Engineer – Resource Rental Program - \$60,000.00 (Roads)
6. American Fireworks Co. – Final Payment for Fireworks - \$6,375.00 (Parks)
7. Time Warner Cable – Cable Services 6 months - \$7,200.00 (Roads and General)
8. Time Warner Cable – County Internet 6 months - \$7,200.00 (All)

Invoice Approvals

Mrs. Benza made a motion to approve the invoices (Items 1-2) below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoice Approvals

1. Docmann Printing – Bicentennial Giveaways - \$1,782.50 (General)
2. Geauga County Engineer – Crack Sealing - \$14,784.89 (Roads)

Fiscal Resolution Approvals

Mrs. Benza made a motion to approve Resolution 07102017-A to Reallocate Permanent Appropriations within Road & Bridges for the Current Year as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Mrs. Benza made a motion to approve Resolution 07102017-B to Supplement Permanent Appropriations for the Current Year as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Mrs. Benza made a motion to approve Resolution 07102017-C to Authorize Inter-fund Transfer from General Fund to Roads in the amount of \$1,027.82 as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

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Checks Dated June 27, 2017 through July 10, 2017

The trustees examined and signed checks and invoices dated June 27, 2017 through July 10, 2017 of warrants #27668 through #27767 in the amount of \$75,384.91.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of June 2017 #228-2017 through #278-2017 in the amount of \$742,138.50 are attached to and become a permanent part of these minutes.

PUBLIC INTERACTION

Mr. Henri Preuss is happy that the service department saves the residents money by using the talents of the employees and doing a lot of their own work instead of contracting out. Mr. Markley replied that all of departments do the same. Mr. Stanek wanted to make the trustees aware that there is a resident on Country Lane that does not want the road paved. He is concerned about speeding on the road. The township is confident that this road needs to be paved based on the amount of traffic on the road and believes that Country Lane is a great candidate for paving.

CORRESPONDENCE

1. Geauga Growth Partnership – Thank you for renewal. August 19th fundraiser at dome on Rt. 87
2. Walter-Haverfield – Notice of destruction of documents in Meldon case.
3. Cibik’s Dairy Island – Ice cream contest August 19th.
4. Lorrie sent inquiry to legal counsel asking where we stand in Portage County tax case with the co-op.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:20 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____