

Monday, May 10,

21

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 10, 2021. The meeting was also broadcast remotely through Zoom. Those present were Trustees Mrs. Lorrie Benza, Mrs. Kristina O'Brien, and Mr. Jeffrey Markley, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:02 P.M.

#### EXECUTIVE SESSION

Mrs. Benza made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:02 P.M. in order to go into executive session.

Chief Bokovitz was invited into executive session at 6:16 P.M. and left at 6:49 P.M.

Ms. Rachael Mervin was invited into executive session at 6:35 P.M. and was joined by Mrs. Janice Sugarman. Ms. Mervin and Chief Bokovitz left at 6:49 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:01 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

Police – New Business: Change Personnel Issue to Resignation of Public Employee

#### MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' April 26, 2021 regular meeting and the May 6, 2021 special meeting as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

#### POLICE DEPARTMENT – NEW BUSINESS

##### Employment of Public Employee

Mrs. Benza made a motion to hire Rachael Mervin as a full-time Bainbridge Township Peace Officer/Constable starting as a Probationary Patrolman Grade E with a starting salary of \$57,035.80 effective May 13, 2021 per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

#### SWEARING-IN

Rachael Mervin was sworn in as a Peace Officer/Constable of the Bainbridge Township Police Department by Fiscal Officer Janice Sugarman.

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DEPARTMENTAL REPORTSKENSTON COMMUNITY EDUCATION

Mrs. Lynn Gotthardt from Kenston Community Education presented the report for the month of April 2021. She reported that all spring sports have started even though the fields are wet. Football is proposing a budget since they will be needing new shoulder pads. KCE has forged a good relationship with the Wembley Club for classes and sports programming. KCE gave out two \$750.00 scholarships to Kenston seniors. Lastly, they are looking at purchasing a new software program for their scheduling, etc. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. John Brett presented the service department report for the month of April 2021. He reported that the dog park is scheduled to open on May 28, 2021 for the season. The service department finished building a new walkway/entrance for the police station. Clean-up week was a huge success with over 300 seniors who signed up for pick-up and over 700 residents who dropped off. He also reported that the township received a \$10,000.00 grant to update the recycling center. Mrs. Michelle Nelson of 7107 Oak Street asked Mr. Brett questions regarding her street erosion. Mr. Brett will get together with her to look at the problem she is encountering. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of April 2021. The general fund balance is \$2,444,432.19 as of April 30, 2021. She reported that the fiscal office is currently working with the department heads and trustees on the 2022 tax budget and five-year plans. The public hearing will be set for June 14, 2021 at 7:30 P.M. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mrs. Michelle Nelson of 7107 Oak Street wanted to thank the zoning inspector and the trustees for the lower wattage LED bulb in the street light near her home. She recommended to the trustees that they continue to put lower wattage bulbs in residential areas.

POLICE DEPARTMENT – NEW BUSINESSResignation of Public Employee

Mrs. Benza made a motion to accept the resignation of Brandon Lacitiva per his resignation letter dated May 7, 2021 effective May 11, 2021 per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSNatureWorks Grant – Resolution of Authorization

Mrs. Benza made a motion to approve Resolution 05102021-A, Authorization to Participate in the NatureWorks Grant Program, authorizing Trustee Kristina O'Brien to execute and file an application with the Ohio Department of Natural Resources by the June 1, 2021 deadline.

Mrs. O'Brien seconded the motion that passed unanimously.

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SERVICE DEPARTMENT – NEW BUSINESSBid Award Recommendation – RC-BAI-V-2021

Mrs. Benza made a motion to award the bid for project RC-BAI-V-2021, The Reconstruction of Various Roads, to Ronyak Paving, Inc. in the amount of \$769,125.00 pursuant to the recommendation of the county engineer and the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Approval of Plans/Authorization to Bid – PR-BAI-V-2021

Mrs. Benza moved to authorize Resolution 05102021-B ordering the Pavement Repairs of Various Roads including Lake Forest Court (TR-0153), Geauga Lake Road (TR-0183-B), East Craig Drive (TR-0372-B), Treetower Drive (TR-0385), Trillium Drive (TR-0386, Traymore Drive (TR-0387), Tanglewood Drive (TR-0484), Lake Forest Trail (TR-0486), Holly Springs Trail (TR-0488), Wren Road (TR-0500), Red Fox Trail (TR-0385), and Buckthorn Drive (TR-0888), and per ORC 5573.01 as recommended by the Geauga County Engineer and the service director, and further authorizing the County Engineer to advertise the project for competitive bidding with bids to be received by 10:00AM on May 28, 2021 and opened at 10:05AM on the same day.

Mrs. O'Brien seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSHistorical Society Lease

The trustees discussed the terms of the proposed lease with the Historical Society. Mrs. Benza will make the changes and forward the lease to the Historical Society for their review and approval.

TOWN HALL – PENDING BUSINESS

The trustees briefly discussed the proposed waterline and the new contract for internet/fiber connections. They asked that the Mutual Aid Agreements be moved up to Old Business for the next meeting on May 24, 2021.

FISCAL OFFICE - NEW BUSINESSSet Public Hearing Date – Tax Budget 2022

Mrs. Benza made a motion to set the public hearing date for the 2022 tax budget for June 14, 2021 at 7:30 P.M. and authorize publication of same per the recommendation of the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Requests

1. Motorola Solutions, Inc. – Five Portable Radios/Charging Base - \$19,245.40 (Police)
2. Ronyak Paving, Inc. – RC-BAI-V-2021 - \$769,125.00 (Roads)

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FISCAL RESOLUTION APPROVALS

Mrs. Benza made a motion to approve Resolution 05102021-C as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of April 2021 – \$5,594.68

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to approve Resolution 05102021-D as submitted by the Fiscal Officer.

- Resolution to set-up new Fund with Appropriations for FEMA grant

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated April 27, 2021 through May 10, 2021

The trustees examined and signed checks and invoices dated April 27, 2021 through May 10, 2021 of warrants #36774 through #36837 in the amount of \$42,937.88 which are attached to and become a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of April 2021, #88-2021 through #128-2021 in the amount of \$844,843.51 are attached to and become a permanent part of these minutes.

PUBLIC COMMENTS

None.

CORRESPONDENCE

1. Board of County Commissioners: Resolution for bridge work on Rolling Brook Drive
2. Letter and resume from Scott Carlson applying for economic development job

LATE ADDITIONS

None.



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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:11 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

\_\_\_\_\_

Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_

# Kenston Community Education

## Balance Sheet Comparison

As of April 23, 2021

	TOTAL	
	AS OF APR 23, 2021	AS OF APR 23, 2020 (PY)
<b>ASSETS</b>		
Current Assets		
Bank Accounts		
1010 KeyChecking	104,544.94	49,932.79
1011 HS Softball	745.00	-400.00
1015 KeySavingsTres (1%)	73,298.38	73,298.38
1020 Petty Cash	-2,989.60	-2,989.60
1025 Chase Bank	-1,894.75	-1,894.75
<b>Total Bank Accounts</b>	<b>\$173,703.97</b>	<b>\$117,946.82</b>
Accounts Receivable		
1200 Accounts Receivable	21,071.85	21,071.85
<b>Total Accounts Receivable</b>	<b>\$21,071.85</b>	<b>\$21,071.85</b>
<b>Total Current Assets</b>	<b>\$194,775.82</b>	<b>\$139,018.67</b>
Fixed Assets		
A/D - Property & Equipment	-257,678.49	-257,678.49
Property & Equipment	297,964.38	297,964.38
<b>Total Fixed Assets</b>	<b>\$40,285.89</b>	<b>\$40,285.89</b>
Other Assets		
1250 Payroll Line of Credit	14,153.85	14,153.85
<b>Total Other Assets</b>	<b>\$14,153.85</b>	<b>\$14,153.85</b>
<b>TOTAL ASSETS</b>	<b>\$249,215.56</b>	<b>\$193,458.41</b>
<b>LIABILITIES AND EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	-2,230.00	-2,230.00
<b>Total Accounts Payable</b>	<b>\$ -2,230.00</b>	<b>\$ -2,230.00</b>
Other Current Liabilities		
2200 Program Carryover Fund	0.00	0.00
Adj to AP	2,230.00	2,230.00
Current Portion of LT Debt	0.00	0.00
<b>Total Other Current Liabilities</b>	<b>\$2,230.00</b>	<b>\$2,230.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>	<b>\$0.00</b>
Long-Term Liabilities		
Long Term Debt - Copier	0.00	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>	<b>\$0.00</b>
Equity		
3000 Opening Bal Equity	0.00	0.00
3001 Unappropriated Surplus	211,376.12	210,373.50
Net Income	37,839.44	-16,915.09
<b>Total Equity</b>	<b>\$249,215.56</b>	<b>\$193,458.41</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$249,215.56</b>	<b>\$193,458.41</b>

# Kenston Community Education

## Profit and Loss Comparison September 1, 2020 - April 23, 2021

	TOTAL	
	SEP 1, 2020 - APR 23, 2021	SEP 1, 2019 - APR 23, 2020 (PY)
Income		
4000 Registration Income	362,835.80	411,672.26
4040 Uniform Income	4,340.00	
4100 Marketing Income	6,050.00	4,995.00
4411 Stadium Field Rental Income	1,237.50	1,100.00
4901 Merchant Convenience Fee	12,614.91	10,244.00
Services	3,315.00	370.00
<b>Total Income</b>	<b>\$390,393.21</b>	<b>\$428,381.26</b>
GROSS PROFIT	<b>\$390,393.21</b>	<b>\$428,381.26</b>
Expenses		
5300 KCE office overhead	122,570.20	135,061.73
5400 Class Expenses	86,101.80	119,280.86
5500 Youth Sports-expenses	142,131.16	165,913.96
5600 Marketing	2,988.17	14,223.28
5700 School Facilities		6,100.00
5900 Bank Fees	15,524.44	15,322.49
6000 Charitable Contributions		-300.00
<b>Total Expenses</b>	<b>\$369,315.77</b>	<b>\$455,602.32</b>
NET OPERATING INCOME	<b>\$21,077.44</b>	<b>\$ -27,221.06</b>
Other Income		
9000 Other Income	16,762.00	17,070.97
<b>Total Other Income</b>	<b>\$16,762.00</b>	<b>\$17,070.97</b>
Other Expenses		
10000 Other Miscellaneous Expense		6,765.00
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$6,765.00</b>
NET OTHER INCOME	<b>\$16,762.00</b>	<b>\$10,305.97</b>
NET INCOME	<b>\$37,839.44</b>	<b>\$ -16,915.09</b>

**The Mission:** The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

## **AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION**

Regular Meeting  
April 25, 2021@ 7:30 PM  
Zoom meeting Id  
Meeting ID: 818 8300 6703  
Passcode: 127418

**I CALL TO ORDER TIME \_\_\_\_\_**

**II ROLL CALL**

BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_ JY \_\_\_\_\_  
SD \_\_\_\_\_ DR \_\_\_\_\_ DP \_\_\_\_\_ JD \_\_\_\_\_  
J.Moore \_\_\_\_\_

**III APPROVAL OF MINUTES**

- February 2021 Minutues

• Motion \_\_\_\_\_ Second \_\_\_\_\_

BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_ JY \_\_\_\_\_  
SD \_\_\_\_\_ DR \_\_\_\_\_ DP \_\_\_\_\_ JD \_\_\_\_\_

**IV REPORTS AND INFORMATIONAL ITEMS**

- Spring Sports
- Enrichment programing

- Directors report

- Football budget
- Max solutions ending October 12<sup>th</sup> , moving to Active Network
  - Cost
  - Timing
  - impact

**VI OLD BUSINESS**

**VII NEW BUSINESS**

**VIII DONATIONS**

**IX HEARING OF PUBLIC ON NON-AGENDA ITEMS**

**XI ACTION ITEMS**

**XII ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_  
BF \_\_\_\_\_ GS \_\_\_\_\_ KB \_\_\_\_\_ LG \_\_\_\_\_ JY \_\_\_\_\_  
SD \_\_\_\_\_ DR \_\_\_\_\_ DP \_\_\_\_\_ JD \_\_\_\_\_  
\_\_\_\_\_

**Next Regular Meeting: May 23rd**

*The Mission:* The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

## **AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION**

Regular Meeting  
February 28, 2021 @ 7:30 PM  
Zoom meeting Id  
Meeting ID: 838 2200 5758  
Passcode: 104749

### **CALL TO ORDER**

President, David Parker @ 7:31 PM

### **ROLL CALL**

Absent Kevin Byrnes and Lynn Gothardt

### **APPROVAL OF MINUTES**

- November 2020 and January 2021
- Motion \_\_\_\_\_ SD \_\_\_\_\_ Second \_\_\_\_\_ BF \_\_\_\_\_
- 

### **REPORTS AND INFORMATIONAL ITEMS- Directors Report**

- Coming up on 1 year from Shutdown. We currently have \$28,592.68 on account credit. (Highest \$107,148.78)
- Governor is opening up, more people getting vaccinated has a direct effect on our business
- KCE needs \$1350 in review per day on average to keep in the black
- Ski club had 70 skiers and the club went all 5 days
- Wrestling had a few kids going to states
- Scholarship will be decided after speaking to treasurer
- Requested Football budget. Football will present in March
- Winter Sports ending Ski club, basketball and wrestling
- Volleyball, HS and Middle School basketball starting March 6<sup>th</sup>
- Soccer starting April 10<sup>th</sup>
- Enrichment activities are picking up (Over 30 participants in roller skating at CVRR)
- Partnership with Wembley is going great!

**Motion to adjourn – Greg Sharp 8:23 PM**

**Bainbridge Township Resolution 05102021- A**  
**Authorization to Participate in the NatureWorks Grant Program**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program and

WHEREAS, Bainbridge Township desires financial assistance under the NatureWorks Grant Program,

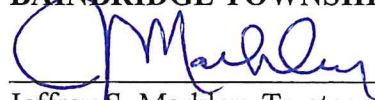
NOW, THEREFORE, be it resolved by Bainbridge Township

That the Bainbridge Township Board of Trustees approves filing this application for financial assistance.

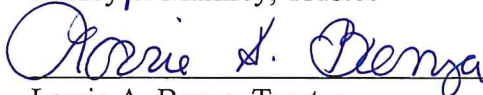
That *Trustee Kristina O'Brien* is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Bainbridge Township Board of Trustees does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the **NatureWorks Grant Program**.

**BOARD OF TRUSTEES  
BAINBRIDGE TOWNSHIP**



Jeffrey S. Markley, Trustee



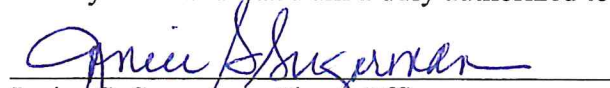
Lorrie A. Benza, Trustee



Kristina O'Brien, Trustee

**REQUIRED CERTIFICATE OF RECORDING OFFICER**

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of resolution adopted by the Bainbridge Township Board of Trustees held on the 10th day in the month of May 2021 and that I am a duly authorized to execute this certificate.

  
Janice S. Sugarman, Fiscal Officer



Resolution No. 05102021-B

**RESOLUTION TO ORDER**  
**THE PAVEMENT REPAIR OF VARIOUS ROADS**  
Bainbridge Township, Geauga County

**WHEREAS**, the Bainbridge Township Board of Trustees, Geauga County, has determined by unanimous vote in Resolution # **10262020-C** that the public convenience and welfare require the improvement of various roads by repairing the existing pavement and related improvements in Bainbridge Township, and authorized the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code; and

**WHEREAS**, the Geauga County Engineer has completed the specifications and estimates for the improvements, and has filed the specifications with the Board; and

**WHEREAS**, the Bainbridge Township Board of Trustees has reviewed the specifications and estimates and finds them acceptable; and

**WHEREAS**, the cost of such improvement will not be excessive in view of the public utility thereof; and

**WHEREAS**, the Bainbridge Township Board of Trustees is satisfied that the public convenience and welfare require the proposed improvements.

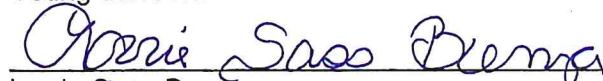
**NOW THEREFORE, BE IT RESOLVED** that the Bainbridge Township Board of Trustees in accordance with Section 5573.06 of the Ohio Revised Code hereby orders that such improvements proceed.


**BE IT FURTHER RESOLVED** that the Bainbridge Township Board of Trustees hereby adopts the specifications and estimates for such improvements, the costs of which shall be paid from local funding sources in accordance with Section 5573.07 of the Ohio Revised Code.

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Bainbridge Township Board of Trustees is hereby ordered to let this project for bids in accordance with Section 5575.02 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received by Janice Sugarman, Fiscal Officer, until 10:00 A.M. official local time on May 28, 2021. Bids received will be publicly opened and read aloud at 10:05 A.M. the same day.

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Bainbridge Township Board of Trustees is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:

  
Lorrie Sass Benza

  
Jeffrey S. Markley

  
Kristina O'Brien

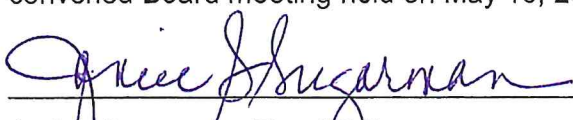
Vote:

aye

Aye

Aye

I, Janice Sugarman, the Fiscal Officer of the Bainbridge Township Board of Trustees certify that the foregoing is a true and correct copy of the acceptance of the resolution adopted at a legally convened Board meeting held on May 10, 2021.

  
Janice Sugarman, Fiscal Officer



# Bainbridge Township

## TRUSTEES:

Jeffrey S. Markley  
Kristina O'Brien  
Lorrie Sass Benza  
(440) 543-9871  
(440) 543-4654 Fax

FISCAL OFFICER:  
Janice S. Sugarman  
(440) 543-9871  
Fax (440) 543-1589

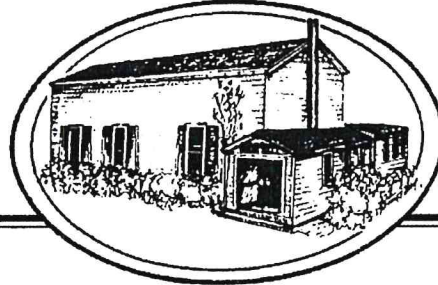
www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023



## RESOLUTION 05102021-C

**WHEREAS** Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

**WHEREAS**, it is necessary to authorize an inter-fund transfer from General Fund to the Road Fund for work performed by the Road Department in the month of April 2021 for Parks, Properties and Cemeteries, and

**WHEREAS**, it is necessary to make budget transfers to cover additional expenses that were unanticipated in the Fiscal Year 2021 budget appropriations.

**NOW, THEREFORE BE IT RESOLVED** that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM: 1000-910-910-0000 General Fund (\$5,594.68)

TO: 2031-931-0000 Road & Bridge \$5,594.68

Moved By: Mrs. Benza Seconded By: Mrs. O'Brien

Vote:

Mrs. Lorrie Benza A/E Mrs. Kristina O'Brien A/E Mr. Jeffrey Markley A/E

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 5-10-2021

## Service Department

April 2021

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Cemetery	\$27.56	147.00	\$4,051.32
Parks & Properties	Cemetery	\$18.02		\$0.00
			<b>Total</b>	<b>\$4,051.32</b>

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Parks & Properties	\$27.56	56.00	\$1,543.36
Parks & Properties	Roads	\$18.02	0.00	\$0.00
			<b>Total</b>	<b>\$1,543.36</b>

**Note:**

Average hourly rate for Road Division is \$27.56/hr. for 2021

Average hourly rate for Parks Division is \$18.02/hr. for 2021

\$ 5,594.68

# Bainbridge Township

## TRUSTEES:

Jeffrey S. Markley  
Kristina O'Brien  
Lorrie Sass Benza  
(440) 543-9871  
(440) 543-4654 Fax

## FISCAL OFFICER:

Janice S. Sugarman  
(440) 543-9871  
Fax (440) 543-1589

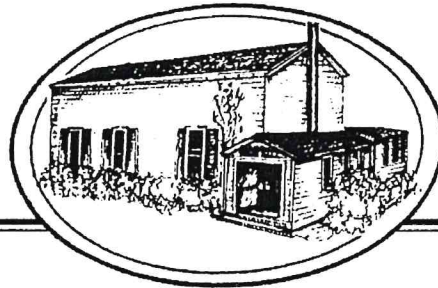
www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023



## RESOLUTION 05102021-D

**WHEREAS** Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

**WHEREAS**, Bainbridge Township has been awarded a FEMA grant in the amount of \$95,238.10;

**WHEREAS**, the Township wishes to receipt in and expend monies through a new FEMA Capital Projects Fund as described in AOS Bulletin 1998-013.

**WHEREAS**, said funds are required to be held and spent in a segregated fund, and are to be used in a manner consistent with the terms of the grant.

**WHEREAS**, said fund is established for the acquisition, construction or improvement for fixed assets of the Bainbridge Township.

**WHEREAS**, Bainbridge Township intends to acquire a Diesel Exhaust Removal System for all BTFD apparatus bays.

**WHEREAS**, under the direction of the Auditor of State, the Township has been advised to create a Capital Projects Fund to secure such proceeds for use.

**NOW, THEREFORE BE IT RESOLVED** that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

To approve the creation of Capital Projects Fund **4908** by the Township Fiscal Officer as specified by the Auditor of State.

Moved By: Mrs. Benza Seconded By: Mrs. O'Brien

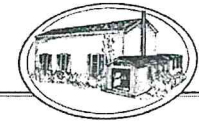
Vote:

Mrs. Lorrie Benza A/E Mrs. Kristina O'Brien A/E Mr. Jeffrey Markley A/E

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 5-10-2021



## Service Department Report April 2021

### Parks/Properties Projects:

#### Town Hall Campus:

- Seasonal maintenance on all furnace's
- Properly stored all snow and ice equipment/chemicals
- Meetings with A/V representative for meeting rooms upgrade options
- Contractor continued work on touchless fixtures

#### River Road Park:

- Conducted weekly playground inspections
- Repaired vandalism
- Restrooms cleaned and sanitized in preparation for putting back in service-touchless fixtures installed
- Worked on sign and ribbon cutting prep for playground
- Installed benches and plaques

#### Settlers Park:

- Cleaned and sanitized restrooms
- Water turned on-drinking fountain remains off for now

#### Centerville Mills Park:

#### Dog Park:

- Regular lawn maintenance
- Spring cleanup on both parks

#### Lakeside

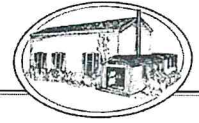
- Continued grading area adjacent to parking lot
- Final grading in prep for seeding

#### Cemetery

- Placed topsoil along newly paved roads, graded and hydro-seeded
- 1 ashes burial, 1 full burial
- Dug footers
- Level graves

### Other:

- Backfilled new entrance at police station walkway and sealed
- Graded out, seeded and put down straw
- Prepped all summer maintenance equipment-stored for winter
- Prepped for and conducted senior pick-up and clean-up week. Totals are attached. Cleaned up afterwards
- Received grant award (\$10,000) for Recycling site improvement
- Took site photo's for website



## Service Department Report April 2021

### **Road Maintenance:**

- Snow and ice operations- 3 days
- Roadside tree work- 3 days
- Checked and cleaned catch basin/problem areas prior to and after rains
- Removed and replaced 20 drive pipes
- Roadside sign work

### **Construction projects:**

- Drafted and posted 2021 construction update
- Opened bids for Canyon Woods- met with residents on April 13<sup>th</sup>
- Contracts signed for Lake In The Woods/Beech Tree- will start soon



## BAINBRIDGE TOWNSHIP, GEauga COUNTY

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## Cash Summary by Fund

UAN v2021.2

April 2021

Fund #	Fund Name	Fund Balance 4/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 4/30/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$2,480,495.77	\$0.00	\$113,706.79	\$0.00	\$0.00	\$2,594,202.56	\$133,082.79	\$16,687.58	\$0.00	\$2,444,432.19	\$0.00	\$2,444,432.19
2011	Motor Vehicle License Tax	\$106,927.31	\$0.00	\$4,832.50	\$0.00	\$0.00	\$111,759.81	\$4,682.59	\$0.00	\$0.00	\$107,077.22	\$0.00	\$107,077.22
2021	Gasoline Tax	\$186,892.21	\$0.00	\$17,796.84	\$0.00	\$0.00	\$204,689.05	\$0.00	\$0.00	\$0.00	\$204,689.05	\$0.00	\$204,689.05
2031	Road and Bridge	\$3,899,622.89	\$0.00	\$233,254.31	\$16,687.58	\$0.00	\$4,149,564.78	\$235,722.32	\$0.00	\$0.00	\$3,913,842.46	\$0.00	\$3,913,842.46
2041	Cemetery	\$85,246.08	\$0.00	\$3,600.00	\$0.00	\$0.00	\$88,846.08	\$4,532.69	\$0.00	\$0.00	\$84,313.39	\$0.00	\$84,313.39
2081	Police District	\$5,609,475.52	\$0.00	\$159,980.23	\$0.00	\$0.00	\$5,769,455.75	\$326,268.12	\$0.00	\$0.00	\$5,443,187.63	\$0.00	\$5,443,187.63
2191	SPECIAL LEVY-FIRE	\$4,595,404.31	\$0.00	\$131,639.06	\$0.00	\$0.00	\$4,727,043.37	\$418,636.00	\$0.00	\$0.00	\$4,308,407.37	\$0.00	\$4,308,407.37
2231	Permissive Motor Vehicle License Tax	\$39,395.37	\$0.00	\$3,987.13	\$0.00	\$0.00	\$43,382.50	\$0.00	\$0.00	\$0.00	\$43,382.50	\$0.00	\$43,382.50
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,145,965.42	\$0.00	\$25,868.82	\$0.00	\$0.00	\$1,171,834.24	\$2,756.64	\$0.00	\$0.00	\$1,169,077.60	\$0.00	\$1,169,077.60
2401	LIGHTING ASSESSMENT	\$2,173.56	\$0.00	\$0.00	\$0.00	\$0.00	\$2,173.56	\$0.00	\$0.00	\$0.00	\$2,173.56	\$0.00	\$2,173.56
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$25,442.47	\$0.00	\$0.00	\$0.00	\$0.00	\$25,442.47	\$2,406.50	\$0.00	\$0.00	\$23,035.97	\$0.00	\$23,035.97
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$1,424,542.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,424,542.74	\$9,450.00	\$0.00	\$0.00	\$1,415,092.74	\$0.00	\$1,415,092.74
3102	General (Bond) (Note) Retirement	\$2,097,550.10	\$0.00	\$0.00	\$0.00	\$0.00	\$2,097,550.10	\$18,498.47	\$0.00	\$0.00	\$2,079,051.63	\$0.00	\$2,079,051.63
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$623.05	\$0.00	\$0.02	\$0.00	\$0.00	\$623.07	\$0.00	\$0.00	\$0.00	\$623.07	\$0.00	\$623.07
4952	Permanent	\$1,166.12	\$0.00	\$0.06	\$0.00	\$0.00	\$1,166.18	\$0.00	\$0.00	\$0.00	\$1,166.18	\$0.00	\$1,166.18
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$326.99	\$0.00	\$0.01	\$0.00	\$0.00	\$327.00	\$0.00	\$0.00	\$0.00	\$327.00	\$0.00	\$327.00
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$21,974,818.92	\$0.00	\$694,665.77	\$16,687.58	\$0.00	\$22,686,172.27	\$1,156,036.12	\$16,687.58	\$0.00	\$21,513,448.57	\$0.00	\$21,513,448.57

Last reconciled to bank: 03/31/2021 – Total other adjusting factors: \$0.00

## BAINBRIDGE TOWNSHIP, GEauga COUNTY

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**Cash Summary by Fund**

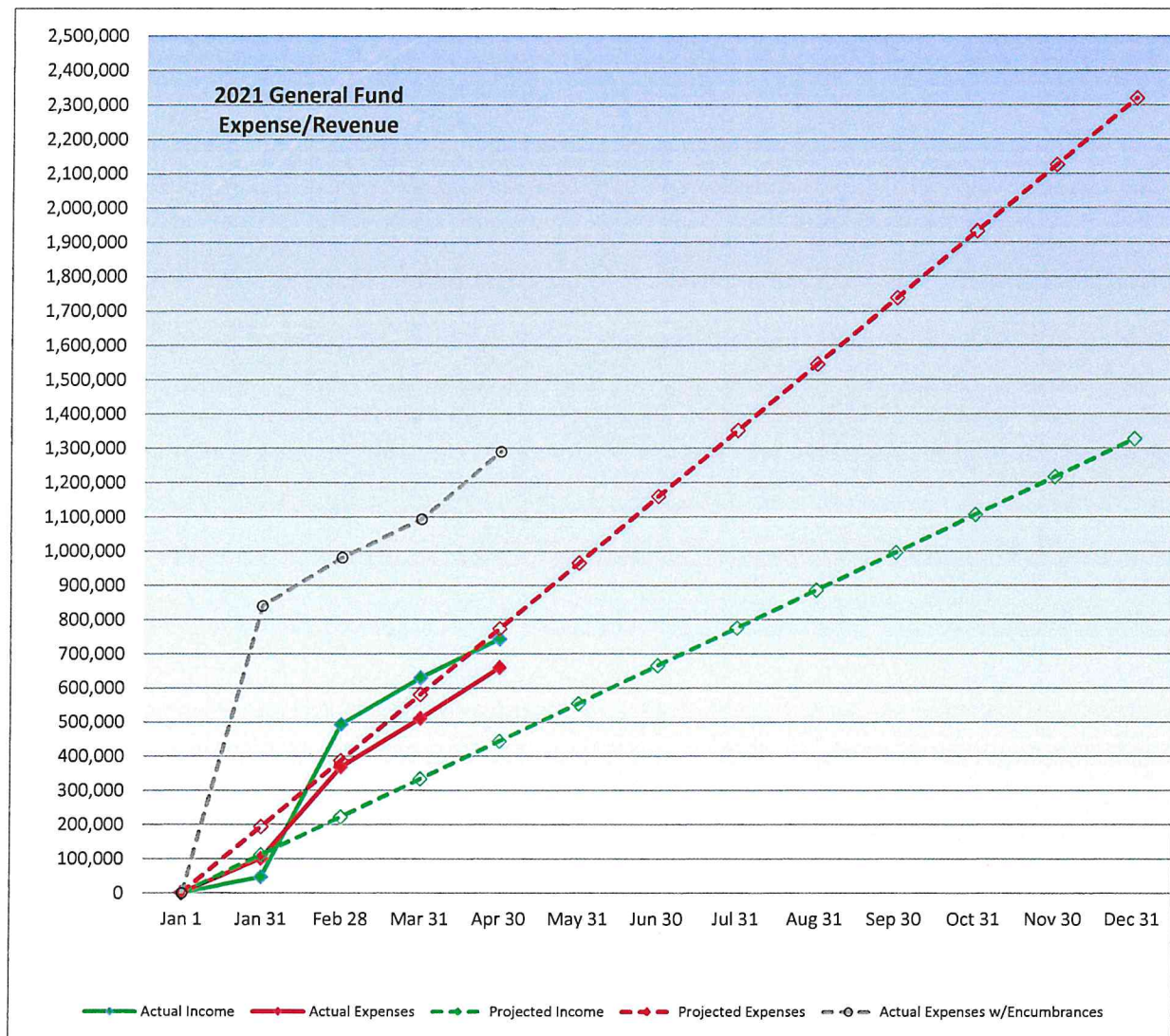
UAN v2021.2

Year 2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$2,360,472.01	\$600.00	\$742,931.97	\$0.00	\$0.00	\$3,104,003.98	\$659,926.32	\$24,597.30	\$0.00	\$2,419,480.36	\$0.00	\$2,419,480.36
2011	Motor Vehicle License Tax	\$106,289.68	\$0.00	\$12,032.24	\$0.00	\$0.00	\$118,321.92	\$12,711.61	\$0.00	\$0.00	\$105,610.31	\$0.00	\$105,610.31
2021	Gasoline Tax	\$303,978.70	\$0.00	\$75,710.35	\$0.00	\$0.00	\$379,689.05	\$175,000.00	\$0.00	\$0.00	\$204,689.05	\$0.00	\$204,689.05
2031	Road and Bridge	\$2,783,919.59	\$91.35	\$1,830,919.18	\$24,597.30	\$0.00	\$4,639,527.42	\$753,985.48	\$0.00	\$0.00	\$3,885,541.94	\$0.00	\$3,885,541.94
2041	Cemetery	\$145,388.43	\$0.00	\$12,575.00	\$0.00	\$0.00	\$157,963.43	\$74,639.21	\$0.00	\$0.00	\$83,324.22	\$0.00	\$83,324.22
2081	Police District	\$4,440,533.39	\$0.00	\$2,179,268.41	\$0.00	\$0.00	\$6,619,801.80	\$1,230,726.42	\$0.00	\$0.00	\$5,389,075.38	\$0.00	\$5,389,075.38
2191	SPECIAL LEVY-FIRE	\$4,238,333.76	\$0.00	\$1,329,778.28	\$0.00	\$0.00	\$5,568,112.04	\$1,298,910.64	\$0.00	\$0.00	\$4,269,201.40	\$0.00	\$4,269,201.40
2231	Permissive Motor Vehicle License Tax	\$59,283.58	\$0.00	\$14,098.92	\$0.00	\$0.00	\$73,382.50	\$31,045.75	\$0.00	\$0.00	\$42,336.75	\$0.00	\$42,336.75
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,072,065.85	\$50.00	\$118,037.27	\$0.00	\$0.00	\$1,190,153.12	\$23,179.35	\$0.00	\$0.00	\$1,166,973.77	\$0.00	\$1,166,973.77
2401	LIGHTING ASSESSMENT	\$1,258.45	\$0.00	\$5,126.06	\$0.00	\$0.00	\$6,384.51	\$4,210.95	\$0.00	\$0.00	\$2,173.56	\$0.00	\$2,173.56
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$25,639.60	\$0.00	\$0.00	\$0.00	\$0.00	\$25,639.60	\$2,603.63	\$0.00	\$0.00	\$23,035.97	\$0.00	\$23,035.97
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$1,424,542.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,424,542.74	\$9,450.00	\$0.00	\$0.00	\$1,415,092.74	\$0.00	\$1,415,092.74
3102	General (Bond) (Note) Retirement	\$2,097,550.10	\$0.00	\$0.00	\$0.00	\$0.00	\$2,097,550.10	\$18,498.47	\$0.00	\$0.00	\$2,079,051.63	\$0.00	\$2,079,051.63
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$622.99	\$0.00	\$0.08	\$0.00	\$0.00	\$623.07	\$0.00	\$0.00	\$0.00	\$623.07	\$0.00	\$623.07
4952	Permanent	\$1,165.94	\$0.00	\$0.24	\$0.00	\$0.00	\$1,166.18	\$0.00	\$0.00	\$0.00	\$1,166.18	\$0.00	\$1,166.18
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$326.96	\$0.00	\$0.04	\$0.00	\$0.00	\$327.00	\$0.00	\$0.00	\$0.00	\$327.00	\$0.00	\$327.00
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$19,334,940.78	\$741.35	\$6,320,478.04	\$24,597.30	\$0.00	\$25,680,757.47	\$4,294,887.83	\$24,597.30	\$0.00	\$21,361,272.34	\$0.00	\$21,361,272.34

Last reconciled to bank: 03/31/2021 – Total other adjusting factors: \$0.00

## General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,360,472
Projected Income	1,328,796
Projected Expenses	2,318,700
Projected Income minus Projected Expenses	(989,904)
Projected General Fund Year End Balance	1,370,568

**Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.**

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.



## General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

### **2021 General Fund Status**

**Year to Date: 4/30/2021**

Beginning of Year Balance	2,360,472.01
Year to Date Income	742,698.40
Year to Date Expenses	658,511.54
Net	84,186.86
Year to Date Balance	2,444,658.87
Open Purchase Orders/Encumbrances:	632,044.58
Year to Date Balance w/Encumbrances	1,812,614.29

### **General Fund - Comparison: Actual to Projected Annual Budget**

Percentage of Fiscal Year reflected in this report 33%

#### **Income**

Projected Annual Income 1,328,796.00

Actual Year to Date Income 742,698.40 56%

#### **Expenses**

Projected Annual Expenses 2,318,699.75

Actual Year to Date Expenses 658,511.54 28%

YTD Expenses w/Encumbrances 1,290,556.12 56%

**Projected Year End Balance** 1,370,568.26

#### **NOTE:**

**A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses**

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

#### Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

# Financial Status Reports

## Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2021 Road Funds Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>4/30/2021</u></b>
Beginning of Year Balance			3,253,471.55
Year to Date Income	1,957,449.34		
Year to Date Expenses	941,929.66		
	Net		1,015,519.68
Year to Date Balance			4,268,991.23
Open Purchase Orders/Encumbrances:			1,432,074.23
Year to Date Balance w/Encumbrances			2,836,917.00

<b><u>Road Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			33%
<b><u>Income</u></b>			
Projected Annual Income	3,497,248.00		
Actual Year to Date	1,957,449.34		56%
<b><u>Expenses</u></b>			
Projected Annual Expenses	5,271,500.00		
Actual Year to Date	941,929.66		18%
YTD w/Encumbrances	2,374,003.89		45%
<b><u>Projected Year End Balance</u></b>	1,479,219.55		

(Revised 2/9/2017)

## **Police Fund - Financial Status Report**

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2021 Police Funds Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>4/30/2021</u></b>
Beginning of Year Balance			4,466,788.91
Year to Date Income	2,179,268.41		
Year to Date Expenses	1,179,217.80		
	Net		1,000,050.61
Year to Date Balance			5,466,839.52
Open Purchase Orders/Encumbrances:			663,039.62
Year to Date Balance w/Encumbrances			4,803,799.90

<b><u>Police Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			33%
<b><u>Income</u></b>			
Projected Annual Income	3,886,299.35		
Actual Year to Date	2,179,268.41		56%
<b><u>Expenses</u></b>			
Projected Annual Expenses	4,840,000.00		
Actual Year to Date	1,179,217.80		24%
YTD w/Encumbrances	1,842,257.42		38%
<b><u>Projected Year End Balance</u></b>	3,513,088.26		

(Revised 2/9/2017)

**Fire Fund and EMS - Financial Status Reports**  
(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<b><u>2021 Fire Funds Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>4/30/2021</u></b>
Beginning of Year Balance			4,238,333.76
Year to Date Income	1,329,778.28		
Year to Date Expenses	1,259,704.67		
	Net		70,073.61
Year to Date Balance			4,308,407.37
Open Purchase Orders/Encumbrances:			1,607,743.91
Year to Date Balance w/Encumbrances			2,700,663.46

<b><u>Fire Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			33%
<b><u>Income</u></b>			
Projected Annual Income	2,366,825.00		
Actual Year to Date	1,329,778.28		56%
<b><u>Expenses</u></b>			
Projected Annual Expenses	3,689,000.00		
Actual Year to Date	1,259,704.67		34%
YTD w/Encumbrances	2,867,448.58		78%
<b><u>Projected Year End Balance</u></b>	2,916,158.76		

<b><u>2021 EMS Funds Status</u></b>		<b><u>Year to Date:</u></b>	<b><u>4/30/2021</u></b>
Beginning of Year Balance			1,072,065.85
Year to Date Income	117,881.58		
Year to Date Expenses	20,869.83		
	Net		97,011.75
Year to Date Balance			1,169,077.60
Open Purchase Orders/Encumbrances:			102,278.68
Year to Date Balance w/Encumbrances			1,066,798.92

<b><u>EMS Funds - Comparison: Actual to Projected Annual Budget</u></b>			
Percentage of Fiscal Year reflected in this report			33%
<b><u>Income</u></b>			
Projected Annual Income	360,000.00		
Actual Year to Date	117,881.58		33%
<b><u>Expenses</u></b>			
Projected Annual Expenses	556,500.00		
Actual Year to Date	20,869.83		4%
YTD w/Encumbrances	123,148.51		22%
<b><u>Projected Year End Balance</u></b>	875,565.85		

**Payment Listing**

UAN v2021.2

4/27/2021 to 5/10/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
36774	04/27/2021	04/27/2021	AW	Taft Stettinius & Hollister LLP	\$2,720.00	O
36775	04/27/2021	04/27/2021	AW	ARMS TRUCKING COMPANY	\$4,682.59	O
36776	04/27/2021	04/27/2021	AW	EGREK ELECTRIC, INC.	\$162.50	O
36777	04/27/2021	04/27/2021	AW	WorldPoint ECC, Inc.	\$939.15	O
36778	04/27/2021	04/27/2021	AW	WELLS FARGO	\$168.00	O
36779	04/28/2021	04/28/2021	AW	Jason Pitre	\$705.00	O
36780	04/28/2021	04/28/2021	AW	TWINSBURG DEVELOPMENT CORP.	\$60.00	O
36781	04/28/2021	04/28/2021	AW	BIOSOLUTIONS, LLC	\$50.00	O
36782	04/28/2021	04/28/2021	AW	LAWSON PRODUCTS, INC.	\$55.14	O
36783	04/28/2021	04/28/2021	AW	JOSEPH TOMAYKO	\$150.00	O
36784	04/28/2021	04/28/2021	AW	SUNRISE SPRINGS WATER CO.	\$148.50	O
36785	04/28/2021	04/28/2021	AW	MCMaster CARR SUPPLY COMPANY	\$74.22	O
36786	04/28/2021	04/28/2021	AW	CUSTOM ELECTRIC SERVICE, INC.	\$387.00	O
36787	04/28/2021	04/28/2021	AW	TNT Exterminating	\$400.00	O
36788	04/28/2021	04/28/2021	AW	JTI	\$59.00	O
36789	04/28/2021	04/28/2021	AW	E & H Hardware Group, LLC	\$46.35	O
36790	04/28/2021	04/28/2021	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$243.42	O
36791	04/28/2021	04/28/2021	AW	Litwin Paints and Supplies LLC	\$103.76	O
36792	04/28/2021	04/28/2021	AW	CINTAS CENTRALIZED AR	\$144.99	O
36793	04/28/2021	04/28/2021	AW	GEAUGA COUNTY MAPLE LEAF	\$101.50	O
36794	04/28/2021	04/28/2021	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$90.37	O
36795	04/28/2021	04/28/2021	AW	CHAGRIN VALLEY/SOLON TIMES	\$42.19	O
36796	04/28/2021	04/28/2021	AW	ARIS COMPANY	\$168.00	O
36797	04/28/2021	04/28/2021	AW	NEWS HERALD	\$127.75	O
36798	04/29/2021	04/29/2021	AW	HUNTINGTON NATIONAL BANK	\$9,450.00	O
36799	04/29/2021	04/29/2021	AW	SHI INTERNATIONAL CORP.	\$535.04	O
36800	04/29/2021	04/29/2021	AW	TLC PET HOSPITAL	\$123.30	O
36801	04/29/2021	04/29/2021	RW	Catherine M Watson	\$35.00	O
36802	04/29/2021	04/29/2021	RW	Catherine M. Watson	\$115.00	O
36803	04/29/2021	04/29/2021	AW	Mal Chavez	\$450.00	O
36804	05/03/2021	05/03/2021	AW	Health Equity, Inc.	\$113.76	O
36805	05/03/2021	05/03/2021	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATION	\$280.00	O
36806	05/03/2021	05/03/2021	AW	WESTERN RESERVE OFFICE SUPPLY	\$375.89	O
36807	05/03/2021	05/03/2021	AW	Compass Minerals America	\$1,045.75	O
36808	05/03/2021	05/03/2021	AW	PenCo Industrial Supply, Inc.	\$99.93	O
36809	05/04/2021	05/04/2021	AW	Liberty Ford Aurora	\$164.38	O
36810	05/04/2021	05/04/2021	AW	CCT FINANCIAL	\$249.00	O
36811	05/04/2021	05/04/2021	AW	Chagrin Auto Spa	\$100.00	O
36812	05/04/2021	05/04/2021	AW	TREASURER OF STATE OF OHIO	\$600.00	O
36813	05/04/2021	05/04/2021	AW	LIFE FORCE MANAGEMENT INC.	\$2,195.76	O
36814	05/04/2021	05/04/2021	AW	JAMES RILEY	\$1,299.20	O
36815	05/04/2021	05/04/2021	AW	CAS Service Today, LLC	\$129.95	O
36816	05/04/2021	05/04/2021	RW	Linsey E Monger	\$200.00	O
36817	05/04/2021	05/04/2021	RW	Kelly L. Fyffe	\$100.00	O
36818	05/04/2021	05/04/2021	AW	CINTAS CENTRALIZED AR	\$317.34	O
36819	05/04/2021	05/04/2021	AW	MNJ TECHNOLOGIES DIRECT, INC.	\$3,569.85	O

**Payment Listing**

UAN v2021.2

4/27/2021 to 5/10/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
36820	05/04/2021	05/04/2021	AW	ARMS TRUCKING COMPANY	\$1,466.91	O
36821	05/04/2021	05/04/2021	AW	BIOSOLUTIONS, LLC	\$25.00	O
36822	05/04/2021	05/04/2021	AW	Amazon Capital Services	\$400.00	O
36828	05/05/2021	05/05/2021	SW	Skipped Warrants 36823 to 36828 Series 2	\$0.00	V
36829	05/05/2021	05/05/2021	AW	HIGHWAY GARAGE, INC.	\$832.78	O
36830	05/05/2021	05/05/2021	AW	INTERSTATE BILLING SERVICE, INC.	\$240.00	O
36831	05/05/2021	05/05/2021	AW	SiteOne Landscape Supply	\$1,525.10	O
36832	05/06/2021	05/06/2021	AW	LIFE FORCE MANAGEMENT INC.	\$2,746.79	O
36833	05/06/2021	05/06/2021	AW	PRAXAIR DISTRIBUTION, INC.	\$212.47	O
36834	05/06/2021	05/06/2021	AW	Jason Pitre	\$705.00	O
36835	05/06/2021	05/06/2021	AW	STATE INDUSTRIAL PRODUCTS	\$307.36	O
36836	05/06/2021	05/06/2021	AW	Across the Street Productions	\$385.00	O
36837	05/06/2021	05/06/2021	AW	Sub-Aquatics, Inc. / Breathing Air Systems	\$712.89	O
Total Payments:					\$42,937.88	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$42,937.88	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



**Payment Listing**

April 2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
88-2021	04/06/2021	04/06/2021	CH	MEDICAL MUTUAL OF OHIO	\$4,810.37	C
88-2021	04/23/2021	04/23/2021	NEG ADJ	MEDICAL MUTUAL OF OHIO	-\$632.28	C
89-2021	04/05/2021	04/06/2021	CH	HOME DEPOT CREDIT SERVICES	\$5,849.47	C
90-2021	04/06/2021	04/06/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$137,111.85	C
91-2021	04/06/2021	04/06/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$38,340.80	C
92-2021	04/06/2021	04/06/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$578.00	C
93-2021	04/06/2021	04/06/2021	CH	Aflac	\$401.76	C
94-2021	04/06/2021	04/06/2021	CH	OHIO DEFERRED COMPENSATION	\$9,450.00	C
95-2021	04/06/2021	04/06/2021	CH	Equitable Financial Life Insurance Company	\$2,110.00	C
96-2021	04/06/2021	04/06/2021	CH	MEDICAL MUTUAL OF OHIO	\$113,854.19	C
97-2021	04/06/2021	04/06/2021	CH	GUARDIAN	\$10,083.59	C
100-2021	04/07/2021	04/07/2021	CH	ReliaStar Life Insurance Company	\$650.00	C
101-2021	04/08/2021	04/09/2021	CH	Paycor	\$1,177.40	C
102-2021	04/12/2021	04/12/2021	CH	Ohio Public Employees Retirement System	\$2,071.22	C
103-2021	04/12/2021	04/12/2021	CH	Ohio Police & Fire Pension Fund	\$27,469.51	C
104-2021	04/13/2021	04/13/2021	CH	MEDICAL MUTUAL OF OHIO	\$4,046.50	C
105-2021	04/13/2021	04/13/2021	CH	ReliaStar Life Insurance Company	\$650.00	C
106-2021	04/15/2021	04/15/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$144,004.47	C
107-2021	04/12/2021	04/15/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$38,963.85	C
108-2021	04/15/2021	04/15/2021	CH	ILLUMINATING COMPANY	\$13,383.41	C
109-2021	04/12/2021	04/15/2021	CH	Ohio Public Employees Retirement System	\$41,529.96	C
110-2021	04/12/2021	04/15/2021	CH	Ohio Public Employees Retirement System	\$36,624.31	C
111-2021	04/12/2021	04/15/2021	CH	Equitable Financial Life Insurance Company	\$2,210.00	C
112-2021	04/12/2021	04/15/2021	CH	OHIO DEFERRED COMPENSATION	\$9,450.00	C
113-2021	04/16/2021	04/21/2021	CH	AT&T MOBILITY	\$356.47	C
114-2021	04/23/2021	04/23/2021	CH	WINDSTREAM	\$1,669.38	C
115-2021	04/27/2021	04/27/2021	CH	MEDICAL MUTUAL OF OHIO	\$2,818.52	C
116-2021	04/28/2021	04/28/2021	CH	ReliaStar Life Insurance Company	\$650.00	C
117-2021	04/28/2021	04/29/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$137,609.83	C
118-2021	04/28/2021	04/29/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$38,226.69	C
120-2021	04/30/2021	04/30/2021	CH	JP MORGAN CHASE BANK	\$4,270.90	C
121-2021	04/30/2021	04/30/2021	CH	ILLUMINATING COMPANY	\$126.33	C
122-2021	04/30/2021	04/30/2021	CH	OHIO DEFERRED COMPENSATION	\$10,150.00	C
123-2021	04/30/2021	04/30/2021	CH	Equitable Financial Life Insurance Company	\$2,110.00	C
128-2021	04/23/2021	05/04/2021	CH	DOMINION EAST OHIO	\$2,667.01	C
Total Payments:					\$844,843.51	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$844,843.51	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch