

Monday, April 11

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on April 11, 2016. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey Markley, Mrs. Kristina O'Brien and Fiscal Officer Mrs. Kathleen Staudenbaur.

Mrs. Benza presided and called the meeting to order at 6:00 P.M

EXECUTIVE SESSION

Mrs. Benza moved to go into executive session to discuss the employment of public employees, per Ohio Revised Code Section 121.22(G) (1).

Mrs. O'Brien seconded the motion.

Vote followed: Mrs. Benza, aye, Mr. Markley, aye, and Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees invited Mr. James Stanek, Service Director, into executive session at 6:32 P.M. He departed at 7:10 P.M.

The trustees reconvened their regular meeting at 7:14 P.M. after discussing employment of public employees.

Minutes

Mr. Markley made a motion to approve the minutes of the trustees' March 14, 2016 regular meeting, as prepared.

Mrs. O'Brien seconded the motion

Vote: Mr. Markley, aye, Mrs. O'Brien, aye, Mrs. Benza, abstained

Mr. Markley made a motion to approve the minutes of the trustees' March 28, 2016 regular meeting, as prepared.

Mrs. Benza seconded the motion

Vote: Mr. Markley, aye, Mrs. O'Brien abstained, Mrs. Benza, aye.

DEPARTMENTAL REPORTS

Fiscal Department

Mrs. Staudenbaur, Fiscal Officer, presented the Fiscal Department Report for the month of March 2016. The general fund balance is \$2,122,630.60

Kenston Community Education

KCE did not have their meeting last month due to the Easter holiday; there are no minutes or financial reports submitted. Mr. Jason Bednar was unable to attend tonight's meeting due to a family emergency. Mr. Bednar wanted to remind the board his term will expire June, 2016 and will be his last term.

Service Department

Mr. Stanek presented the Service Department report for March 2016, attached to these minutes. All parks, except Centerville Mills, are now open to the public.

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Public Comments

Mr. Henri Preuss commented on the new signs at the freeway.

FIRE DEPARTMENT - NEW BUSINESS**Advertise for Full-Time Chief**

Mr. Markley made a motion to approve the job description prepared by the Ohio Fire Chiefs' Association for a full time Fire Chief and authorize the Ohio Fire Chiefs' Association to begin the hiring process.

Mrs. O'Brien seconded the motion that was passed unanimously.

Fitness Equipment - Presentation

Firefighters Charles Bolt, Mike Bair, and John Rudmann of the Bainbridge Fire Department gave a presentation requesting new fitness equipment for the fire department. Firefighter Bolt stated the importance of being in shape and promoting good health to do their job effectively. He stated that the number one cause of death among fire fighters is cardiac arrest.

The board expressed their appreciation for such a thorough presentation, and commended Firefighters Bolt, Bair and Rudmann for taking on this project. They encouraged the fire department to explore whether any current equipment could be sold on GovDeals.com. The Firefighters will explore and provide additional information.

POLICE DEPARTMENT – NEW BUSINESS

Mr. Markley made a motion to approve the promotion of Patrolman Steve Tuma from Grade C Patrolman to Grade B Patrolman, at a pay rate of \$60,892.80 annually. The increase will be effective April 22, 2016, per the recommendation of the Police Chief.

Mrs. O'Brien seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Mr. Markley made a motion to allow the Fiscal Officer to advertise for road maintenance materials one time April 14, 2016 in a newspaper of general circulation with bids to be opened on April 28th 2016 at 1:05 PM, per the recommendation of Service Director.

Mrs. O'Brien seconded the motion that was passed unanimously.

TOWN HALL – OLD BUSINESS**Health District Advisory Council – (HDAC)**

Follow up to the discussion on March 28, 2016. Chester Trustee, Ken Radtke, President of the HDAC sent a letter to all townships with an overview of the concerns about mandatory accreditation. The Trustees were in general agreement to send letters opposing the unfunded mandate of such accreditation to the following legislators: Senator David Burke, Senator John Eklund, Senator Keith Faber, Representative Sarah LaTourette and Representative Cliff Rosenberger.

Dr. Brian Hivick - follow up request regarding 208 Service Plan request

Mrs. O'Brien shared information she learned about the property in question. The trustees explained that allowing the requested sewer extension has the potential to undermine the SR 306 corridor zoning. They were in agreement not to recommend adjustment to the

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current plan. The board suggested Dr. Hivick contact Tracy Jemison, President of Geauga Growth Partnership, to explore other potential locations for his office.

TOWN HALL- NEW BUSINESS

Ground watering monitoring support

Mrs. Benza summarized the issue of groundwater monitoring by the United States Geological Survey. The groundwater monitoring was discussed in depth at the special meeting on April 5, 2016. As a result of that meeting, Mrs. Benza drafted a letter asking the Geauga County Board of Commissioners to make a decision on the contract for groundwater monitoring. The proposed contract has been pending since September 2015 with no decision. The trustees were in general agreement to submit the letter.

FISCAL OFFICE

Purchase Orders Approval Request

The list as presented is as follows.

1. Ohio CAT \$40,500.00 (Roads)
2. The Illuminating Company \$4,938.00 (Parks)
3. New Pistols Top Gun Supply \$4,350.00 (Police)
4. Buckeye Excavating \$4,600.00 (Roads)

Mr. Markley made a motion to approve the purchase order list (Items 1-4), as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoice Approvals

1. Ohio Cat – 308E Series 2 CR SB mini hydraulic Excavator - \$96,859.00 (Roads)
2. Lakeland Management – Pay Application #7-Retention - \$66,300.00(Roads) - Pending legal consult, this has been tabled.

Mr. Markley made a motion to approve the Invoice for Ohio Cat in the amount of \$96,859,00, as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Late Additions

Mr. Markley made a motion to approve the late addition from the Service Department seeking a Purchase Order for Carter Lumber in the amount of \$20,000.00 submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Blanket Certificate

Mr. Markley made a motion to approve the Blanket Certificate for the K-9 account in the amount of \$2,000.00

Mrs. O'Brien seconded the motion that passed unanimously

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CHECKS DATED March 29, 2016 THROUGH April 11, 2016

The trustees examined and signed checks and invoices dated **March 29, 2016** through **April 11, 2016** consisting of warrants **#24940** through **#25028** in the amount of **\$66,931.68**

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION: QUESTION AND ANSWER

Mr. Henri Preuss commented on the positive growth of the Service Department.

CORRESPONDENCE

1. Geauga County, Department of Water Resources recommendation to amend the 208 plan for the southwest corner of Bainbridge Township.
2. Geauga County Engineer - Release of the 33% Load Limit Reduction
3. Geauga County Board of Commissioners – Dale Brook Estates – Bainbridge
4. Pictures of Memorial Day 2015 – from Mr. Frank Schnabel
5. Fishel Hass Kim Albrecht LLP E-Alert Pregnancy Reasonable Accommodation Act introduced in Ohio Senate.
6. Geauga County Planning Commission notice of rescheduled meeting.
7. The Housing Center newsletter
8. Jackson Township Spring 2016 newsletter
9. Geauga County Board of Commissioners – Summer Youth Employment Program.

Since there was no further business to come before the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:39 P.M.

Respectfully Submitted,

Kathleen C. Staudenbaur,
Fiscal Officer, Bainbridge Township

_____	_____
	Date
_____	_____
	Date
_____	_____
	Date

Minutes Read: _____

Minutes Approved: _____