

Monday, May 14,

18

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 14, 2018. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:09 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment, Compensation, and Discipline of Public Employees per Ohio Revised Code Section 121.22(G)(1), Purchase or Sale of Property per Ohio Revised Code Section 121.22(G)(2), and Collective Bargaining Review per Ohio Revised Code Section 121.22(G)(4).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:10 P.M. in order to go into executive session.

The trustees returned from executive session, after considering the employment, compensation, and discipline of public employees and reconvened their meeting at 7:07 P.M.

CHANGES TO THE AGENDA

1. County Engineer's Office – Mr. Shane Hajjar will speak regarding contracts under Service – New Business
2. Police Department – Late Addition: Military Leave Request

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' April 23, 2018 regular meeting, and the April 25, 2018 and May 10, 2018 special meetings as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

PRESENTATION BY GUESTS – ODOT

Mr. Keith Hamilton and Mr. Eric Kallio presented plans for the new signal installation at State Route 306 and Taylor May Road. There will also be an adjustment to the light at Pettibone Road and State Route 306. Turning lanes will not be installed at this time, but they are still an option for the future. Time frame is June 7, 2018 to May 2019. Questions were asked by Kenston students Sophia Irvin, Rebecca Johnson, and Katherine Mozingo.

SERVICE DEPARTMENT – NEW BUSINESS

Mr. Shane Hajjar from the Geauga County Engineer's Office discussed two upcoming road projects and answered questions from the trustees. The trustees moved the projects up on the agenda so Mr. Hajjar could take the signed paperwork with him.

Resolution to Order the Asphalt Improvement of Various Roads PR-BAI-18

Mrs. Benza moved to authorize Resolution 05142018-C ordering the Asphalt Improvement of Various Roads per ORC 5573.01 as recommended by the Geauga County Engineer and the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

The bids will be accepted until 10:00 A.M. on June 1, 2018 and the bid opening will be held at 10:05 A.M.

Monday, May 14,

18

Resolution of Convenience and Necessity – RC-893-18

Mrs. Benza moved to authorize Resolution 05142018-D, Resolution of Convenience and Necessity for the Reconstruction of a Portion of Nighthawk Drive TR 893, allowing the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code based on the recommendation of the service director and the Geauga County Engineer. The resolution is attached and becomes a permanent part of these minutes.

Mrs. O'Brien seconded the motion that passed unanimously.

Resolution to Order the Reconstruction of a Portion of Nighthawk Drive RC-893-18

Mrs. Benza moved to authorize Resolution 05142018-E ordering the Reconstruction of a Portion of Nighthawk Drive TR 893 per ORC 5573.01 as recommended by the Geauga County Engineer and the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

The bids will be accepted until 10:00 A.M. on June 1, 2018 and the bid opening will be held at 10:10 A.M.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of April 2018. He discussed what is involved with closing up winter and getting ready for spring. The complete service department report is attached and becomes a permanent part of these minutes.

KENSTON COMMUNITY EDUCATION

Mrs. Sarah Delly presented the KCE report for the month of April 2018. She reported that KCE awarded two \$750.00 scholarships to Kenston students Jimmy Berg and Corenna Maynard. She also reported that all spring sports have begun. Rec baseball is including Kenston, Aurora, and Chagrin Falls this year. They have received a good response to their community survey. They will report more on that at next month's BOT meeting. KCE received a \$500.00 donation from the Bainbridge Men's Civic Club which they are using for scholarships for children's enrichment programs. The complete report is attached to and becomes a permanent part of these minutes. Mrs. Benza expressed a concern that she had, and discussed with Mrs. Ingram about an individual dragging one or more of the baseball fields at River Road Park. The person was neither a Bainbridge Township employee nor a KCE employee. Mrs. Ingram was aware of the situation and indicated she spoke with the person and advised that such activity cannot occur.

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for April 2018. The general fund balance is \$1,462,229.71 as of April 30, 2018. She reported that the field work for the audit is complete. When the audit report arrives, she will call a meeting of the audit committee to review the findings. The fiscal office is currently working with the departments on the 2019 budget. The public hearing will be on June 25, 2018 at 8:00 P.M., and the budget commission meeting is scheduled for August 14, 2018 at 8:30 A.M. The NOPEC grants were approved. The township will receive almost \$44,000.00 in grants. Lastly, the township has received \$5,955.00 in donations for the new dog park so far. Thanks to Mr. Roger Weiss and the members of the Parks Committee for their work in raising this money. Kenston student, Justin Fuller, asked a question about the dates of the hearing and the meeting. The complete fiscal report is attached and becomes a permanent part of these minutes.

Monday, May 14,

18

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSTraining Request

Mrs. Benza made a motion to approve the training request for Firefighter Mark Menary to attend the Hazardous Materials Conference in Baltimore, MD from June 6-10, 2018 at no cost to the township except vehicle use. He is being sponsored by the Chagrin Southeast Hazardous Materials Team and will utilize a township vehicle per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSRetirement of Public Employee

Mrs. Benza made a motion to accept the retirement of Patrolman Jon Newcomb effective June 8, 2018 based on the recommendation of the police chief and with many thanks for his 18 years of service.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to approve the separation agreement with Patrolman Jon Newcomb based on the recommendation of the County Prosecutor's Office and the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSRequest for Rental Fee Waiver – KHS Softball Team

Mrs. Benza made a motion to approve the rental fee waiver request from the KHS Softball Team for the Lakeside Building from July 30, 2018 through August 4, 2018 in the amount of \$1,120.00 per the recommendation of the service director. The trustees discussed their concern that without any kind of guidelines, if they start allowing waivers for one school-related sports team, many others will likely follow. Mr. Markley had inquired about whether the team could use a school property, such as the Gardiner Center, since school will not be in session, but learned they could not do so.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, no; Mr. Markley, aye; Mrs. O'Brien, no. Motion denied.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Nick Nemeth Memorial Whiffle Ball Tournament

Mrs. Benza made a motion to approve the rental fee waiver request from the Nick Nemeth Memorial Whiffle Ball Tournament for the Settler's Park pavilion and multipurpose field for July 21, 2018 in the amount of \$700.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Monday, May 14,

18

ODOT Winter Salt Contract – Resolution 05142018-A

Mrs. Benza made a motion to approve Resolution 05142018-A authorizing participation in the ODOT Winter Contract for Road Salt per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that passed unanimously.

Bid Award Recommendation - RS-191-510-18

Mrs. Benza made a motion to award the bid for Asphalt Resurfacing of Willson Drive and Haskins Road to Chagrin Valley Paving, Inc. in the amount of \$235,030.00 pursuant to the recommendation of the Geauga County Engineer and the service director.

Mrs. O'Brien seconded the motion, which was passed unanimously.

Bid Award Recommendation – RS-BAI-18

Mrs. Benza made a motion to award the bid for Asphalt Resurfacing of Various Roads to Chagrin Valley Paving, Inc. in the amount of \$243,790.00 pursuant to the recommendation of the Geauga County Engineer and the service director.

Mrs. O'Brien seconded the motion, which was passed unanimously.

Dog Park Rules

This item is tabled until the next meeting.

TOWN HALL - NEW BUSINESSHistorical Society Lease

Mrs. Benza made a motion to renew the lease with the Bainbridge Historical Society for the period beginning July 1, 2018 and ending June 30, 2021.

Mrs. O'Brien seconded the motion, which was passed unanimously.

Fireworks Agreement with Kenston 2018

Mrs. Benza made a motion to authorize the chairman to sign the fireworks agreement with Kenston Schools for the 2018 fireworks display at Kenston High School based on the recommendation of legal counsel.

Mrs. O'Brien seconded the motion that was passed unanimously.

FISCAL OFFICE - NEW BUSINESSBudget Hearing Date

Mrs. Benza made a motion to set the Budget Hearing for June 25, 2018 at 8:00 P.M. as requested by the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Training Request

Mrs. Benza made a motion to approve the training request for Mrs. Janice Sugarman to attend the Ohio Association of Public Treasurers Public Finance Officer's Training at the in Sandusky, OH from June 13 -15, 2018 at an estimated cost of \$670.02.

Mrs. O'Brien seconded the motion that passed unanimously.

Monday, May 14,

18

Bookkeeper Job Description Approval

Mrs. Benza made a motion to approve the Bookkeeper job description as written per the recommendation of the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Approvals

Mrs. Benza made a motion to approve the purchase order list (Items 1 -5) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Requests

1. Medical Mutual of Ohio – Expenses 2018 - \$4,597.14 (Fire)
2. CIR, Inc. – Installation of Culvert/Headwalls – Falling Waters - \$20,000.00 (Roads)
3. VanCuren Services, Inc. – Tree Removal - \$9,625.00 (Roads)
4. Rinker Materials – Pipe and Joint Mastic – Falling Waters - \$5,108.00 (Roads)
5. Cintas – Uniforms, First Aid Cabinet - \$10,200.00 (Roads)

Invoice Approvals

Mrs. Benza made a motion to approve the invoices below (Items 1-2) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoice Approval List

1. Minuteman Press – Bicentennial Newsletters - \$400.00 (General)
2. Brosius, Johnson, and Griggs – Professional Services - \$1,017.40 (General)

Blanket Certificate Approvals

Mrs. Benza made a motion to approve the blanket certificates listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Blanket Certificate List

1. Cemetery – Other - \$500.00
2. Fire – Training - \$5,000.00
3. EMS – Training - \$3,000.00

Fiscal Resolution Approval

Mrs. Benza made a motion to approve Resolution 05142018-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of April 2018 - \$2,497.83.

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated April 24, 2018 through May 14, 2018

The trustees examined and signed checks and invoices dated April 24, 2018 through May 14, 2018 of warrants #29607 through #29715 in the amount of \$158,590.10.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Monday, May 14,

18

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of April 2018 #113-2018 through #156-2018 in the amount of \$572,950.90 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

Mr. Henri Preuss of Kenston Lake Road asked if the trustees knew what the blue flags and lines were at the end of his road. They did not know.

CORRESPONDENCE

1. Geauga County Commissioners – Haskins Road Bridge
2. South Franklin Circle – Musical Presentation May 23, 2018 at 7:30 P.M.
3. Jimison Family – Thank you note.
4. Trebel – Aggregation Information
5. Cindy Wojtasik – Memorial Day Parade/Ceremony, Sunday May 27, 2018 11:30am
6. Geauga County Engineer's Office – Release of the 33% load limit reduction
7. ODOT – Plans for signal installation

LATE ADDITIONS

POLICE DEPARTMENT – NEW BUSINESS

Military Leave Request

Mrs. Benza made a motion to approve the military leave request for Patrolman Matthew Davis retroactively from April 24, 2018 to June 6, 2018 per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:00 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Payment Listing

UAN v2018.2

4/24/2018 to 5/14/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29080	01/30/2018	01/30/2018	AW	The Pattie Group, Inc.	\$350.00 *	V
29080	05/09/2018	05/09/2018	AW	The Pattie Group, Inc.	-\$350.00	V
29082	01/31/2018	01/31/2018	AW	LouAnn Metz	\$27.17 *	V
29082	05/09/2018	05/09/2018	AW	LouAnn Metz	-\$27.17	V
29607	04/25/2018	04/25/2018	AW	ACTIVE PLUMBING SUPPLY CO.	\$343.11	O
29608	04/25/2018	04/25/2018	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$27.00	O
29609	04/25/2018	04/25/2018	AW	CCT FINANCIAL	\$159.00	O
29610	04/25/2018	04/25/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$184.42	O
29611	04/25/2018	04/25/2018	AW	GUTH LABORATORIES	\$20.86	O
29612	04/25/2018	04/25/2018	AW	HALL PUBLIC SAFETY CO.	\$250.00	O
29613	04/25/2018	04/25/2018	AW	HARPER WELL \$ PUMP, INC.	\$263.00	O
29614	04/25/2018	04/25/2018	AW	MERITECH	\$66.70	O
29615	04/25/2018	04/25/2018	AW	Minutemen Press	\$55.24	O
29616	04/25/2018	04/25/2018	AW	OHIO LTAP CENTER	\$60.00	O
29617	04/25/2018	04/25/2018	AW	PETE & PETE CONTAINER SERVICE, INC.	\$335.00	O
29618	04/25/2018	04/25/2018	AW	POWERPLAN	\$920.96	O
29619	04/25/2018	04/25/2018	AW	SHI INTERNATIONAL CORP.	\$959.80	O
29620	04/25/2018	04/25/2018	AW	STAMM CONTRACTING COMPANY INC.	\$373.74	O
29621	04/25/2018	04/25/2018	AW	STAPLES BUSINESS ADVANTAGE	\$8.19	O
29622	04/25/2018	04/25/2018	AW	SUNRISE SPRINGS WATER CO.	\$209.05	O
29623	04/25/2018	04/25/2018	AW	TIME WARNER CABLE	\$79.99	O
29624	04/25/2018	04/25/2018	AW	VERIZON WIRELESS	\$231.34	O
29625	04/25/2018	04/25/2018	AW	Watch Guard	\$21,480.00	O
29626	04/27/2018	04/25/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$64.36	O
29627	04/26/2018	04/26/2018	RW	Friends of Womensafe	\$250.00	O
29628	04/26/2018	04/26/2018	RW	Laura Wendel	\$350.00	O
29629	04/26/2018	04/26/2018	AW	CLEMANS-NELSON & ASSOCIATES, INC.	\$1,420.78	O
29630	04/26/2018	04/26/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$497.78	O
29631	04/26/2018	04/26/2018	AW	Automatic Door Co., Inc.	\$942.00	O
29632	04/26/2018	04/26/2018	AW	G. KAUFMAN'S SEPTIC TANK CLEANING SI	\$740.00	O
29633	04/26/2018	04/26/2018	AW	Litwin Paints and Supplies LLC	\$737.66	O
29634	04/26/2018	04/26/2018	AW	POWERPLAN	\$145.68	O
29635	04/26/2018	04/26/2018	AW	CINTAS CENTRALIZED AR	\$66.39	O
29636	04/26/2018	04/26/2018	AW	PETE & PETE CONTAINER SERVICE, INC.	\$160.00	O
29637	04/26/2018	04/26/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$37.99	O
29638	04/26/2018	04/26/2018	AW	WAYNE BURGE	\$27.82	O
29639	04/26/2018	04/26/2018	AW	Charles Bolt	\$135.46	O
29640	04/26/2018	04/26/2018	AW	MARS ELECTRIC CO.	\$48.71	O
29641	04/26/2018	04/26/2018	AW	WINDSTREAM	\$124.28	O
29642	04/27/2018	04/27/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$120.73	O
29643	04/27/2018	04/27/2018	AW	CINTAS CENTRALIZED AR	\$270.25	O
29644	04/27/2018	04/27/2018	AW	SHI INTERNATIONAL CORP.	\$845.30	O
29645	04/27/2018	04/27/2018	AW	Elvera Miller	\$97.25	O
29646	04/30/2018	04/30/2018	RW	Heather M. Walkden	\$350.00	O
29647	04/30/2018	04/30/2018	RW	Lori A. O'Neill	\$100.00	O
29648	05/01/2018	05/01/2018	RW	Michael Carr	\$100.00	O

Payment Listing

UAN v2018.2

4/24/2018 to 5/14/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29649	05/01/2018	05/01/2018	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATION	\$240.00	O
29650	05/01/2018	05/01/2018	AW	ACTIVE PLUMBING SUPPLY CO.	\$2.55	O
29651	05/01/2018	05/01/2018	AW	BIOSOLUTIONS, LLC	\$25.00	O
29652	05/01/2018	05/01/2018	AW	CCT FINANCIAL	\$166.00	O
29653	05/01/2018	05/01/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$80.09	O
29654	05/01/2018	05/01/2018	AW	Dover Hydraulics Inc.	\$6,900.00	O
29655	05/01/2018	05/01/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$57.31	O
29656	05/01/2018	05/01/2018	AW	ROBECK FLUID POWER COMPANY	\$245.00	O
29657	05/01/2018	05/01/2018	AW	Rotary Lift	\$25,668.90	O
29658	05/01/2018	05/01/2018	AW	UNIQUE PAVING MATERIALS CORP.	\$616.00	O
29659	05/01/2018	05/01/2018	AW	Eric Schmidt	\$700.00	O
29660	05/01/2018	05/01/2018	AW	UNIQUE PAVING MATERIALS CORP.	\$106.05	O
29661	05/02/2018	05/02/2018	AW	MARK LEWIS	\$463.52	O
29662	05/02/2018	05/02/2018	AW	LIBERTY FORD SOLON, INC.	\$1,680.84	O
29663	05/02/2018	05/02/2018	AW	KWIK KLEEN	\$48.75	O
29664	05/02/2018	05/02/2018	AW	SUNRISE SPRINGS WATER CO.	\$104.05	O
29665	05/02/2018	05/02/2018	AW	PRO FIRE EQUIPMENT CO., INC.	\$242.50	O
29666	05/02/2018	05/02/2018	AW	LIFE FORCE MANAGEMENT INC.	\$2,779.95	O
29667	05/02/2018	05/02/2018	AW	M.A.T. CLEANING SERVICE	\$3,388.34	O
29668	05/02/2018	05/02/2018	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,010.00	O
29669	05/02/2018	05/02/2018	AW	CINTAS CENTRALIZED AR	\$44.49	O
29670	05/02/2018	05/02/2018	AW	BREATHING AIR SYSTEMS DIVISION	\$15.00	O
29671	05/02/2018	05/02/2018	AW	PRAXAIR DISTRIBUTION, INC.	\$184.43	O
29672	05/02/2018	05/02/2018	AW	CINTAS CENTRALIZED AR	\$66.39	O
29673	05/02/2018	05/02/2018	SW	Skipped Warrants 29673 to 29673 Series 2	\$0.00	V
29674	05/02/2018	05/02/2018	AW	PORTMAN ELECTRIC	\$6,850.00	O
29675	05/02/2018	05/02/2018	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$640.00	O
29676	05/02/2018	05/02/2018	AW	ELAINE MARCONI	\$39.59	O
29677	05/02/2018	05/02/2018	AW	TREASURER OF STATE OF OHIO	\$635.50	O
29678	05/02/2018	05/02/2018	AW	WASTE MANAGEMENT OF OHIO	\$66.02	O
29679	05/02/2018	05/02/2018	AW	HIGHWAY GARAGE, INC.	\$223.92	O
29680	05/02/2018	05/02/2018	AW	STEPHEN CAMPBELL & ASSOCIATES, INC.	\$11,198.00	O
29681	05/02/2018	05/02/2018	AW	BIOSOLUTIONS, LLC	\$25.00	O
29682	05/02/2018	05/02/2018	AW	TREASURER OF STATE OF OHIO	\$600.00	O
29683	05/02/2018	05/02/2018	AW	MERITECH	\$89.43	O
29684	05/02/2018	05/02/2018	AW	TLC PET HOSPITAL	\$63.00	O
29685	05/02/2018	05/02/2018	AW	Accurate Data	\$235.55	V
29685	05/02/2018	05/02/2018	AW	Accurate Data	-\$235.55	V
29686	05/02/2018	05/02/2018	AW	HUNTINGTON NATIONAL BANK	\$41,800.00	O
29687	05/02/2018	05/02/2018	AW	EGREK ELECTRIC, INC.	\$275.00	O
29688	05/03/2018	05/03/2018	RW	Patricia Randall	\$200.00	O
29689	05/04/2018	05/04/2018	AW	MEDICAL MUTUAL OF OHIO	\$2,107.54	V
29689	05/04/2018	05/04/2018	AW	MEDICAL MUTUAL OF OHIO	-\$2,107.54	V
29690	05/04/2018	05/04/2018	AW	STATE INDUSTRIAL PRODUCTS	\$419.76	O
29691	05/04/2018	05/04/2018	AW	PRO FIRE EQUIPMENT CO., INC.	\$58.50	O
29692	05/04/2018	05/04/2018	AW	CINTAS CENTRALIZED AR	\$66.39	O

Payment Listing

UAN v2018.2

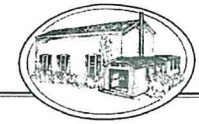
4/24/2018 to 5/14/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29693	05/04/2018	05/04/2018	AW	WARREN FIRE EQUIPMENT, INC.	\$179.45	O
29694	05/04/2018	05/04/2018	AW	ARIS COMPANY	\$940.20	O
29695	05/08/2018	05/08/2018	AW	NATIONAL PATENT ANALYTICAL SYSTEMS	\$208.53	O
29696	05/08/2018	05/08/2018	AW	HIGHWAY GARAGE, INC.	\$79.92	O
29697	05/08/2018	05/08/2018	AW	SUNRISE SPRINGS WATER CO.	\$99.75	O
29698	05/08/2018	05/08/2018	AW	UNITED STATES POSTAL SERVICE	\$990.00	O
29699	05/08/2018	05/08/2018	AW	VAN CUREN SERVICES	\$9,400.00	O
29700	05/09/2018	05/09/2018	AW	EMSAR-MEDICAL REPAIR, INC.	\$1,275.31	O
29701	05/09/2018	05/09/2018	AW	John M. Downey Carpet Cleaning Co. Inc.	\$2,099.00	O
29702	05/09/2018	05/09/2018	AW	The Pattie Group, Inc.	\$350.00	O
29703	05/09/2018	05/09/2018	AW	GEAUGA MECHANICAL COMPANY	\$585.00	O
29704	05/09/2018	05/09/2018	AW	SUNRISE SPRINGS WATER CO.	\$89.75	O
29705	05/09/2018	05/09/2018	AW	BIOSOLUTIONS, LLC	\$125.00	O
29706	05/09/2018	05/09/2018	AW	Penn Care	\$98.00	O
29707	05/09/2018	05/09/2018	AW	CINTAS CENTRALIZED AR	\$66.39	O
29708	05/09/2018	05/09/2018	AW	MERITECH	\$64.23	O
29709	05/10/2018	05/10/2018	SW	Skipped Warrants 29709 to 29709 Series 2	\$0.00	V
29710	05/10/2018	05/10/2018	AW	WageWorks, Inc.	\$41.13	O
29711	05/11/2018	05/11/2018	RW	Matthew Day	\$150.00	O
29712	05/11/2018	05/11/2018	RW	Rebecca J. Giles	\$100.00	O
29713	05/11/2018	05/11/2018	RW	Rebecca Giles	\$2.50	O
29714	05/11/2018	05/11/2018	RW	Jennifer L. Miller	\$100.00	O
29715	05/11/2018	05/11/2018	AW	CCT FINANCIAL	\$178.00	O
Total Payments:					\$158,590.10	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$158,590.10	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



Service Department Report April 2018

Parks/Properties Projects:

Town Hall Campus:

- Rolled ballfields in preparation for spring sports
- Positioned soccer goals
- Baseball fields dragged, bases spotted-fields opened
- All perennial beds fertilized
- Removed all snow stakes-start plow repair
- Installed new outlet for projector screen
- Drywall repair in lobby area
- Routine maintenance- Town Hall 26 uses, Burns-Lindow 17 uses

River Road Park:

- Removed tractor storage box for summer
- Start plow repair/clean-up
- Turned on water and opened restrooms- removed portable toilets
- Placed soccer goals- baseball fields prepped and opened
- Continue work on parking lot repair
- Routine maintenance- 1 ballfield use

Settlers Park:

- Repaired water line to faucet
- Had water system tested and opened up
- Routine maintenance- No pavilion uses

Centerville Mills Park:

- Dining hall generator installed complete – tested same
- Blue room electrical complete- tested- prepared written procedures for staff in outage situations.
- Installed fence around generator
- Routine maintenance

Lakeside:

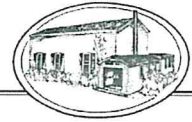
- Replaced all ceiling tile
- Graded gas trench, prepared for seeding
- Service waste system
- Routine maintenance

Other:

- Continued planning 4th of July Celebration- met with Civic Club
- Dining hall 4 uses, Chapel no use, Lakeside 28 uses

Road Maintenance Facility:

- 4 days tree work- contractor working on roads including hazardous tree list
- 6 days roadside ditching- culvert cleaning
- Spent one day removing roadside mowing hazardous and started mowing program
- Pot hole repair – mailbox repair
- Jetted cross-pipe at Mogul Street- reestablish ditches



Service Department Report April 2018

- Cleaned all snow and ice equipment and stored for summer
- Saw cut 4 aprons for replacement- replaced one concrete apron
- Clean catch basins in several locations

Shop maintenance

- Continue rebuild of John Deere wheel loader
- Prepped mowers for season
- Replaced brake line on truck #23, repaired A/C
- Replaced fuel tank and pump on truck #35
- Installed warning light on Gradall

Cemetery maintenance

- 3 full burials
- 3 cremains burials

Road Projects:

- Opened bids for asphalt paving of various roads
- Opened bids for asphalt paving of Haskins (North) and Wilson Road
- Continue working on Hawksmoor Way Slip Repair project- Permit approvals and easement acquisition
- Continue planning on additional projects

Other:

- Continue preparing for clean-up days
- Cleaned area and created parking lot at old road garage; Worked on cleaning out inside

Employee Training:

- Trane Air Conditioning Clinic- Russ Simms and Tab Gordon
- Chainsaw Safety Training

Cash Summary by Fund

UAN v2018.2

April 2018

Fund #	Fund Name	Fund Balance 4/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 4/30/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,520,795.45	-\$13,811.97	\$63,752.68	\$0.00	\$0.00	\$1,570,736.16	\$105,817.77	\$2,688.68	\$0.00	\$1,462,229.71	\$0.00	\$1,462,229.71
2011	Motor Vehicle License Tax	\$53,713.27	\$0.00	\$2,613.73	\$0.00	\$0.00	\$56,327.00	\$0.00	\$0.00	\$0.00	\$56,327.00	\$0.00	\$56,327.00
2021	Gasoline Tax	\$205,895.82	\$0.00	\$11,106.21	\$0.00	\$0.00	\$217,002.03	\$0.00	\$0.00	\$0.00	\$217,002.03	\$0.00	\$217,002.03
2031	Road and Bridge	\$4,036,095.76	\$0.00	\$267,525.38	\$2,688.68	\$0.00	\$4,306,309.82	\$169,046.22	\$0.00	\$0.00	\$4,137,263.60	\$0.00	\$4,137,263.60
2041	Cemetery	\$25,069.72	\$0.00	\$3,775.00	\$0.00	\$0.00	\$28,844.72	\$1,575.00	\$0.00	\$0.00	\$27,269.72	\$0.00	\$27,269.72
2081	Police District	\$3,478,026.37	\$0.00	\$160,236.96	\$0.00	\$0.00	\$3,638,263.33	\$307,022.22	\$0.00	\$0.00	\$3,331,241.11	\$0.00	\$3,331,241.11
2191	SPECIAL LEVY-FIRE	\$5,026,684.11	\$0.00	\$133,677.95	\$0.00	\$0.00	\$5,160,362.06	\$179,973.12	\$0.00	\$0.00	\$4,980,388.94	\$0.00	\$4,980,388.94
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,140,583.86	\$0.00	\$31,516.18	\$0.00	\$0.00	\$1,172,100.04	\$12,411.01	\$0.00	\$0.00	\$1,159,689.03	\$0.00	\$1,159,689.03
2401	LIGHTING ASSESSMENT	\$832.33	\$0.00	\$0.00	\$0.00	\$0.00	\$832.33	\$0.00	\$0.00	\$0.00	\$832.33	\$0.00	\$832.33
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$32,193.99
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$0.00	\$2,306,742.74
3102	General (Bond) (Note) Retirement	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$0.00	\$2,614,475.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.48	\$0.00	\$0.02	\$0.00	\$0.00	\$1,162.50	\$0.00	\$0.00	\$0.00	\$1,162.50	\$0.00	\$1,162.50
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$20,716,787.62	-\$13,811.97	\$674,204.11	\$2,688.68	\$0.00	\$21,379,868.44	\$775,845.34	\$2,688.68	\$0.00	\$20,601,334.42	\$0.00	\$20,601,334.42

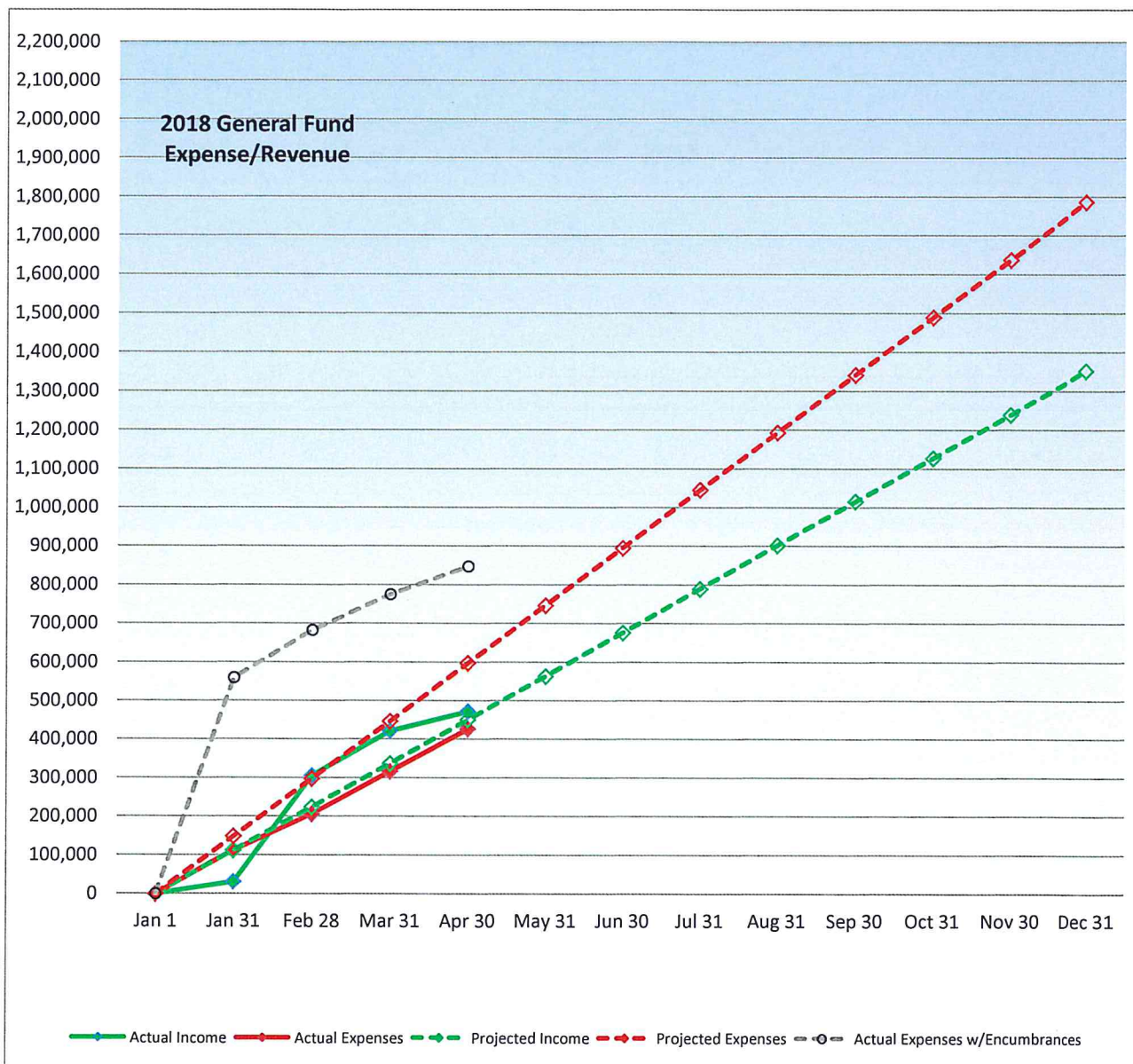
Cash Summary by Fund

UAN v2018.2

Year 2018

Fund #	Fund Name	Fund Balance 1/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,416,577.63	-\$75,572.29	\$573,073.27	\$0.00	\$0.00	\$1,914,078.61	\$452,752.35	\$9,375.02	\$0.00	\$1,451,951.24	\$0.00	\$1,451,951.24
2011	Motor Vehicle License Tax	\$47,166.36	\$0.00	\$12,016.48	\$0.00	\$0.00	\$59,182.84	\$0.00	\$0.00	\$0.00	\$59,182.84	\$0.00	\$59,182.84
2021	Gasoline Tax	\$174,555.21	\$0.00	\$52,657.74	\$0.00	\$0.00	\$227,212.95	\$0.00	\$0.00	\$0.00	\$227,212.95	\$0.00	\$227,212.95
2031	Road and Bridge	\$3,352,706.12	\$222.04	\$1,967,902.17	\$9,375.02	\$0.00	\$5,330,205.35	\$1,286,663.03	\$0.00	\$0.00	\$4,043,542.32	\$0.00	\$4,043,542.32
2041	Cemetery	\$25,524.81	\$0.00	\$5,800.00	\$0.00	\$0.00	\$31,324.81	\$4,361.79	\$0.00	\$0.00	\$26,963.02	\$0.00	\$26,963.02
2081	Police District	\$2,330,875.61	\$718.40	\$2,252,504.96	\$0.00	\$0.00	\$4,584,098.97	\$1,388,244.80	\$0.00	\$0.00	\$3,195,854.17	\$0.00	\$3,195,854.17
2191	SPECIAL LEVY-FIRE	\$4,367,973.59	\$0.00	\$1,367,407.84	\$0.00	\$0.00	\$5,735,381.43	\$862,792.78	\$0.00	\$0.00	\$4,872,588.65	\$0.00	\$4,872,588.65
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,070,207.83	\$0.00	\$145,794.40	\$0.00	\$0.00	\$1,216,002.23	\$62,317.28	\$0.00	\$0.00	\$1,153,684.95	\$0.00	\$1,153,684.95
2401	LIGHTING ASSESSMENT	\$0.00	\$0.00	\$5,464.84	\$0.00	\$0.00	\$5,464.84	\$4,632.51	\$0.00	\$0.00	\$832.33	\$0.00	\$832.33
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$32,193.99
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$15,450.00	\$0.00	\$0.00	\$2,291,292.74	\$0.00	\$2,291,292.74
3102	General (Bond) (Note) Retirement	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$26,350.00	\$0.00	\$0.00	\$2,588,125.30	\$0.00	\$2,588,125.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATI	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.42	\$0.00	\$0.08	\$0.00	\$0.00	\$1,162.50	\$0.00	\$0.00	\$0.00	\$1,162.50	\$0.00	\$1,162.50
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,014,678.03	-\$74,631.85	\$6,382,621.78	\$9,375.02	\$0.00	\$24,332,042.98	\$4,103,564.54	\$9,375.02	\$0.00	\$20,219,103.42	\$0.00	\$20,219,103.42

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	1,416,578
Projected Income	1,350,595
Projected Expenses	1,787,910
Projected Income minus Projected Expenses	(437,315)
Projected General Fund Year End Balance	979,262

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

Financial Status Reports

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2018 General Fund Status</u>		<u>Year to Date:</u>	<u>4/30/2018</u>
Beginning of Year Balance			1,416,577.63
Year to Date Income	471,544.41		
Year to Date Expenses	425,892.33		
	Net		45,652.08
Year to Date Balance			1,462,229.71
Open Purchase Orders/Encumbrances:			421,388.31
Year to Date Balance w/Encumbrances			1,040,841.40

<u>General Fund - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		33%
<u>Income</u>		
Projected Annual Income	1,350,594.99	
Actual Year to Date Income	471,544.41	35%
<u>Expenses</u>		
Projected Annual Expenses	1,793,955.62	
Actual Year to Date Expenses	425,892.33	24%
YTD Expenses w/Encumbrances	847,280.64	47%
<u>Projected Year End Balance</u>	973,217.00	

NOTE:

A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

Financial Status Reports

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2018 Road Funds Status

Year to Date: 4/30/2018

Beginning of Year Balance		3,574,427.69
Year to Date Income	2,029,106.69	
Year to Date Expenses	1,192,941.75	
	Net	836,164.94
Year to Date Balance		4,410,592.63
Open Purchase Orders/Encumbrances:		1,009,065.40
Year to Date Balance w/Encumbrances		3,401,527.23

Road Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report 33%

Income

Projected Annual Income	3,551,170.42	
Actual Year to Date	2,029,106.69	57%

Expenses

Projected Annual Expenses	5,063,848.10	
Actual Year to Date	1,192,941.75	24%
YTD w/Encumbrances	2,202,007.15	43%

Projected Year End Balance 2,061,750.01

(Revised 2/9/2017)

Financial Status Reports

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2018 Police Funds Status

Year to Date: **4/30/2018**

Beginning of Year Balance		2,363,685.52
Year to Date Income	2,253,223.36	
Year to Date Expenses	1,252,857.86	
	Net	1,000,365.50
Year to Date Balance		3,364,051.02
Open Purchase Orders/Encumbrances:		332,419.36
Year to Date Balance w/Encumbrances		3,031,631.66

Police Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report 33%

Income

Projected Annual Income	3,858,274.00	
Actual Year to Date	2,253,223.36	58%

Expenses

Projected Annual Expenses	4,472,846.00	
Actual Year to Date	1,252,857.86	28%
YTD w/Encumbrances	1,585,277.22	35%

Projected Year End Balance 1,110,645.89

(Revised 2/9/2017)

Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2018 Fire Funds Status</u>		<u>Year to Date:</u>	<u>4/30/2018</u>
Beginning of Year Balance			4,367,973.59
Year to Date Income	1,367,407.84		
Year to Date Expenses	754,992.49		
	Net		612,415.35
Year to Date Balance			4,980,388.94
Open Purchase Orders/Encumbrances:			985,824.47
Year to Date Balance w/Encumbrances			3,994,564.47

<u>Fire Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			33%
<u>Income</u>			
Projected Annual Income	2,349,976.00		
Actual Year to Date	1,367,407.84		58%
<u>Expenses</u>			
Projected Annual Expenses	3,630,200.00		
Actual Year to Date	754,992.49		21%
YTD w/Encumbrances	1,740,816.96		48%
<u>Projected Year End Balance</u>	3,087,749.59		

<u>2018 EMS Funds Status</u>		<u>Year to Date:</u>	<u>4/30/2018</u>
Beginning of Year Balance			1,070,207.83
Year to Date Income	145,794.40		
Year to Date Expenses	56,313.20		
	Net		89,481.20
Year to Date Balance			1,159,689.03
Open Purchase Orders/Encumbrances:			115,496.36
Year to Date Balance w/Encumbrances			1,044,192.67

<u>EMS Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			33%
<u>Income</u>			
Projected Annual Income	360,000.00		
Actual Year to Date	145,794.40		40%
<u>Expenses</u>			
Projected Annual Expenses	570,500.00		
Actual Year to Date	56,313.20		10%
YTD w/Encumbrances	171,809.56		30%
<u>Projected Year End Balance</u>	859,707.83		

Kenston Community Education

BALANCE SHEET

As of April 21, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1010 KeyChecking	66,983.10
1015 KeySavingsTres (1%)	73,103.28
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,430.75
Total Bank Accounts	\$135,666.03
Accounts Receivable	
1200 Accounts Receivable	150.00
Total Accounts Receivable	\$150.00
Total Current Assets	\$135,816.03
Fixed Assets	
A/D - Property & Equipment	-151,967.94
Property & Equipment	235,387.24
Total Fixed Assets	\$83,419.30
Other Assets	
1250 Payroll Line of Credit	10,000.00
Total Other Assets	\$10,000.00
TOTAL ASSETS	\$229,235.33
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
Total Accounts Payable	\$ -2,230.00
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	999.25
Current Portion of LT Debt	5,236.81
Total Other Current Liabilities	\$6,236.06
Total Current Liabilities	\$4,006.06
Long-Term Liabilities	
Long Term Debt - Copier	1,583.00
Total Long-Term Liabilities	\$1,583.00
Total Liabilities	\$5,589.06
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	198,947.38
Net Income	24,698.89
Total Equity	\$223,646.27

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$229,235.33

Kenston Community Education

PROFIT AND LOSS

September 1, 2017 - April 21, 2018

	TOTAL
Income	
4000 Registration Income	490,569.09
4100 Marketing Income	8,062.50
4410 Field Rental Income	7,195.00
Services	264.00
Unapplied Cash Payment Income	0.00
Total Income	\$506,090.59
GROSS PROFIT	\$506,090.59
Expenses	
5300 KCE office overhead	136,978.65
5400 Class Expenses	139,935.87
5500 Youth Sports-expenses	194,060.96
5600 Marketing	15,560.19
5700 School Facilities	9,917.50
5900 Bank Fees	8,630.66
6000 Charitable Contributions	1,325.00
Unapplied Cash Bill Payment Expense	0.00
Total Expenses	\$506,408.83
NET OPERATING INCOME	\$ -318.24
Other Income	
9000 Other Income	25,017.01
Total Other Income	\$25,017.01
Other Expenses	
Reconciliation Discrepancies	-0.12
Total Other Expenses	\$ -0.12
NET OTHER INCOME	\$25,017.13
NET INCOME	\$24,698.89

Payment Listing

UAN v2018.2

April 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
113-2018	04/02/2018	04/03/2018	CH	GUARDIAN	\$9,051.93	C
114-2018	04/03/2018	04/03/2018	CH	HOME DEPOT CREDIT SERVICES	\$1,508.34	C
115-2018	04/03/2018	04/03/2018	CH	MEDICAL MUTUAL OF OHIO	\$66,402.92	C
116-2018	04/03/2018	04/03/2018	CH	MEDICAL MUTUAL OF OHIO	\$3,383.64	C
119-2018	04/06/2018	04/06/2018	CH	Accurate Data	\$232.05	C
120-2018	04/06/2018	04/06/2018	CH	Great American Financial Resources	\$100.00	C
121-2018	04/06/2018	04/06/2018	CH	ReliaStar Life Insurance Company	\$500.00	C
122-2018	04/06/2018	04/06/2018	CH	FTJ Deferrals	\$25.00	C
123-2018	04/06/2018	04/06/2018	CH	AXA	\$905.00	C
124-2018	04/09/2018	04/09/2018	CH	OHIO DEFERRED COMPENSATION	\$6,604.60	C
125-2018	04/06/2018	04/10/2018	CH	MEDICAL MUTUAL OF OHIO	\$1,555.75	C
126-2018	04/10/2018	04/10/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$122,640.11	C
127-2018	04/10/2018	04/10/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$32,529.72	C
128-2018	04/10/2018	04/10/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$725.88	C
129-2018	04/10/2018	04/11/2018	CH	Ohio Police & Fire Pension Fund	\$16,711.83	C
130-2018	04/12/2018	04/13/2018	CH	Ohio Public Employees Retirement System	\$1,981.81	C
131-2018	04/13/2018	04/16/2018	CH	Ohio Public Employees Retirement System	\$15,905.80	C
132-2018	04/13/2018	04/16/2018	CH	Ohio Public Employees Retirement System	\$18,111.06	C
133-2018	04/13/2018	04/16/2018	CH	Ohio Public Employees Retirement System	\$15,906.59	C
134-2018	04/13/2018	04/16/2018	CH	Ohio Public Employees Retirement System	\$19,450.76	C
135-2018	04/13/2018	04/16/2018	CH	Ohio Public Employees Retirement System	\$15,729.39	C
136-2018	04/13/2018	04/16/2018	CH	Ohio Public Employees Retirement System	\$18,297.39	C
137-2018	04/13/2018	04/17/2018	CH	MEDICAL MUTUAL OF OHIO	\$3,212.46	C
138-2018	04/18/2018	04/18/2018	CH	ILLUMINATING COMPANY	\$15,088.06	C
139-2018	04/18/2018	04/18/2018	CH	Great American Financial Resources	\$100.00	C
140-2018	04/18/2018	04/18/2018	CH	ReliaStar Life Insurance Company	\$483.94	C
141-2018	04/18/2018	04/18/2018	CH	FTJ Deferrals	\$25.00	C
142-2018	04/18/2018	04/19/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$126,270.59	C
143-2018	04/18/2018	04/19/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$32,748.26	C
144-2018	04/18/2018	04/19/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$232.88	C
145-2018	04/20/2018	04/20/2018	CH	Accurate Data	\$598.62	C
146-2018	04/20/2018	04/20/2018	CH	OHIO DEFERRED COMPENSATION	\$6,604.60	C
147-2018	04/20/2018	04/20/2018	CH	AXA	\$905.00	C
148-2018	04/20/2018	04/24/2018	CH	MEDICAL MUTUAL OF OHIO	\$3,993.17	C
149-2018	04/26/2018	04/26/2018	CH	WINDSTREAM	\$1,976.86	C
150-2018	04/26/2018	04/26/2018	CH	OHIO UNIVERSITY	\$2,300.00	C
151-2018	04/30/2018	05/01/2018	CH	DOMINION EAST OHIO	\$3,608.71	C
156-2018	04/30/2018	05/02/2018	CH	JP MORGAN CHASE BANK	\$6,543.18	C
Total Payments:					\$572,950.90	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$572,950.90	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ