

Monday, May 13,

19

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 13, 2019. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. Mrs. Benza presided and called the meeting to order at 6:07 P.M.

#### EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Disposition of Real Property per Ohio Revised Code Section 121.22(G)(2).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:07 P.M. in order to go into executive session.

Chief Lou Ann Metz and Mr. Jason Pitre were invited into the executive session at 6:48 P.M. and left at 7:00 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and the disposition of real property, and reconvened their meeting at 7:03 P.M.

#### CHANGES TO THE AGENDA

None.

#### MINUTES

Mrs. O'Brien moved to approve the minutes of the trustees' April 22, 2019 regular meeting and May 2, 2019 special meeting as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

#### FIRE DEPARTMENT – NEW BUSINESS

##### Employment of Part-time Firefighter

Mrs. O'Brien made a motion to approve the hiring of Jason Pitre as a Firefighter/EMTP Grade C to the Bainbridge Township Fire Department at an hourly rate of \$21.92/hour effective May 25, 2019 based on the successful completion of his physical examination and drug testing, contingent upon receipt of the final and consistent psychological profile, and per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

#### SWEARING IN OF FIREFIGHTER

Mr. Jason Pitre was sworn in as a part-time firefighter of the Bainbridge Township Fire Department by Fiscal Officer Janice Sugarman.

Monday, May 13,

19

DEPARTMENT REPORTSKENSTON COMMUNITY EDUCATION

Mrs. Lynn Gotthardt presented the Kenston Community Education report for the month of April 2019. She reported that spring sports are beginning. Baseball will be playing Chagrin Falls and Solon, and softball will be playing Chagrin Falls and Aurora. The fall football budget has been approved, and they may look at other leagues. KCE has an intern starting in the fall from John Carroll University who will work with Jennifer Moore. In addition, they are looking at restructuring some positions due to retirements. They awarded two scholarships to Kenston seniors. . Mr. Markley asked Mrs. Gotthardt about whether KCE can now assist the township in disseminating a survey about parks use for potential use in a Natureworks grant application. The township had been told a few months ago that this was not feasible, but then we all received a similar survey from KCE for Auburn Township's use in seeking a grant. Mrs. Gotthardt will look into whether something has changed. Finally, their audit has been completed, and they are determining how often audits need to be done. The complete KCE report is attached and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of April 2019. The service department is starting to focus on summer activities. The EPA evaluated the water systems at Settler's Park and at the Town Hall campus. This is done every five years, and everything was good. They have seeded at the Dog Park, and grass is growing. At the cemetery, they have filled ruts, seeded, and completed general maintenance. Mr. Markley asked how the new EPA regulations for salting roads would affect the township. Mr. Stanek replied that they may have to have additional reporting. He would keep the trustees posted. The complete service department report is attached and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for April 2019. The general fund balance is \$1,955,438.43 as of April 30, 2019. She reported that the fiscal staff has been meeting with departments on their five-year plans and the 2020 budget. She described the problem with the flooding in the fiscal office, and she thanked the service department for their help in getting the situation resolved. The complete fiscal report is attached and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Henri Preuss of Kenston Lakes mentioned that the road department was very helpful in resolving a situation with his neighbor. He also thanked the service department for their help with the fiscal office.

FIRE DEPARTMENT – NEW BUSINESSDonations Acceptance – Easter Egg Hunt

The trustees were in general agreement to accept the donations from various local businesses and residents of giveaways for the children at the Fire Department's Easter Egg Hunt in accordance with ORC 505.10, and with extreme gratitude for the donations.

Training Reimbursement Request – Arnold

Mrs. O'Brien made a motion to approve the request for Firefighter Jim Arnold to be reimbursed for training costs associated with the Firefighter I and Firefighter II classes through Tri-C at a cost of \$1,767.92 per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Monday, May 13,

19

SERVICE DEPARTMENT – NEW BUSINESSDivision of Wildlife Request

Mrs. O'Brien made a motion to permit the North American Bat Monitoring Network to place an acoustic monitoring device at Centerville Mills Park for this and subsequent summers, which device will be placed sometime between June 1st and July 31st and remain for at least four nights, and further allowing the permanent marking of the monitoring spot on or in the ground to enable future data collections, per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Fee Waiver Request – Tanglewood Gardens Condo Association

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Tanglewood Gardens Condo Association for the Burns-Lindow Building on November 5, 2019 in the amount of \$75.00 per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Fee Waiver Request – Dalebrook Association

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Dalebrook Association for the Bainbridge Town Hall meeting room on May 20, 2019 in the amount of \$70.00 and additionally waiving the timing requirement for such requests. A building attendant fee of \$30.00 will be paid.

Mr. Markley seconded the motion that passed unanimously.

Cemetery Deed - Lucas

Mrs. O'Brien made a motion to grant a cemetery deed for two graves to Mr. Michael G. and Mrs. Donna L. Lucas of 9671 Riverwood Lane in the amount of \$1,500.00.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Cemetery Lot for Section 13E, Lot No. 44, Graves 4 and 5.

Cemetery Deed – Martini

Mrs. O'Brien made a motion to grant a cemetery deed for one grave to Mr. Louis E. Martini of 820 Cliff View Drive, Reno, NV, 89523 in the amount of \$1,500.00.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Cemetery Lot for Section 9, Lot No. 29, Grave 4.

Cemetery Deed – Richards, Jr.

Mrs. O'Brien made a motion to grant a cemetery deed for one grave to Mr. Richard J. Richards, Jr. of 17961 Alden Street in the amount of \$750.00.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Cemetery Lot for Section 11, Lot No. 38, Grave 4.

Monday, May 13,

19

Cemetery Fees

Mrs. O'Brien made a motion to adopt the May 9, 2019 proposed revision to the Bainbridge Township 2019 Cemetery rate schedule, relative to Government Headstones or Markers provided by the Department of Veteran's Affairs, as well as the cost for removal of footers and/or headstones, per the recommendation of the service director.

Mr. Markley seconded the motion that was passed unanimously.

Approval of Plans/Authorization to Bid – Haskins Road, RS-0191-BC-2019

Mrs. O'Brien moved to authorize Resolution 05132019-A, adopting the specifications and estimates, and ordering the Asphalt Resurfacing of Sections B-C of Haskins Road, TR 191, per ORC 5573.01 as recommended by the Geauga County Engineer and the service director, and further authorizing the Geauga County Engineer's Office to advertise the project for competitive bidding with bids to be received by 10:00AM on May 31, 2019 and opened at 10:10AM on the same day.

Mr. Markley seconded the motion that passed unanimously.

\*Mr. Stanek mentioned that the Township received a \$200,000.00 grant from the OPWC for this project.

Rain Gauge Agreement

Mrs. O'Brien made a motion to approve the proposed, but modified, Cooperative Agreement between the Northeast Ohio Regional Sewer District and Bainbridge Township for the Installation of Rain Gauge Equipment at the Bainbridge Township Service Garage property located at 17800 Haskins Road, Chagrin Falls, OH 44023, contingent upon review and approval by the Geauga County Prosecutor's Office.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSProperty Use Agreement with Kenston

At the April 8th meeting the trustees approved the property use agreement with the Kenston School District Board of Education for use of the school grounds for the Independence Day celebration. Based on recent legal advice of the GCPO the trustees struck the hold harmless/ indemnification provision. They submitted that to our Assistant Prosecuting Attorney who signed off on it and forwarded to the BOE APA.

The township has now been advised however, that contrary to the recent advice of both the township's assigned APA as well as the BOE's APA, the BOE wants that language back in. Both of the APAs have advised us that the provision in question is totally unenforceable, but the township should sign off on it anyway. They were further advised to send the signed version, with that unenforceable provision included to the BOE last week, which they did, but the matter needed action at tonight's meeting.

Mrs. O'Brien made a motion to rescind the terms of the Property Use Agreement with Kenston schools authorized on April 8th, 2019.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to retroactively approve the Property Use Agreement between Bainbridge Township and the Kenston Board of Education for use of school grounds for the 2019 Independence Day celebration that was signed and sent to the Kenston Board of Education on May 3<sup>rd</sup>, re-including an unenforceable Hold Harmless provision, per the recommendation of the Geauga County Prosecuting Attorney.

Mr. Markley seconded the motion that passed unanimously.

Monday, May 13,

19

TOWN HALL – NEW BUSINESSPPM Amendment: Drug Free Safety Policy

Mrs. O'Brien made a motion to amend the Bainbridge Township Personnel Policy Manual (PPM) and to adopt and incorporate the proposed Drug Free Safety Policy, per the recommendation of Clemans Nelson, which amendment will become effective on May 20, 2019, and further directing that the amendment process be in conformity with section 1.4 of said PPM governing Policy Amendments.

Mr. Markley seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSRequest to Declare Obsolete - Printers

Mrs. O'Brien made a motion to declare the following three printers obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fiscal officer.

- HP LaserJet 1200
- DELL 2350 DN
- HP LaserJet 1020

Mr. Markley seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com - Printers

Mrs. O'Brien made a motion to allow the listing of the obsolete printers on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the fiscal officer.

Mr. Markley seconded the motion that was passed unanimously.

Request to Declare Obsolete – UAN Printer

Mrs. O'Brien made a motion to declare the UAN printer obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fiscal officer.

- DELL B2375dnf

Mr. Markley seconded the motion that was passed unanimously.

Approval to Dispose

Mrs. O'Brien made a motion to allow the disposal of the obsolete UAN printer in accordance with ORC 505.10, per the recommendation of the fiscal officer.

Mr. Markley seconded the motion that was passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase order list (Items 1-9) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Monday, May 13,

19

Purchase Order Requests

1. Advantech Service & Parts – 2020 E-One Pumper - \$683,800.00 (Fire)
2. Ron Marhofer Chevrolet – 2016 Pickup Truck - \$26,273.50 (Police)
3. Van Curen Services – Tree Removal - \$13,000.00 (Roads)
4. Public Management Academy – Ken Holland Training - \$2,700.00 (Roads)
5. Public Management Academy – Tab Gordon Training - \$2,700.00 (Roads)
6. Arms Trucking – Material - \$10,000.00 (Roads)
7. Cuyahoga Asphalt Materials – Material - \$30,000.00 (Roads)
8. Corridon Builders – Furnaces and AC Unit – Burns Lindow - \$8,400.00 (General)
9. Sportmaster – Resurfacing of Basketball Court - \$3,400.84 (General)

EMERGENCY PO RATIFICATIONS

Mrs. O'Brien made a motion to ratify the emergency PO's listed below that were previously approved by two trustees as submitted by the Fiscal Officer.

1. Mentor Office Center – Office Furniture - \$5,905.00 (General)
2. Corridon Builders & Remodelers, Inc. – Flooring - \$11,300.00 (General)

Mr. Markley seconded the motion that passed unanimously.

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoice list (Items 1-3) below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

1. Kenston Community Education – 2019 Rec Contribution - \$11,395.00 (General)
2. Shelly Materials – Various Roads Materials - \$2,700.39 (Roads)
3. Arms Trucking -601C Limestone - \$2,694.23 (Roads)

FISCAL RESOLUTION APPROVAL

Mrs. O'Brien made a motion to approve Resolution 05132019-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of March 2019 - \$6,554.79.

Mr. Markley seconded the motion that passed unanimously.

Checks Dated April 23, 2019 through May 13, 2019

The trustees examined and signed checks and invoices dated April 23, 2019 through May 13, 2019 consisting of warrants #32125 through #32249 in the amount of \$182,583.26.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of April 2019, #109-2019 through #156-2019 in the amount of \$663,102.15 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

Monday, May 13,

19

PUBLIC INTERACTION

Mr. Henri Preuss wanted it noted that it is difficult to turn left out of the town hall parking lot onto Route 306 at many points throughout the day.

CORRESPONDENCE

- 1. EMS Appreciation Dinner: at NDCL, May 22, 2019 , 6-8 PM
- 2. Board of Commissioners: Sanitary sewer cleaning from May 13 to May 31.
- 3. OPWC: Haskins Road Project Grant.
- 4. Celesta Mullins: Fundraiser May 30, 2019
- 5. Memorial Day Parade Information: May 26, 2019 at 11:15am
- 6. ADP Board: Approved price list
- 7. Student letter from Matt Rosinski
- 8. Student letter from Keirsten Mesnick

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:40 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_

**Payment Listing**

UAN v2019.2

4/23/2019 to 5/13/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31468	01/17/2019	01/17/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$1,521.83 *	C
31468	04/29/2019	04/29/2019	NEG ADJ	CHAGRIN VALLEY AUTO PARTS-NAPA	-\$125.71	C
31691	02/13/2019	02/13/2019	AW	CINTAS CENTRALIZED AR	\$70.80 *	C
31691	04/25/2019	04/25/2019	NEG ADJ	CINTAS CENTRALIZED AR	-\$70.80	C
31704	02/14/2019	02/14/2019	AW	CINTAS CENTRALIZED AR	\$271.15 *	C
31704	04/25/2019	04/25/2019	NEG ADJ	CINTAS CENTRALIZED AR	-\$45.39	C
31745	02/22/2019	02/22/2019	AW	CINTAS CENTRALIZED AR	\$70.80 *	C
31745	04/25/2019	04/25/2019	NEG ADJ	CINTAS CENTRALIZED AR	-\$70.80	C
31745	04/25/2019	04/25/2019	POS ADJ	CINTAS CENTRALIZED AR	\$70.80	C
31852	03/11/2019	03/11/2019	AW	CINTAS CENTRALIZED AR	\$271.15 *	C
31852	04/25/2019	04/25/2019	NEG ADJ	CINTAS CENTRALIZED AR	-\$19.98	C
31945	03/25/2019	03/25/2019	AW	CINTAS CENTRALIZED AR	\$70.80 *	C
31945	04/22/2019	04/25/2019	NEG ADJ	CINTAS CENTRALIZED AR	-\$70.80 *	C
31945	04/25/2019	04/25/2019	POS ADJ	CINTAS CENTRALIZED AR	\$70.80	C
31978	03/28/2019	03/28/2019	AW	CINTAS CENTRALIZED AR	\$284.33 *	C
31978	04/25/2019	04/25/2019	NEG ADJ	CINTAS CENTRALIZED AR	-\$65.77	C
32033	04/05/2019	04/05/2019	AW	CINTAS CENTRALIZED AR	\$642.05 *	C
32033	04/25/2019	04/25/2019	NEG ADJ	CINTAS CENTRALIZED AR	-\$45.12	C
32033	04/30/2019	05/07/2019	NEG ADJ	CINTAS CENTRALIZED AR	-\$1.00	C
32125	04/23/2019	04/23/2019	AW	Peppermill Chase Owners Association	\$250.00	O
32126	04/23/2019	04/23/2019	AW	MORTON SALT, INC.	\$6,294.17	O
32127	04/23/2019	04/23/2019	AW	CLEMANS-NELSON & ASSOCIATES, INC.	\$250.00	O
32128	04/23/2019	04/23/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$94.97	O
32129	04/23/2019	04/23/2019	AW	PETE & PETE CONTAINER SERVICE, INC.	\$53.00	O
32130	04/23/2019	04/23/2019	AW	Across the Street Productions	\$385.00	O
32131	04/23/2019	04/23/2019	AW	LIFE FORCE MANAGEMENT INC.	\$2,254.41	O
32132	04/23/2019	04/23/2019	AW	emsCharts, Inc.	\$385.00	O
32133	04/26/2019	04/26/2019	AW	AIRGAS	\$114.13	O
32134	04/26/2019	04/26/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$265.02	O
32135	04/26/2019	04/26/2019	AW	CHAGRIN SAFETY SUPPLY, INC.	\$60.50	O
32136	04/26/2019	04/26/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$122.59	O
32137	04/26/2019	04/26/2019	AW	CINTAS CENTRALIZED AR	\$555.52	O
32138	04/26/2019	04/26/2019	AW	FP MAILING SOLUTIONS	\$12.00	O
32139	04/26/2019	04/26/2019	AW	JOSEPH TOMAYKO	\$75.00	O
32140	04/26/2019	04/26/2019	AW	MAINLINE TRUCK AND TRAILER SERVICE I	\$286.13	O
32141	04/26/2019	04/26/2019	AW	O'REILLY EQUIPMENT	\$53.80	O
32142	04/26/2019	04/26/2019	AW	PETE & PETE CONTAINER SERVICE, INC.	\$442.00	O
32143	04/26/2019	04/26/2019	AW	Ruth Cooper	\$562.50	O
32144	04/26/2019	04/26/2019	AW	Sagamore Companies	\$1,062.25	O
32145	04/26/2019	04/26/2019	AW	SCHAEFFER MANUFACTURING COMPANY	\$1,082.85	O
32146	04/26/2019	04/26/2019	AW	SHELLY MATERIALS	\$2,700.39	V
32146	04/29/2019	04/29/2019	AW	SHELLY MATERIALS	-\$2,700.39	V
32147	04/26/2019	04/26/2019	AW	Solon Ace Hardware	\$284.73	O
32148	04/26/2019	04/26/2019	AW	STAMM CONTRACTING COMPANY INC.	\$70.11	O
32149	04/26/2019	04/26/2019	AW	STAPLES BUSINESS ADVANTAGE	\$211.74	O
32150	04/26/2019	04/26/2019	AW	Transcolonial Auto Service	\$36.05	O



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UAN v2019.2

4/23/2019 to 5/13/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
32151	04/26/2019	04/26/2019	AW	ULINE	\$145.55	O
32152	04/26/2019	04/26/2019	AW	VALLEY FORD TRUCK SALES	\$1,217.87	O
32153	04/26/2019	04/26/2019	AW	WESTERN RESERVE SAFETY COUNCIL	\$50.00	O
32154	04/29/2019	04/29/2019	AW	WESTERN RESERVE SAFETY COUNCIL	\$50.00	O
32155	04/29/2019	04/29/2019	AW	Jim Riley	\$1,246.50	O
32156	04/29/2019	04/29/2019	AW	ACTIVE PLUMBING SUPPLY CO.	\$8.09	O
32157	04/29/2019	04/29/2019	AW	CCT FINANCIAL	\$249.00	O
32158	04/29/2019	04/29/2019	AW	SUNRISE SPRINGS WATER CO.	\$148.50	O
32159	04/29/2019	04/29/2019	AW	BOUND TREE MEDICAL, LLC	\$332.73	O
32160	04/29/2019	04/29/2019	AW	Fire Safety Services, Inc.	\$265.00	O
32161	04/29/2019	04/29/2019	AW	EMSAR-MEDICAL REPAIR, INC.	\$465.01	O
32162	04/29/2019	04/29/2019	AW	CINTAS CENTRALIZED AR	\$141.60	O
32163	04/29/2019	04/29/2019	AW	TNT Exterminating	\$300.00	O
32164	04/29/2019	04/29/2019	AW	Bowling Green State University	\$545.00	O
32165	04/29/2019	04/29/2019	AW	Minuteman Press	\$21.64	O
32166	04/29/2019	04/29/2019	AW	DOMINIC DISANTO	\$1,150.00	O
32167	04/30/2019	04/30/2019	AW	Fluid Tec LLC.	\$1,500.00	O
32168	04/30/2019	04/30/2019	RW	Jacklyn M. Czekaj	\$150.00	O
32169	04/30/2019	04/30/2019	RW	The Trees COA	\$100.00	V
32169	04/30/2019	04/30/2019	RW	The Trees COA	-\$100.00	V
32170	04/30/2019	04/30/2019	RW	The Trees COA	\$100.00	O
32171	05/02/2019	05/02/2019	AW	AT&T MOBILITY	\$235.40	O
32172	05/02/2019	05/02/2019	AW	Century Equipment	\$28,376.87	O
32173	05/02/2019	05/02/2019	AW	CORRIDON BUILDERS & REMODELERS, IN	\$33,955.00	O
32174	05/02/2019	05/02/2019	AW	CCT FINANCIAL	\$166.00	O
32175	05/02/2019	05/02/2019	AW	JONES FISH	\$1,667.00	O
32176	05/02/2019	05/02/2019	AW	GEAUGA LOCK & KEY	\$84.00	O
32177	05/02/2019	05/02/2019	AW	LAWSON PRODUCTS, INC.	\$371.88	O
32178	05/02/2019	05/02/2019	AW	Liberty Ford Aurora	\$429.02	O
32179	05/02/2019	05/02/2019	AW	MERITECH	\$67.83	O
32180	05/02/2019	05/02/2019	AW	O'REILLY EQUIPMENT	\$2.80	O
32181	05/02/2019	05/02/2019	AW	SCHAEFFER MANUFACTURING COMPANY	\$1,082.85	O
32182	05/02/2019	05/02/2019	AW	STAPLES BUSINESS ADVANTAGE	\$80.84	O
32183	05/02/2019	05/02/2019	AW	ROTO-ROOTER SERVICES COMPANY	\$1,046.47	O
32184	05/02/2019	05/02/2019	AW	CHAGRIN VALLEY/SOLON TIMES	\$129.96	O
32185	05/02/2019	05/02/2019	AW	JOSEPH TOMAYKO	\$75.00	O
32186	05/02/2019	05/02/2019	AW	UNIQUE PAVING MATERIALS CORP.	\$644.00	O
32187	05/02/2019	05/02/2019	AW	Veritiv Operating Company	\$185.98	O
32188	05/02/2019	05/02/2019	AW	PRAXAIR DISTRIBUTION, INC.	\$193.18	O
32189	05/02/2019	05/02/2019	AW	MOTOROLA SOLUTIONS, INC.	\$489.00	O
32190	05/02/2019	05/02/2019	AW	SUNRISE SPRINGS WATER CO.	\$130.00	O
32191	05/02/2019	05/02/2019	AW	MARK MENARY	\$23.00	O
32192	05/02/2019	05/02/2019	AW	PRUDY MACKENZIE	\$76.36	O
32193	05/02/2019	05/02/2019	AW	Fire Safety Services, Inc.	\$530.00	O
32194	05/02/2019	05/02/2019	AW	PRO FIRE EQUIPMENT CO., INC.	\$315.00	O
32195	05/02/2019	05/02/2019	AW	International Assoc. of Arson Investigators	\$95.00	O

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UAN v2019.2

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32196	05/02/2019	05/02/2019	AW	Barnes & Noble College Booksellers, LLC	\$85.00	O
32197	05/02/2019	05/02/2019	AW	OMG NATIONAL	\$1,148.00	O
32198	05/02/2019	05/02/2019	AW	Municipal Emergency Services Depository Ac	\$1,815.50	O
32199	05/02/2019	05/02/2019	AW	CINTAS CENTRALIZED AR	\$111.08	O
32200	05/02/2019	05/02/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$63.86	O
32201	05/02/2019	05/02/2019	AW	TNT Exterminating	\$427.00	O
32202	05/02/2019	05/02/2019	AW	Mack Plumbing Sewer & Drain Inc.	\$645.00	O
32203	05/02/2019	05/02/2019	AW	GEAUGA COUNTY BAR ASSOCIATION	\$75.00	O
32204	05/02/2019	05/02/2019	AW	DAHL HOUSE	\$122.40	O
32205	05/02/2019	05/02/2019	AW	TLC PET HOSPITAL	\$84.00	O
32206	05/02/2019	05/02/2019	AW	NEIGHBORHOOD OFFICE	\$17.75	O
32207	05/02/2019	05/02/2019	AW	PenCo Industrial Supply, Inc.	\$512.16	O
32208	05/02/2019	05/02/2019	AW	WASTE MANAGEMENT OF OHIO	\$69.32	O
32209	05/02/2019	05/02/2019	AW	TREASURER OF STATE OF OHIO	\$600.00	O
32210	05/02/2019	05/02/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$31.16	O
32211	05/02/2019	05/02/2019	AW	BIOSOLUTIONS, LLC	\$25.00	O
32212	05/02/2019	05/02/2019	AW	CINTAS CENTRALIZED AR	\$343.70	O
32213	05/02/2019	05/02/2019	AW	Cuyahoga Asphalt Materials	\$207.64	O
32214	05/02/2019	05/02/2019	AW	Sagamore Companies	\$1,456.80	O
32215	05/02/2019	05/02/2019	AW	Solon Ace Hardware	\$93.98	O
32216	05/07/2019	05/07/2019	AW	MERITECH	\$81.05	O
32217	05/07/2019	05/07/2019	AW	CLOVER ELECTRIC	\$2,371.20	O
32218	05/07/2019	05/07/2019	AW	PenCo Industrial Supply, Inc.	\$80.22	O
32219	05/07/2019	05/07/2019	AW	CABLE COMMUNICATIONS, INC.	\$1,762.34	O
32220	05/07/2019	05/07/2019	AW	Penn Care	\$130.00	O
32221	05/07/2019	05/07/2019	AW	PRAXAIR DISTRIBUTION, INC.	\$395.85	O
32222	05/07/2019	05/07/2019	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATI	\$260.00	O
32223	05/07/2019	05/07/2019	AW	HIGHWAY GARAGE, INC.	\$112.64	O
32224	05/07/2019	05/07/2019	AW	ELAINE MARCONI	\$171.38	O
32225	05/07/2019	05/07/2019	AW	Charles Bolt	\$385.00	O
32226	05/07/2019	05/07/2019	AW	WESTERN RESERVE SAFETY COUNCIL	\$50.00	O
32227	05/07/2019	05/07/2019	AW	HUNTINGTON NATIONAL BANK	\$39,000.00	O
32228	05/07/2019	05/07/2019	AW	LouAnn Metz	\$314.00	O
32229	05/07/2019	05/07/2019	AW	Jon Weiner	\$145.18	O
32230	05/08/2019	05/08/2019	RW	Amy N. Kamlowsky	\$100.00	O
32231	05/08/2019	05/08/2019	RW	Jackie Sawchik	\$100.00	O
32232	05/08/2019	05/08/2019	RW	Lynn Fagerholm	\$350.00	O
32233	05/08/2019	05/08/2019	RW	Paul J. Bosher	\$150.00	O
32234	05/08/2019	05/08/2019	RW	Jane Mazak	\$150.00	O
32235	05/08/2019	05/08/2019	AW	Marhofer Chevrolet, Inc.	\$26,273.50	O
32236	05/09/2019	05/09/2019	AW	CLEARWATER OPERATIONS AND MAINTEN	\$1,020.00	V
32236	05/09/2019	05/09/2019	AW	CLEARWATER OPERATIONS AND MAINTEN	-\$1,020.00	V
32237	05/09/2019	05/09/2019	AW	CINTAS CENTRALIZED AR	\$369.33	O
32238	05/09/2019	05/09/2019	AW	Liberty Ford Aurora	\$191.79	O
32239	05/09/2019	05/09/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$102.18	O
32240	05/09/2019	05/09/2019	AW	TIME WARNER CABLE	\$2,400.00	O



**Payment Listing**

UAN v2019.2

4/23/2019 to 5/13/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
32241	05/09/2019	05/09/2019	AW	EGREK ELECTRIC, INC.	\$1,560.00	O
32242	05/09/2019	05/09/2019	AW	TNT Exterminating	\$500.00	O
32243	05/09/2019	05/09/2019	AW	SUNRISE SPRINGS WATER CO.	\$22.75	O
32244	05/09/2019	05/09/2019	AW	SHEFFIELD MONUMENTS	\$200.00	O
32245	05/09/2019	05/09/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$1,404.65	O
32246	05/09/2019	05/09/2019	AW	TWINSBURG DEVELOPMENT CORP.	\$210.00	O
32247	05/09/2019	05/09/2019	AW	KIMBLE RECYCLING & DISPOSAL, INC.	\$1,353.72	O
32248	05/09/2019	05/09/2019	AW	Select Security	\$336.18	O
32249	05/09/2019	05/09/2019	AW	MARS ELECTRIC CO.	\$116.52	O
Total Payments:					\$182,583.26	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$182,583.26	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

# Kenston Community Education

## BALANCE SHEET

As of April 27, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 KeyChecking	87,257.18
1015 KeySavingsTres (1%)	72,643.18
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,430.75
<b>Total Bank Accounts</b>	<b>\$155,480.01</b>
Accounts Receivable	
1200 Accounts Receivable	150.00
<b>Total Accounts Receivable</b>	<b>\$150.00</b>
<b>Total Current Assets</b>	<b>\$155,630.01</b>
Fixed Assets	
A/D - Property & Equipment	-151,967.94
Property & Equipment	235,387.24
<b>Total Fixed Assets</b>	<b>\$83,419.30</b>
Other Assets	
1250 Payroll Line of Credit	10,000.00
<b>Total Other Assets</b>	<b>\$10,000.00</b>
<b>TOTAL ASSETS</b>	<b>\$249,049.31</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
<b>Total Accounts Payable</b>	<b>\$ -2,230.00</b>
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	999.25
Current Portion of LT Debt	5,236.81
<b>Total Other Current Liabilities</b>	<b>\$6,236.06</b>
<b>Total Current Liabilities</b>	<b>\$4,006.06</b>
Long-Term Liabilities	
Long Term Debt - Copier	1,583.00
<b>Total Long-Term Liabilities</b>	<b>\$1,583.00</b>
<b>Total Liabilities</b>	<b>\$5,589.06</b>
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	214,806.59
Net Income	28,653.66
<b>Total Equity</b>	<b>\$243,460.25</b>

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$249,049.31

# Kenston Community Education

## PROFIT AND LOSS

September 1, 2018 - April 27, 2019

	TOTAL
Income	
4000 Registration Income	491,886.45
4100 Marketing Income	10,995.00
4410 Field Rental Income	690.00
4411 Stadium Field Rental Income	4,157.08
4412 Room Rental	144.00
4999 Uncategorized Income	144.00
Services	4,811.00
Unapplied Cash Payment Income	315.00
<b>Total Income</b>	<b>\$513,142.53</b>
<b>GROSS PROFIT</b>	<b>\$513,142.53</b>
Expenses	
5300 KCE office overhead	149,137.27
5400 Class Expenses	137,789.93
5500 Youth Sports-expenses	172,710.80
5600 Marketing	11,738.71
5700 School Facilities	10,240.00
5800 Community Event Expense	1,650.00
5900 Bank Fees	8,461.93
6000 Charitable Contributions	500.00
Unapplied Cash Bill Payment Expense	0.00
<b>Total Expenses</b>	<b>\$492,228.64</b>
<b>NET OPERATING INCOME</b>	<b>\$20,913.89</b>
Other Income	
9000 Other Income	17,639.77
<b>Total Other Income</b>	<b>\$17,639.77</b>
Other Expenses	
10000 Other Miscellaneous Expense	9,900.00
<b>Total Other Expenses</b>	<b>\$9,900.00</b>
<b>NET OTHER INCOME</b>	<b>\$7,739.77</b>
<b>NET INCOME</b>	<b>\$28,653.66</b>

The Mission: The mission of the Kenston Community Education is to provide educational and recreation programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD  
KENSTON COMMUNITY EDUCATION**

Board Meeting  
March 24, 2019 @ 7:30 PM  
Gardiner Center

**I. CALL TO ORDER**

- Vice-President, Tony Blatnik @ 7:30 PM

**II. ROLL CALL**

Present: Sarah Delly, Jennifer Moore, Greg Sharp, Tony Blatnik  
Kevin Byrnes, Donna Rudnay, Greg Bumbu  
Absent: Lynn Gotthardt, Bob Ford & Dave Parker

**III. APPROVAL/AMENDMENT OF MINUTES**

- Approval of Meeting Minutes from January, 2019
- Motion - Donna Rudnay                      Second - Greg Bumbu
- Motion Carried

**IV. REPORTS & INFORMATIONAL ITEMS - DIRECTOR, JENNIFER MOORE**

- **End Rec Basketball**
  - Survey Monkey will be distributed with 3-5 quick questions
- **Start of Spring Sports**
  - Volleyball begins - scheduling conflicts with Mother's Day and Spring Break in the middle
- **Rec Baseball/Softball Update**
  - Baseball will compete with Chagrin and Solon
  - Softball will compete with Chagrin and Aurora
  - Registrations being accepted until end of April with Opening Day after Memorial Day
- **Ed2Go**
  - Online class offering with participants going to our KCE URL to register and we get credit for the class
  - Examples of classes offered: Grammar, ACT/SAT, Excel
- **Financials**
  - P/L provided in our packet to review

**V. OLD BUSINESS**

- **Audit Review**

- Libby with Dietrick & Associates to begin the review in April
- Jen will discuss with Libby the frequency of how often reviews are needed as well as review the current journal entry categories and allocating of money into funds

**VI. NEW BUSINESS**

- **Football - Greg Bumbu**

- Hudson and Aurora have dropped out of the league to go to 'thud' play
- Solon is also down in participation and the league may fold
- Kenston is reviewing league options and may disband league
- 

- **KCE Scholarship**

- Jen will distribute the top 5 applicants to the Board via email with the names blacked out
- Board members will reply only to Jen with their top 3 votes

- **Girls Play in Boys Soccer League**

- A girl in 2nd grade has requested to play in the Boys Spring Soccer League
- The Board will uphold the policy that due to an equivalent offering for girls in the same season, she will not be permitted to play in the Boys league
- Jen will inform the parents of this decision

**VII. DONATIONS**

- None at this meeting

**VIII. HEARING OF PUBLIC ON NON-AGENDA ITEMS**

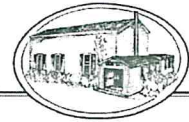
- No public present at meeting

**IX. ACTION ITEMS**

**X. ADJOURNMENT - Next Meeting Date: 4/28/19**

- Motion to Adjourn @ 8:20 PM - Greg Sharp
- Second - Kevin Byrnes
- Motion Carried





## Service Department Report April 2019

### **Parks/Properties Projects:**

#### Town Hall Campus:

- Worked in Fiscal Office on drain issue; removed carpet, furniture, and set-up temporary office. Had contractor televiser and jet lines. Started repairing walls and contracted to have the floor replaced.
- New windows were installed on Northside of Town Hall
- 3 new furnaces and air conditioners were installed
- Passed our E.P.A. water system inspection

#### River Road Park:

- Used sod cutter to edge infield on #3 to improve drainage
- Turned on water and opened restrooms-removed portable toilets
- Removed winter maintenance storage container

#### Settlers Park:

- Organized building
- Pressure washed benches and picnic tables
- Rolled fields
- Passed E.P.A. water inspection

#### Centerville Mills Park:

- Mowed, dethatched, and over-seeded wildflower field
- Put picnic tables out for summer
- Cleaned up stump grindings
- Routine maintenance

#### Lakeside:

- Put out picnic tables
- Pond was re-stocked with fish

#### Dog Park

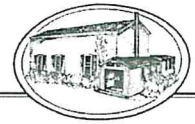
- Aerated, limed, fertilized and over-seeded dog park and surrounding area where necessary
- Walkway to entrance paddock completed

#### Other:

- Replaced kitchen sink at Fire Department
- Painted interior of S.W.A.T. building
- 2 days senior clean-up- 200+ residents served

### **Cemetery maintenance**

- Planted grass in areas which were leveled
- Pressure washed garage in preparation for painting
- Started prep work for columbarium walkway



## Service Department Report April 2019

### **Road Maintenance:**

- 11 days roadside tree trimming
- Made repairs to boom mower, painted and serviced for season
- Received and stacked last of salt delivery
- Cold patched various roads
- Re-cleaned snow and ice equipment and stored
- Fork lift training certification
- Catch basin inspection
- 2 days roadside ditching
- 3 days mailbox repair
- Prepared auxiliary lot for clean-up days
- Chainsaw maintenance, snow plow repair
- Saw-cut two aprons, replaced drive pipes
- Washed above ground fuel tank
- Stabilized ditch with oversized stone- 2 days
- Grade parking lots at lakeside, dog park, and road adjacent to dog park

### **Projects**

- Hawksmoor- out to bid- open May 10<sup>th</sup>
- Full depth/Surface repair project- out to bid- open May 10<sup>th</sup>
- Haskins Road- E. Washington to Taylor May- in design- plans ready

**Cash Summary by Fund**

April 2019

Fund #	Fund Name	Fund Balance 4/1/2019	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 4/30/2019	Non-Pooled Balance	Pooled Balance
1000	General	\$1,926,621.90	\$0.00	\$127,638.13	\$0.00	\$0.00	\$2,054,260.03	\$91,457.39	\$7,364.21	\$0.00	\$1,955,438.43	\$0.00	\$1,955,438.43
2011	Motor Vehicle License Tax	\$77,737.81	\$0.00	\$3,005.45	\$0.00	\$0.00	\$80,743.26	\$0.00	\$0.00	\$0.00	\$80,743.26	\$0.00	\$80,743.26
2021	Gasoline Tax	\$54,333.53	\$0.00	\$10,456.54	\$0.00	\$0.00	\$64,790.07	\$11,397.61	\$0.00	\$0.00	\$53,392.46	\$0.00	\$53,392.46
2031	Road and Bridge	\$3,920,801.47	\$0.00	\$60,548.19	\$7,364.21	\$0.00	\$3,988,713.87	\$112,581.50	\$0.00	\$0.00	\$3,876,132.37	\$0.00	\$3,876,132.37
2041	Cemetery	\$41,074.76	\$0.00	\$4,750.00	\$0.00	\$0.00	\$45,824.76	\$2,479.82	\$0.00	\$0.00	\$43,344.94	\$0.00	\$43,344.94
2081	Police District	\$4,171,559.01	\$0.00	\$72,238.42	\$0.00	\$0.00	\$4,243,797.43	\$367,235.72	\$0.00	\$0.00	\$3,876,561.71	\$0.00	\$3,876,561.71
2191	SPECIAL LEVY-FIRE	\$4,924,245.82	\$0.00	\$43,621.13	\$0.00	\$0.00	\$4,967,866.95	\$179,530.85	\$0.00	\$0.00	\$4,788,336.10	\$0.00	\$4,788,336.10
2231	Permissive Motor Vehicle License Tax	\$9,327.68	\$0.00	\$2,999.88	\$0.00	\$0.00	\$12,327.56	\$0.00	\$0.00	\$0.00	\$12,327.56	\$0.00	\$12,327.56
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,210,954.62	\$0.00	\$25,196.98	\$0.00	\$0.00	\$1,236,151.60	\$80,392.40	\$0.00	\$0.00	\$1,155,759.20	\$0.00	\$1,155,759.20
2401	LIGHTING ASSESSMENT	\$100.00	\$0.00	\$4,910.96	\$0.00	\$0.00	\$5,010.96	\$4,281.54	\$0.00	\$0.00	\$729.42	\$0.00	\$729.42
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$28,928.03	\$0.00	\$0.00	\$0.00	\$0.00	\$28,928.03	\$0.00	\$0.00	\$0.00	\$28,928.03	\$0.00	\$28,928.03
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,075,842.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,075,842.74	\$0.00	\$0.00	\$0.00	\$2,075,842.74	\$0.00	\$2,075,842.74
3102	General (Bond) (Note) Retirement	\$2,431,775.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,431,775.30	\$0.00	\$0.00	\$0.00	\$2,431,775.30	\$0.00	\$2,431,775.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement Tax Increment (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.59	\$0.00	\$0.09	\$0.00	\$0.00	\$621.68	\$0.00	\$0.00	\$0.00	\$621.68	\$0.00	\$621.68
4952	Permanent	\$1,162.91	\$0.00	\$0.19	\$0.00	\$0.00	\$1,163.10	\$0.00	\$0.00	\$0.00	\$1,163.10	\$0.00	\$1,163.10
4953	Permanent	\$152.46	\$0.00	\$0.02	\$0.00	\$0.00	\$152.48	\$0.00	\$0.00	\$0.00	\$152.48	\$0.00	\$152.48
4954	Permanent	\$326.29	\$0.00	\$0.04	\$0.00	\$0.00	\$326.33	\$0.00	\$0.00	\$0.00	\$326.33	\$0.00	\$326.33
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$21,148,982.17	\$0.00	\$355,366.02	\$7,364.21	\$0.00	\$21,511,712.40	\$849,356.83	\$7,364.21	\$0.00	\$20,654,991.36	\$0.00	\$20,654,991.36

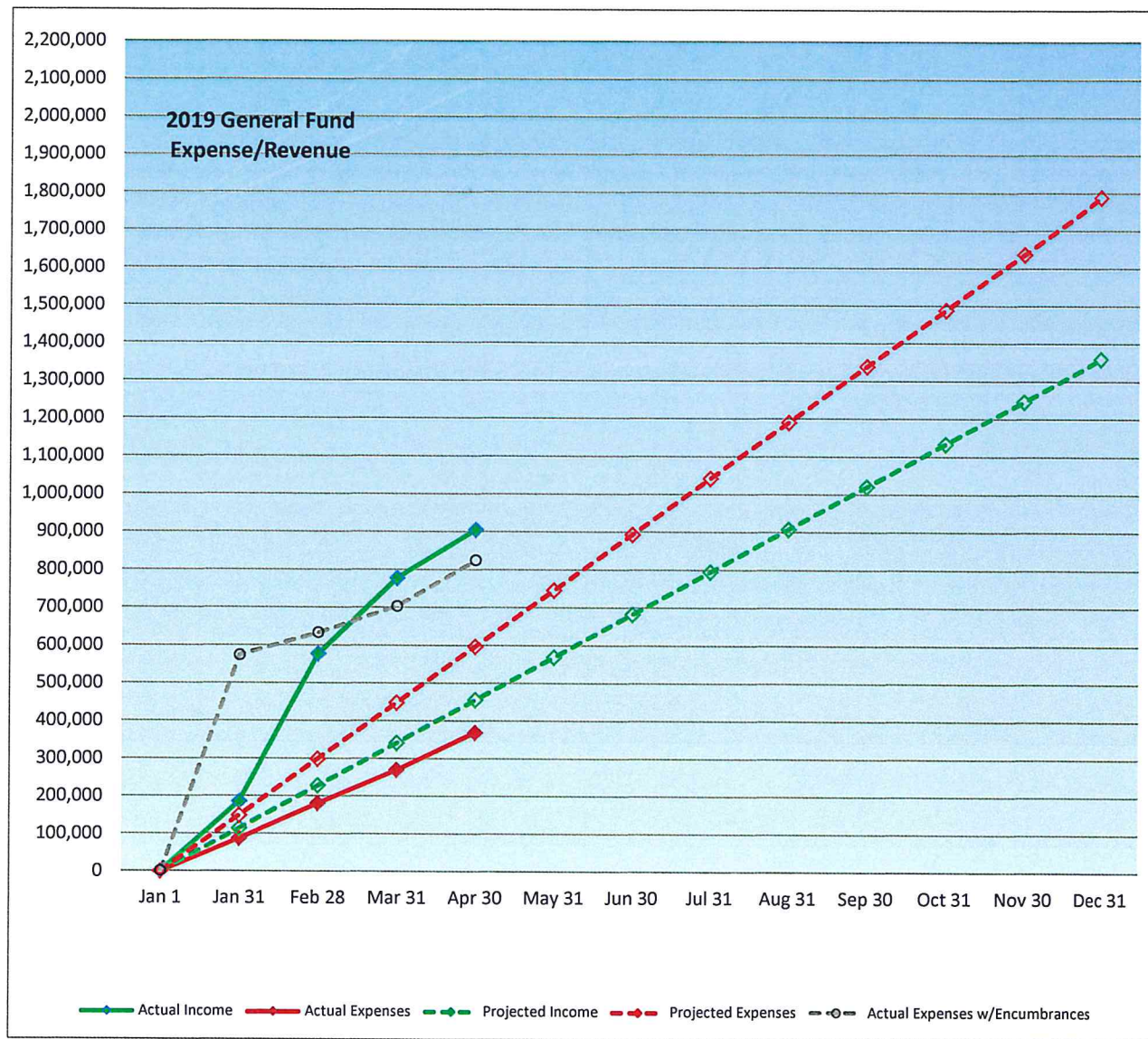


**Cash Summary by Fund**

Year 2019

Fund #	Fund Name	Fund Balance 1/1/2019	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2019	Non-Pooled Balance	Pooled Balance
1000	General	\$1,418,753.22	\$164,043.32	\$744,326.91	\$0.00	\$0.00	\$2,327,123.45	\$418,672.02	\$11,825.91	\$0.00	\$1,896,625.52	\$0.00	\$1,896,625.52
2011	Motor Vehicle License Tax	\$73,370.11	\$0.00	\$11,930.85	\$0.00	\$0.00	\$85,300.96	\$3,065.16	\$0.00	\$0.00	\$82,235.80	\$0.00	\$82,235.80
2021	Gasoline Tax	\$144,721.17	\$0.00	\$43,863.35	\$0.00	\$0.00	\$188,584.52	\$135,192.06	\$0.00	\$0.00	\$53,392.46	\$0.00	\$53,392.46
2031	Road and Bridge	\$3,307,865.65	\$0.44	\$1,653,560.97	\$11,825.91	\$0.00	\$4,973,252.97	\$1,173,408.57	\$0.00	\$0.00	\$3,799,844.40	\$0.00	\$3,799,844.40
2041	Cemetery	\$34,147.44	\$0.00	\$13,500.00	\$0.00	\$0.00	\$47,647.44	\$3,902.50	\$0.00	\$0.00	\$43,744.94	\$0.00	\$43,744.94
2081	Police District	\$3,026,841.31	\$0.00	\$1,972,778.65	\$0.00	\$0.00	\$4,999,619.96	\$1,232,463.98	\$0.00	\$0.00	\$3,767,155.98	\$0.00	\$3,767,155.98
2191	SPECIAL LEVY-FIRE	\$4,388,567.49	\$0.00	\$1,167,824.68	\$0.00	\$0.00	\$5,556,392.17	\$821,773.59	\$0.00	\$0.00	\$4,734,618.58	\$0.00	\$4,734,618.58
2231	Permissive Motor Vehicle License Tax	\$1,553.84	\$0.00	\$10,773.72	\$0.00	\$0.00	\$12,327.56	\$0.00	\$0.00	\$0.00	\$12,327.56	\$0.00	\$12,327.56
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,326,369.10	\$0.00	\$117,669.50	\$0.00	\$0.00	\$1,444,038.60	\$319,284.52	\$0.00	\$0.00	\$1,124,754.08	\$0.00	\$1,124,754.08
2401	LIGHTING ASSESSMENT	\$100.00	\$0.00	\$4,910.96	\$0.00	\$0.00	\$5,010.96	\$4,281.54	\$0.00	\$0.00	\$729.42	\$0.00	\$729.42
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$30,348.30	\$0.00	\$0.00	\$0.00	\$0.00	\$30,348.30	\$1,420.27	\$0.00	\$0.00	\$28,928.03	\$0.00	\$28,928.03
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,075,842.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,075,842.74	\$0.00	\$0.00	\$0.00	\$2,075,842.74	\$0.00	\$2,075,842.74
3102	General (Bond) (Note) Retirement	\$2,431,775.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,431,775.30	\$0.00	\$0.00	\$0.00	\$2,431,775.30	\$0.00	\$2,431,775.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement Tax Increment (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.19	\$0.00	\$0.00	\$621.68	\$0.00	\$0.00	\$0.00	\$621.68	\$0.00	\$621.68
4952	Permanent	\$1,162.66	\$0.00	\$0.44	\$0.00	\$0.00	\$1,163.10	\$0.00	\$0.00	\$0.00	\$1,163.10	\$0.00	\$1,163.10
4953	Permanent	\$152.44	\$0.00	\$0.04	\$0.00	\$0.00	\$152.48	\$0.00	\$0.00	\$0.00	\$152.48	\$0.00	\$152.48
4954	Permanent	\$326.24	\$0.00	\$0.09	\$0.00	\$0.00	\$326.33	\$0.00	\$0.00	\$0.00	\$326.33	\$0.00	\$326.33
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,535,934.75	\$164,043.76	\$5,741,140.35	\$11,825.91	\$0.00	\$24,452,944.77	\$4,113,464.21	\$11,825.91	\$0.00	\$20,327,654.65	\$0.00	\$20,327,654.65

## General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	1,418,753
Projected Income	1,362,160
Projected Expenses	1,788,922
Projected Income minus Projected Expenses	(426,762)
Projected General Fund Year End Balance	991,991

**Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.**

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.



## General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

### 2019 General Fund Status

Year to Date: **4/30/2019**

Beginning of Year Balance	1,418,753.22
Year to Date Income	904,927.73
Year to Date Expenses	368,616.88
Net	536,310.85
Year to Date Balance	1,955,064.07
Open Purchase Orders/Encumbrances:	455,736.35
Year to Date Balance w/Encumbrances	1,499,327.72

### General Fund - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report 33%

#### Income

Projected Annual Income	1,362,159.99
Actual Year to Date Income	904,927.73 66%

#### Expenses

Projected Annual Expenses	1,711,393.43
Actual Year to Date Expenses	368,616.88 22%
YTD Expenses w/Encumbrances	824,353.23 48%

Projected Year End Balance 1,069,519.78

#### **NOTE:**

**A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses**

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

#### Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

**Road Fund - Financial Status Report**

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2019 Road Funds Status</u></b>		<b><u>Year to Date: 4/30/2019</u></b>
Beginning of Year Balance		3,527,510.77
Year to Date Income	1,730,462.70	
Year to Date Expenses	1,235,748.03	
	Net	494,714.67
Year to Date Balance		4,022,225.44
Open Purchase Orders/Encumbrances:		908,128.56
Year to Date Balance w/Encumbrances		3,114,096.88

<b><u>Road Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report		33%	
<b><u>Income</u></b>			
Projected Annual Income	3,597,176.42		
Actual Year to Date	1,730,462.70	48%	
<b><u>Expenses</u></b>			
Projected Annual Expenses	5,282,500.00		
Actual Year to Date	1,235,748.03	23%	
YTD w/Encumbrances	2,143,876.59	41%	
<b><u>Projected Year End Balance</u></b>	1,842,187.19		

(Revised 2/9/2017)

**Police Fund - Financial Status Report**

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2019 Police Funds Status</u></b>		<b><u>Year to Date: 4/30/2019</u></b>
Beginning of Year Balance		3,057,805.53
Year to Date Income	1,972,778.65	
Year to Date Expenses	1,126,027.42	
	Net	846,751.23
Year to Date Balance		3,904,556.76
Open Purchase Orders/Encumbrances:		440,643.72
Year to Date Balance w/Encumbrances		3,463,913.04

<b><u>Police Funds - Comparison: Actual to Projected Annual Budget</u></b>		
Percentage of Fiscal Year reflected in this report		33%
<b><u>Income</u></b>		
Projected Annual Income	3,914,003.00	
Actual Year to Date	1,972,778.65	50%
<b><u>Expenses</u></b>		
Projected Annual Expenses	4,521,500.00	
Actual Year to Date	1,126,027.42	25%
YTD w/Encumbrances	1,566,671.14	35%
<b><u>Projected Year End Balance</u></b>	2,450,308.53	

(Revised 2/9/2017)



## Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

### 2019 Fire Funds Status

Year to Date: 4/30/2019

Beginning of Year Balance	4,388,567.49
Year to Date Income	1,167,724.68
Year to Date Expenses	768,558.61
Net	399,166.07
Year to Date Balance	4,787,733.56
Open Purchase Orders/Encumbrances:	277,166.73
Year to Date Balance w/Encumbrances	4,510,566.83

### Fire Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report	33%
<b>Income</b>	
Projected Annual Income	2,349,976.00
Actual Year to Date	1,167,724.68 50%
<b>Expenses</b>	
Projected Annual Expenses	3,055,700.00
Actual Year to Date	768,558.61 25%
YTD w/Encumbrances	1,045,725.34 34%
<b>Projected Year End Balance</b>	3,682,843.49

### 2019 EMS Funds Status

Year to Date: 4/30/2019

Beginning of Year Balance	1,326,369.10
Year to Date Income	117,669.50
Year to Date Expenses	288,279.40
Net	-170,609.90
Year to Date Balance	1,155,759.20
Open Purchase Orders/Encumbrances:	355,298.25
Year to Date Balance w/Encumbrances	800,460.95

### EMS Funds - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report	33%
<b>Income</b>	
Projected Annual Income	420,000.00
Actual Year to Date	117,669.50 28%
<b>Expenses</b>	
Projected Annual Expenses	524,500.00
Actual Year to Date	288,279.40 55%
YTD w/Encumbrances	643,577.65 123%
<b>Projected Year End Balance</b>	1,221,869.10

**Payment Listing**

UAN v2019.2

April 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
79-2019	03/05/2019	03/05/2019	CH	JP MORGAN CHASE BANK	\$9,793.27 *	C
79-2019	04/01/2019	04/01/2019	NEG ADJ	JP MORGAN CHASE BANK	-\$281.99	O
109-2019	04/01/2019	04/01/2019	CH	HOME DEPOT CREDIT SERVICES	\$1,160.38	O
110-2019	04/01/2019	04/01/2019	CH	JP MORGAN CHASE BANK	\$4,780.31	O
111-2019	04/01/2019	04/01/2019	CH	GUARDIAN	\$9,328.33	O
112-2019	04/02/2019	04/02/2019	CH	MEDICAL MUTUAL OF OHIO	\$73,162.92	O
113-2019	04/02/2019	04/02/2019	CH	MEDICAL MUTUAL OF OHIO	\$2,904.70	O
115-2019	04/02/2019	04/04/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$124,288.53	O
116-2019	04/02/2019	04/04/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$33,552.87	O
117-2019	04/02/2019	04/04/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$1,853.87	O
118-2019	04/04/2019	04/04/2019	CH	Great American Financial Resources	\$125.00	O
119-2019	04/04/2019	04/04/2019	CH	ReliaStar Life Insurance Company	\$600.00	O
120-2019	04/04/2019	04/04/2019	CH	FTJ Deferrals	\$25.00	O
121-2019	04/05/2019	04/05/2019	CH	AXA	\$1,280.00	O
122-2019	04/05/2019	04/05/2019	CH	Accurate Data	\$250.87	O
123-2019	04/08/2019	04/08/2019	CH	OHIO DEFERRED COMPENSATION	\$7,383.06	O
124-2019	04/09/2019	04/09/2019	CH	Ohio Public Employees Retirement System	\$1,981.81	O
125-2019	04/09/2019	04/09/2019	CH	Ohio Police & Fire Pension Fund	\$25,831.39	O
126-2019	04/09/2019	04/09/2019	CH	MEDICAL MUTUAL OF OHIO	\$5,046.77	O
127-2019	04/11/2019	04/11/2019	CH	Ohio Public Employees Retirement System	\$100.00	O
128-2019	04/11/2019	04/11/2019	CH	Ohio Public Employees Retirement System	\$18,677.58	O
129-2019	04/11/2019	04/11/2019	CH	Ohio Public Employees Retirement System	\$17,268.60	O
130-2019	04/11/2019	04/11/2019	CH	Ohio Public Employees Retirement System	\$18,543.69	O
131-2019	04/11/2019	04/11/2019	CH	Ohio Public Employees Retirement System	\$17,512.53	O
132-2019	04/11/2019	04/11/2019	CH	Ohio Public Employees Retirement System	\$19,499.67	O
133-2019	04/11/2019	04/11/2019	CH	Ohio Public Employees Retirement System	\$16,992.71	O
134-2019	04/12/2019	04/16/2019	CH	MEDICAL MUTUAL OF OHIO	\$3,287.67	O
135-2019	04/18/2019	04/23/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$186,322.87	O
136-2019	04/18/2019	04/23/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$35,352.43	O
137-2019	04/18/2019	04/23/2019	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$492.88	O
138-2019	04/18/2019	04/23/2019	CH	AXA	\$1,380.00	O
139-2019	04/18/2019	04/23/2019	CH	ReliaStar Life Insurance Company	\$550.00	O
140-2019	04/18/2019	04/23/2019	CH	Great American Financial Resources	\$125.00	O
141-2019	04/18/2019	04/23/2019	CH	FTJ Deferrals	\$25.00	O
142-2019	04/22/2019	04/23/2019	CH	Accurate Data	\$258.45	O
143-2019	04/18/2019	04/23/2019	CH	OHIO DEFERRED COMPENSATION	\$7,423.06	O
144-2019	04/29/2019	04/29/2019	CH	ILLUMINATING COMPANY	\$15,291.09	O
145-2019	04/30/2019	04/30/2019	CH	MEDICAL MUTUAL OF OHIO	\$1,814.67	O
146-2019	04/30/2019	05/01/2019	CH	J.P. MORGAN CHASE BANK	\$6,633.60	O
147-2019	04/30/2019	05/01/2019	CH	Great American Financial Resources	\$125.00	O
148-2019	04/30/2019	05/01/2019	CH	FTJ Deferrals	\$25.00	O
149-2019	04/30/2019	05/01/2019	CH	ReliaStar Life Insurance Company	\$600.00	O
156-2019	04/30/2019	05/02/2019	CH	WINDSTREAM	\$1,526.83	O
Total Payments:					\$663,102.15	
Total Conversion Vouchers:					\$0.00	