

Monday, March 9,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 9, 2015. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Janice S. Sugarman. Mr. Markley presided and called the meeting to order at 5:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss imminent litigation, per Ohio Revised Code Section 121.22(G)(3).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 5:09 P.M. in order to go into executive session.

Mr. Chuck Riehl, Walter and Haverfield; Ms. Bridey Matheny, Geauga County Assistant Prosecutor; Mr. Sheldon Berns, Berns, Ockner and Greenberger and Mr. Duff Milkie, Cedar Fair were invited into the executive session at 5:09 P.M.

Mr. Berns and Mr. Milkie left the executive session at 5:55 P.M.

Mr. Riehl and Ms. Matheny left the executive session at 6:12 P.M.

The trustees returned from executive session, after discussing imminent litigation, reconvening their regular meeting at 6:12 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the employment of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:12 P.M. in order to go into executive session.

Mrs. Janice Sugarman; Mrs. Prudy MacKenzie; Mr. Wayne Burge and Mr. Bill Lovell were invited into the executive session at 6:12 P.M.

Mrs. MacKenzie left the executive session at 6:20 P.M.

Mr. Burge and Mr. Lovell left the executive session at 7:05 P.M.

Mr. Dominic DiSanto and Police Chief Jon Bokovitz were invited into the executive session at 7:05 P.M. until 7:14 P.M.

The trustees returned from executive session, after discussing the employment of public employees, reconvening their regular meeting at 7:15 P.M.

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POLICE DEPARTMENT – NEW BUSINESSNew Hire

Mrs. Benza made a motion to hire Dominic DiSanto as a full-time Probationary Patrolman, Grade E, for the Bainbridge Township Police Department at an annual salary of \$49,063.86 effective March 10, 2015 per the recommendation of the Police Chief.

Mr. Horn seconded the motion that passed unanimously.

Swearing In Ceremony

Fiscal Officer Janice Sugarman swore in Dominic DiSanto as a Full-Time Police Officer for Bainbridge Township.

The meeting was recessed and reconvened at 7:25 P.M.

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' February 23, 2015 regular meeting as written.

Mr. Horn seconded the motion that was passed unanimously.

DEPARTMENTAL REPORTSKENSTON COMMUNITY EDUCATION

Ms. Katie Flynn presented the KCE report for the month of February 2015. She reported that the new Spring Program Guide Book is out and they are looking into sending the book out only two times per year versus three times. The budget is getting set up for the youth football; the KCE Office hired a new employee for the Customer Service position; the first quarter budget review looks good with lower expenses and higher income; they are looking into providing two \$750 scholarships this year; the field usage policy is being discussed and the by-laws are being reviewed. The trustees discussed receiving the KCE meeting minutes and financial information with Ms. Flynn.

SERVICE DEPARTMENT

Mr. John Brett, Road Superintendent presented the Service Department report for the month of February 2015. He reported on the status of the electronic sign; the town hall kitchen remodel; ice issues with the town hall; River Road Park concession stand; Settlers Park is still closed until Spring; Centerville Mills projects; ice and snow removal; ice issues with the fire station; Police Department water; burials at Restland Cemetery; general maintenance on equipment and roads and the flyer has been completed for clean-up day.

The trustees discussed the proposed Snow Parking Ban signs

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FISCAL DEPARTMENT

Mrs. Janice Sugarman, Fiscal Officer presented the Fiscal Report for the month of February 2015. General Fund Balance starting February 1, 2015 of \$3,865,128.01; Income Revenue of \$99,260.54; Expenditures of \$54,622.83 for a Fund Balance at the end of February 2015 of \$3,908,765.72.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSNew Hire

Mr. Markley made a motion to hire Prudy MacKenzie as the Fire Department Part-Time Administrative Assistant at a starting salary of \$14.00 per hour with a review after a 90 day period pursuant to the recommendation of the Fire Chief.

Mr. Horn seconded the motion that passed unanimously.

Resignation

Mrs. Benza made a motion to accept the resignation of Sophia A. Boyk, Firefighter/EMT with gratitude from the Board of Trustees for her service over the years to the Bainbridge Township Fire Department effective March 8, 2015 pursuant to the recommendation of the Fire Chief.

Mr. Horn seconded the motion that passed unanimously.

Leave of Absence

Mrs. Benza made a motion to approve a six month leave of absence for Joshua Jarzab from the Fire Department without pay beginning March 1, 2015 pursuant to the recommendation of the Fire Chief.

Mr. Markley seconded the motion that passed unanimously.

Obsolete Equipment No Longer Needed by the Township

Mrs. Benza moved to declare obsolete and no longer needed by the Bainbridge Township 10 Pairs Bunker Pants; 10 Bunker Coats (as well as 2 thermal layers); 2 Helmets (a 1010 and an 880); 7 Boots (2 Leather and 5 Rubber) pursuant to the recommendation of the Fire Chief and grant authority to dispose or place on GovDeals unless otherwise required to be auctioned off pursuant to ORC Section 505.10.

Mr. Markley seconded the motion that passed unanimously.

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POLICE DEPARTMENT – NEW BUSINESS

Training Request

Mrs. Benza moved to authorize Ptl. Stephen Tuma from the Police Department to attend an OPOTA Subject Control Instructor Training Class from June 8, 2015 through June 12, 2015 at a cost of \$410.00 per the recommendation of the Police Chief.

Mr. Horn seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Training Request

Mrs. Benza moved to authorize Leighanna Cawrse, Administrative Assistant to attend a Skillpath-Coaching/Team Building Skills Class to be held March 27, 2015 at a cost of \$233.05 per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Land Bank Discussion

Mr. Horn reported on his meeting with Ms. Dee Richards of the Chagrin Falls Park Community Center regarding the land bank parcels. The trustees discussed the land bank process.

TOWN HALL – NEW BUSINESS

Eagle Scout Proclamation

Mr. Markley moved to issue an Eagle Scout Proclamation for Isaac James Cooper.

Mrs. Benza seconded the motion that passed unanimously.

ZONING – OLD BUSINESS

New Zoning Certificate Application Form

Mr. Markley moved to approve the New Zoning Certificate Application form effective March 9, 2015 pursuant to the recommendation of the Zoning Inspector.

Mrs. Benza seconded the motion that passed unanimously.

FISCAL OFFICER – NEW BUSINESS

Purchase Order Approval

Mrs. Benza made a motion to approve the purchase order list (Items 1 – 4) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

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The list as presented is as follows:

Purchase Order Approval Requests

1. Paladin Protective Systems, Inc. – Installation of New Fire Alarm Control Panel and Associated Upgrades at Fire Station - \$5,035.76 (Fire)
2. Warren Fire Equipment Inc. – Firefighting Helmets and Flashlights - \$4,735.00 (Fire)
3. Hall Public Safety Co. – Equipment for Police Department Vehicle - \$3,249.84 (Police)
4. Special Fitness Equipment – New Treadmill for Police Department Fitness Room - \$5,421.33 (Police)

CHECKS DATED FEBRUARY 24, 2015 THROUGH MARCH 9, 2015

The trustees examined and signed checks and invoices dated February 24, 2015 through March 9, 2015 consisting of warrants 22818 through 22852 in the amount of \$96,237.20, including payroll from February 7, 2015 through February 20, 2015 in the amount of \$145,828.95.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Letter from the Chagrin River Watershed Partners Re: Thank you for continued support.
Notice of Pipe Line Safety Class.
Ohio Storm Water Conference.
Invitation to Ribbon Cutting Ceremony at Gordmans.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned 8:22 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____