

Monday, June 11,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 11, 2018. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:04 P.M.

#### EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment, Compensation, and Discipline of Public Employees per Ohio Revised Code Section 121.22(G)(1), and Collective Bargaining Review per Ohio Revised Code Section 121.22(G)(4).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:04 P.M. in order to go into executive session.

Chief Lou Ann Metz was invited into the executive session at 6:36 PM and left at 7:05 P.M.

The trustees returned from executive session, after considering the employment, compensation, and discipline of public employees and collective bargaining review and reconvened their meeting at 7:09 P.M.

#### CHANGES TO THE AGENDA

1. Remove from Agenda: Fire Department – New Business: Training Request
2. Late Addition: Service Department: Authorize Signature - OEPA Application

#### MINUTES

Mrs. Benza moved to approve the minutes of the trustees' May 29, 2018 regular meeting, and the June 7, 2018 special meeting as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

#### PRESENTATION BY GUEST – Mr. Dave Favorite, Director, Department of Development Mr. Dave Lair, County Administrator

Mr. Lair and Mr. Favorite discussed the proposal from the county to Swagelok to build their new headquarters in Geauga County. The county evaluated fifteen sites, and narrowed it down to three for the proposal. One of the three properties proposed is in Bainbridge Township on the Geauga Lake property. Mr. Favorite reported that the county had a very short window in which to prepare the proposal. Swagelok will narrow down their options by the end of the month. Mr. Favorite will keep the trustees informed when decisions are made. In addition, Mr. Favorite indicated that the county will continue to work with the Geauga Growth Partnership and other organizations to bring economic development to the area. They want to work with the trustees on the township sites that are available for development. He may need to look at incentives like TIF's and CRA's. Mr. Favorite also mentioned that Ms. Kelly Conrad has been promoted to Assistant Director of Economic Development, as Ms. Anita Stockard is retiring.

Mrs. Benza asked if the county had seen the site plan that was created by EDG. They had not, so Mr. Markley will forward it to the County. Mr. Markley asked if the county could help in any way since utilities are available, but not always certain. The county indicated their willingness to help. Mr. Favorite would like to spend more time working with Bainbridge Township and understanding their vision. Mrs. Benza asked if there were meeting set up with Troy and Auburn Townships regarding the other two Geauga County sites. Mr. Favorite is planning to meet with both in the next week or so.

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KENSTON COMMUNITY EDUCATION

Mr. Greg Sharp presented the KCE report for the month of May 2018. Mr. Sharp reported that the spring rec season has wrapped up and summer sessions have begun. The numbers look good, as over 100 first and second graders have signed up for baseball. They have started their community survey by sending out 5000 emails to past participants of KCE programming. They have received a 4% response so far. They will continue the surveys after each session. They also plan to survey the coaches for their input. The complete report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for May 2018. The general fund balance is \$1,340,723.72 as of May 31, 2018. Mrs. Sugarman reported that the 2019 budget has been completed and is in the fiscal office for viewing ahead of the June 25, 2018 Public Hearing. She also reported that we have received the funds from the \$2000.00 NOPEC community grant. The complete fiscal report is attached and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of May 2018. In May, the service department cleaned all the buildings before they were opened. They are continuing to finish spring clean on all the properties. They have completed hazardous tree removal, and are working on ditch mowing. They prepared the cemetery for Memorial Day. It was a tight schedule because of the delayed spring weather this year. They will continue to improve conditions in the cemetery. They have worked through the backlog of road issues. Current projects include the dog park and the old road garage. Mr. Roger Weiss asked about the possibility of benches in the dog park. Mr. Markley responded that those decisions should be made by the parks committee and then brought to the trustees for final approval. The complete service department report is attached and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSPay Grade Increases

Mrs. Benza made a motion to approve the pay grade increases for the firefighters listed below from EMT-P Grade B to EMT-P Grade A at a new rate of \$23.79/hour effective June 23, 2018 per the recommendation of the fire chief.

- Benjamin Dingleline
- Paul McClintock

Mrs. O'Brien seconded the motion which passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSNoise Mitigation

Mrs. O'Brien gave an update on the noise analysis request for Route 422. ODOT has done the testing through the Office of Environmental Services, and the results do not justify noise barriers for this location.

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Final Dog Park Rules

Mrs. Benza made a motion to approve the Dog Park Rules to be posted at the Bainbridge Township Dog Park as submitted by the Parks Committee and reviewed by the Geauga County Prosecutor's Office.

Mrs. O'Brien seconded the motion which passed unanimously.

Dog Park Income/Expenses Update

The trustees, Service Director, Park Committee members, and Mr. Roger Weiss (who spearheaded the effort to procure donations that offset the cost for the dog park) engaged in ample discussion regarding the scope and vision for the dog park. Trustee Markley designed most of the details of the park area, and along with those details provided a long-term budget for consideration if the township wishes to add on in the future. Park Committee members, Mrs. Benza and Mrs. O'Brien shared their similar perspective that the goal is to keep the dog park simple, complete what needs to be completed, and get it open to the public. Identified goal for a soft opening is now the July 4th holiday, but it depends on weather conditions as the grass comes in.

After much discussion, Mrs. Benza made a motion to approve an additional \$6,000.00 to complete the dog park in addition to the \$14,000.00 that has already been spent, as specified by the Phase 1 plan.

Mrs. O'Brien seconded the motion which passed unanimously.

Mrs. Benza expressed her frustration that the scope of this park seems to have grown far beyond what was initially proposed and shared. She greatly appreciates the time, energy, and efforts of the Park Committee, Mr. Weiss, the Service Department employees, and Mr. Markley's design expertise, but Bainbridge taxpayers are now shouldering more of the cost than was originally proposed. She noted for the record that she is not in favor of an elaborate and overly expansive park.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Bainbridge Women's Club

Mrs. Benza made a motion to approve the rental fee waiver request from the Bainbridge Women's Club for the Bainbridge Town Hall on November 1-3, 2018 in the amount of \$957.50 which waives the building attendant fee also, per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously

Request for Rental Fee Waiver – Bainbridge Women's Club

Mrs. Benza made a motion to approve the rental fee waiver request from the Bainbridge Women's Club for the Burns-Lindow Building once a month from September 2018 to June 2019 in the amount of \$810.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Items to be Declared Obsolete

Mrs. Benza made a motion to declare the Gasboy Atlas fuel pump obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

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Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of the obsolete fuel pump on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

Items to be Declared Obsolete

Mrs. Benza made a motion to declare the lawn roller obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of the obsolete lawn roller on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

Items to be Declared Obsolete

Mrs. Benza made a motion to declare five metal picnic tables obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of the obsolete picnic tables on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

Snow and Ice Control Agreement

Mrs. Benza made a motion to approve the Snow and Ice Control Agreement between the Geauga County Commissioners, the Geauga County Engineer, and the Bainbridge Township Board of Trustees providing Bainbridge Township with the amount of \$43,848.10 for snow and ice control on certain county roads per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Bid Award Recommendation – PR-BAI-18

Mrs. Benza made a motion to award the bid for The Asphalt Improvement of Various Roads to Chagrin Valley Paving, Inc. in the amount of \$335,273.00 pursuant to the recommendation of the Geauga County Engineer and the service director.

Mrs. O'Brien seconded the motion, which was passed unanimously.

Bid Award Recommendation – RC-893-18

This item is tabled until the next meeting. The bids were opened on June 1, 2018, and the apparent low bidder is Ronyak Paving, Inc. with a bid of \$189,621.00. There are some lingering issues that need to be resolved before moving forward.

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Recycling Update

Mrs. O'Brien attended a meeting of the Geauga – Trumbull Solid Waste District and reported back to the township regarding recycling. She suggested that we change the signage in the recycling area to reflect aluminum only, not all metals. In addition, she wants to make it clear that recycled items should not be put in plastic bags because of contamination. She is also hoping that there will be articles in the local papers to educate the residents.

TOWN HALL - OLD BUSINESSTransient Vendor Policy

Mrs. Benza made a motion to approve Resolution 06112018-B allowing transient vendors to register in Bainbridge Township.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, no; Mrs. O'Brien, aye. Motion carried.

Transient Vendor Application

Mrs. Benza made a motion to approve the Transient Vendors application as written which allows vendors to register in Bainbridge Township.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, no; Mrs. O'Brien, aye. Motion carried.

Do Not Solicit Program

Mrs. Benza made a motion to approve the Do Not Solicit Program Registration Policy to be posted on the township website.

Mrs. O'Brien seconded the motion that passed unanimously.

Transient Vendor Registration Policy and Permit

Mrs. Benza made a motion to approve the Transient Vendor Registration Process and Permit Policy to be executed by the police department and the fiscal office.

Mrs. O'Brien seconded the motion that passed unanimously.

Aurora Co-op Lease Extension

Mrs. Benza made a motion to extend the lease to the Aurora Co-operative Preschool for one year beginning July 1, 2018 through June 30, 2019 with a rent increase of \$235.00 to cover taxes for a monthly total rent of \$1,585.00. There will be no further extensions of this lease.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, no; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

Mrs. Benza again voiced her opposition to having township buildings and facilities used exclusively by only one tenant, especially without the ability to manage the issues that arise from this kind of policy. She is opposed to the township being involved as a landlord in a long-term relationship that results in taxes to the township without a full mechanism to cover them. Specifically relating to the Co-Op tenancy, Mrs. Benza noted that the township failed to send an invoice for taxes due, noting that nobody in the township has familiarity with this kind of obligation.

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Real Estate Tax Appeal

The trustees are considering dropping the tax appeal with the state that was initiated in 2015. Mrs. Benza is contacting our attorney for more information and to discuss the possibility.

FISCAL OFFICE - NEW BUSINESSPurchase Order Approvals

Mrs. Benza made a motion to approve the purchase order list (Items 1 -3) as submitted by the Fiscal Officer. Item #1 is subject to approval of the easement for Hawksmoor.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Requests

1. Stream & Wetlands Foundation – Hawksmoor Mitigation - \$26,640.00 (Roads)
2. Chagrin Valley Paving, Inc. – Contract RS-BAI-18 - \$243,790.00 (Roads)
3. Chagrin Valley Paving, Inc. – Contract RS-191-510-18 - \$235,030.00 (Roads)

Invoice Approvals

Mrs. Benza made a motion to approve the invoices below (Items 1-3) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoice Approval List

1. Ohio Auditor of State – Financial Audit Fees - \$11,256.00 (General)
2. Clemans-Nelson – Negotiations, PPM - \$1,717.50 (Fire, General)
3. Geauga County Treasurer – Taxes for Co-op Building - \$1,370.26 (General)

Fiscal Resolution Approval

Mrs. Benza made a motion to approve Resolution 06112018-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of May 2018 - \$6,968.90

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated May 30, 2018 through June 11, 2018

The trustees examined and signed checks and invoices dated May 30, 2018 through June 11, 2018 of warrants #29810 through #29932 in the amount of \$92,573.22.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of May 2018 #152-2018 through #190-2018 in the amount of \$734,796.64 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

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PUBLIC INTERACTION

None.

CORRESPONDENCE

None.

LATE ADDITIONS

Service Department – New Business

Mrs. Benza made a motion to authorize the chairman to sign the Ohio EPA application for director’s authorization for coverage for Hawksmoor.

Mrs. O’Brien seconded the motion that passed unanimously.

EXECUTIVE SESSION

Mrs. Benza made a motion to recess the regular meeting to reconvene executive session for the Employment, Compensation, and Discipline of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O’Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O’Brien, aye. Motion carried.

The trustees recessed their regular meeting at 10:16 P.M. in order to go into executive session.

The trustees returned from executive session, after considering the employment, compensation, and discipline of public employees and reconvened their regular meeting at 10:22 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:22 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_

**Payment Listing**

UAN v2018.2

5/29/2018 to 6/11/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29688	05/03/2018	05/03/2018	RW	Patricia Randall	\$200.00 *	V
29688	06/06/2018	06/06/2018	RW	Patricia Randall	-\$200.00	V
29755	05/16/2018	05/16/2018	AW	SUNRISE SPRINGS WATER CO.	\$493.85 *	V
29755	05/29/2018	05/29/2018	AW	SUNRISE SPRINGS WATER CO.	-\$493.85	V
29810	05/29/2018	05/29/2018	RW	Jason Zakrajsek	\$150.00	O
29811	05/29/2018	05/29/2018	RW	Jodie M. Fink	\$250.00	O
29812	05/29/2018	05/29/2018	RW	Sandra L. Goglin	\$350.00	O
29813	05/29/2018	05/29/2018	RW	Sandra M. Weil	\$350.00	O
29814	05/29/2018	05/29/2018	RW	Friends of Bainbridge Library	\$250.00	O
29815	05/29/2018	05/29/2018	RW	Lee Ann Churchill	\$100.00	O
29816	05/29/2018	05/29/2018	RW	Stuart Sparker	\$150.00	O
29817	05/29/2018	05/29/2018	RW	Angela Ruffin-Ausler	\$250.00	O
29818	05/29/2018	05/29/2018	RW	Angela Ruffin-Ausler	\$5.00	O
29819	05/29/2018	05/29/2018	RW	Janelle L. Stuart	\$100.00	O
29820	05/29/2018	05/29/2018	RW	Carol J. Willert	\$100.00	O
29821	05/29/2018	05/29/2018	RW	Rozann R. Taylor	\$150.00	O
29822	05/29/2018	05/29/2018	RW	Charles H. Nichols	\$100.00	O
29823	05/29/2018	05/29/2018	AW	SUNRISE SPRINGS WATER CO.	\$91.00	O
29824	05/29/2018	05/29/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$97.57	O
29825	05/29/2018	05/29/2018	AW	CINTAS CENTRALIZED AR	\$296.31	O
29826	05/29/2018	05/29/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$75.86	O
29827	05/29/2018	05/29/2018	AW	VAN CUREN SERVICES	\$9,625.00	O
29828	05/29/2018	05/29/2018	AW	James Stanek	\$30.00	C
29829	05/29/2018	05/29/2018	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$365.90	O
29830	05/29/2018	05/29/2018	AW	PATTERN METALS, INC.	\$2,490.00	C
29831	05/29/2018	05/29/2018	AW	T.L.C. LANDSCAPING, INC.	\$1,118.00	O
29832	05/29/2018	05/29/2018	AW	Geauga Nuisance Control, Inc.	\$95.00	O
29833	05/29/2018	05/29/2018	SW	Skipped Warrants 29833 to 29833 Series 2	\$0.00	V
29834	05/29/2018	05/29/2018	AW	Kenston Alumni Association	\$350.00	O
29835	05/29/2018	05/29/2018	AW	Kathleen Masek	\$100.00	O
29836	05/29/2018	05/29/2018	AW	Dolores M. Elder	\$350.00	O
29837	05/29/2018	05/29/2018	AW	Reva M. Barner	\$350.00	O
29838	05/30/2018	05/30/2018	AW	SUNRISE SPRINGS WATER CO.	\$80.10	O
29839	05/30/2018	05/30/2018	AW	WARREN FIRE EQUIPMENT, INC.	\$179.45	O
29840	05/30/2018	05/30/2018	AW	MCMASTER CARR SUPPLY COMPANY	\$128.45	O
29841	05/30/2018	05/30/2018	AW	Emergency Mower Technicians	\$686.62	O
29842	05/30/2018	05/30/2018	AW	CINTAS CENTRALIZED AR	\$66.39	O
29843	05/30/2018	05/30/2018	AW	LIFE FORCE MANAGEMENT INC.	\$2,206.13	O
29844	05/30/2018	05/30/2018	AW	PRIMETIME EMBLEMS	\$540.00	O
29845	05/30/2018	05/30/2018	AW	CUYAHOGA COUNTY POLICE CHIEF ASSO	\$150.00	O
29846	05/30/2018	05/30/2018	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO	\$1,342.02	O
29847	05/30/2018	05/30/2018	RW	Village Nursery School Inc.	\$100.00	O
29848	05/30/2018	05/30/2018	RW	Village Nursery School, Inc.	\$50.00	O
29849	05/30/2018	05/30/2018	AW	GRAINGER	\$222.04	O
29850	05/30/2018	05/30/2018	AW	Charles Bolt	\$110.42	O
29851	05/30/2018	05/30/2018	AW	CCT FINANCIAL	\$166.00	O



**Payment Listing**

UAN v2018.2

5/29/2018 to 6/11/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29852	05/30/2018	05/30/2018	AW	FLAG STORE	\$86.40	O
29853	05/30/2018	05/30/2018	AW	GEAUGA GROWTH PARTNERSHIP, INC.	\$1,000.00	O
29854	05/30/2018	05/30/2018	AW	OTIS ELEVATOR COMPANY	\$3,641.18	O
29855	05/31/2018	05/31/2018	AW	MERITECH	\$52.51	O
29856	05/31/2018	05/31/2018	AW	BOUND TREE MEDICAL, LLC	\$1,550.99	O
29857	05/31/2018	05/31/2018	AW	PRAXAIR DISTRIBUTION, INC.	\$180.91	O
29858	05/31/2018	05/31/2018	AW	CINTAS CENTRALIZED AR	\$112.67	O
29859	05/31/2018	05/31/2018	AW	CINTAS CENTRALIZED AR	\$264.25	O
29860	05/31/2018	05/31/2018	AW	Bruce Steven Entertainment LLC	\$350.00	O
29861	06/01/2018	06/01/2018	AW	DOMINIC DISANTO	\$259.20	O
29862	06/01/2018	06/01/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$395.31	O
29863	06/01/2018	06/01/2018	AW	TREASURER OF STATE OF OHIO	\$600.00	O
29864	06/01/2018	06/01/2018	AW	TLC PET HOSPITAL	\$84.00	V
29864	06/01/2018	06/01/2018	AW	TLC PET HOSPITAL	-\$84.00	V
29865	06/01/2018	06/01/2018	AW	Tharpe Consulting	\$495.00	O
29866	06/01/2018	06/01/2018	AW	Craig Soeder	\$383.40	O
29867	06/01/2018	06/01/2018	AW	TLC PET HOSPITAL	\$84.00	O
29868	06/04/2018	06/04/2018	AW	ERC HEALTH	\$520.00	O
29869	06/04/2018	06/04/2018	AW	SUNRISE SPRINGS WATER CO.	\$40.75	O
29870	06/05/2018	06/05/2018	RW	Sallyann Previte	\$100.00	O
29871	06/05/2018	06/05/2018	RW	Vladimir Khmelnsky	\$150.00	O
29872	06/05/2018	06/05/2018	AW	CINTAS CENTRALIZED AR	\$66.39	O
29873	06/05/2018	06/05/2018	AW	TNT Exterminating	\$300.00	O
29874	06/05/2018	06/05/2018	AW	Veritiv Operating Company	\$63.74	O
29875	06/05/2018	06/05/2018	AW	PARTY ANIMALS	\$810.00	O
29876	06/05/2018	06/05/2018	AW	AMERICAN FIREWORKS COMPANY	\$6,375.00	O
29877	06/05/2018	06/05/2018	AW	FLOWER ENTERTAINMENT INC.	\$500.00	O
29878	06/05/2018	06/05/2018	AW	WESTERN RESERVE SAFETY COUNCIL	\$50.00	O
29879	06/05/2018	06/05/2018	AW	R&D Heating and Sheet Metal Co.	\$618.68	O
29880	06/05/2018	06/05/2018	AW	WARREN FIRE EQUIPMENT, INC.	\$840.00	O
29881	06/05/2018	06/05/2018	AW	OMG NATIONAL	\$347.00	O
29882	06/05/2018	06/05/2018	AW	National Fire Codes	\$1,495.00	O
29883	06/05/2018	06/05/2018	AW	STAMM CONTRACTING COMPANY INC.	\$577.25	O
29884	06/05/2018	06/05/2018	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,010.00	O
29885	06/05/2018	06/05/2018	AW	MILL SUPPLY, INC.	\$68.77	O
29886	06/05/2018	06/05/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$29.25	O
29887	06/05/2018	06/05/2018	AW	NEWBURY AUTO PARTS, INC.	\$287.48	O
29888	06/05/2018	06/05/2018	AW	SUNRISE SPRINGS WATER CO.	\$157.25	O
29889	06/05/2018	06/05/2018	AW	T.L.C. LANDSCAPING, INC.	\$139.80	O
29890	06/05/2018	06/05/2018	AW	Transcolonial Auto Service	\$51.45	O
29891	06/05/2018	06/05/2018	AW	VALLEY FORD TRUCK SALES	\$432.13	O
29892	06/05/2018	06/05/2018	AW	William Lovell	\$350.00	O
29893	06/06/2018	06/06/2018	RW	Patricia T Randall	\$200.00	O
29894	06/06/2018	06/06/2018	AW	AIRGAS	\$143.89	O
29895	06/06/2018	06/06/2018	AW	FASTENAL	\$311.96	O
29896	06/06/2018	06/06/2018	AW	GEAUGA COUNTY DEPT. OF WATER RESCUE	\$591.54	O

**Payment Listing**

UAN v2018.2

5/29/2018 to 6/11/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29897	06/06/2018	06/06/2018	AW	ROBECK FLUID POWER COMPANY	\$252.67	O
29898	06/06/2018	06/06/2018	AW	STAPLES BUSINESS ADVANTAGE	\$181.19	O
29899	06/06/2018	06/06/2018	AW	M.A.T. CLEANING SERVICE	\$3,388.34	O
29900	06/06/2018	06/06/2018	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$580.30	O
29901	06/07/2018	06/07/2018	SW	Skipped Warrants 29901 to 29901 Series 2	\$0.00	V
29902	06/07/2018	06/07/2018	AW	Howell Rescue Systems, Inc.	\$29,228.00	O
29903	06/07/2018	06/07/2018	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$262.68	O
29904	06/07/2018	06/07/2018	AW	Penn Care	\$98.00	O
29905	06/07/2018	06/07/2018	AW	MARK LEWIS	\$25.98	O
29906	06/07/2018	06/07/2018	AW	Fallsway Equipment Company	\$873.18	O
29907	06/07/2018	06/07/2018	AW	Fallsway Equipment Company	\$231.34	O
29908	06/11/2018	06/11/2018	AW	Automatic Door Co., Inc.	\$90.00	O
29909	06/11/2018	06/11/2018	AW	CERNI MOTOR SALES, INC.	\$139.76	O
29910	06/11/2018	06/11/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$42.06	O
29911	06/11/2018	06/11/2018	AW	CINTAS CENTRALIZED AR	\$441.69	O
29912	06/11/2018	06/11/2018	AW	DS ARCHITECTURE	\$815.00	O
29913	06/11/2018	06/11/2018	AW	Liberty Tire Services, LLC	\$1,134.59	O
29914	06/11/2018	06/11/2018	AW	MILL SUPPLY, INC.	\$187.41	O
29915	06/11/2018	06/11/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$574.98	O
29916	06/11/2018	06/11/2018	AW	Sagamore Companies	\$198.00	O
29917	06/11/2018	06/11/2018	AW	Stankus Heating & Cooling	\$1,600.00	O
29918	06/11/2018	06/11/2018	AW	JOSEPH TOMAYKO	\$75.00	O
29919	06/11/2018	06/11/2018	AW	VALLEY FORD TRUCK SALES	\$638.78	O
29920	06/11/2018	06/11/2018	AW	CCT FINANCIAL	\$178.00	O
29921	06/11/2018	06/11/2018	AW	ULLMAN OIL, INC.	\$7,435.51	V
29921	06/11/2018	06/11/2018	AW	ULLMAN OIL, INC.	-\$7,435.51	V
29922	06/11/2018	06/11/2018	AW	SUNRISE SPRINGS WATER CO.	\$82.75	O
29923	06/11/2018	06/11/2018	AW	LIBERTY FORD SOLON, INC.	\$41.76	O
29924	06/11/2018	06/11/2018	AW	HAINES & COMPANY, INC.	\$351.50	O
29925	06/11/2018	06/11/2018	AW	GEAUGA MECHANICAL COMPANY	\$307.50	O
29926	06/11/2018	06/11/2018	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$680.00	O
29927	06/11/2018	06/11/2018	AW	WASTE MANAGEMENT OF OHIO	\$66.02	O
29928	06/11/2018	06/11/2018	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$262.68	O
29929	06/11/2018	06/11/2018	AW	MERITECH	\$135.00	O
29930	06/11/2018	06/11/2018	AW	HARPER WELL \$ PUMP, INC.	\$85.00	O
29931	06/11/2018	06/11/2018	AW	CHAGRIN VALLEY/SOLON TIMES	\$67.50	O
29932	06/11/2018	06/11/2018	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATION	\$100.00	O
Total Payments:					\$92,573.22	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$92,573.22	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation



**Payment Listing**

UAN v2018.2

May 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
152-2018	05/01/2018	05/01/2018	CH	MEDICAL MUTUAL OF OHIO	\$2,533.55	O
153-2018	05/02/2018	05/02/2018	CH	HOME DEPOT CREDIT SERVICES	\$1,115.37	O
154-2018	05/02/2018	05/02/2018	CH	GUARDIAN	\$9,063.02	O
155-2018	05/02/2018	05/02/2018	CH	MEDICAL MUTUAL OF OHIO	\$68,748.93	O
157-2018	05/03/2018	05/03/2018	CH	ReliaStar Life Insurance Company	\$500.00	O
158-2018	05/03/2018	05/03/2018	CH	Great American Financial Resources	\$100.00	O
159-2018	05/03/2018	05/03/2018	CH	FTJ Deferrals	\$25.00	O
160-2018	05/04/2018	05/04/2018	CH	AXA	\$905.00	O
161-2018	05/04/2018	05/04/2018	CH	Accurate Data	\$235.55	O
162-2018	05/04/2018	05/04/2018	CH	OHIO DEFERRED COMPENSATION	\$6,704.60	O
163-2018	05/04/2018	05/04/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$169,397.21	O
164-2018	05/04/2018	05/04/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$33,327.86	O
165-2018	05/04/2018	05/04/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$2,332.07	O
166-2018	05/09/2018	05/09/2018	CH	MEDICAL MUTUAL OF OHIO	\$2,107.54	O
167-2018	05/11/2018	05/11/2018	CH	Ohio Police & Fire Pension Fund	\$18,330.82	O
168-2018	05/11/2018	05/11/2018	CH	Ohio Public Employees Retirement System	\$1,981.81	O
169-2018	05/15/2018	05/15/2018	CH	Ohio Public Employees Retirement System	\$18,016.86	O
170-2018	05/15/2018	05/15/2018	CH	Ohio Public Employees Retirement System	\$15,710.86	O
171-2018	05/15/2018	05/15/2018	CH	Ohio Public Employees Retirement System	\$18,130.85	O
172-2018	05/15/2018	05/15/2018	CH	Ohio Public Employees Retirement System	\$15,640.86	O
173-2018	05/15/2018	05/15/2018	CH	MEDICAL MUTUAL OF OHIO	\$3,887.45	O
174-2018	05/15/2018	05/15/2018	CH	ILLUMINATING COMPANY	\$12,915.32	O
175-2018	05/17/2018	05/18/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$125,966.82	O
176-2018	05/17/2018	05/18/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$33,157.53	O
177-2018	05/18/2018	05/18/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$132.88	O
178-2018	05/16/2018	05/18/2018	CH	Accurate Data	\$255.47	O
179-2018	05/17/2018	05/18/2018	CH	AXA	\$905.00	O
180-2018	05/17/2018	05/18/2018	CH	Great American Financial Resources	\$100.00	O
181-2018	05/17/2018	05/18/2018	CH	ReliaStar Life Insurance Company	\$500.00	O
182-2018	05/17/2018	05/18/2018	CH	FTJ Deferrals	\$25.00	O
183-2018	05/17/2018	05/18/2018	CH	OHIO DEFERRED COMPENSATION	\$6,654.60	O
184-2018	05/22/2018	05/22/2018	CH	MEDICAL MUTUAL OF OHIO	\$2,377.38	O
185-2018	05/23/2018	05/23/2018	CH	WINDSTREAM	\$1,985.83	O
186-2018	05/29/2018	05/29/2018	CH	DOMINION EAST OHIO	\$1,686.48	O
187-2018	05/30/2018	05/31/2018	CH	JP MORGAN CHASE BANK	\$7,805.84	O
188-2018	05/31/2018	05/31/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$119,197.70	O
189-2018	05/31/2018	05/31/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$31,611.70	O
190-2018	05/31/2018	05/31/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$725.88	O
Total Payments:					\$734,798.64	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$734,798.64	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ

KENSTON YOUTH FOOTBALL  
2018 OPERATING BUDGET

	<u>TOTAL</u>
<b>Income</b>	
<b>4000 Registration Income</b>	
4020 Sports Registration Income	19,700.00
4024 Fundraising	0.00
4027 Concession Income	0.00
Total 4020 Sports Registration Income	19,700.00
Total 4000 Registration Income	19,700.00
Total Income	19,700.00
Gross Profit	19,700.00
<b>Expenses</b>	
<b>5500 Youth Sports-expenses</b>	
5503 Uniforms/Tshirts	3,000.00
5504 Awards	1,000.00
5505 Field Maintenance	4,000.00
5506 Field/Gym Rental	3,000.00
5508 Equipment	3,610.00
5520 Refreshments	1,000.00
5530 Coaches/Clinicians	165.00
5532 Tournament/League Fee	350.00
5550 KCE expense   Expense	3,420.00
5599 Other Miscellaneous Service Cost	155.00
Total 5500 Youth Sports-expenses	19,700.00
Total Expenses	19,700.00
Current Cash Balance	6,317.87

# Kenston Community Education

## BALANCE SHEET

As of May 19, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 KeyChecking	65,492.46
1015 KeySavingsTres (1%)	73,053.08
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,430.75
<b>Total Bank Accounts</b>	<b>\$134,125.19</b>
Accounts Receivable	
1200 Accounts Receivable	150.00
<b>Total Accounts Receivable</b>	<b>\$150.00</b>
<b>Total Current Assets</b>	<b>\$134,275.19</b>
Fixed Assets	
A/D - Property & Equipment	-151,967.94
Property & Equipment	235,387.24
<b>Total Fixed Assets</b>	<b>\$83,419.30</b>
Other Assets	
1250 Payroll Line of Credit	10,000.00
<b>Total Other Assets</b>	<b>\$10,000.00</b>
<b>TOTAL ASSETS</b>	<b>\$227,694.49</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
<b>Total Accounts Payable</b>	<b>\$ -2,230.00</b>
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	999.25
Current Portion of LT Debt	5,236.81
<b>Total Other Current Liabilities</b>	<b>\$6,236.06</b>
<b>Total Current Liabilities</b>	<b>\$4,006.06</b>
Long-Term Liabilities	
Long Term Debt - Copier	1,583.00
<b>Total Long-Term Liabilities</b>	<b>\$1,583.00</b>
<b>Total Liabilities</b>	<b>\$5,589.06</b>
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	198,947.38
Net Income	23,158.05
<b>Total Equity</b>	<b>\$222,105.43</b>

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$227,694.49



The Mission: The mission of the Kenston Community Education is to provide educational and recreation programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD  
KENSTON COMMUNITY EDUCATION**

Board Meeting  
April 22, 2018 @ 7:30 PM  
Gardiner Center

**I. CALL TO ORDER**

- Vice-President Tony Blatnik @ 7:29 PM

**II. ROLL CALL**

Present: Sarah Delly, Jennifer Ingram, Greg Sharp,  
David Parker, Kevin Byrnes, Donna Rudnay, Greg Bumbu, Lynn Gotthardt

Absent: Bob Ford

**III. APPROVAL/AMENDMENT OF MINUTES**

- Approval of Meeting Minutes from February, 2018
- Motion - Lynn Gotthardt                      Second - Greg Sharp
- Motion Carried

**IV. REPORTS & INFORMATIONAL ITEMS - DIRECTOR, JENNIFER INGRAM**

- **Scholarships**
  - After a review of applications, it was voted on that two (\$750) scholarships would be awarded to Jimmy Burg and Corenna Maynard
- **Copier Lease**
  - Meritech presented a bid of \$475/month for a 5 year lease
  - current provider is Toshiba at \$539/month
- **Transportation to Offsite Clases**
  - Jen will be meeting with Jeremy McDevitt regarding students needing to be registered through KCE for offsite after-school program busing
- **Spring Sports**
  - The first game happened today and the fields are draining well
  - Our rec league consists of: Kenston, Aurora & Chagrin Falls
  - HS Baseball has 7 rec teams
  - Minors and Majors are starting early this year - May 16th, all other teams will begin after Memorial Day

**Financials**

- P/L provided in our packet to review

## V. OLD BUSINESS

- **Survey**

- Sarah will be sending out the Community Survey this week through Robly with the assistance of Jen

## VI. NEW BUSINESS

- **Football Helmets**

- Approval of the purchase of 100 SpeedFlex Youth Football Helmets from Riddell for the cost of \$23,900.00
- Motion - Greg Sharp                      Second - Greg Bumbu
- Motion Carried

## VII. DONATIONS

- The Bainbridge Men's Club presented Jen with a \$500 donation to be used for the scholarships of enrichment classes
- Jen will be contacting the Guidance Counselors to determine needs of students

## VIII. HEARING OF PUBLIC ON NON-AGENDA ITEMS

- No public present at meeting

## IX. ACTION ITEMS

- Jen to look into ACE Copier and Tony to contact Nancy Santilli regarding coming under the umbrella of Kenston Schools lease to save money
- Lynn Gotthardt to provide Jen with a rubric from OHSAA scholarship applications

**X. ADJOURNMENT**

- Motion to Adjourn @ 8:12PM - Greg Bumbu
- Second - Donna Rudnay
- Motion Carried



***The Mission:*** The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

## **AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION**

Regular Meeting  
May 20, 2018 @ 7:30 PM  
Gardiner Center

**I CALL TO ORDER** TIME \_\_\_\_\_

**II ROLL CALL**

BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_ GB \_\_\_\_\_  
SD \_\_\_\_\_ DR \_\_\_\_\_ DP \_\_\_\_\_ TB \_\_\_\_\_  
J.Ingram \_\_\_\_\_

**III APPROVAL OF MINUTES**

- April 2018
- Motion \_\_\_\_\_ Second \_\_\_\_\_

BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_ GB \_\_\_\_\_  
SD \_\_\_\_\_ DR \_\_\_\_\_ DP \_\_\_\_\_ TB \_\_\_\_\_  
J.Ingram \_\_\_\_\_

**IV REPORTS AND INFORMATIONAL ITEMS**

- Survey results
- Directors report
  - Baseball/softball
  - Summer hours
  - School custodial help

**VI OLD BUSINESS**

**VII NEW BUSINESS**

- **Football Budget**
- **rates for Auburn and Kenston Schools property**

**VIII DONATIONS**

**IX HEARING OF PUBLIC ON NON-AGENDA ITEMS**

**XI ACTION ITEMS**

**XII ADJOURNMENT**

Motion _____	Second _____			
BF _____	GS _____	KB _____	LG _____	GB _____
SD _____	DR _____	DP _____	TB _____	
J.Ingram _____				
_____				

**Next Regular Meeting: June 24**

# Kenston Community Education

## PROFIT AND LOSS

September 1, 2017 - May 19, 2018

	TOTAL
Income	
4000 Registration Income	539,427.19
4100 Marketing Income	10,138.75
4410 Field Rental Income	7,195.00
9600 Baseball Field Income	280.00
Services	264.00
Unapplied Cash Payment Income	0.00
<b>Total Income</b>	<b>\$557,304.94</b>
GROSS PROFIT	\$557,304.94
Expenses	
5300 KCE office overhead	157,132.51
5400 Class Expenses	150,821.49
5500 Youth Sports-expenses	211,831.73
5600 Marketing	15,796.69
5700 School Facilities	11,167.50
5900 Bank Fees	10,339.10
6000 Charitable Contributions	2,825.00
Unapplied Cash Bill Payment Expense	0.00
<b>Total Expenses</b>	<b>\$559,914.02</b>
NET OPERATING INCOME	\$ -2,609.08
Other Income	
9000 Other Income	25,767.01
<b>Total Other Income</b>	<b>\$25,767.01</b>
Other Expenses	
Reconciliation Discrepancies	-0.12
<b>Total Other Expenses</b>	<b>\$ -0.12</b>
NET OTHER INCOME	\$25,767.13
<b>NET INCOME</b>	<b>\$23,158.05</b>

## BAINBRIDGE TOWNSHIP, GEauga COUNTY

6/11/2018 10:21:11 AM

## Cash Summary by Fund

UAN v2018.2

May 2018

Fund #	Fund Name	Fund Balance 5/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 5/31/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,462,229.71	-\$57,979.86	\$50,686.31	\$0.00	\$0.00	\$1,454,936.16	\$111,714.61	\$2,497.83	\$0.00	\$1,340,723.72	\$0.00	\$1,340,723.72
2011	Motor Vehicle License Tax	\$56,327.00	\$0.00	\$6,774.36	\$0.00	\$0.00	\$63,101.36	\$0.00	\$0.00	\$0.00	\$63,101.36	\$0.00	\$63,101.36
2021	Gasoline Tax	\$217,002.03	\$0.00	\$21,783.47	\$0.00	\$0.00	\$238,785.50	\$0.00	\$0.00	\$0.00	\$238,785.50	\$0.00	\$238,785.50
2031	Road and Bridge	\$4,137,263.60	\$0.00	\$96.22	\$2,497.83	\$0.00	\$4,139,857.65	\$215,817.79	\$0.00	\$0.00	\$3,924,039.86	\$0.00	\$3,924,039.86
2041	Cemetery	\$27,269.72	\$0.00	\$1,475.00	\$0.00	\$0.00	\$28,744.72	\$1,629.69	\$0.00	\$0.00	\$27,115.03	\$0.00	\$27,115.03
2081	Police District	\$3,331,241.11	\$0.00	\$304.59	\$0.00	\$0.00	\$3,331,545.70	\$317,508.30	\$0.00	\$0.00	\$3,014,037.40	\$0.00	\$3,014,037.40
2191	SPECIAL LEVY-FIRE	\$4,980,388.94	\$50.00	\$0.00	\$0.00	\$0.00	\$4,980,438.94	\$259,679.04	\$0.00	\$0.00	\$4,720,759.90	\$0.00	\$4,720,759.90
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,159,689.03	\$0.00	\$41,539.37	\$0.00	\$0.00	\$1,201,228.40	\$14,977.89	\$0.00	\$0.00	\$1,186,250.51	\$0.00	\$1,186,250.51
2401	LIGHTING ASSESSMENT	\$832.33	\$0.00	\$0.00	\$0.00	\$0.00	\$832.33	\$0.00	\$0.00	\$0.00	\$832.33	\$0.00	\$832.33
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$32,193.99
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$15,450.00	\$0.00	\$0.00	\$2,291,292.74	\$0.00	\$2,291,292.74
3102	General (Bond) (Note) Retirement	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$26,350.00	\$0.00	\$0.00	\$2,588,125.30	\$0.00	\$2,588,125.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.50	\$0.00	\$0.02	\$0.00	\$0.00	\$1,162.52	\$0.00	\$0.00	\$0.00	\$1,162.52	\$0.00	\$1,162.52
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$20,601,334.42	-\$57,929.86	\$122,659.34	\$2,497.83	\$0.00	\$20,668,561.73	\$963,127.32	\$2,497.83	\$0.00	\$19,702,936.58	\$0.00	\$19,702,936.58

## BAINBRIDGE TOWNSHIP, GEAUGA COUNTY

6/11/2018 10:21:29 AM

**Cash Summary by Fund**

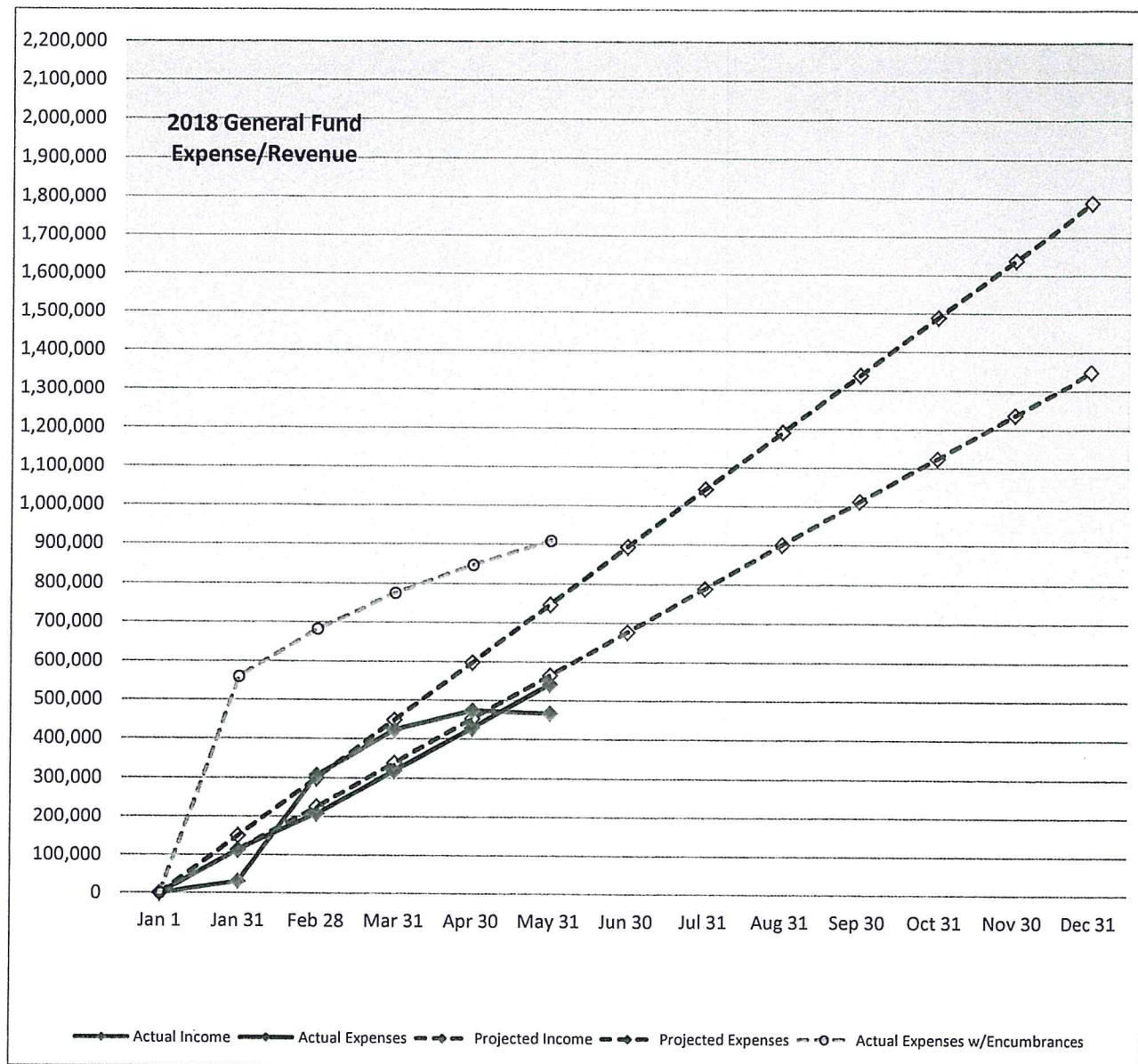
UAN v2018.2

Year 2018

Fund #	Fund Name	Fund Balance 1/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,416,577.63	-\$133,552.15	\$602,853.01	\$0.00	\$0.00	\$1,885,878.49	\$557,194.39	\$11,872.85	\$0.00	\$1,316,811.25	\$0.00	\$1,316,811.25
2011	Motor Vehicle License Tax	\$47,166.36	\$0.00	\$15,935.00	\$0.00	\$0.00	\$63,101.36	\$0.00	\$0.00	\$0.00	\$63,101.36	\$0.00	\$63,101.36
2021	Gasoline Tax	\$174,555.21	\$0.00	\$64,230.29	\$0.00	\$0.00	\$238,785.50	\$0.00	\$0.00	\$0.00	\$238,785.50	\$0.00	\$238,785.50
2031	Road and Bridge	\$3,352,706.12	\$222.04	\$1,967,998.39	\$11,872.85	\$0.00	\$5,332,799.40	\$1,430,277.68	\$0.00	\$0.00	\$3,902,521.72	\$0.00	\$3,902,521.72
2041	Cemetery	\$25,524.81	\$0.00	\$7,550.00	\$0.00	\$0.00	\$33,074.81	\$5,839.76	\$0.00	\$0.00	\$27,235.05	\$0.00	\$27,235.05
2081	Police District	\$2,330,875.61	\$718.40	\$2,252,809.55	\$0.00	\$0.00	\$4,584,403.56	\$1,614,802.51	\$0.00	\$0.00	\$2,969,601.05	\$0.00	\$2,969,601.05
2191	SPECIAL LEVY-FIRE	\$4,367,973.59	\$50.00	\$1,367,417.84	\$0.00	\$0.00	\$5,735,441.43	\$1,062,258.02	\$0.00	\$0.00	\$4,673,183.41	\$0.00	\$4,673,183.41
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,070,207.83	\$0.00	\$187,333.77	\$0.00	\$0.00	\$1,257,541.60	\$71,669.04	\$0.00	\$0.00	\$1,185,872.56	\$0.00	\$1,185,872.56
2401	LIGHTING ASSESSMENT	\$0.00	\$0.00	\$5,464.84	\$0.00	\$0.00	\$5,464.84	\$4,632.51	\$0.00	\$0.00	\$832.33	\$0.00	\$832.33
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$32,193.99
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$15,450.00	\$0.00	\$0.00	\$2,291,292.74	\$0.00	\$2,291,292.74
3102	General (Bond) (Note) Retirement	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$26,350.00	\$0.00	\$0.00	\$2,588,125.30	\$0.00	\$2,588,125.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.42	\$0.00	\$0.10	\$0.00	\$0.00	\$1,162.52	\$0.00	\$0.00	\$0.00	\$1,162.52	\$0.00	\$1,162.52
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,014,678.03	-\$132,561.71	\$6,471,592.79	\$11,872.85	\$0.00	\$24,365,581.96	\$4,788,473.91	\$11,872.85	\$0.00	\$19,565,235.20	\$0.00	\$19,565,235.20



## General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	1,416,578
Projected Income	1,350,595
Projected Expenses	1,787,910
Projected Income minus Projected Expenses	(437,315)
Projected General Fund Year End Balance	979,262

**Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses**

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

## General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

### **2018 General Fund Status**

**Year to Date: 5/31/2018**

Beginning of Year Balance	1,416,577.63
Year to Date Income	464,250.86
Year to Date Expenses	540,104.77
Net	-75,853.91
Year to Date Balance	1,340,723.72
Open Purchase Orders/Encumbrances:	368,450.12
Year to Date Balance w/Encumbrances	972,273.60

### **General Fund - Comparison: Actual to Projected Annual Budget**

Percentage of Fiscal Year reflected in this report 42%

#### **Income**

Projected Annual Income	1,350,594.99
Actual Year to Date Income	464,250.86 34%

#### **Expenses**

Projected Annual Expenses	1,793,955.62
Actual Year to Date Expenses	540,104.77 30%
YTD Expenses w/Encumbrances	908,554.89 51%

**Projected Year End Balance** 973,217.00

#### **NOTE:**

**A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses**

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

#### Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

**Road Fund - Financial Status Report**

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2018 Road Funds Status</u></b>		<b><u>Year to Date: 5/31/2018</u></b>
Beginning of Year Balance		3,574,427.69
Year to Date Income	2,060,258.57	
Year to Date Expenses	1,408,759.54	
	Net	651,499.03
Year to Date Balance		4,225,926.72
Open Purchase Orders/Encumbrances:		567,659.26
Year to Date Balance w/Encumbrances		3,658,267.46

<b><u>Road Funds - Comparison: Actual to Projected Annual Budget</u></b>		
Percentage of Fiscal Year reflected in this report		42%
<b><u>Income</u></b>		
Projected Annual Income	3,551,170.42	
Actual Year to Date	2,060,258.57	58%
<b><u>Expenses</u></b>		
Projected Annual Expenses	5,063,848.10	
Actual Year to Date	1,408,759.54	28%
YTD w/Encumbrances	1,976,418.80	39%
<b><u>Projected Year End Balance</u></b>	2,061,750.01	

(Revised 2/9/2017)



**Police Fund - Financial Status Report**

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2018 Police Funds Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>5/31/2018</u></b>
Beginning of Year Balance			2,363,685.52
Year to Date Income	2,253,527.95		
Year to Date Expenses	1,570,366.16		
	Net		683,161.79
Year to Date Balance			3,046,847.31
Open Purchase Orders/Encumbrances:			283,446.15
Year to Date Balance w/Encumbrances			2,763,401.16

<b><u>Police Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report		42%	
<b><u>Income</u></b>			
Projected Annual Income	3,858,274.00		
Actual Year to Date	2,253,527.95	58%	
<b><u>Expenses</u></b>			
Projected Annual Expenses	4,472,846.00		
Actual Year to Date	1,570,366.16	35%	
YTD w/Encumbrances	1,853,812.31	41%	
<b><u>Projected Year End Balance</u></b>	1,110,645.89		

(Revised 2/9/2017)

## Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2018 Fire Funds Status</u></b>		<b><u>Year to Date: 5/31/2018</u></b>
Beginning of Year Balance		4,367,973.59
Year to Date Income	1,367,457.84	
Year to Date Expenses	1,014,671.53	
	Net	352,786.31
Year to Date Balance		4,720,759.90
Open Purchase Orders/Encumbrances:		978,686.29
Year to Date Balance w/Encumbrances		3,742,073.61

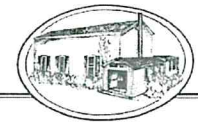
  

<b><u>Fire Funds - Comparison: Actual to Projected Annual Budget</u></b>		
Percentage of Fiscal Year reflected in this report		42%
<b><u>Income</u></b>		
Projected Annual Income	2,349,976.00	
Actual Year to Date	1,367,457.84	58%
<b><u>Expenses</u></b>		
Projected Annual Expenses	3,630,200.00	
Actual Year to Date	1,014,671.53	28%
YTD w/Encumbrances	1,993,357.82	55%
<b><u>Projected Year End Balance</u></b>	3,087,749.59	

<b><u>2018 EMS Funds Status</u></b>		<b><u>Year to Date: 5/31/2018</u></b>
Beginning of Year Balance		1,070,207.83
Year to Date Income	187,333.77	
Year to Date Expenses	71,291.09	
	Net	116,042.68
Year to Date Balance		1,186,250.51
Open Purchase Orders/Encumbrances:		103,978.18
Year to Date Balance w/Encumbrances		1,082,272.33

<b><u>EMS Funds - Comparison: Actual to Projected Annual Budget</u></b>		
Percentage of Fiscal Year reflected in this report		42%
<b><u>Income</u></b>		
Projected Annual Income	360,000.00	
Actual Year to Date	187,333.77	52%
<b><u>Expenses</u></b>		
Projected Annual Expenses	570,500.00	
Actual Year to Date	71,291.09	12%
YTD w/Encumbrances	175,269.27	31%
<b><u>Projected Year End Balance</u></b>	859,707.83	



## Service Department Report May 2018

### Parks/Properties Projects:

#### Town Hall Campus:

- Changed out Heritage park island banners, installed flags
- Checked building cooling units for summer
- Installed window air conditioners where utilized
- Routine maintenance- Town Hall 25 uses, Burns-Lindow 21 uses, Heritage Park 1 use

#### River Road Park:

- Pressure washed pavilion
- Repaired plow damage
- Installed volleyball nets- raked courts
- Repaired back stop
- Routine maintenance- 6 pavilion uses, 1 Multipurpose field use, 1 volleyball court use, 1 ballfield use

#### Settlers Park:

- Installed speed bumps for summer
- Pressure washed pavilion, put out benches and tables
- Routine maintenance- No pavilion uses

#### Centerville Mills Park:

- Replaced Dining Hall ceiling fan (under warranty)
- Put picnic tables and benches back out on decks for summer
- Installed dog park fence
- Installed small dog obstacle features
- Graded and seeded all necessary areas
- Formed and poured padlock area
- Clean and organized behind hay barn
- Pruned, weeded, and mulched beds
- Routine maintenance

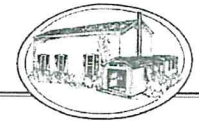
#### Lakeside:

- Power washed concrete pads and benches
- Routine maintenance

#### Other:

- Cleaned much debris from old road garage
- Removed back of building
- Cleared, graded and installed parking lot
- Senior clean-up days and resident drop off clean-up days
- Much cleanup at recycle center
- Dining hall 6 uses, Chapel no use, Lakeside 20 uses

# Service Department Report May 2018



## **Cemetery maintenance**

- 1 cremains burial
- Much preparation/set-up, clean-up for Memorial Day
- Cleared fence line
- Pruned, trimmed, removed some brush and trees
- Scraped and painted door

## **Road Maintenance:**

- Replaced cross pipe on Fields Road and (4) drive pipes
- Filled pot holes, repaired plow damage
- 6 days ditching
- 14 days mowing, one complete pass with boom mower, making rounds with flail mower
- Emergency tree work, contractor removing hazardous trees
- Prepared excavation site at Falling Waters

## **Road Projects:**

- All projects approved, awaiting pre-construction meeting
- Notified residents and scheduled neighborhood meeting