

Monday, May 22,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 22, 2017. Those present were trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:02 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. O'Brien, aye; Mr. Markley, aye; Mrs. Benza, aye. Motion carried.

The trustees recessed their regular meeting at 6:02 P.M. in order to go into executive session.

The trustees returned from executive session, after considering the employment and compensation of public employees and reconvened their meeting at 7:04 P.M.

CHANGES TO THE AGENDA

- 1. Fire – New Business: Moved to the June 12, 2017 meeting.
- 2. Department reports moved up after minutes' approval.

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' May 8, 2017 regular meeting and the May 1, 2017 and May 11, 2017 special meetings as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the Police Department report for the month of April, 2017. Police calls are up significantly over last year due to the addition of house checks. Chief Bokovitz reported that there were two shooting incidents in the last month. One was considered a "road rage" incident, and the other was on Kingsley Road where a resident shot in the direction of a police officer. All suspects have been charged. The complete report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Assistant Chief Wayne Burge presented the Fire Department report for the month of April, 2017. He reported that fire and EMS calls are also up considerably over last year. He also reported that the inaugural Easter Egg Hunt was a huge success with more people attending than anticipated. The complete report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mrs. Karen Endres presented the Zoning Department report for the month of April, 2017. She reported three new home starts for the month. She indicated that McFarland Ridge is almost built to capacity, with only one lot available at this time. In addition, she reported zoning receipts of \$4,750.00. The complete report is attached to and becomes a permanent part of these minutes.

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PRESENTATION BY GUEST

The students and faculty from Cleveland State's masters level planning class presented their final project "Geauga Lake Park – The Next 100 Years" to the trustees. In addition to Professors James Kastelic and Wendy Kellogg, the students presenting were Mr. Simon Husted, Mr. John Micklewright, Mr. Alex Lackey, and Mr. Darren Cross. After the presentation, Ms. Corrie Holliday asked if the concrete pylons that were left on site could be repurposed into art projects. The response was that it would not make sense since the majority of the concrete was underground. Mr. Henri Preuss wanted to understand how the lake would be used in their plan. They answered that it would have beaches and public access for activities like canoeing, kayaking, row boating, etc. The complete presentation is available on their website www.geaugalake100.com.

PUBLIC COMMENTS

Mr. Henri Preuss of Kenston Lakes wanted to let the trustees know that the crack sealing that he had requested in his neighborhood was done very well.

FIRE DEPARTMENT – NEW BUSINESSItem to be Declared Obsolete – Time Clock

The agenda item will be moved to the next meeting on June 12, 2017.

SERVICE DEPARTMENT – NEW BUSINESSCemetery Deed - Eckard

Mr. Markley made a motion to grant a cemetery deed for five graves to Mr. Eric Eckard of 17460 Snyder Road in the amount of \$2,250.00.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a cemetery deed record for Section 13E, Lot 29, Graves 1, 2, 3, 4, and 5. Mr. Gil Myers and Mrs. Joan Demerjian attested to their signatures.

Bid Award Recommendation – RS-186C-17

Mr. Markley moved to award Contract RS-186C-17 in the amount of \$417,364.80 to Ronyak Paving, Inc. for The Asphalt Resurfacing of Section C of Taylor May Road with the understanding that the trustees will be looking at schedule adherence, timely notifications, and sub-contractor management among other construction related issues, per the recommendation of the Geauga County Engineer and the service director. The trustees will also be attending the pre-construction meeting for this project.

Mrs. Benza seconded the motion that passed unanimously.

Bid Award Recommendation – RS-BAI-17

Mr. Markley moved to award Contract RS-BAI-17 in the amount of \$177,040.00 to Ronyak Paving, Inc. for The Asphalt Resurfacing of Various Roads; with the understanding that the trustees will be looking at schedule adherence, timely notifications, and sub-contractor management among other construction related issues, per the recommendation of the Geauga County Engineer and the service director. The trustees will also be attending the pre-construction meeting for this project.

Mrs. Benza seconded the motion that passed unanimously.

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TOWN HALL – OLD BUSINESS

The trustees were in general agreement to receive a flag from Congressman Dave Joyce's office that will be flown over the capital building in recognition of the township's 200 year anniversary. In addition, a historical over view of the township can be read into the congressional minutes by Congressman Joyce. The trustees will also contact Ohio Senator Ekland to do the same for a state flag.

TOWN HALL – NEW BUSINESSTimekeeping Update

Mrs. Sugarman updated the trustees on the timekeeping project. She would like to have a system tracking each employee's hours worked, along with vacation, sick, personal and comp time. There were some concerns that came out of the last audit. The departments were not sure that they wanted to spend the money to purchase a timekeeping solution. It was suggested that the township try using an excel spreadsheet that is customized for the township's needs to see if that gets the expected results.

Fireworks Agreement 2017

Mr. Markley made a motion to approve the fireworks agreement with Kenston Schools for the 2017 fireworks display at Kenston High School based on the recommendation of legal counsel.

Mrs. Benza seconded the motion that was passed unanimously.

FISCAL OFFICE - NEW BUSINESSAdvance on Taxes Collected

Mr. Markley made a motion to authorize the fiscal officer to request an advance of the real estate taxes, second half collection, in the maximum amounts available in the General, Road and Bridge, Fire District, and Police District funds on July 7, 2017 and July 21, 2017, for advances as determined by the Geauga County Auditor and as outlined in Resolution 05222017-A.

Mrs. Benza seconded the motion that passed unanimously.

Budget Hearing Date

Mrs. Benza made a motion to set the Budget Hearing for June 26, 2017 at 8:00 P.M. as requested by the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Approvals

Mr. Markley made a motion to approve the purchase order list (Items 1 - 5) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

1. Harper Well & Pump, Inc. – Water Softener Metered Tank - \$2,985.00 (Police)
2. Carter Lumber – Material for Carpentry Work - \$7,500.00 (General)
3. BE Builders – Carpentry Work - \$10,000.00 (General)
4. Eco-Aire Systems, Inc. – Repairs for Plumbing - \$5,000.00 (General)
5. Chagrin Valley Paving – Asphalt Work at River Road Park - \$39,607.02 (Parks)

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Invoice Approvals

Mr. Markley made a motion to approve the invoice list (Items 1- 3) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoice Approvals

1. Walter Haverfield – Tax Exemption Filing - \$228.00 (General)
2. Walter Haverfield – Bainbridge/Aurora JEDD through 1-31-17 - \$3,640.00 (General)
3. Walter Haverfield – Bainbridge/Aurora JEDD through 3-31-17 - \$4,676.00 (General)

Blanket Certificate Renewals/Approvals

Mr. Markley made a motion to approve the blanket certificates (Items 1-2) below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificates

1. Fire – Training Services - \$5,000.00
2. Fire – Other Expenses - \$5,000.00

Checks Dated May 9, 2017 through May 22, 2017

The trustees examined and signed checks and invoices dated May 9, 2017 through May 22, 2017 consisting of warrants #27331 through #27434 in the amount of \$157,586.16.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

Mr. Gil Myers asked:

1. If the legal bills for the proposed JEDD are worth it. Mr. Markley responded that the potential tax income will make it worth the legal fees.
2. What was the outcome of the study at the corner of E. Washington Street and Snyder Road? The trustees received a letter stating that the light on Snyder would have eight seconds added to the timing.
3. Who was the paver that paved our roads last year? Mr. Markley responded that it was Ronyak Paving, Inc.

Mr. Henri Preuss commented:

1. He likes that all the department heads and fiscal officer are working together.
2. He is worried about traffic at the corner of Route 306, Chagrin Rd. and Bainbridge Road. Mr. Markley responded that it is regularly checked and that the trustees are concerned as well.

CORRESPONDENCE

1. Geauga County Engineer – Letter regarding intersection of Snyder Road and E. Washington Street.
2. Fortune Wireless – Putting up a cell tower behind Lowe's.
3. Tuck Sleep – Mattress recycling information
4. Gordman's – Proof of Claim form

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:56 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____