

Monday, April 27,

20

The Bainbridge Township Board of Trustees met in regular session that was advertised and held as a virtual meeting (ID# 994 1354 9233) recorded for both audio and video at the Bainbridge Town Hall on April 27, 2020. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 6:01 P.M. in order to go into executive session.

Mr. Jim Stanek, Mrs. Karen Endres, Chief Bokovitz, and Chief Metz were invited into the executive session at 6:01 P.M. and all except Chief Metz left at 6:34 P.M.

Mr. Derrick Benner was invited into the executive session at 6:34 P.M. and left at 6:43 P.M.

Mr. Greg Savel was invited into the executive session at 6:43 P.M. and left at 6:50 P.M.

Ms. Vanessa Zelle was invited into the executive session at 6:50 P.M. and left at 6:59 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:04 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Town Hall – New Business: Senior Class Fireworks discussion is removed

MINUTES

Mr. Markley moved to approve the minutes of the trustees' April 13, 2020 regular meeting and April 17, 2020 special meeting as written.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

FIRE DEPARTMENT – NEW BUSINESS

Employment of Public Employees

Mr. Markley made a motion to approve the hiring of Derrick Benner, Greg Savel, and Vanessa Zelle as Part-Time Firefighters/Paramedics Class FF/EMTP – Grade C for the Bainbridge Township Fire Department at a starting rate of \$22.41 per hour and a yearly uniform credit of \$450.00 effective April 25, 2020 with a one-year probationary period based on the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

SWEARING-IN

Derrick Benner, Greg Savel, and Vanessa Zelle were sworn in as part-time firefighters/paramedics of the Bainbridge Township Fire Department by Fiscal Office Janice Sugarman.

Monday, April 27,

20

DEPARTMENTAL REPORTS

No department reports were given verbally. Written reports are available for the residents.

FIRE DEPARTMENT – NEW BUSINESSRequest to Declare Obsolete - Computer

Mr. Markley made a motion to declare the HP Compaq 8200 Elite Small Form Factor computer obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fire chief.

Mrs. Benza seconded the motion that was passed unanimously.

Request to Dispose of Property

Mr. Markley made a motion to dispose of the obsolete computer by recycling it with the county IT department per ORC 505.10.

Mrs. Benza seconded the motion that was passed unanimously.

Request to Declare Obsolete - Furniture

Mr. Markley made a motion to declare various partitions, desks, and cabinets obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fire chief.

Mrs. Benza seconded the motion that was passed unanimously.

Request to Dispose of Property

Mr. Markley made a motion to dispose of the obsolete furniture per ORC 505.10 with the exception of a desk and a cabinet which will be used by the zoning department.

Mrs. Benza seconded the motion that was passed unanimously.

Request to Accept Donations

The trustees were in general agreement to accept the donation of 21 \$10.00 gift cards to Zeppe's from Mr. George Quay in the amount of \$210.00 in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards meals for the fire department employees

SERVICE DEPARTMENT – OLD BUSINESSDitch Elimination Resolution

The trustees and the service director discussed the ditch elimination process for areas where there are drainage issues. The service director, in conjunction with the Geauga County Engineer's Office, will be drafting a memo to notify residents of potential issues with ditch elimination.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – American Red Cross

Mr. Markley made a motion to approve the rental fee waiver request from the American Red Cross for the Bainbridge Town Hall every second Thursday of each month in 2020 for their blood drives in the amount of \$3,360.00 per the recommendation of the service director. A building attendant fee of \$720.00 has been paid.

Mrs. Benza seconded the motion that passed unanimously.

Monday, April 27,

20

Approval of Plans/Authorization to Bid – RS-BAI-V-2020

Mr. Markley moved to authorize Resolution 04272020-A ordering the Improvement of Various Roads including Eaton drive (TR-0298), Tulip Lane (TR-0307), Stockton Drive (TR-0750), Canyon Lakes Drive (TR-0798), and Flintlock Ridge Road (TR-0799), and per ORC 5573.01 as recommended by the Geauga County Engineer and the service director, and further authorizing the fiscal officer to advertise the project for competitive bidding with bids to be received by 10:00AM on May 15, 2020 and opened at 10:05AM on the same day at the County Engineer's Office.

Mrs. Benza seconded the motion that passed unanimously.

ZONING DEPARTMENT – NEW BUSINESSPublic Hearing for Zoning Amendment Z-2020-1 at 7:30 P.M.

Mr. Markley made a motion to recess this regular meeting at 7:38 P.M. and call to order this public hearing to consider Z-2020-1. Legal notice of this public hearing was published in the News Herald Daily paper on April 17, 2020. Additionally, the proposed zoning amendment Z-2020-1 has been available for public examination and review at the Township Fiscal Office from 8:30 a.m. to 3:00 p.m. from April 17, 2020 through today, April 27, 2020.

Mrs. Benza seconded the motion that passed unanimously.

Public Hearing: Z-2020-1 proposes to amend Chapter 117 – Board of Zoning Appeals; Chapter 140 – Active Public Park District; Chapter 141 – Professional Office (P-O) District; Chapter 142 – Passive Public Park District; Chapter 143 – CB Convenience Business District; Chapter 153 – Farm Markets; Chapter 155 – LIR Light Industry Restricted District; Chapter 160 – Establishment of Riparian Setbacks; Chapter 177 – Prohibited Uses and Chapter 190 – Mixed Use Planned Unit Development District. The Zoning Commission held a duly advertised public hearing on this amendment on March 31, 2020 and at that hearing read and considered the recommendation of the Geauga County Planning Commission (GCPC).

The amendment to Chapter 117 – This changes timing from 30 days to 40 days, after notice of appeal, for board secretary to prepare and file in common pleas court a complete transcript of all proceedings subject to the appeal.

The amendment to Chapter 140 – Addition of permitted principal buildings and structures; clarifies any use not listed as permitted is prohibited. Defines signs in accordance with Chapter 173 and off-street parking shall be in accordance with Chapter 169; addition of area, height and other regulations.

The amendment to Chapter 141 - Changes permitted uses to permitted principal buildings, structures and uses; combines some descriptions and in turn eliminates duplicates; deletes "non-permitted" uses and changes to prohibited uses; clarifies certain height, area, yards and bulk descriptions

The amendment to Chapter 142 – This adds area, height and other regulations section. Changes permitted uses to permitted principal buildings, structures and uses and deletes some uses while making additions. Prohibited uses list is now an exclusive list. Conditional uses are deleted. Defines signs in accordance with Chapter 173 and off-street parking shall be in accordance with Chapter 169.

The amendment to Chapter 143 – Changes permitted uses to permitted principal buildings, structures and uses and is to be in accordance with Chapter 141 section 141.02(a) conditional uses, adds building, structures and uses – cleans up definitions and eliminates some; adds conditions to indoor or outdoor tennis clubs.

Monday, April 27,

20

The amendment to Chapter 153 – Adds agritourism; size of structure; size of parking area; and set back lines; requires the submission of a zoning certificate application.

The amendment to Chapter 155 - Changes permitted uses to permitted principal buildings, structures and uses and is to be in accordance with Chapter 143 section 143.02(a); certain conditional uses will be allowed; only listed accessory buildings, structures and uses shall be permitted.

The amendment to Chapter 160 - Deletes inspection of riparian setbacks; clarifies public purpose section; additional language to when regulations apply; clarification of watercourses and riparian setbacks; additions of structures and uses without zoning certificate and deletions of permitted structures and uses with zoning certificate.

The amendment to Chapter 177 - Prohibits short term rentals (30) days transient occupancy.

The amendment to Chapter 190 - Replaces the language “in the land use plan” with “on the township zoning map”; eliminates “existing” permitted development to “permitted development” and expounds on the definition.

Mrs. O'Brien called for comments in favor of the amendment. There were none.

Mrs. O'Brien called for comments against the amendment. There were none.

Mrs. O'Brien closed the public hearing at 7:45 P.M.

Mr. Markley made a motion to adopt Resolution 04272020-B approving Zoning Amendment Z-2020-1.

Mrs. Benza seconded the motion that passed unanimously.

*This zoning amendment shall become effective in thirty days unless a valid referendum petition is submitted to the Board of Trustees pursuant to ORC 519.12.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase order list (Items 1-3) below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request List

1. Geauga SWCD – 2020 Annual Appropriations - \$5,000.00 (General)
2. Fire Safety Services – Isolation Coveralls - \$8,625.00 (Fire)
3. Corridor Builders – Replace/Install Windows at Burns-Lindow - \$5,370.00 (General)

Checks Dated April 14, 2020 through April 27, 2020

The trustees examined and signed checks and invoices April 14, 2020 through April 27, 2020 of warrants #34410 through #34476 in the amount of \$201,767.72.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Geauga County Auditor – REAF funds distribution to all taxing authorities
2. Geauga Soil and Water Conservation District: 2019 Ohio EPA NPDES General Permit Annual Report
3. Foundation for Geauga Parks: Twilight Soiree – August 22, 2020 5:30-9:30

Monday, April 27,

20

LATE ADDITION

None.

PUBLIC COMMENTS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:50 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____