

Monday, June 8,

20

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 8, 2020. Those present were Trustees Mrs. Lorrie Benza, Mrs. Kristina O'Brien, and Mr. Jeffrey Markley and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:00 P.M. in order to go into executive session.

The trustees returned from executive session, after considering the employment and compensation of public employees and reconvened their regular meeting at 7:04P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Town Hall – New Business: Table SB 310

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' May 26, 2020 regular meeting as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

There was no verbal report given from Kenston Community Education for the month of May 2020. Mrs. Jennifer Moore gave a comprehensive report to the trustees at a previous meeting. The written report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of May 2020. He reported that the road department plowed twice in the month of May. The parks are now open and ready for visitors, including the dog park. They are working on improvements to the auxiliary dog park. The road department is also spending a lot of time on ditch improvements throughout the township. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman presented the fiscal report for the month of January 2020. The general fund balance is \$2,252,016.28 as of May 31, 2020. She reported that the 2018-2019 audit is still in progress and being conducted remotely. The budget is completed and on display in the fiscal office for the public to view. There will be a renewal road levy on the ballot this year. The complete fiscal report is attached to and becomes a permanent part of these minutes.

Monday, June 8,

20

PUBLIC COMMENTS

Mr. Henri Preuss of Kenston Lakes wanted to compliment the service department employees on their professionalism during the Clean-up Days.

FIRE DEPARTMENT – NEW BUSINESSRequest to Accept Donation

The trustees were in general agreement to accept the donation of \$100.00 from the Cannelongos, former residents, in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards the purchase of a new safety trailer.

POLICE DEPARTMENT – NEW BUSINESSOhio Army National Guard Service – Tymoszczuk

Mr. Markley made a motion to approve the military leave for Patrol Officer Theresa Tymoszczuk for the period of June 2, 2020 until Mission complete for State Active Duty for Operation Guardian Serenity III with the 437th Military Police Battalion National Guard Reaction force and support personnel.

Mrs. Benza seconded the motion which passed unanimously.

Grade Change Request – Tymoszczuk

Mr. Markley made a motion to approve a grade change request for Ptl. Theresa Tymoszczuk to a Grade A Patrolman at an annual salary of \$77,277.14 effective the July 18, 2020 pay period per the recommendation of the police chief.

Mrs. Benza seconded the motion which passed unanimously.

Retirement of Public Employee – DeBlaey

Mr. Markley made a motion to accept the retirement of part-time officer William DeBlaey effective April 1, 2020 per the recommendation of the police chief and with gratitude for his years of service to Bainbridge Township.

Mrs. Benza seconded the motion which passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSCertificate of Need – Roads and Bridges

Mr. Markley made a motion, pursuant to ORC section 5705.03(B), to approve Resolution 06082020-A and submit to the Geauga County Auditor asking that he certify back to us the total current tax valuation, and the number of mills required to generate a specified amount of revenue, considered by renewal of a 2.00-mill, 5-year renewal levy first levied in 1996, per the recommendation of the service director and in accord with ORC 5705.19 (G).

Mrs. Benza seconded the motion which passed unanimously.

Return to Work – Service Employees

Mr. Markley made a motion to allow the return to work for service employees Rob Saari and the building attendants based in increased work load in the service department effective immediately per the recommendation of the service director.

Mrs. Benza seconded the motion which passed unanimously.

Monday, June 8,

20

Request for Rental Fee Waiver – Spring Valley Civic Association

Mr. Markley made a motion to approve the rental fee waiver request from the Spring Valley Civic Association for the Lakeside Building for their annual clambake on October 3, 2020 in the amount of \$280.00 per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Cemetery Deed

Mr. Markley made a motion to grant a cemetery deed #598 for one grave in the amount of \$750.00 to Mark F. and Cynthia F. Vogley of 18877 Rivers Edge Drive West, Chagrin Falls, OH 44023.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13, Lot No. 36, Grave 2. Mr. Henri Preuss and Mr. Jim Stanek attested to their signatures.

Cemetery Deed

Mr. Markley made a motion to grant a cemetery deed #599 for two graves in the amount of \$1,500.00 to Alan P. Weilacher of 17591 Stockton Lane, Chagrin Falls, OH 44023.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 82, Graves 2 and 3. Mr. Henri Preuss and Mr. Jim Stanek attested to their signatures.

TOWN HALL – NEW BUSINESS

Website Agreement – Company 119

General agreement to allow the chair to sign the functionality agreement with Company 119 outlining the details for the proposed website for the township.

Website – Do Not Knock Module

The trustees were in general agreement to pursue NOPEC’s “Do Not Knock” module for the township website for resident registration and for permitted transient vendors to utilize.

CRWP Request

The trustees were in general agreement to offer support to the Chagrin River Watershed Partnership for the streambank erosion project since the county does not financially support CRWP.

CEI Streetlight Tariff Update

Mr. Markley made a motion to allow the chair to sign the LED street lighting agreement with First Energy marking Option #3 requesting the replacement of existing non-LED lights that fail, with LED streetlights, contingent on GCPO approval.

Mrs. Benza seconded the motion that was passed unanimously.

Monday, June 8,

20

ZONING DEPARTMENT – OLD BUSINESS

Revised Elevation Plans - Chipotle

The trustees were in general agreement to accept the revised elevation plans from Red Architecture for the proposed Chipotle in Bainbridge Township.

FISCAL OFFICE - NEW BUSINESS

Set Public Hearing Date – Tax Budget 2021

Mr. Markley made a motion to set the public hearing date for the 2021 tax budget for June 22, 2020 at 8:00 P.M. per the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase order list (Items 1-2) below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

- 1. Cleveland Clinic at Work – New Hire Physicals - \$3,000.00 (Fire)
- 2. Mainline Truck and Trailer Service, Inc. – Truck Repair - \$4,382.31 (Roads)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoice list (Items 1-3) below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoices

- 1. Ohio Auditor of State – Financial Audit - \$4,202.50 (General)
- 2. Littler – General Labor - \$1,675.00 (Fire)
- 3. Littler – Labor and Employment - \$625.00 (Fire)

FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 06082020-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of May 2020 – \$1,414.35

Mrs. Benza seconded the motion that passed unanimously.

Checks Dated May 27, 2020 through June 8, 2020

The trustees examined and signed checks and invoices dated May 27, 2020 through June 8, 2020 of warrants #34670 through #34718 in the amount of \$89,176.75 which are attached to and become a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of May 2020, #153-2020 through #200-2020 in the amount of \$585,135.51 are attached to and become a permanent part of these minutes.

Monday, June 8,

20

PUBLIC COMMENTS

Mr. Henri Preuss of Kenston Lakes appreciates the transparency of the monthly resolution showing the transfer of man hours from the road department to the parks department for work performed.

CORRESPONDENCE

1. American Tower: COVID 19 response and safety information

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:10 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____