

Monday, May 11,

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The Bainbridge Township Board of Trustees met in regular session with an early start time of 4:00 P.M. for special executive session that was advertised and held as a virtual meeting recorded for both audio and video at the Bainbridge Town Hall on May 11, 2020. Those present were Trustees Mrs. Lorrie Benza Mrs. Kristina O'Brien, and Mr. Jeffrey Markley. Mrs. O'Brien presided and called the meeting to order at 4:03 P.M. Fiscal Officer Mrs. Janice Sugarman joined the meeting at 7:08 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) Economic Development Assistance per Ohio Revised Code Section 121.22(G)(8), and Pending Litigation per Ohio Revised Code Section 121.22(G)(3).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 4:03 P.M. in order to go into executive session.

Mr. Tom FitzSimmons, Mr. Dale Markowitz, Mr. Chris Salata, Ms. Carmella Shale, Mr. Dave Dietrich, and Mr. Chris Semarjian were invited into the executive session by Zoom meeting and Ms. Karen Endres joined in person at 4:03 P.M. Mr. Bill Kern joined the Zoom meeting at 4:44 P.M., Mr. Austin Semarjian joined at 4:46 P.M., and Mr. William Boron joined at 4:47 P.M. They all left the meeting at 5:36 P.M. with the exception of Ms. Endres and Mr. Markowitz.

Mr. Ted Otero, Ms. Kelly Otero, and Mr. Jarred Flynn were invited into the executive session at 5:36 P.M. in person and all left at 6:08 P.M. with the exception of Ms. Endres.

Ms. Endres left executive session at 7:08 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, economic development assistance, and pending litigation and reconvened their regular meeting at 7:08 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

Emergency PO for Fire: Should read TOMI Environmental Solutions, not SteriMist.

MINUTES

Mr. Markley moved to approve the minutes of the trustees' April 27, 2020 regular meetings and April 24, 2020 special meeting as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

DEPARTMENTAL REPORTS

No department reports were given verbally. Written reports are available for the residents. Verbal departmental reports will begin again in June.

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FIRE DEPARTMENT – NEW BUSINESSLeave of Absence Request

Mr. Markley made a motion to allow a leave of absence for Firefighter Donald Nichols from June 1, 2020 until December 1, 2020 per the recommendation of the fire chief. He may return earlier with the approval of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

Request to Accept Donation

The trustees were in general agreement to accept the anonymous donation of 70 N95 masks which would have cost approximately \$350.00 to the fire department in accordance with ORC 505.10, and with extreme gratitude for the donation.

SERVICE DEPARTMENT – NEW BUSINESSCemetery Deed - Sample

Mr. Markley made a motion to transfer a cemetery deed from Marilyn Bartholomew (Deed #438) for one grave to Nancy Sample (Deed #596) of 4095 Fruit St. Spc. 210, LaVerne, CA 91750.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a deed for Restland Cemetery, Section 7, Lot #13, Grave 5. Ms. Karen Endres and Mrs. Janice Sugarman attested to their signatures.

Letter of Support – Haskins Road Light

The trustees were in general agreement to sign the letter of support for the Geauga County Engineer's request for safety funding through ODOT for a light at Haskins Road and East Washington street.

TOWN HALL – NEW BUSINESSMemorial Day Parade

The Memorial Day Parade and ceremony was cancelled by its organizer due to the CoVid-19 pandemic. The trustees discussed the possibility of having a ceremony on November 11th for Veteran's Day this year instead.

Website Redesign

Mr. Markley met with representatives from Company 119 and the Geauga County ADP office to discuss plans to redesign the township website. The county auditor has the final sign-off, but the township will have control over content and aesthetics. Company 119 would like to move quickly, so the trustees need to give their feedback on the site map as soon as possible. It was suggested that the township work with the Art Department at Kenston High School to help design a new logo for the township. Possibly make it a contest. The new website will become a template of sorts for other townships in the county.

ZONING DEPARTMENT – NEW BUSINESSZoning Commission Resignation

Mr. Markley made a motion to accept the resignation of Mr. Howard Miller from the Zoning Commission effective April 28, 2020 with many thanks for his service to the township.

Mrs. Benza seconded the motion that passed unanimously.

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Advertise for Vacancy

The trustees were in general agreement to allow the zoning secretary to advertise on the website and in the media for the vacancies for alternates on the Zoning Commission and the Board of Zoning Appeals.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase order list (Items 1- 4) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

- 1. Shelly Materials, Inc. – Road Materials - \$10,000.00 (Roads)
- 2. Direct Construction, Inc. –Windows for Lakeside - \$6,104.00 (General)
- 3. VanCuren - Tree Removal - \$14,200.00 (Roads)
- 4. Treasurer of State of Ohio – Audit 2018-2019 - \$11,275.00 (General)

EMEREGENCY PURCHASE ORDER APPROVALS

Mr. Markley made a motion to ratify the emergency PO’s listed below that were approved previously by two trustees.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

- 1. Dash Tree Service, Inc. – Tree Removal - \$3,300.00 (Roads)
- 2. Tomi Environmental Solutions, Inc. – Sterilizing Machine - \$30,749.00 (Fire)
(Note: This will eventually be split between Police, Fire, and Roads)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoices

- 1. Tire & Wheel Auto Service Center – Truck #39 - \$2,993.35 (Roads)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificates (Items 1-2) listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificates

- 1. Parks – Other Expenses: \$1,000.00
- 2. Road and Bridge – Repairs and Maintenance: \$15,000.00

FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 05112020-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of April 2020 – \$1,602.93

Mrs. Benza seconded the motion that passed unanimously.

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Checks Dated April 28, 2020 through May 11, 2020

The trustees examined and signed checks and invoices dated April 28, 2020 through May 11, 2020 of warrants #34477 through #34575 in the amount of \$117,517.12 which are attached to and become a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of April 2020, #115-2020 through #163-2020 in the amount of \$836,030.02 are attached to and become a permanent part of these minutes.

CORRESPONDENCE

None.

PUBLIC COMMENTS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:51 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____