

Monday, April 24,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on April 24, 2017. Those present were trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. O'Brien, aye; Mr. Markley, aye; Mrs. Benza, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

Chief Jon Bokovitz was invited into the executive session at 6:01 P.M. and left at 6:37 P.M.

Mrs. Karen Endres was invited into the executive session at 6:38 P.M. and left at 7:12 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and reconvened their meeting at 7:15 P.M.

CHANGES TO THE AGENDA

- 1. Late Addition: Service – Emergency PO – Kimble – Dumpsters - \$4,000.00
- 2. Moving Service Items 1 – 2 up after the Department Reports
- 3. Moving Fire – Roof Replacement up after Service Items 1 - 2

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' March 27, 2017 regular meeting as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

Mrs. Benza moved to approve the minutes of the trustees' April 10, 2017 regular meeting as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, abstain; Mrs. O'Brien, aye. Motion carried.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the Police Department report for the month of March, 2017. He reported that there are a number of upcoming events. The Kenston Scholarship Breakfast is May 5, 2017. The Police Department gives out two \$1,500.00 scholarships. The Golf Outing is May 26, 2017, and the proceeds benefit Safety Town and the Scholarship Fund. Citizen's Police Academy will be from September 6, 2017 through October 25, 2017. Detective Sergeant Kurt Dreger is receiving the Geauga County Officer of the Year Award on April 28, 2017. This is the second time he has won this award. He previously won in 2001. The complete report is attached to and becomes a permanent part of these minutes.

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FIRE DEPARTMENT

Chief Lou Ann Metz presented the Fire Department report for the month of March, 2017. She reported that she will be hosting a senior from Solon High School for her Senior Experience. The student is interested in a career in the fire services. The complete report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mrs. Karen Endres presented the Zoning Department report for the month of March, 2017. March receipts were \$7,234.00, and there were three housing starts. The Zoning Commission has made and submitted its recommendation on Z-2017-1 to the trustees. The BOT will be holding the public hearing on the amendment tonight. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT – NEW BUSINESSResolution to Order the Asphalt Resurfacing of Section C of Taylor May Road

Mr. Shane Hajjar of the Geauga County Engineer's Office was present to answer questions.

Mr. Markley moved to authorize Resolution 04242017-C ordering the Asphalt Resurfacing of Section C of Taylor May Road as recommended by the Geauga County Engineer and Service Director.

Mrs. Benza seconded the motion that passed unanimously.

The bid opening will be held at 10:05 A.M. on May 15, 2017.

Resolution to Order the Asphalt Resurfacing of Various Roads

Mr. Shane Hajjar of the Geauga County Engineer's Office was present to answer questions.

Mr. Markley moved to authorize Resolution 04242017-D ordering the Asphalt Resurfacing of Various Roads (Lookout Drive, Morning View Court, and Faraway Trail) as recommended by the Geauga County Engineer and Service Director.

Mrs. Benza seconded the motion that passed unanimously.

The bid opening will be held at 10:10 A.M. on May 15, 2017.

FIRE DEPARTMENT – NEW BUSINESSRoof Replacement

Mr. Sean Barbina of DS Architecture presented a solution to the trustees for the leaky roof in the fire department. It involves a partial roof replacement in the amount of \$39,650.00. The trustees want time to discuss and have asked for this to be placed again on the next agenda.

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ZONING DEPARTMENT – OLD BUSINESS

Discount Tire Utilities Request

After reviewing the situation and all that has transpired since the last BOT meeting with Mr. Tom Flynn, who was present, the trustees were in general agreement to submit a letter to the Geauga County Board of Commissioners requesting to amend the applicable utility contracts for the proposed Discount Tire location. These would involve sewer service through Geauga County’s contract with Solon and water service through the Master Meter Agreement with Cleveland.

8:01 P.M. PUBLIC HEARING ON Z-2017-1

Mrs. Benza made a motion to recess the regular BOT meeting at 8:01 P.M. to go into the Public Hearing for Zoning Amendment Z-2017-1.

Mrs. O’Brien seconded the motion. Vote followed: Mrs. O’Brien, aye; Mrs. Benza, aye. Motion carried.

The trustees recessed their regular meeting at 8:01 P.M. in order to go into the public hearing.

There is a recommendation from the Zoning Commission to prohibit the sale and cultivation of medical marijuana in the township. Mrs. Endres explained that if a use is not specifically permitted, then it is prohibited. However, following guidance from the Geauga County Prosecutor’s Office related to the recent enactment of House Bill 523, the Commission has recommended a specific prohibition.

The trustees heard from attendees who support the amendment:

- 1. Ms. Linda P. Miller of 15077 Hawthorne Lane in Russell Township
- 2. Mrs. Pat Leech of 10149 Cedar Road in Chester Township
- 3. Mr. John Leech of 10149 Cedar Road in Chester Township

The trustees heard from attendees who do not support the amendment:

- 1. Mr. Timothy Proffitt of 8952 Old Meadow Drive in Bainbridge Township

Mr. Markley made a motion to close the public hearing on Zoning Amendment Z-2017-1 at 8:16 P.M.

Mrs. Benza seconded the motion. Vote followed: Mrs. O’Brien, aye; Mrs. Benza, aye. Motion carried.

The trustees reconvened their regular meeting at 8:17 P.M.

After a brief discussion, Mr. Markley made a motion to adopt Zoning Amendment Z-2017-1 prohibiting the sale and cultivation of medical marijuana in the township.

Mrs. O’Brien seconded the motion that passed unanimously.

PUBLIC COMMENTS

None.

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FIRE DEPARTMENT – NEW BUSINESSTraining Request – Lt. Gless

Mr. Markley made a motion to approve the training request for Lt. Mark Gless to attend the Ohio Fire & Rescue Officer Development Conference in Columbus, OH from July 11 – 17, 2017 in the estimated amount of \$1,200.69 per the recommendation of the fire chief. The trustees recommended that a township vehicle be used, if available.

Mrs. Benza seconded the motion that passed unanimously.

Training Request – Capt. Measures

Mr. Markley made a motion to approve the training request for Captain Bill Measures to attend the FDIC Conference in Indianapolis, IN from April 26 - 29, 2017 in the estimated amount of \$1,016.50 per the recommendation of the fire chief. The trustees recommended that a township vehicle be used, if available.

Mrs. Benza seconded the motion that passed unanimously.

POLICE - NEW BUSINESSRetirement – Det. Sgt. Kurt Dreger

Mr. Markley made a motion to approve the retirement of Det. Sgt. Kurt Dreger from the Bainbridge Township Police Department effective June 1, 2017 per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Rehire – Det. Sgt. Kurt Dreger

Mrs. Benza made a motion to approve the rehiring of Det. Sgt. Kurt Dreger to his same position effective June 2, 2017 per the recommendation of the police chief and consistent with the Bainbridge Township policy on retire/rehire.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSNoise Mitigation Application – Tanglewood Greene

Based on previous discussions with Ms. Rebecca Wallace, VP of Tanglewood Greene, the trustees were in general agreement to allow Tanglewood Greene to submit an application to ODOT with the help of our department heads if needed to request noise mitigation.

CS-BAI-16 Change Order #1

Mr. Markley made a motion to approve change order #1 from CS-BAI-16 for chip sealing of various roads in Bainbridge Township.

Mrs. Benza seconded the motion that passed unanimously.

CS-BAI-16 Final Pay Application

Mr. Markley made a motion to the final pay application from CS-BAI-16 for chip sealing of various roads in Bainbridge Township in the amount of \$203,166.00.

Mrs. Benza seconded the motion that passed unanimously.

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Request for Rental Fee Waiver – Troop 102
Request for Rental Fee Waiver – Friends of Lamont

These requests were tabled until the next meeting.

ODOT Winter Salt Contract – Resolution 04242017-B

Mr. Markley made a motion to approve Resolution 04242017-B authorizing participation in the ODOT Winter Contract for Road Salt per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Items to be Declared Obsolete – Road Signs

Mr. Markley made a motion to declare the three Bainbridge Township road signs obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent. Disposition will be determined at a future date.

Mrs. Benza seconded the motion that was passed unanimously.

Items to be Declared Obsolete - Partitions

Mr. Markley made a motion to declare the office partitions obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

Mrs. Benza seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com - Partitions

Mr. Markley made a motion to allow the listing of the obsolete office partitions on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. Benza seconded the motion that was passed unanimously.

OPWC Funding – Potential Projects

The trustees were in general agreement to move forward with the pre-application for State Capital Improvement projects for the year 2018.

Park Committee Request

The trustees were in general agreement to support the Park Committee survey on resident satisfaction with the parks in the township. The trustees will send all suggestions on questions for the survey to Mr. Marty Sfiligoj, the Park Committee Chairman. Ms. Tora Consolo and Ms. Becky Obradovic of the Park Committee were in attendance to answer questions.

TOWN HALL – OLD BUSINESS

Land Bank

Mr. Jeff Markley made a motion to approve Resolution 04242017-A giving the township the authority to request a change in market value for all of the land bank properties from the Geauga County Board of Revision.

Mrs. Benza seconded the motion that was passed unanimously.

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Bicentennial Funds Request

The trustees were in general agreement to provide a budget of \$11,500.00, approximately one dollar per resident, for the Bicentennial Committee.

Lease Agreement – Bainbridge Food for Friends

Mr. Markley made a motion to approve the facility lease for Bainbridge Food for Friends as defined in the proposed contract based on the recommendation of legal counsel.

Mrs. Benza seconded the motion that passed unanimously.

Lease Agreement – Civic Club

Mr. Markley made a motion to approve the facility lease for the Men's Civic Club as defined in the proposed contract based on the recommendation of legal counsel.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSTelecommunications Discussion

Mrs. O'Brien has been in contact with a Mr. Christian Elliott of Lease Advisors who wants us to allow him to review the township's telecommunications lease. Mrs. O'Brien will share the lease with him, but she will also let him know that we already have a lease in place and that we also signed an agreement several years ago with Tri-Star for revenue-sharing once the existing lease expires.

Enervest Letter

The trustees were in general agreement to authorize the Fiscal Officer to sign the Enervest letter authorizing partial lease assignment of an existing gas well based on the recommendation of legal counsel.

FISCAL OFFICE - NEW BUSINESSRequest to Declare Obsolete

Mr. Markley made a motion to declare the PaperPro StackMaster 100 stapler obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fiscal officer. The stapler has no value and will be recycled.

Mrs. Benza seconded the motion that was passed unanimously.

Obsolete Computer Equipment Valuation

Mr. Markley made a motion to declare that the listed obsolete computer equipment has no value and can be recycled pursuant to ORC 505.10, per the recommendation of the fiscal officer and the County IT department.

Mrs. Benza seconded the motion that was passed unanimously.

Fiscal Officer Spending Authority

Mr. Markley made a motion authorize a \$2,500.00 spending authority on purchases and a \$1,000.00 on training for the Fiscal Officer pursuant to ORC 505.64.

Mrs. Benza seconded the motion that was passed unanimously.

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Purchase Order Approvals

Mr. Markley made a motion to approve the purchase order list (Items 1 - 3) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

1. United Precast, Inc. – Pumping Station Rehab- \$7,786.00 (General, Police, Fire)
2. Sagamore Soils Companies – Bed Mix - \$5,000.00 (Parks) EMERGENCY PO
3. Atwell's Police & Fire Equipment – Class A Uniforms - \$2,650.90 (Fire)

Invoice Approvals

Mr. Markley made a motion to approve Item 1 as submitted by the Fiscal Officer. Item 2 will be tabled until the next meeting.

Mrs. Benza seconded the motion that passed unanimously.

Invoice Approvals

1. Walter-Haverfield – Judson PILOT - \$132.00 (General)
2. Clemans-Nelson – Fire Issues and Retainer - \$568.75 (Fire, General)

Blanket Certificate Renewals/Approvals

Mr. Markley made a motion to approve the blanket certificate below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificates

1. Parks – Vehicle Repairs and Maintenance - \$2,500.00

Fiscal Resolution Approvals

None.

Checks Dated April 11, 2017 through April 24, 2017

The trustees examined and signed checks and invoices dated April 11, 2017 through April 24, 2017 consisting of warrants #26777 through #27238 in the amount of \$228,329.21.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

The trustees welcomed back Mr. Henri Preuss, who complimented the trustees and the fiscal officer on how they handled the spending authority discussion.

LATE ADDITIONSERVICE DEPARTMENT – NEW BUSINESSEmergency PO - Kimble

Mrs. Benza made a motion to ratify the emergency PO to Kimble for dumpsters for Clean-Up Days in the amount of \$4,000.00 based on the recommendation of the service director with prior approval from Mrs. Benza and Mrs. O'Brien.

Mr. Markley seconded the motion that passed unanimously.

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CORRESPONDENCE

1. Chamber of Commerce – Bucket List items by May 1st
2. Sapphire Creek – Groundbreaking May 13, 2017 at 3pm
3. WRLC – Annual stewardship visit to the Henry South easement property
4. Veteran’s Resource Fair – May 18, 2017 6-8pm
5. Gordman’s Bankruptcy Papers

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:03 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____